
Council

OPEN MINUTES

Minutes of a meeting of Council held in the Council Chambers, 126-148 Oxford St, Levin on Wednesday 6 July 2016 at 4.00 pm.

PRESENT

Mayor	Mr B J Duffy
Deputy Mayor	Mr G G Good
Councillors	Mr W E R Bishop
	Mr R J Brannigan
	Mr R H Campbell
	Mr M Feyen
	Mrs V M Kaye-Simmons
	Mrs J Mason
	Mrs C B Mitchell
	Mr A D Rush
	Ms P Tukapua

IN ATTENDANCE

Mr D M Clapperton	(Chief Executive)
Mr D Law	(Group Manager - Finance)
Mr G Saily	(Group Manager – Infrastructure Services)
Mrs M Davidson	(Group Manager – Customer & Community Services)
Mr D McCorkindale	(Senior Manager – Strategic Planning)
Mr S Grainger	(Economic Development Manager)
Mrs N Brady	(Senior Manager – Business Services)
Mrs K Mitchell	(Communications Manager)
Mrs M Blackler	(Senior Manager – People & Capability)
Mrs K J Corkill	(Meeting Secretary)
Ms S Bowling	(Meeting Secretary)

PUBLIC IN ATTENDANCE

There were seven members of the public in attendance at the commencement of the meeting, as well as the Choir and accompanying staff members from Waiopahu College.

Acknowledging Māori language week, Mayor Duffy opened the meeting:

Tihe mauri ora!	Behold the breath of life!
E ngā mana	To all authorities,
e ngā reo	All voices
e rau rangatira mā	To the many chiefs gathered here
Tēnā koutou, tēnā koutou, tēnā koutou katoa	Greetings, greetings, greetings to everyone.

Waiopahu College Choir

The Waiopahu College Choir, Sine Nomine, performed the three songs that had won them a commended award at the recent 'Big Sing'. Their performance received a well-deserved round of applause.

Horowhenua Community of Learners

Martin James, Principal of Levin Intermediate, and Mark Robinson, Principal of Waiopahu College gave a PowerPoint presentation which introduced the Horowhenua Community of Learners (HCoL). HCoL was a collaborative initiative in which all the district's schools were actively engaged to improve the quality of teaching and outcomes for learners.

Building on the premise that all students were capable of success, our education system excluded or failed to engage a significant number of students which resulted in significantly poor education and life outcomes with a high cost for the individual, the community and society, HCoL would:

- confirm achievement challenges and data;
- engage with Iwi and Pasifika and other key stakeholders to build partnerships;
- submit an achievement plan to the MoE for approval to access available funding; and
- establish a governance and leadership structure which would progress the HCoL's goals.

Mayor Duffy commented on the superb relationship that now existed between Council and the district's education sector. He particularly noted that Rotary was to build a house as a fund raiser with the profit going towards the Te Hinaki Education Trust which had been set up to support achievement through the development of IT in the Horowhenua.

Staff Introductions

Staff Members Mark Lester, Melissa Hanson, Paul Gaydon, Greg Jackson and James Richmond introduced themselves and gave an overview of their roles at Council.

1 Apologies

There were no apologies.

2 Public Speaking Rights

10.2 Chief Executive's Report

3.1 Delegations Register

Anne Hunt – Horowhenua Ratepayers' and Residents Association

10.4 Adoption of Growth Targets

Horowhenua Economic Development Board – Barry Judd, Evan Kroll and Andrew Parkin.

3 Late Items

There were no late items.

4 Declaration of Interest

There were no declarations of interest.

5 Confirmation of Open Minutes – 1 June 2016

MOVED by Cr Brannigan, seconded Cr Kaye-Simmons:

THAT the Open Minutes of the meeting of Council held on Wednesday, 1 June 2016, be confirmed as a true and correct record.

CARRIED

6 Matters Arising

Cr Feyen observed, in relation to the reference in the minutes to himself and Cr Campbell not advising the Chair of their withdrawal from the meeting, they had in fact informed Mrs Hori Te Pa that they were leaving.

7 Leave of absence

None requested.

