

Notice is hereby given that an ordinary meeting of the Horowhenua District Council will be held on:

Date: Wednesday 7 June 2017
Time: 4.00 pm
Meeting Room: Council Chambers
Venue: 126-148 Oxford St
Levin

Council OPEN AGENDA

MEMBERSHIP

Mayor	Mr Michael Feyen	
Deputy Mayor	Mr Wayne Bishop	
Councillors	Mr Ross Brannigan	
	Mr Ross Campbell	
	Mr Neville Gimblett	
	Mr Barry Judd	
	Mrs Victoria Kaye-Simmons	
	Mrs Jo Mason	
	Mrs Christine Mitchell	
	Ms Piri-Hira Tukapua	
	Mr Bernie Wanden	
Reporting Officer	Mr David Clapperton	(Chief Executive)
Meeting Secretary	Mrs Karen Corkill	
	Ms Sharon Bowling	

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Website: www.horowhenua.govt.nz

Full Agendas are available on Council's website
www.horowhenua.govt.nz

Full Agendas are also available to be collected from:
Horowhenua District Council Service Centre, 126 Oxford Street, Levin
Foxton Service Centre/Library, Clyde Street, Foxton,
Shannon Service Centre/Library, Plimmer Terrace, Shannon
and Te Takere/Library, Bath Street, Levin

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1 Apologies

2 Public Participation

Notification to speak is required by 12 noon on the day of the meeting. Further information is available on www.horowhenua.govt.nz or by phoning 06 366 0999.

3 Late Items

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

4 Declaration of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

**7 Confirmation of Open & In Committee Minutes – 26 April 2017
Open Minutes – 3 May 2017
Open & In Committee Minutes – 23 May 2017
Open Minutes 24 May 2017**

8 Announcements

Foxton Community Board Update

There will be an update from the Foxton Community Board Chair, David Roache.

Ten Month Financial Report to 30 April 2017

File No.: 17/255

1. Purpose

To present to the Horowhenua District Council the ten month financial report to 30 April 2017.

2. Recommendation

- 2.1 That Report 17/255 Ten Month Financial Report to 30 April 2017 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

3. Background/Previous Council Decisions

- 3.1 Council Officers complete a financial report for every month of the year except July. These reports are primarily focused on financial performance against budget and policy benchmarks.

4. Issues for Consideration

As included in the attached report.

Attachments


No.	Title	Page
A	Final Financial Ten Month Report - 30 April 2017	9


Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Nicki Brady Group Manager - Business Services	
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Approved by	Doug Law Chief Financial Officer	
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Horowhenua
DISTRICT COUNCIL

Ten Month Report

1 July 2016 - 30 April 2017

Executive Summary

A. Trends and Activity of Interest

1. Resource Consenting

- 162 consents have been lodged and 163 approved as at 30 April 2017 against 134 respectively for the whole of 2015/16. Approved consents include consents under process at 30 June 2016.
- 70 subdivision consents approved as at 30 April 2017 compared to 32 for the whole of 2015/16.
- 168 new allotments have been created in 2016/17, 36 Greenbelt Residential, 62 Residential and 70 Rural.

d)

2. Building Consents

- Value of consents issued as at 30 April 2017 is \$71,295,312 against \$52,558,318 as at the same time in 2015/2016 year.
- 162 new dwelling consents at 30 April 2017 against 131 for the same period in the 2015/2016 year.
- There was a 34% increase in the number of building consents lodged with Council in March 2017 compared to March 2016.

In respect of building consents the consent numbers overall are tracking very similar to last year, but we are continuing to see the increasing value of the work being done in residential additions & alterations as well as new builds.

B. Financial Performance

Council has achieved a surplus of \$1,367,000 as at 30 April 2017 against a budgeted surplus of \$3,716,000.

This is due mainly to the delay in receipt of Capital subsidies for the Te Awahao project and delayed capital roading projects, and the subsidy on these. However, as this income is related to capital projects, as opposed to covering operational expenditure, Council still shows an operational surplus and so continues to “balance the budget”. This trend may continue if the timing of the release of the subsidies for Te Awahao do not occur before balance date of 30 June.

This decrease in capital subsidy income has been offset by lower operational expenditure mainly in external interest \$0.4m and other expenditure \$0.5m which includes lower maintenance costs (\$1.2m) but higher professional services cost of (0.4m).

Lower interest cost has been achieved due to lower effective interest rates than was assumed in the Annual Plan.

Lower maintenance has primarily occurred in Wastewater, Stormwater, Solid waste, Roothing, property and Community Facilities Activities.

The higher professional services are in the CEO, Planning and Regulatory, Property, Representation and Community leadership but lower in Solid waste and Strategic planning Activities.

Year-to-date (YTD) depreciation has increased by \$0.3m as major projects in Business services and Aquatics are capitalised. These represent assets of an operational nature. Council is in the process of finalising the asset values for infrastructural assets which most

likely will also put upward pressure on this depreciation amount as the assets are being valued as at 1 July 2016 so will incur depreciation for a full year on any increase in value.

On the income side rates income is lower by \$0.4m due to lower Water-by-meter income \$0.3m and rates penalty income \$0.2m offset by higher general and targeted rates income. Rates penalty income is driven by the fact that we no longer apply penalties to Maori land rates.

User charges income is above budget by \$0.47m due to higher income in Solid waste and connection fees for water and waste water.

