
Foxton Community Board

OPEN MINUTES

Minutes of a meeting of the Foxton Community Board held in the Manawatu College Library, Ladys Mile, Foxton, on Monday 20 February 2017 at 6.00 pm.

PRESENT

Chairperson	Mr D J Roache
Deputy Chairperson	Ms P R Metcalf
Members	Mr D A Allan
	Mr J F Girling
	Ms J M Lundie
	Cr N G Gimblett

IN ATTENDANCE

Mr D M Clapperton	(Chief Executive) (from 6.20 pm)
Mr A Nelson	(Property & Parks Manager)
Mrs D Kidd	(Community Services Manager)
Mr P Gaydon	(Water & Waste Services Manager)
Mr J Richmond	(Aquatics Manager)
Miss C O'Shea	(Graduate Strategic Planner)
Mrs K J Corkill	(Meeting Secretary)

ALSO IN ATTENDANCE

His Worship the Mayor, Mr M Feyen

PUBLIC IN ATTENDANCE

There was one member of the public in attendance at the commencement of the evening although the numbers increased to approximately ten when the Foxton Pool item was presented.

1 Apologies

There were no apologies.

2 Public Speaking Rights

9.5 Foxton Pool – Extended Season Trial
Rosalie Huzziff
Christina Paton

3 Late Items

There were no late items.

4 Declaration of Interest

9.4 Chief Executive's Report
3.5 Electronic Sign – Manawatu College

David Allan as he was a teacher at Manawatu College.

5 Confirmation of Minutes

MOVED by Mr Allan, seconded Mr Girling:

THAT the minutes of the meeting of the Foxton Community Board held on Monday, 21 November 2016, be confirmed as a true and correct record.

CARRIED

6 Matters Arising

Ms Metcalf noted that on page 3 re Foxton Water it should read “tests had to be done to see if the aquifer had good water quality” not “which tests indicated had good water quality”.

With regard to the Foxton Freeholding Account item in the Chief Executive's Report (page 5), Mrs Metcalf said she struggled with the comment that “this was a cash flow report not a balance sheet” as a cash flow report would include capital expenses and would not have depreciation as an expense. The report was a hybrid of a Profit & Loss Statement and a Balance Sheet, showing Operating Income and Expenses as well as capital income and expenditure.

7 Leave of Absence

None requested.

8 Announcements

Council's Water & Waste Services Manager, Paul Gaydon, would be providing an update on Foxton Water.

9 Reports

9.1 Adoption of Standing Orders

Purpose

The purpose of this report is for the Foxton Community Board to adopt Standing Orders for the conduct of its meetings.

MOVED by Ms Metcalf, seconded Mr Girling:

THAT Report 17/36 Adoption of Standing Orders be received.

THAT this decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

9.10 in Standing Orders re the Distribution of Agendas and the number of clear working days that should be allowed for agenda distribution was considered. Four clear working days was proposed rather than the two provided for. It was agreed after further discussion that increasing the two clear working days to three was a good compromise and Standing Orders should be amended to reflect the change.

MOVED by Mr Allan, seconded Ms Lundie:

THAT Standing Order 9.10 should be amended to provide for three (3) clear working days for distribution of Agendas.

CARRIED

Mr Allan raised the fact that in the previous Standing orders there was a clause that allowed a Member to make a personal explanation and he suggested it would be helpful to have that reinstated.

MOVED by Mr Allan, seconded Ms Metcalf:

THAT advice be sought on the consequences of not including in Standing Orders the opportunity for a Member to make a personal explanation.

CARRIED

MOVED by Mr Allan, seconded Ms Metcalf:

THAT in accordance with clause 27, Schedule 7 of the Local Government Act 2002, with effect from 20 February 2017 the Foxton Community Board adopts Standing Orders with the amendment in 9.10 to allow for three (3) clear working days for distribution of Agendas.

CARRIED

9.2 Adoption of Code of Conduct

Purpose

For the Foxton Community Board to adopt its Code of Conduct for the new triennium.

MOVED by Mr Allan, seconded Mr Girling:

THAT Report 17/59 Code of Conduct be received.

THAT this decision is recognised as not significant in terms of S76 of the Local Government Act.

CARRIED

The inclusion of the Mayor being able to speak on behalf of the Community Board (page 93, 6.1 Media contact on behalf of the Foxton Community Board) was discussed.

Mr Clapperton advised that the Mayor being the first point of contact could be deleted, but the Mayor would still have the opportunity to comment on a generic activity that might occur in the district.

Cr Gimblett further noted that this was about media contact on behalf of the Community Board. The Community Board's role was purely to promote the interests of Foxton and Foxton Beach which may be different from the interests of the wider district. If the Board chose to promote something totally outrageous the Mayor may have no option but to speak against it.