8 Announcements

Foxton Community Board Update

Ms Smart commented on all the 'good stuff' that was happening in Foxton/Foxton Beach:

- the Te Awahou Nieuwe Stroom project was underway and the old Arts Centre had been demolished/
- another \$500,000 had been received from Lotteries for the project which was fantastic;
- the project plans for the Main Street upgrade were completed, including a Verandah Strategy, and this was due to start in mid-September. They would be working closely with FTDA in relation to the Spring Fling;
- the Foxton Beach Petrol Pumps were soon to be operational and it was great to see Foodstuffs investing in Foxton Beach;
- the hard work was continuing to return a healthy flow to the River Loop with a report due out shortly;
- it had been great to have 124 mountain bikers using the Cousins Avenue Reserve for an event;
- the Reserves Project, which had \$1m to spend over 10 years, was progressing well with some great ideas being suggested;
- a meeting was imminent on the Foxton East Drainage Scheme which hopefully would identify constructive solutions;
- interviews were being held for a new OC for the Foxton Police to replace John May.

The one downside had been a nasty dog attack on a young woman and work was being undertaken with Council to ensure that similar incidents did not happen again.

9 Proceedings of Committees

9.1 Proceedings of the Foxton Community Board 20 June 2016

Purpose

To present to the Council the minutes of the Foxton Community Board meeting held on 20 June 2016.

MOVED by Cr Campbell, seconded Cr Brannigan:

THAT Report 16/336 Proceedings of the Foxton Community Board 20 June 2016 be received.

THAT the Council receive the minutes of the Foxton Community Board meeting held on 20 June 2016.

CARRIED

9.2 Proceedings of the Hearings Committee 20 May 2016

Purpose

To present to the Council the minutes of the Hearings Committee meeting held on 20 May 2016.

MOVED by Cr Rush, seconded Cr Tukapua:

THAT Report 16/286 Proceedings of the Hearings Committee 20 May 2016 be received.

THAT the Council receive the minutes of the Hearings Committee meeting held on 20 May 2016.

CARRIED

9.3 Proceedings of the Finance, Audit & Risk Subcommittee 29 June 2016

Purpose

To present to the Council the minutes of the Finance, Audit & Risk Subcommittee meeting held on 29 June 2016 and the Financial Report to 31 May 2016.

MOVED by Cr Bishop, seconded Cr Mitchell:

THAT Report 16/348 Proceedings of the Finance, Audit & Risk Subcommittee 29 June 2016 be received.

THAT the Council receive the minutes of the Finance, Audit & Risk Subcommittee meeting held on 29 June 2016 and the Financial Report to 31 May 2016.

CARRIED

Cr Feyen abstained from voting.

10 Executive

10.1 Monitoring Report to 6 July 2016

Purpose

To present to Council the updated monitoring report covering requested actions from previous meetings of Council.

MOVED by Cr Brannigan, seconded Cr Bishop:

THAT Report 16/347 Monitoring Report to 6 July 2016 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Page 44 12/347 – North Eastern Quadrant Stormwater
Responding to a query in relation to Okarito Avenue, Mr Clapperton said that this was a project providing a solution for the whole north eastern quadrant, it was an area significantly greater than just one road.

14/585 – District Plan: Plan Change Timing

Cr Campbell queried if the Shannon war camps would be included on the list of historic heritage sites.

Mr McCorkindale advised that they had been nominated and the formal assessment process was being undertaken.

10.2 Chief Executive's Report to 6 July 2016

Purpose

For the Chief Executive to update Councillors, or seek endorsement on, a number of matters being dealt with.

MOVED by Cr Kaye-Simmons, seconded Cr Good:

THAT Report 16/302 Chief Executive's Report to 6 July 2016 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Speaking in relation to the Delegations Register, Mrs Hunt said that whilst delegations were available under Schedule 7, (32) of the LGA, there were some aspects that could not be delegated. She sought clarification as to whether, noting 6.4 Authorisation to Commence Court Proceedings, the Chief Executive also had the authorisation to appeal legal proceedings as she thought this should be included because of impending Court action. She also commented on the delegated limit of \$50,000 to settle claims and suggested there should be some tidying up in the register with regard to Court cases and at what stage Council should be involved particularly as Councillors, despite delegations, were ultimately liable.

Mr Clapperton then worked through his report adding further comment and responding to questions as required. With regard to the new website, if there were any issues or comments he requested they be directed to the Communications Manager, Kathy Mitchell.

Responding to a question from Cr Tukapua with regard to the Delegations Register and whether there was a delegation in terms of lending money, particularly noting the request from the Foxton Golf Club for financial assistance, Mr Clapperton said while Council could lend by way of suspensory loan up to a value of \$200,000, it would be helpful to have that also included in the register.