Other revenue is above budget by \$0.4m primarily due to unbudgeted income from running the elections for Horizons and the DHB (\$81k), the Shannon wastewater farm (\$90k), external payroll processing (\$52k) while roading income relating to petrol tax and sundry charges is above budget by \$43k

Doug Law
Chief Financial Officer
7 June 2017

Operational Summary

Total revenue	Total expenditure	Total surplus/(deficit)
\$39.323m	\$37.956m	\$1.367m
is 8% less than the total budget of \$42.846m	is 3% less than the total budget of \$39.130m	is 63% less than the total budgeted surplus of \$3.678m

SUSTAINABILITY

Rates to operating revenue	74%
Rates revenue	\$27.87m
Operating revenue	\$37.33m

74% of operating revenue is derived from rates revenue

Balance budget ratio	100%
Operating revenue	\$37.33m
Operating expenditure	\$36.37m

Operating revenue should be equal or more than operating expenditure. Year to date revenue is 2.64% more than operating expenditure

Essential services ratio	146%
Capital expenditure	\$11.50m
Depreciation	\$7.84m

Capital expenditure should be equal or more than depreciation for essential services, for year to date capex is 146% more than depreciation

Net Debt to total projected revenue	141%
Total net borrowing	\$70.90m
Total projected revenue	\$50.45m

With net borrowing of \$70.90m we are still under the set limit of 175% of projected revenue

Interest to rates revenue (LGFA Cov.)	8%
Interest paid	\$2.19m
Rates revenue	\$27.87m

8% of rates revenue is paid in interest. Our set limit is 25% of rates revenue.

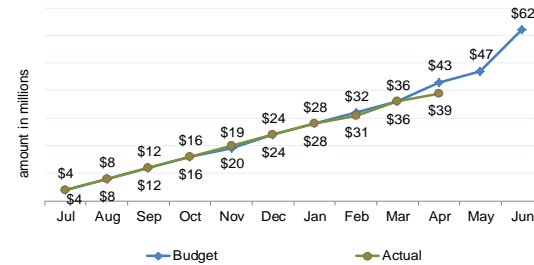
Interest to operating revenue (LGFA Cov.)	6%
Interest paid	\$2.19m
Operating revenue	\$37.31m

6% of operating revenue is paid in interest. Our set limit is 20% of operating revenue.

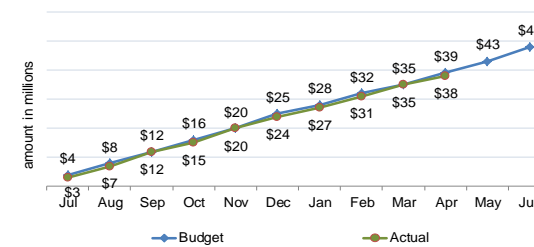
Available financial accommodation to external	114%
Net debt	\$70.9m
Undrawn committed facilities	\$10.00m

Committed bank facility to enable us to borrow at least 10% of our current external debt immediately, currently we can borrow 14% more than our current debt

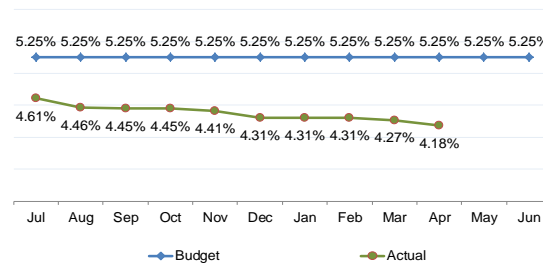
Total revenue \$m



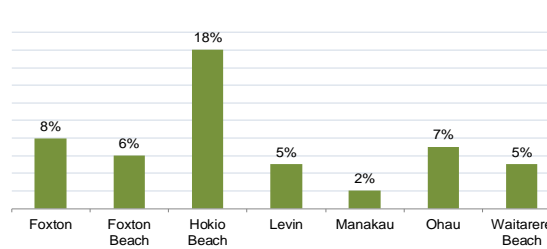
Total expenditure \$



Interest rate movement



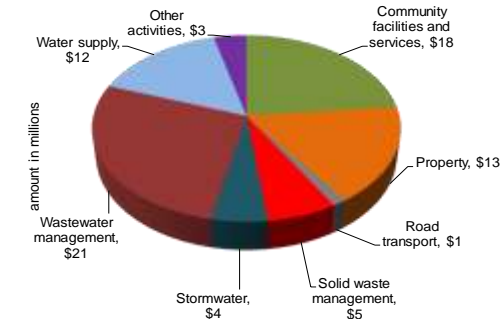
Rates debtors % with arrears



Sundry debtors by activities \$000



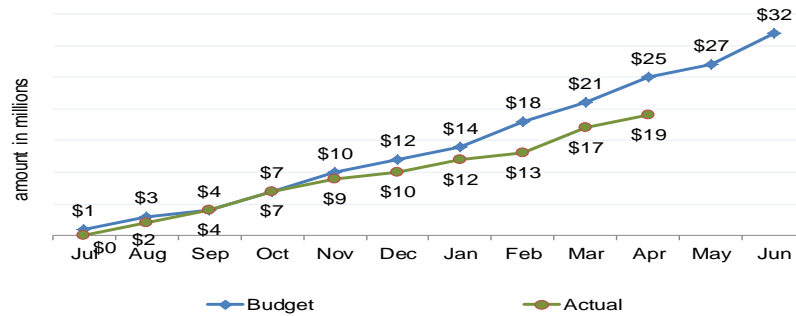
Total gross borrowing by activity \$m



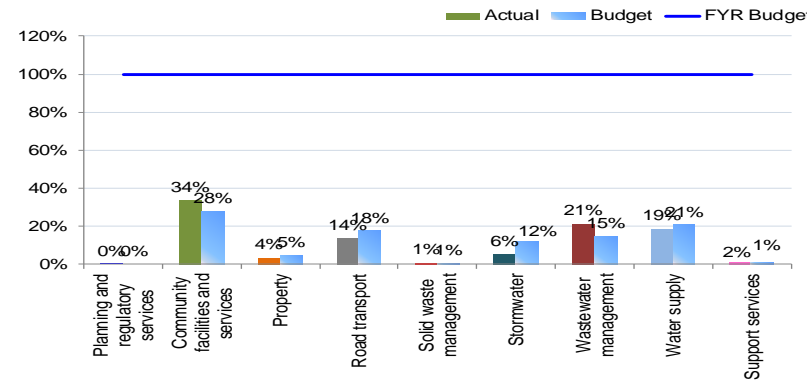
Capital

To meet growth	To improve service	To replace
\$1.190m	\$11.032m	\$7.013m
is 75% less than the YTD budget of \$4.48m	is 26% less than the TD budget of \$15.107m	is 37% less than the total budget of \$11.075m