MOVED by Mr Allan, seconded Cr Gimblett:

THAT the mayor be removed from the Code of Conduct as one of the first points of media contact for the Foxton Community Board.

On being put there were four for the motion, with Mr Girling and Ms Lundie abstaining from voting. The motion was, therefore:

CARRIED

Under 5.2 Relationships with staff, Mr Allan proposed adding the words "...this includes the requirement for Board members to give officers adequate notification of any questions likely to require research by officers prior to a meeting of the Board" to the third bullet point on page 93, giving his rationale for the addition.

MOVED by Mr Allan, seconded Cr Gimblett:

THAT the words "...this includes the requirement for Board members to give officers adequate notification of any questions likely to require research by officers prior to a meeting of the Board" be added to the third bullet point on page 93.

CARRIED

MOVED by Mr Allan, seconded Cr Gimblett:

THAT the Foxton Community Board adopts the Code of Conduct with the amendments as proposed.

CARRIED

9.3 Monitoring Report to 20 February 2017

Purpose

To present to Foxton Community Board the updated monitoring report covering requested actions from previous meetings of the Community Board.

MOVED by Mr Allan, seconded Ms Metcalf:

THAT Report 17/31 Monitoring Report to 20 February 2017 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Page 108 Item 14/32 – Sand Dune Management – Surf Club Car Park

Giving a verbal update Mr Nelson noted that there was the ability under the existing resource consent to lower the dunes at the back of the car park. A price was to be sought for that but there was no money for that work in this year's budget. To do anything on the front of the car park would need another resource consent.

Commenting that the Board's driver had been the dunes at the front of

the carpark, Mr Roache requested that a report be brought to the next Board meeting on how that could be progressed.

Mr Nelson said his initial response would be that a full consent would be required but he would provide something for the next Board meeting.

Page 110 Item 15/459 – SORT Funding

With Ms Lundie not having been at the last meeting, the Mayor and the Chief Executive provided an update.

The CE further suggested that this item now be deleted from the Monitoring Report and have a River Loop update coming back on a six weekly cycle.

MOVED by Cr Gimblett, seconded Ms Metcalf:

THAT Item 15/459 – SORT Funding be deleted from the Monitoring Report and future updates be provided under the aegis of the Foxton River Loop Working Party.

CARRIED

Page 111 Item 16/59 – Feasibility of Installing a Toilet at Foxton Cemetery

Mr Nelson advised that contractors were on site at present preparing the road for tarsealing. The toilet had been ordered and should be on site in March/April. The roading should take 8-10 weeks and it should be completed by April/May.

Page 112 Item 16/16 – Kings Canal and Purcell Street Stormwater Catchment

Mr Clapperton said he would pursue this with Horizons, which had put \$15,000 in its budget to progress this. Once Horizons had considered the report it would come to the Foxton Community Board. He would need to confirm with Horizons when that would occur. There was also time for the Board to consider whether it should put in a submission to Horizons Annual Plan.

Page 113 Item 16/341 – Foxton River Loop Working Party

Mr Clapperton expanded on this item saying that the particular piece of work requiring iwi approval was in relation to the opening of the existing loop rather than the new loop.

Page 114 Roore Street Drainage

Mr Gaydon advised that this matter had not been progressed as yet due to the 14 November 2016 earthquake and the camera that would have been used having been diverted to Porirua. They had also been waiting for summer to arrive. The camera should be available next week when the drainage issue could be further investigated.

Increasing parking capacity in Thomas Place

There had been no progress on this as yet.

Page 113 Foxton & Foxton Beach Water

The good news from Mr Gaydon's PowerPoint presentation was that Foxton's water problems appeared to have been solved and following some investigations of various options and the decision to trial a greensand filtration media, Foxton Beach's issues could be addressed by the end of June.

Mayor Feyen suggested this was an opportunity to communicate good news out to the public.

Mr Clapperton suggested waiting a few weeks until the Foxton Beach trial had been done before the positive message was put out to the wider

community to ensure that all worked well. The results of the Foxton Beach greensand filtration trial would be brought back to the next Community Board meeting.

9.4 Chief Executive's Report to 20 February 2017

Purpose

To present to the Foxton Community Board, for information, issues relating to the Foxton Community Board area.

MOVED by Ms Metcalf, seconded Mr Girling:

THAT Report 17/32 Chief Executive's Report to 20 February 2017 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

3.4 Ultra-Fast Broadband

Mr Clapperton noted that the issue with ultra-fast broadband was not about getting fibre down the road but about getting it to the houses. The uptake in the Horowhenua was low and people needed to be encouraged to connect.

3.1 Te Awahou Nieuwe Stroom Update

Mr Clapperton said that those who had been through the building so far had been suitably impressed: it was spectacular.