Mrs Brady responded to a query in terms of 5.6 Disposal of Council Records in the Delegations Register saying that this was covered by the Records Act with some retained for a year, some for ten years and some permanently, whatever was appropriate for a particular record.

Mr Clapperton also noted that it was Council's intention to digitise as many records as possible.

Cr Rush raised a point of order in relation to comments from Cr Feyen about 5.4 Placement of Public Notices or Advertisements and some items in the paper not

having anyone's name on it, saying that Cr Feyen's comments were off topic.

The point of order was upheld by the Chair.

As to whether 6.5 Authorisation to Settlement of Claims Against Council included settlement of personal grievances or redundancy, Mr Clapperton said it covered a range of activities including Resource Consents, matters involving Regional Council, staff related matters. Each matter was assessed on a case by case basis with the key phrase in the Register being *"in accordance with a recommendation from Council's insurers, or competent legal advice, where time constraints do not permit the matter to be referred to a meeting of Council*"

MOVED by Cr Good, seconded Cr Rush:

THAT the Horowhenua District Council approves, with any editorial amendments, the delegations as contained in the Delegations Manual/Register.

CARRIED

Crs Campbell and Feyen recorded their vote AGAINST the motion.

MOVED by Cr Good, seconded Cr Rush:

THAT Cr Mason replaces Deputy Mayor Good on the Chief Executive's Performance Agreement Review Special Committee.

CARRIED

To accommodate the speakers to the Adoption of Growth Targets Report, item 16/342 was moved forward on the Agenda.

10.4 Adoption of Growth Targets

Purpose

For Council to consider revised growth assumptions for planning purposes leading to the 2018-2028 Long Term Plan.

MOVED by Cr Mason, seconded Cr Mitchell:

THAT Report 16/342 Adoption of Growth Targets be received.

THAT this decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

On behalf of the Horowhenua Economic Development Board, Barry Judd, Andrew Parkin and Evan Kroll were welcomed to the table to speak to this item. They extended apologies from the Board's Chair, Cam Lewis, who had been unable to attend.

In commending Council's Economic Development Manager, Shanon Grainger, and the Chief Executive for the contents of the report, Messrs Judd, Parkin and Kroll spoke overwhelmingly in support of Council endorsing the recommendations contained in the Report. Council needed to position itself now to take advantage of the potential growth identified for the Horowhenua. Council had already acted to put in place a Growth Response Team which was great to see and Councillors were now being asked to support what could mean jobs for the District's young people, greater community wealth, and a larger ratepayer base to share the load of the cost of infrastructure that would be required in the future. It was critical that this Council was well prepared. To do nothing was not an option.

Cr Rush raised a point of order when Cr Campbell's 'question' became comments covering past strategic planning, which was not relevant to the report under consideration.

Cr Campbell refined his question asking how Council could get this across the line.

Mayor Duffy responded that it was simple. Council just needed to adopt the resolution.

For clarity and for the public record, Cr Brannigan asked if the Economic Development Board as a whole fully supported the approach Council was taking.

Mr Judd said the Board fully supported and endorsed it and was reassured by the work that had been undertaken so far, particularly with the formation of the Growth Response Team.

Mayor Duffy thanked the Economic Board Members for their participation.

A concern was expressed by Cr Mitchell that the growth assumptions made were just that and as there had been no modelling done, the projected figures would in fact become targets.

In acknowledging the validity of the concern, Mr Clapperton said that was the reason why Council wanted to have a stake in the ground. Council needed to have a framework to go about the next steps in the process including modelling the implications of the figures in the report. Modelling work would be undertaken leading into the 2018-2028 LTP.

Whilst saying he supported economic growth and increased affluence, Cr Feyen said the district could have that without increasing its population. He preferred to look at the area as a destination where people came, spent their tourist dollar and then moved on.

Differing views were expressed by:

- Cr Bishop who said it was about Horowhenua being the new suburb of Wellington and bringing the Horowhenua closer to a larger population. It was not business as usual, it was transformational change;
- Cr Rush, from his background in economic development, said he was not particularly excited about the report as it was about process, but he was excited about the opportunity that had been identified to grow the district's population;
- Cr Good who was keen for Council to be prepared and to explore what it needed to do to take advantage of any opportunities that arose.