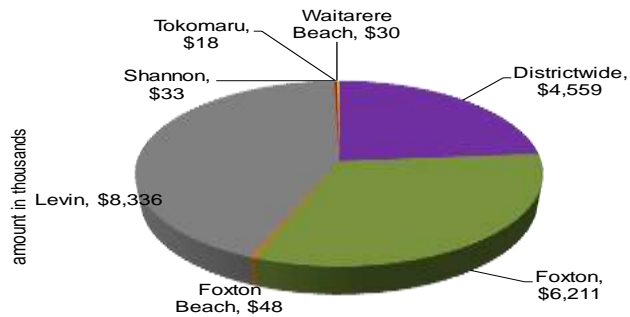
Total Capital Expenditure



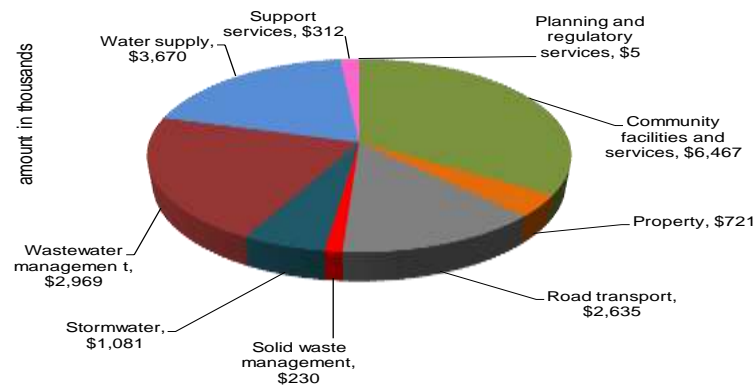
Capital Expenditure By Activity % Percentage



District View - Capital Expenditure \$000



Capital Expenditure By Activity \$000



File No.: 17/253

Foxton Reservoir - Public Works Act

1. Purpose

To seek a resolution from Council to utilise the Public Works Act to construct a new small reservoir on Foxton Reserve, Seaview Gardens.

2. Executive Summary

- 2.1 This project is to increase the drinking water storage capacity for Foxton township and Foxton Beach to increase the communities' resilience in the event of a Civil Defense emergency, a large fire or a fault with the production of drinking water.

3. Recommendation

- 3.1 That Report 17/253 Foxton Reservoir - Public Works Act be received.
- 3.2 That this decision is recognised as not significant in terms of S76 of the Local Government Act.
- 3.3 That the Horowhenua District Council seeks permission from the Minister of Conservation using the Public Works Act to set aside an area of Foxton Recreational Reserve for the purpose of water treatment in order that a reservoir can be construction at Foxton Reserve, Seaview Gardens.
- 3.4 That the Horowhenua District Council's Chief Executive be delegated full authority to carry out Council's responsibilities regarding the Public Works Act processes.

4. Background / Previous Council Decisions

- 4.1 Horowhenua District Council (HDC) seeks to construct a new reservoir at Foxton to increase the drinking water storage capacity; particularly considering the impact an earthquake may have on HDC's water infrastructure . Currently during the summer period Foxton Water Supply is on occasions used to supplement the supply into Foxton Beach.
- 4.2 A number of potential sites to locate this reservoir have been considered, and these are shown on the following aerial. All sites are located on land designated by HDC for the purpose of Water Treatment. The preferred option is the area marked by a blue circle with the Letter C. This site has been identified as the preferred option for the following reasons:
- (i) Close to existing infrastructure reducing construction and maintenance costs.
 - (ii) Land designated for the purposes of a Water Treatment Plant.
 - (iii) Less visible/prominent than other sites that have been looked at.
 - (iv) No need to demolish any buildings.
 - (v) Loss of amenity value is relatively minor.
- 4.3 The area of land in question is adjacent to Council-owned garages and two electrical substations. The land is sloping and will need to be levelled. This area of the reserve is not well used partly as the land is sloping and partly due to the adjacent industrial area to the south. The use of the land is recreational reserve.

4.4 The legal location is:

Parcel Number 32884
VNZ Number 1437033800A
Ass Number 18663
Parcel ID 4004811
Pt Sec 169 Town of Foxton

4.5 There are some disadvantages of this site which include:

- (i) The site it is not flat, and will require some earthworks. A small retaining wall may need to be constructed to make the site suitable.
- (ii) The site is on land listed as a reserve and an application is required to the Minister of Conservation seeking consent to a Public Works Act transaction in order to construct a reservoir on this location.
- (iii) There are two cables under this area that will need to be moved.
- (iv) Some tree branches will need to be trimmed.
- (v) There will be some (minor) loss of recreational value.



Aerial

4.6 HDC would like to establish a fence around the site for security and would establish screen planting to ensure there was no loss of amenity value. The proposed fencing is shown in the aerial in purple.

4.7 The proposed reservoir is a 0.5meg (500m³) galvanised tank with a 50 year warranty. The tank has synthetic rubber (EPDM) liner). The tank dimensions are 10.83m diameter and 5.8m high.



Proposed Location C

- 4.8 Consultation has been undertaken with the Foxton Community Board and Iwi regarding the proposed location and both are in agreement with the proposal.

5. Discussion

- 5.1 The proposed site has previously been designated for the purposes of “Water Treatment Plant” and the intended purpose is aligned with this description. However, since the land is a Recreational Reserve an application is required to the Minister of Conservation seeking consent to a Public Works Act transaction in order to set aside an area of the Foxton Recreational Reserve for the purpose of water treatment to construct a reservoir on this location.
- 5.2 HDC is unable to use the principles and powers of the Reserves Act as it does not make provision for undertaking the proposed activity.
- 5.3 Although there are some disadvantages of the proposed location, overall, Officers consider the disadvantages are relatively minor and consider this is the best site from a general public and infrastructure point of view.
- 5.4 HDC can construct the reservoir on locations A or B; without undertaking consultation. However, Officers consider that location C is less visible than locations A and B; and is likely to raise fewer objections from the community. In addition, location B would require Council to demolish a garage that is in good repair; involving further costs and the loss of a functional garage.