3.2 Meeting Frequency & Commencement Time

With members having agreed on a monthly schedule at the November 2016 Board meeting, after discussion it was agreed that having the Board's schedule aligned to the Council's schedule made sense.

MOVED by Mr Allan, seconded Ms Metcalf:

THAT the Foxton Community Board adopts the meeting schedule for 2017:

CARRIED

With the adoption of the new schedule, Cr Gimblett advised that he would be unavailable for the next two Community Board meetings as he had prior commitments (which had not been an issue if the Board had been meeting monthly).

As the two Kere Kere Ward Councillors were in effect sharing the Board role, albeit for 18 months apiece, it was suggested Council be requested to endorse Cr Brannigan sitting in on those meetings that Cr Gimblett could not attend.

MOVED by Mr Allan, seconded Ms Metcalf:

THAT Council be requested to appoint Cr Brannigan to attend those meetings of the Foxton Community Board that Cr Gimblett is unable to attend.

CARRIED

Having declared a conflict of interest with regard to the next item, Mr Allan left the table.

3.5 Electronic Sign – Manawatu College

Mr Clapperton said it was not the intention for the Board to fund the whole of this proposed project, but as it was going to be a community sign the Board could support and endorse the College applying for funding from other sources. The

Board could also indicate through the Annual Plan process a suitable amount for Council to consider contributing to the project.

Mr Clapperton indicated that there could be Officer assistance with preparing funding applications, with Mrs Kidd confirming that there was training within Council's capacity building programme on how to obtain funding and how to prepare a business case.

MOVED by Cr Gimblett, seconded Mr Girling:

THAT the Foxton Community Board submits to Council's Annual Plan process supporting the provision of an electronic sign at Manawatu College.

CARRIED

Mr Alan rejoined the table.

3.6 Manawatu Estuary Trust – Minutes 7 February 2017

Mrs Metcalf summarised the highlights in the Trust's Minutes:

- the Trust had purchased two new spotting scopes;
- the Estuary had been visited by the Home Schoolers who were staying at the motor camp, with the spotting scopes being a great hit. The children and their parents were amazed at the detail they could see whilst viewing the birds on the spit;
- the parents' permission had been given to put a photo and a brief report re the visit in the paper and on the website;
- MET had promised to donate \$1,000 to be used to promote the Estuary at Te Awahou Nieuwe Stroom.

Mrs Metcalf requested an update on the dog signage, with Mr Roache saying it needed to be verified that the signs were in the right place.

Mr Nelson said he would follow that up.

If there were similar matters of concern, Mr Clapperton requested that Members email him so they could be followed up straightaway.

3.8 Foxton Community Board Long Term Plan Monitoring Report

107 – Introduction of Water Tanks for New urban residential homes

Responding to a query, Mr Clapperton said this had been raised at Council as well and was a matter of policy that required considerable research before it reached the point where it might be considered by way of a policy change. That may be a discussion leading into the LTP next year. It was not just about the principle of having water tanks on new properties, it was about a more holistic approach around water management and water take and how to deal with that on a long term basis. This was also on Council's Monitoring Report.

9.5 Foxton Pool - Extended Season Trial

Purpose

To present to the Foxton Community Board a report on the Foxton Pool extended season trial.

MOVED by Mr Allan, seconded Mr Girling:

THAT Report 17/37 Foxton Pool - Extended Season Trial be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Mrs Huzziff and Mrs Paton joined the table to speak to this report.

Mrs Huzziff provided pool attendance figures which showed quite a difference from

attendance in May 2009 (19,000) and more recent figures. As a person who took Learn to Swim classes at the Pool on a voluntary basis, she commented on issues with the Pool's construction, fees for swimmers, opening hours, and the Pool's possible future particularly taking into the number of visitors that could be attracted to Foxton by Te Awahou Nieuwe Stroom.

Mrs Paton followed on from Mrs Huzziff's comments noting not only the money being spent on Te Awahou Nieuwe Stroom but also the money to be spent upgrading Main Street, it would not be a good look if the Pool was closed. She suggested biting the bullet, spending money and putting in a proper building over the Pool, concluding by saying that swimming pools never made a profit: they saved lives.

Mrs Kidd, Council's Community Services Manager, and Mr Richmond, Aquatics Manager, joined the table to speak to this report and respond to Members' questions which covered issues such as patronage, building issues, and the Pool's possible future as tourism expanded in Foxton.

Pool fees were raised and discussed, with Mr Clapperton advising that Council was legislatively required to follow its Revenue and Financing Policy with regard to swimming pools, with there being a split for public and private good. Foxton Pool was not getting anywhere near the 20% required for swimming pools for private good.

With there being a regional strategy being undertaken, Mr Clapperton said the Pool needed to be looked at in terms of the bigger picture; what were the recreational and tourism requirements not only locally, but regionally, and what were the opportunities going forward. There also needed to be community engagement. .