MOVED by Cr Good, seconded Cr Mason:

THAT the Horowhenua District Council utilises the following growth assumptions from 1 July 2016 in informing and setting a platform for future work programmes, planning, evaluation and analysis leading towards the updating of the 2018-2028 Long Term Plan:

2016-2036 Growth Forecasts:

<i>Population</i>	<i>+ 8,600</i>
<i>Households</i>	<i>+ 4,900</i>
<i>Jobs</i>	<i>+ 3,000</i>

THAT the Horowhenua District Council endorses the full pursuit of the following actions to realise and maximise the projected growth assumptions:

- A. *Strengthening and leveraging the District's competitive advantage platform, including:
 - (i) *Comparatively low cost land (residential and industrial)*
 - (ii) *Comparatively low cost operating/low cost living environment*
 - (iii) *Greater business productivity through proximity to Wellington (including customers, infrastructure, and labour market reach).**
- B. *Ensuring infrastructure, policy provision and planning is in place to enable the District to fully leverage its competitive and comparative advantages.*
- C. *Attracting business investment and new industry to drive job growth and to broaden the economic base of the District.*
- D. *Fostering more intensive co-operation with neighbouring districts.*
- E. *Lifting firms' and households' openness to change and development.*

CARRIED

The meeting broke for a meal at 6.30 pm and reconvened at 7.05 pm.

10.3 Adoption of Rates Resolution for year ending 30 June 2017

Purpose

The purpose of this report is for Council to formally adopt the Rates Resolution for the year ending 30 June 2017.

Council adopted the Annual Plan 2016/2017 containing the Funding Impact Statement on 1 June 2016. Council is now required to formally adopt the Rates Resolution.

MOVED by Cr Brannigan, seconded Cr Rush:

THAT Report 16/337 on Adoption of Rates Resolution for year ending 30 June 2017 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

THAT the Horowhenua District Council sets the following rates under the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing 1 July 2016 and ending on 30 June 2017.

1. (a) **General Rates**

A general rate set under section 13 of the Local Government (Rating) Act 2002 made on every rating unit, set on a differential basis as described below:

- A rate of \$0.00179099 (GST inclusive) of land value on every rating unit in the "urban" category*
- A rate of \$0.00055545 (GST inclusive) of land value on every rating unit in the "township" category. A rate of \$0.0003682 (GST Inclusive) of land value on every rating unit in the "rural residential" category*
- A rate of \$0.0003682 (GST Inclusive) of land value on every rating unit in the "rural residential" category*
- A rate of \$0.00162897(GST Inclusive) of land value on every rating unit in the "rural " category*
- A rate of \$0.00402193 (GST Inclusive) of land value on every rating unit in the "District wide" category.*

(b) Rooding Rate

A targeted Rooding rate set under section 16 of the Local Government (Rating) Act 2002 made on every rating unit, set on a differential basis as described below:

- A rate of \$0.00069086 (GST Inclusive) of capital value on every rating unit in the "business" category
- A rate of \$0.00080382 (GST Inclusive) of capital value on every rating unit in the "District wide other" category.

(c) Stormwater Rate

A targeted Stormwater rate of \$0.00042381 (GST Inclusive) of capital value set under section 16 of the Local Government (Rating) Act 2002 on all "Urban" rating units.

(d) Community Centre/Library Rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002

of \$224.20 (GST Inclusive) on every separately used or inhabited part of a rating unit in the district to fund the provision of Community Centres and library services.

(e) Representation and Community Leadership

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 of \$198.30 (GST Inclusive) on every separately used or inhabited part of a rating unit in the district to fund the Representation and Community Leadership costs.

(f) Solid Waste Disposal Rates

A targeted rate for solid waste disposal set under section 16 of the Local Government (Rating) Act 2002, to fund the Solid Waste activity costs set on a differential basis as described below:

- A rate of \$32.30 (GST Inclusive) on every separately used or inhabited part of a rating unit in the "urban and township" category,
- A rate of \$23.30 (GST Inclusive) on every separately used or inhabited part of a rating unit in the "rural" category.

(g) Swimming Pool Rate

A targeted rate for the provision of swimming pools set under section 16 of the Local Government (Rating) Act 2002, of \$134.70 (GST Inclusive) on every separately used or inhabited part of a rating unit in the district.