Significance

- 5.5 The decision is not significant as defined by HDC’s Significance and Engagement Policy which states:

“If a decision or proposal satisfies one or more of the following criteria, the matter is likely to have a high degree of significance:

- *the decision or proposal affects all or a large portion of the community in a way that is not inconsequential*
- *the impact or consequence of the decision or proposal on the affected persons (being any number of persons) will be substantial*
- *the financial implications of the decisions on Council's overall resources are substantial.*

By way of guidance, a proposal or decision will not be deemed to be significant unless it is of similar importance to the following examples:

- *involves an activity that will significantly affect **capacity** or cost to Council*
- *alteration to the level of service of a significant activity as defined in Council's LTP*
- *alteration to the mode by which a significant activity is undertaken*
- *transfer of ownership, control, **construction**, replacement or abandonment of a **strategic asset***
- *a change to the LTP*
- *adoption of the LTP" [emphasis added]*

- 5.6 Part 5 of the Policy details Council's *strategic assets*. In this part it is identified that "Each water supply system as a whole (excluding water races)" is deemed to be a significant asset.
- 5.7 As the proposed reservoir is only part of the water supply system and an alteration to the LTP is not being sought, it is considered the decision does not meet the threshold of a *high degree of significance*.

6. Options

A number of options were identified. These were shortlisted down to the four options provided in the Aerial above.

Option A

- Pros - Council owns site
- No reserve status on this land
 - Land is designated for the purposes of water treatment
 - Site is flat
 - No underground cables
- Cons - Site is very prominent and visible

Option B

- Pros - Council owns site
- No reserve status on this land
 - Land is designated for the purposes of water treatment
 - No underground cables
- Cons - There is an existing garage on this site which would require demolition (additional cost)
- Council will lose the use of the existing garage
 - Constructing the reservoir on this site limits Council's ability to add further infrastructure in the future

Option C

- Pros - Council owns site

- Land is designated for the purposes of water treatment
 - Site is less visible
 - This section of the reserve is not well used for recreational purposes
- Cons - The land is a Recreational Reserve and the permission of the Minister of Conservation will be required to construct the reservoir on this land.
- There are cables underground which will need to be relocated.
 - The land is on a slope and will require some site levelling

Option D

- Pros - Council owns site
- Site is well screened by trees
- Cons - The land is a reserve and the permission of the Minister of Conservation will be required to construct the reservoir on this land.
- Feedback from the Foxton Community Board is that this area of the reserve is well utilized by the public
 - The site is further from the water treatment plant and will require longer pipe lengths and increased pumping requirements.

6.1 Cost

The cost of installing the new reservoir will be met from existing budgets mainly from the Levin Water Treatment Plan upgrade budget where the tender for the Levin Water Treatment Plant Upgrade was less than the Engineer's Estimate, providing savings.

6.1.1 Rate Impact

There will be no rates impact as the costs will be met from existing budgets.

6.2 Community Wellbeing

The new reservoir will increase the storage of drinking water for the townships of Foxton and Foxton Beach. This will improve these communities resilience in the event of:

- a mechanical breakdown at the water treatment plant
- a civil defense emergency such as an earthquake, or pandemic.

6.3 Consenting Issues

There are no consenting issues. The land is designated for the purposes of water treatment.

7. Consultation

Officers have consulted with the Foxton Community Board and Iwi regarding the proposed location and both are in agreement with the proposal. If the works are approved it is proposed to notify the public about the works via:

- Community Connection
- Horowhenua District Council Website
- Facebook.

8. Legal Considerations

The proposed location is on a Recreational Reserve. The permission of the Minister of Conservation will be required to use the Public Works Act to set aside an area of Foxton

Recreational Reserve for the purpose of water treatment in order that a reservoir can be construction at this location.

9. Financial Considerations

There are no financial considerations; as the costs will be met from existing budgets.

10. Next Steps

The proposed next steps are to:

1. Survey the area required for the reservoir
2. Apply to the Minister of Conservation seeking consent to a Publics Work Act transaction
3. Advise the public of the proposed works.
4. Construction the reservoir, fence the site and establish screen plantings.



Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

11. Appendices

There are no appendices for this report

Author(s)	Gerry O'Neill Projects Manager	
Approved by	Gallo Saidy Group Manager - Infrastructure Services	

Monitoring Report to 7 June 2017

File No.: 17/197

1. Purpose

To present to Council the updated monitoring report covering requested actions from previous meetings of Council.

2. Recommendation

- 2.1 That Report 17/197 Monitoring Report to 7 June 2017 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

Attachments

No.	Title	Page
A	Horowhenua District Council Monitoring Report	22

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	David Clapperton Chief Executive	
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Approved by	David Clapperton Chief Executive	
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MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL

Item No.	Meeting Date	Item Description	Resolved / Action	Responsible Officer	Date Action by	Date Completed	Officer Comment
Report 12/347	4 July 2012	North Eastern Quadrant Stormwater	<i>THAT the stormwater review is progressed in 2012 – 2014.</i>	G O'Neill	April 2015	Progressing and on track	This is a multi-year project through to the next LTP. We will be unable to undertake the road works until the weather improves after winter. The project expected completion date is October 2017.
16/221	4 May 2016	North East Levin Stormwater Improvement Project	<i>THAT officers proceed with the implementation of the development project to mitigate flooding in the North East Levin area whilst taking into account the need for enabling residential growth as defined in the district plan.</i>				Higgins won the tender for the works in Kennedy Drive and Fairfield Road. These works are progressing with approximately 95% of the pipe on Kennedy Drive laid, and 45% of the pipe on Fairfield Road laid. HDC continue to