Mayor Feyen suggested this could be an issue for consideration by the Strategy Committee so the matter could be looked at in terms of what could be done rather than what could not.

Mr Clapperton noted that the process leading into the LTP next year needed to be considered, not just around the Pool and swimming, but the wider issues.

9.6 Draft Local Alcohol Policy Consultation

Purpose

The purpose of this report is to advise the Board that Council is undertaking consultation on a Draft Local Alcohol Policy for the Horowhenua District to facilitate the opportunity to provide a submission on this matter.

MOVED by Mr Allan, seconded Mr Girling:

THAT Report 17/26 Draft Local Alcohol Policy Consultation be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

In saying the point of this report is to make the Community Board aware of the proposed Local Alcohol Policy (LAP) and to ascertain whether the Board wanted to make a submission to the process, Mr Clapperton said if the Board was interested a briefing or workshop could be arranged if Members were wanting more information.

Mr Gimblett further commented that the LAP was not mandatory but it was central government passing the buck back to Council's to have a say in how they wanted their community to look. It did give the community the opportunity to have input into its health and wellbeing. His own view was the LAP had some good points but did not go

far enough. He would be supportive of the Board making a submission.

With Board Members indicating they would like to submit, Mr Clapperton suggested they provide feedback to him so he could have something drafted on the Board's behalf. Members could then indicate if they were happy with what was drafted or wanted to have further discussion on it.

MOVED by Mr Girling, seconded Ms Lundie:

THAT the Foxton Community Board records its intention to make a submission to the Draft Local Alcohol Policy.

CARRIED

9.7 Draft Policy - Dangerous and Insanitary Buildings 2017

Purpose

To advise the Foxton Community Board that Council is undertaking consultation on a revised policy in respect of Dangerous and Insanitary Buildings, to facilitate the opportunity for the Board to provide a submission on this matter.

MOVED by Cr Gimblett, seconded Mr Girling:

THAT Report 17/27 Draft Policy - Dangerous and Insanitary Buildings 2017 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Members queried the following:

- Unreinforced masonry, such as in Main Street – where was that covered?
- Did this include permanent living in caravans, house buses and houseboats?

Mr Allan highlighted that this was a passive policy and relied on complaints. He queried the implications of the policy and also any funding that may be available for vulnerable properties.

MOVED by Mr Girling, seconded Mr Allan:

THAT the Horowhenua District Council notes the Foxton Community Board's observations on this draft Policy.

CARRIED

9.8 Foxton Beach Reserves Investment Plan

Purpose

The purpose of this report is to gain the Foxton Community Board's approval on the recommended changes and final adoption of the Foxton Beach Reserves Investment Plan by Council. \\

MOVED by Mr Allan, seconded Cr Gimblett:

THAT Report 17/39 on the Foxton Beach Reserves Investment Plan be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

In company with Mr Nelson, Ms O'Shea covered the process that had been undertaken to produce the Foxton Beach Reserves Investment Plan and she thanked Community Board Members for their contribution. If the Plan was approved this evening it would go to the 15 March 2017 Council meeting for adoption. A briefing would also be held for the Mayor and Councillors on how the Plan was developed.

In speaking to the background to this matter and expressing his thanks to Council staff, Mr Roache said this was a good document and had been well consulted.

Mr Clapperton further commented that this was one of the big reasons for the existence of the Community Board and it was a really neat outcome. This decision was not about Council and what it was going to do; it was the Board seeking approval to spend \$1m over a ten year period from the Freeholding Fund over which the Board oversaw.

MOVED by Ms Metcalf, seconded Mr Girling:

THAT the Foxton Community Board approves the Foxton Beach Reserves Investment Plan and recommends that officers now take it to Council for adoption AND FURTHER the Board records its thanks:

- *to Urban Designer, Anna Wood, for her running the workshop and subsequent building the actions for the Investment Plan with the priority matrix;*
- *to Caitlin O'Shea and other staff for their efforts.*

CARRIED

Mr Roache asked to be kept informed of progress.

10 Procedural motion to exclude the public

MOVED by Mr Allan, seconded Cr Gimblett:

THAT the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Forbes Road Market Assessment

<i>Reason for passing this resolution in relation to each matter</i>	<i>Particular interest(s) protected (where applicable)</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
<i>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>	<i>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and</i>	<i>s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</i>

	<i>industrial negotiations).</i>	
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CARRIED

MOVED by Ms Metcalf, seconded Ms Lundie:

THAT His Worship the Mayor be invited to stay for the In Committee portion of the meeting because of his knowledge of the matter under discussion.

CARRIED

8.40pm The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not public available.

9.20 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE FOXTON COMMUNITY
BOARD HELD ON

DATE:.....

CHAIRPERSON:.....