(h) Sewage (Waste Water) Disposal Rates

A targeted rate for sewage disposal set under section 16 of the Local Government (Rating) Act 2002 to fund the Waste water activity costs set on a differential basis as described below:

- A rate of \$598.40 (GST Inclusive) for each separately used or inhabited part of any rating unit that is connected to a sewer network;

- A rate of \$299.20 (GST Inclusive) for each separately used or inhabited part of any rating unit that is available to be connected to a sewer network;

(i) Water Supply Rates

A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002 to fund the Water Supply activity costs set on a differential basis as described below:

- A rate of \$409.30 (GST Inclusive) for each separately used or inhabited part of any rating unit, or for each connection to each separately used or inhabited part of any rating unit, whichever is the greater, that is connected to a water supply network (except for Foxton Beach which has a lower fixed rate to recognise the fact that it has universal water metering. This exception does not apply to the district wide availability differential).
- A rate of \$204.65 (GST Inclusive) for each separately used or inhabited part of any rating unit that is available to be connected to a water supply network;

For the Foxton Beach water supply network:

- A rate of \$317.20 (GST Inclusive) for each separately used or inhabited part of any rating unit, or for each connection to each separately used or inhabited part of any rating unit, whichever is the greater, that is connected to the Foxton Beach water supply network where a water meter is connected.

Targeted rates for water supply set under section 19 of the Local Government (Rating) Act 2002 where a meter is used to measure consumption on the network during the period from 1 July 2016 to 30 June 2017 of,

- \$1.61 (GST Inclusive) per m³ of water consumed in excess of 91m³ per every quarter invoicing period on any rating unit connected to any water supply, except Foxton Beach.
- \$0.81 (GST Inclusive) per m³ of water consumed in excess of 91m³ per every quarter invoicing period on any rating unit connected to the Shannon untreated bore water supply.
- For Foxton Beach Water Supply
 1. **Step 1** - \$0.68 (GST Inclusive) per m³ for the first 50 m³ of water consumed per quarter on any rating unit or separately used or inhabited part of a rating unit connected to the Foxton Beach water supply network during the period from 1 July 2016 to 30 June 2017.
 2. **Step 2** - \$1.36 (GST Inclusive) per m³ for the second 50 m³ of water consumed per quarter in excess of 50 m³ on any rating unit or separately used or inhabited part of a rating unit connected to the Foxton Beach water supply network during the period from 1 July 2016 to 30 June 2017.
 3. **Step 3** - \$2.04 (GST Inclusive) per m³ for the balance of water consumed per quarter in excess of 100 m³ on any rating unit or separately used or inhabited part of a rating unit connected to the Foxton Beach water supply network during the period from 1 July 2016 to 30 June 2017

2. DIFFERENTIAL CATEGORIES

That the Horowhenua District Council adopts the following definitions for its differential categories for the 2016/17 financial year.

General Rate

- (a) **Urban** all rating units in Levin, Shannon and Foxton urban areas, as shown on the maps available defining those areas for rating purposes held at the Council office in Levin. This category has a differential factor of 12.83%.*
- (b) **Townships** - all rating units in Waikawa Beach, Manakau, Ohau, Hokio Beach, Waitarere Beach, Foxton Beach and Tokomaru urban areas, as shown on the maps available defining those areas for rating purposes held at the Council office in Levin. This category has a differential factor of 1.95%.*
- (c) **Rural Residential** - all rating units classified as Lifestyle and Residential (other than those rating units identified as “vacant” or “bare”). These properties will be identified in the DVR using the “Property Category” codes from Appendix F of the Valuation Rules 2008, Promulgated by the Valuer General This category has a differential factor of 1.45%*
- (d) **Rural** - all rating units that are located in areas outside the urban and township category boundaries but not those rating units classified as Rural Residential. This category has a differential factor of 25%.*
- (e) **District Wide** - all rating units other than those in the rural category. This category has a differential factor of 58.77%.*

Roading Targeted Rate

- (f) **Business** - all rating units identified as Arable, Commercial (including all Rest Homes/Retirement villages other than those that have separate title for the individual units or houses), Dairy, Forestry (except protected forestry), Horticultural, Industrial, Mining, Pastoral, Specialist livestock, and Utilities using the “Property Category” codes from Appendix F of the Valuation Rules 2008, promulgated by the Valuer General. This category has a differential factor of 35%.*
- (g) **District Wide Other** - all rating units identified as Lifestyle, Residential (excluding all Rest Homes/Retirement villages but including those that have separate title for the individual units or houses) and Other using the “Property Category” codes from Appendix F of the Valuation Rules 2008, promulgated by the Valuer General. This category has a differential factor of 65%.*