MONITORING REPORT							
HOROWHENUA DISTRICT COUNCIL							
Item No.	Meeting Date	Item Description	Resolved / Action	Responsible Officer	Date Action by	Date Completed	Officer Comment
							meet with affected parties before lodging a consent application with HRC to increase the discharge to the stream.
14/585	2 July 2014	District Plan: Plan Change Timing	<p><i>THAT the preparation and processing by officers of the following plan changes to the District Plan be postponed from the 2014/15 financial year and be undertaken within 2015/16 financial year:</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> <i>Sites of Cultural Significance</i> <input type="checkbox"/> <i>Historic Heritage</i> <input type="checkbox"/> <i>Dunefields Assessment</i> <input type="checkbox"/> <i>Coastal Hazards.</i> 	D McCorkindale	July 2015		Officers are working with Heritage experts to assess the nominated non-residential buildings, structures and sites and identify those that will form part of a formal plan change to the District plan. Plan Change is to be presented to Council's October 2016 meeting, which will propose to include additional buildings, structures and sites to the

MONITORING REPORT							
HOROWHENUA DISTRICT COUNCIL							
Item No.	Meeting Date	Item Description	Resolved / Action	Responsible Officer	Date Action by	to Date Completed	Officer Comment
	6 July 2016		Inclusion of the Shannon Conscientious Objectors' Camps				District Plan Heritage Schedule. Research is continuing on the Sites of Cultural Significance. A Dunefields Assessment has been undertaken. Consideration is being given to the most appropriate District Plan response to the assessment findings. The Whitaunui Military Defaulter's Camp was nominated and a formal heritage assessment is currently being undertaken. Paiaka Camp will be considered in the next phase of
	5 Oct 2016						
	1 Feb 2017		Discussions to be undertaken re the Inclusion of Paiaka Camp				

MONITORING REPORT							
HOROWHENUA DISTRICT COUNCIL							
Item No.	Meeting Date	Item Description	Resolved / Action	Responsible Officer	Date to Action by	Date Completed	Officer Comment
	26 April 2017		Cr Campbell to be updated on the status of Paiaka Camp discussions				<p>heritage assessments subject to the agreement of the land owner.</p> <p>Following further engagement with the identified heritage property owners, the Historic Heritage Plan Change is anticipated to be brought to Council in June 2017 for adoption and public notification.</p>
16/38	1 Feb 2017	Amendment to Dog Control Policy and Bylaw 2015	<i>THAT Report 16/38 Amendment to Dog Control Policy & Bylaw 2015 lay on the table to allow for consultation with the Foxton Community Board and other interested stakeholders, with Officers to bring a further</i>	M Lepper	15 March 2017		<p>Officers are working with key stakeholders to gain support for suggested changes.</p> <p>Communications team are working to establish a better way to illustrate how</p>

MONITORING REPORT HOROWHENUA DISTRICT COUNCIL							
Item No.	Meeting Date	Item Description	Resolved / Action	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<i>report to the March 2017 Council meeting.</i>				<p>the Dog Control Policy and Bylaw applies.</p> <p>Discussions held with Foxton Community Board 3 April 2017. Report to 7 June 2017 meeting of Council.</p>
17/9	1 Feb 2017	Review of Dog Control Regime – National Action Plan	<p><i>THAT Council appoint Councillors Campbell and Mitchell to a subcommittee to work with Officers in the development of a submission on behalf of this Council in respect of proposed amendments to the Dog Control Act 1996 as it pertains to reducing the risk and harm of dog attacks.</i></p> <p><i>THAT authority be given for the subcommittee to make the submission on behalf of Council, and a copy of that submission</i></p>	M Lepper			Currently awaiting confirmation of consultation process and timing.

MONITORING REPORT							
HOROWHENUA DISTRICT COUNCIL							
Item No.	Meeting Date	Item Description	Resolved / Action	Responsible Officer	Date to Action by	Date Completed	Officer Comment
	26 April 2017		<p><i>be brought to an appropriate meeting of Council for receipt and information purposes.</i></p> <p>Crs Campbell & Mitchell to be advised on timing and consultation process when confirmed.</p>				
17/97	15 March 2017	Draft Land Transport Bylaw 2017	<p><i>That the Horowhenua District Council use the special consultative procedure to consult on the draft Land Transport Bylaw 2017 and the hearing of submissions be undertaken by the Hearings Committee</i></p>	K Peel			Submissions closed 24 April 2017. The Hearings Committee scheduled for 28 June 2017.
17/102	15 March 2017	Adoption of Terms of Reference Community Forums	<p><i>THAT Horowhenua District Council seeks expressions of interest for membership of the Forums.</i></p> <p><i>THAT Horowhenua District Council seeks nominations for independent facilitators</i></p>	D Clapperton	On Track		Expressions of Interest have now closed. The working parties are now meeting to review expressions of interest.

MONITORING REPORT							
HOROWHENUA DISTRICT COUNCIL							
Item No.	Meeting Date	Item Description	Resolved / Action	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<p><i>for the Community Forums.</i></p> <p><i>THAT the Mayor and Crs Wanden, Bishop, Mitchell and Gimblett establish a working party to review expressions of interest and report back to Council with recommendations at its April Council meeting.</i></p>				
17/73	15 March 2017	Fees and Charges 2017/18 : Food Act Premises and Resource Consenting (Planning)	<p><i>THAT the Horowhenua District Council resolves that the Food Act Fees and Resource Consent (Planning) Fees for the 2017/18 year, as presented, be used as the Statement of Proposal, and the Summary of Information to be consulted on using the special consultative procedure as set out in section 83 of the Local Government Act 2002.</i></p> <p><i>THAT the hearing of any</i></p>	M Lepper			Submissions closed 24 April 2017 with a Hearing scheduled for 31 May 2017.