Solid Waste Disposal Rate

- (a) **Urban** - all rating units within the towns of Levin, Foxton, Shannon, Tokomaru, Foxton Beach, Waitarere Beach, Hokio Beach, Ohau, Waikawa Beach and Manakau as shown on the maps available defining those areas for rating purposes held at the Levin Office. This category has a differential factor of 80%.*

- (b) **Rural** - all rating units within the district that are outside the defined "urban" differential described above. This category has a differential factor of 20%.

Wastewater Rate

- (a) **Connected** - on all rating units across the District for which connection to a reticulated wastewater disposal system is available. A reticulated wastewater disposal system is available to a rating unit if a lateral or laterals exist for the purposes of accepting wastewater from the rating unit to the wastewater trunk main, where there is a connection from the land within the rating unit to that lateral/s or trunk main
- (b) **Available** - on any rating unit that is not connected to a reticulated wastewater disposal system, but is within 30m of a trunk main that is available to take waste from the rating unit. A reticulated wastewater disposal system is available to a rating unit if a lateral or laterals exist for the purpose of accepting wastewater from the rating unit to the wastewater trunk main or, if no lateral exists, if Council will allow the rating unit to be connected. This rate is set at 50% of the fixed charge for a connected rating unit.

Water Supply Rate

- (a) **Connected** - A reticulated potable water supply is available to a rating unit if a lateral or laterals exist for the purpose of delivering water from the trunk main to the rating unit, and there is a connection from the land within the rating unit to that lateral/s or trunk main
- (b) **Available** - any rating unit not connected to, but within 100 metres of a trunk main for a reticulated potable water supply that is available to the rating unit. A reticulated potable water supply is available to a rating unit if a lateral or laterals exist for the purpose of delivering water from the trunk main to the rating unit or, if no lateral exists, if Council will allow the rating unit to be connected. This rate is set at 50% of the fixed charge for a district wide connected rating unit

3. DUE DATES FOR PAYMENT OF RATES

That all rates will be payable in four equal instalments due on:

15th September 2016
15th December 2016
15th March 2017
15th June 2017

4. PENALTIES

- 4 (a) That the Council authorises the following penalties to be added to rates that are not paid by the due date:
- (i) a charge of 10 percent on so much of each instalment that has been assessed after 1st July 2016 and which is unpaid after the due date of each instalment, to be added to the amount of the unpaid rates on:

15th September 2016
15th December 2016

15th March 2017
15th June 2017

- (ii) a charge of 10 percent on so much of any rates levied before the 1st July 2016 which remain unpaid on 13th July 2016,
- (iii) a further charge of 10 percent on any rates to which a penalty has been added under (ii) above if the rates remain unpaid on 13th January 2017.
- (iv) a charge of 10 percent on so much of the amount of each instalment of a water supply rate where a meter is used to measure consumption that remains unpaid on the due date for each payment.

- 4 (b) That the authority to apply the council's policy on penalty rates be delegated to the Finance Manager.

5. PAYMENT OF RATES

That rates shall be payable at any of the following places:

Levin	Public Office, 126 Oxford Street,	Mon, to Fri	8.00 am to
Foxton	Library/Service Centre Clyde Street	Mon to Fri	9.00 am to
Shannon	Library/Service Centre Plimmer Terrace	Mon to Fri Sat	10.00 am to 12 1.00 pm to 5 10.00 am to
Tokomaru	Tokomaru Store Tokomaru road	During store opening hours	

Where a payment made by a ratepayer is less than the amount now payable, the Council will apply the payment firstly to any arrears from previous years and then proportionately across all current year rates due.

CARRIED

Crs Feyen and Campbell recorded their vote AGAINST the resolution.

10.5 Documents Executed and Electronic Transactions Authorities Signed

Purpose

To present to Council the documents that have been executed, Electronic Transactions Authorities and Contracts that have been signed by two elected Councillors, which now need ratification.