MONITORING REPORT							
HOROWHENUA DISTRICT COUNCIL							
Item No.	Meeting Date	Item Description	Resolved / Action	Responsible Officer	Date Action by	to Date Completed	Officer Comment
			<i>submissions on this matter be heard by the Hearings Committee of Council acting under delegated authority, and a subsequent recommendation be made by the Committee to Council on this matter.</i>				

Chief Executive's Report to 7 June 2017

File No.: 17/198

1. Purpose

For the Chief Executive to update Councillors, or seek endorsement on, a number of matters being dealt with.

2. Recommendation

- 2.1 That Report 17/198 Chief Executive's Report to 7 June 2017 be received.
- 2.2 That these matters or decisions be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the proposed changes to the meeting dates and start times for the Finance, Audit & Risk Subcommittee and the Strategy Committee be accepted and the meeting schedule amendment for the balance of 2017 for these committees be approved.

3. Chief Executive Updates

3.1 Environment Court - Levin Potable Water Consent Order

Attached, for information, is the decision from the Environment Court on the Ohau Water take.

3.2 Te Awahou Nieuwe Stroom

The glazing on the western end of the facility is nearly complete which will make the building water tight. Gib stopping and painting is progressing well. Te Taitoa Maori o Te Awahou, Dutch Connection Museum Trust and HDC representatives presented at the Museums Aotearoa Conference, Museum of Inclusion on Tuesday 23 May. The presentation was based on "All in together" - creating a museum. The presentation was attended by approximately 90 people and was really well received.

I am also delighted to announce that Hendrix Warren has accepted the role of Cultural and Community Centre Manager with Horowhenua District Council. The recruitment process for this role has actively involved Council working with key partners associated with Te Awahou Nieuwe Stroom, including Ngati Raukawa and the Dutch Connection Trust, as well as Muaupoko Iwi, given its special role with Te Takeretanga O Kura-hau-po. Council acknowledges the extraordinary commitment this has demonstrated from our partners.

Hendrix was born, bred and educated in Levin and has iwi affiliations to both Muaupoko and Ngati Raukawa ki te Tonga. Many of you may know Hendrix and his wife Jenny who are both actively involved in the community. Hendrix has also had significant local involvement with local bands, softball, kids baseball and Levin Wanderers Rugby Football Club. Hendrix has a background in sales, marketing finance and relationship management.

3.3 Finance, Audit & Risk Subcommittee and Strategy Committee Meeting Schedule Amendment

The meeting schedule adopted at the February 2017 meeting has both the Finance, Audit & Risk (FAR) Subcommittee and Strategy Committee meetings on the same day with FAR Subcommittee commencing at 5:00 pm and Strategy Committee commencing at 7:00pm.

I am seeking reconsideration of these meetings start times and dates.

Firstly, I would like to recommend a 4:00 pm commencement time. A 4:00 pm commencement time will provide consistency with start times for Council and subcommittee meetings and is considered a fair start time in terms of public attendance.

Secondly, I would like to request a variation to the meeting schedule to hold the Strategy Committee meeting the week following the Finance, Audit & Risk Subcommittee. This will enable each meeting to commence at 4:00pm and full concentration on each agenda as opposed to having to prepare and attend two meetings in one day.

Proposed new time and dates:

2017	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Finance, Audit & Risk Subcommittee Frequency: 6 weekly Start Time: 4:00pm	28	-	09	20		01	13
Strategy Committee Frequency: 6 weekly Start Time: 4:00pm		5	16	27		08	20

3.4 Economic Development Update

Indicator	Horowhenua District	Manawatu-Wanganui Region	New Zealand
<i>Annual average % change</i>			
Gross domestic product	↑ 3.8%	↑ 2.4%	↑ 2.9%
Traffic flow	↑ 5.1%	↑ 4.3%	↑ 4.6%
Residential consents	↑ 69%	↑ 58%	↑ 10%
Non-residential consents	↓ -26%	↑ 13%	↑ 11%
House prices*	↑ 22%	↑ 15%	↑ 12%
House sales	↑ 16%	↑ 22%	↓ -4.5%
Guest nights	↑ 13%	↑ 2.1%	↑ 3.2%
Retail trade	↑ 6.1%	↑ 2.6%	↑ 2.9%
Car registrations	↑ 14%	↑ 11%	↑ 8.2%
Commercial vehicle registrations	↑ 5.7%	↑ 7.4%	↑ 17%
Jobseeker Support recipients	↑ 4.4%	↑ 3.0%	↑ 1.0%
<i>Level</i>			
Unemployment rate	6.9%	5.4%	5.0%
International net migration	88	1,134	71,924

* Annual percentage change (latest quarter compared to a year earlier)

The Horowhenua District Quarterly Economic Monitor for March 2017 was released by Informetrics on 25 May. Some stand out figures included;

- GDP has grown by 3.8% over the year to March 2017 according to Infometrics provisional estimates. This is significantly higher than the national growth of 2.9% and that of the Manawatu-Whanganui and Wellington regions economies, which both expanded by 2.4%.
- The annual average unemployment rate for the Horowhenua District has been steadily declining over the past year and now sits at 6.9%. This compares to a 10 year average of 7.8% and the March 2016 figure of 8.3%.
- House price and sale growth remained strong despite a cooling in larger markets such as Wellington and Auckland. House prices increased by 21.5% to the year ended March 2017, and house sales increased by 15.5% for the same period.

3.5 Long Term Plan Monitoring Report

The Monitoring Report prepared for those items raised by submitters during the 2015/2025 Long Term Plan submission process, in ensuing discussion or passed by way of resolution, is **attached**, with completed items having been removed.

3.6 Horowhenua District Council Administration Building

It is timely to provide Council with an update on where we have got to with the issue of the Horowhenua District Council Administration Building (Council Building). As Council is aware Michael Feyen in a personal capacity commissioned a further assessment of the structural integrity of the Council Building. That assessment was undertaken by Structural Concepts Limited.

That report (which was provided to me in March 2017) whilst **not** declaring the Council Building as Earthquake Prone, did come to a different conclusion as to the seismic rating of the Council Building than the assessment undertaken by Opus International Consultants Limited (Opus). That is not unusual in these circumstances in that often such reports are commissioned for different purposes, are based on differing methodologies and the regulations around earthquake prone buildings are subject to interpretation.

Given the difference in the two assessments Opus and Structural Concepts Ltd agreed to meet for the purpose of discussing the reports and to resolve the question on building %NBS rating and to see if a consensus on the rating can be easily achieved or if any further engineering work was appropriate.

Attached to this report is a letter from Carl Ashby (Opus) that contains the minutes of a meeting between themselves and Structural Concepts Ltd held on 10th April 2017. Please note that Structural Concepts Ltd have confirmed the attached represents an accurate record of that meeting.

The key messages in the letter and meeting minutes are (my emphasis):

Both Opus and Structural Concepts Ltd agree that the Council building is **NOT** earthquake prone based on the life safety rating for the buildings normal occupancy as a commercial building.

- That the low assessment for IL4 means the building may be unsuitable for use for Emergency Management purposes following a major event (e.g. earthquake) however that does **NOT** make the building earthquake prone.
- The two reports are quite different in their purpose and further review work would be required (based on an agreed methodology) to provide a narrower rating band that both parties agree on.

It is important to note the comments regarding Emergency Management and that an IL4 rating in itself would not necessarily result in the building being available for that purpose

following a major event. Obviously other issues (in that context) would also be relevant e.g. power, ICT, water supply, etc. In that regard the ability to operate an Emergency Management headquarters following a major event goes beyond just the structural integrity of the building itself and is worthy of a separate discussion around business continuity. That discussion is likely to be well informed by the recently announced investigation into the provision of Emergency Management services being led by Central Government.

I have also been advised by Structural Concepts Ltd that their client (Michael Feyen acting in a personal capacity) does not wish to engage Structural Concepts to carry out any further review work with Opus.

Given the agreement between the two engineering firms that the Council building is **NOT** earthquake prone, that Structural Concepts' client does not wish to pursue any further review work and that Council resolved in November 2016 that it did not wish to invest further ratepayer resources in this matter, I have taken the decision that no further action is required on this matter at this point in time other than the development and implementation of a programme of works designed to maintain and lengthen the life of the building as would occur with any asset of Council.

Attachments



No.	Title	Page
A	2015-97 Horowhenua DC v Manwatu-Wanganui RC Consent order 15.5.17	35
B	Te Awahou Nieuwe Stroom Glazing 1	45
C	Te Awahou Nieuwe Stroom Glazing 2	46
D	Te Awahou Nieuwe Stroom Glazing 3	46
E	Long Term Plan 2015-2025 - Monitoring Report - April 2017 Update	47
F	5-C2765.00 Horowhenua District Council - Meeting with Structural Concept...	56

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	David Clapperton Chief Executive	
Approved by	David Clapperton Chief Executive	

BEFORE THE ENVIRONMENT COURT

IN THE MATTER of the Resource Management Act 1991
AND of an appeal under section 120 of the Act
BETWEEN HOROWHENUA DISTRICT COUNCIL
(ENV-2015-WLG-000097)
Appellant
AND MANAWATU-WANGANUI REGIONAL
COUNCIL
Respondent

Environment Judge B P Dwyer sitting alone pursuant to section 279 of the Act

In Chambers at Wellington

CONSENT ORDER

[A] Under section 279(1)(b) of the Resource Management Act 1991, the Environment Court, by consent, orders that:

- (1) The conditions of consent imposed in the decision the subject of this appeal dated 28 October 2015 be replaced with the conditions annexed to this order as **Appendix A**.
- (2) The appeal is otherwise dismissed.

[B] Under section 285 of the Resource Management Act 1991, there is no order as to costs.

REASONS



HOROWHENUA DISTRICT COUNCIL V MANAWATU-WANGANUI REGIONAL COUNCIL

Introduction

[1] The Court has read and considered the consent memorandum of the parties dated 13 April 2017 which proposes to resolve the appeal.

Other relevant matters

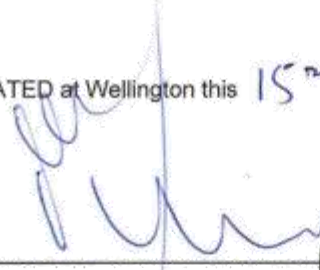
[2] Water and Environmental Care Association Inc gave notice of an intention to become a party under section 274 of the Resource Management Act ("the Act") and has signed the memorandum setting out the relief sought.

Orders

[3] The Court is making this order under section 279(1) of the Act, such order being by consent, rather than representing a decision or determination on the merits pursuant to section 297. The Court understands for present purposes that:

- (a) all parties to the proceedings have executed the memoranda (unless stated otherwise for specific reasons) requesting this order;
- (b) all parties are satisfied that all matters proposed for the Court's endorsement fall within the Court's jurisdiction, and conform to the relevant requirements and objectives of the Act including, in particular, Part 2.

DATED at Wellington this 15th day of May 2017


B P Dwyer
Environment Judge



Appendix A – amended conditions of consent

1. This consent authorises the water abstraction on the properties legally described as Lot 2 DP 81796, Pt Lot 1 DP 2127, Lot 1 DP 12369 and Pt Lot 3 DP 2127 (hereafter referred to as the property) at approximate map reference NZTopo50 BN33: 964 – 959.
2. The consent holder must undertake the activity in general accordance with the consent application including all accompanying plans and documents first lodged with the Manawatu-Wanganui Regional Council on 14 April 2014 and the further information received on 20 and 21 May 2014 (collectively referred to as the application). Where there may be inconsistencies between information provided by the applicant and conditions of the resource consent, the conditions of the resource consent will prevail.

ADVICE NOTE: Any variance from the location, design concepts and parameters, implementation and / or operation may require a new resource consent or a change of consent conditions in accordance with section 127 of the Resource Management Act 1991.