MOVED by Cr Mitchell, seconded Cr Mason:

THAT Report 16/307 Documents Executed and Electronic Transactions Authorities Signed be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

THAT the Horowhenua District Council hereby ratifies the signing of documents and Electronic Transaction Authorities as scheduled:

- (a) *Bond binding I Saw Limited to Horowhenua District Council in the sum of Eight Thousand Six Hundred and Twenty Five Dollars (\$8,625.00) to comply with conditions of consent SUB/502/2009/2750, Lot 1 DP 13238 comprised in Certificate of Title WN759/6 with an area of 1062m², 30 Queenwood Road, Levin.*
- (b) *Bond binding Kevin Laurence Robb & Anne Maria Robb to Horowhenua District Council in the sum of Five Thousand Eight Hundred Dollars (\$5,800.00) to comply with conditions of consent SUB/502/2008/2638 - Lot 1 DP 79572 and Lot 3 DP 73768 comprised in Certificate of Title WN46A/294 with an area of 6,4288 hectares, 149 McDonald Road, Levin Rural – Lot 2 DP 84723 comprised in Certificate of Title WN52B/332 with an area of 2,6240 hectares, 165 McDonald Road, Levin.*

CARRIED

11 Customer and Community Services

11.1 Elected Members' Allowances and Recovery of Expenses Policy - 1 July 2016

Purpose

For Council to adopt the Elected Members' Allowances and Recovery of Expenses Policy.

MOVED by Cr Brannigan, seconded Cr Kaye-Simmons:

THAT Report 16/329 Elected Members Allowances and Recovery of Expenses Policy be received.

THAT this decision is recognised as not significant in terms of S76 of the Local Government Act.

THAT the Elected Members' Allowances and Recovery of Expenses Policy be adopted

CARRIED

11.2 Planning Services Matters Considered Under Delegated Authority

Purpose

To present details of decisions made under delegated authority in respect of Planning Services Matters.

MOVED by Cr Tukapua, seconded Cr Good:

THAT Report 16/308 Planning Services Matters Considered Under Delegated Authority be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

THAT the matters decided under delegated authority (s104 of the Resource Management Act) as listed, be received:

**All Subdivision Resource Consents Granted Under Delegated Authority
22/05/16 to 21/06/16**

Granted Date	File Ref	Applicant	Address
27 May 2016	502/2016/3740	Waitarere Rise Limited	Waitarere Beach Road, Waitarere Beach
09 June 2016	502/2016/3760	David & Fiona Hall	36 Wilton Street, Levin
14 June 2016	502/2016/3759	Stuart Richard Aitken	117 Seabury Avenue, Foxton Beach
17 June 2016	502/2016/3720	Ingrid Bats	43 Redwood Grove, Levin Rural

**All Land Use Resource Consents Granted Under Delegated Authority
22/05/16 to 21/06/16**

Granted Date	File Ref	Applicant	Address
23 May 2016	501/2016/3753	Quin Buildings Direct	47 Joblins Road, Levin Rural
25 May 2016	501/2015/3702	The Little White Rabbit	106 Seabury Avenue, Foxton Beach
27 May 2016	501/2016/3756	Colin Ramon Gapper	7 Norrie Street, Levin
27 May 2016	501/2016/3755	Peter Rea	348 Kuku East Road, Levin Rural
01 June 2016	501/2016/3763	Catherine Lewis	598 State Highway 1, Levin Rural
08 June 2016	501/2016/3765	Lindsay & Emma Thomas	36 Williams Road, Tokomaru
09 June 2016	501/2016/3758	William Alan Coleman	29 Wylie Road, Foxton
10 June 2016	501/2016/3761	Quin Buildings Direct	64 Mako Mako Road, Levin
14 June 2016	501/2016/3768	Brenda Christine Chapman	4 Godwit Court, Foxton Beach
17 June 2016	501/2015/3703	Encounter Christian Centre	52-54 Cambridge Street, Levin

CARRIED

12 Procedural motion to exclude the public

MOVED by Cr Rush, seconded Cr Campbell:

THAT the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Proceedings of the Hearings Committee 20 May 2016

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
<i>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>	<i>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</i>	<i>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>

C2 Proceedings of the Foxton Community Board 20 June 2016

<i>Reason for passing this resolution in relation to each matter</i>	<i>Particular interest(s) protected (where applicable)</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
<i>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>	<i>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</i>	<i>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

7.10 pm The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

7.17 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF COUNCIL HELD ON

DATE:.....

CHAIRPERSON:.....