3. The consent holder must maintain a flow meter onsite to record the volume of water abstracted. The flow meter must be:
 - (a) located on the water abstraction line; and
 - (b) have a pulse counter output traceably calibrated to +/- 5% or better; and
 - (c) capable of providing daily water use as well as a pulse counter output; and
 - (d) positioned to measure the entire volume abstracted under authorisation of this consent; and
 - (e) installed in accordance with the Resource Management (Measurement and Reporting of Water Takes) Regulations 2010; and
 - (f) installed in accordance with the IrrigationNZ "Guidelines for the Measurement and Reporting of Water Takes" November 2010.

ADVICE NOTE: An accredited installer is currently accredited by Irrigation New Zealand (also referred to as IrrigationNZ) represented by the 'Blue Tick' logo. A list of accredited providers can be located at www.irrigationnz.co.nz.

4. Within six months of the commencement of this consent, the consent holder shall install a flow meter on the backwash line to record the volume of water used in the backwash process that is returned to the Ohau River. The flow meter must be:
 - (a) located on the discharge line;



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- (b) have a pulse counter output traceability calibrated to +/-5% or better;
 - (c) capable of providing daily water volumes as well as a pulse counter output;
 - (d) Installed in accordance with the Resource Management (Measuring and Reporting of Water Takes) Regulations 2010.
5. The consent holder shall maintain, in fully operational condition, a GPRS data logger / telemetry unit compatible with the Manawatu-Wanganui Regional Council's Telemetry System. The data logger / telemetry unit must be:
- (a) Installed on the water abstraction line; and
 - (b) Traceably calibrated to +/- 5% or better; and
 - (c) Set to New Zealand Standard Time.

ADVICE NOTE: The GPRS data logger, which is attached to the pulse counter output will be monitored by the Manawatu-Wanganui Regional Council to ensure compliance with the resource consent conditions and as part of a programme to enable monitoring of total catchment water use.

6. Within six months of the commencement of this consent, the consent holder shall install a GPRS data logger / telemetry unit on the backwash line to record the volume of water used in the backwash process that is returned to the Ohau River. The data logger / telemetry unit must be:
- (a) Installed on the discharge line; and
 - (b) Compatible with the Manawatu-Wanganui Regional Council's Telemetry System; and
 - (c) Traceably calibrated to +/- 5% or better; and
 - (d) Set to New Zealand Standard Time.

ADVICE NOTE: The GPRS data logger, which is attached to the pulse counter output will be monitored by the Manawatu-Wanganui Regional Council to ensure compliance with the resource consent conditions and as part of a programme to enable monitoring of total catchment water use.

7. The consent holder shall install and maintain an automatic backflow prevention device within the pump outlet plumbing or within the mainline to prevent the backflow of water through the meters referred to in Conditions 3 and 4 of this consent.
8. The consent holder shall ensure that the monitoring equipment detailed in Conditions 3, 4, 5, 6 and 7 in respect to the flow meters, telemetry equipment and back flow preventer is located in a position where it can be read and safely accessed at all times.



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9. From the commencement of this consent the net volume of water abstracted shall not exceed 15,000 cubic metres per day (15,000 m³/day) at a maximum rate of 206 litres per second (206L/s) and a daily average take rate of 173L/s when flows in the Ohau River measured at the flow gauging station at Rongomatane flow recorder site exceed 0.820 cubic metres per second (0.820m³/s).

ADVICE NOTE: Per Day refers to midnight to midnight.

10. From the commencement of this consent the net volume of water abstracted shall not exceed 13,000 cubic metres per day (13,000 m³/day) at a maximum rate of 168 litres per second (168L/s) and a daily average take rate of 150L/s at times of low flow, being when flow in the Ohau River measured at the flow gauging station at Rongomatane flow recorder site is at or below 0.820 cubic metres per second (0.820m³/s). At times of low flow, water demand shall be managed in order to reduce the abstraction volume in accordance with the Water Demand Management Plan required under Condition 12.

ADVICE NOTE: Flow information for the Ohau River at Rongomatane flow recorder site can be obtained by phoning the Manawatu-Wanganui Regional Council's interactive voice response system on 0508 435 663 –OR- by visiting the website www.horizons.govt.nz.

11. In addition to the take authorised under conditions 9 and 10 above, the consent holder may take up to 750 cubic metres of water per day at any time at a maximum rate of 5 litres per second provided none of this water is used consumptively and it is all discharged back to the Ohau River within 400m of the point of take.

ADVICE NOTE: Flow information for the Ohau River at Rongomatane flow recorder site will be forwarded to the consent holder via an automated data service or can be obtained by phoning the Manawatu-Wanganui Regional Council's interactive voice response system on 0508 435 663 –OR- by visiting the website www.horizons.govt.nz. The discharge of the washwater into the Ohau River is consented under Discharge Permit 107374.

12. Within six months of commencement of this consent, the consent holder shall submit an updated *Water Demand Management Plan* – the management plan for the Levin Water Supply (attached to this consent as Appendix A) to the Manawatu-Wanganui Regional Council's Regulatory Manager. The management plan shall include but not be limited to the following matters:
- (a) The measures proposed to reduce the volume of water abstracted during times of restriction required under Condition 10; and
 - (b) Identify the target volume of water to be abstracted during times of restrictions under Condition 10. This volume shall be based on the



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connected population and essential use criteria of policy 5-18 of the One Plan at the time of preparing this management plan; and

- (c) The overall management of the demand of water; and
- (d) Details of how restrictions are applied to the Levin township; and
- (e) Identification of leakages in the reticulated network; and
- (f) Addressing leakage within the reticulated system as required by Condition 20 below; and
- (g) On-going monitoring of the water take; and
- (h) Timeframes for implementing improvements.

The consent holder must continue to submit an updated management plan every subsequent three years reporting management of the network and measures to ensure the water is used efficiently.

ADVICE NOTE: The essential use shall be calculated on the actual usage and in accordance with Policy 5-18 of the One Plan (or subsequent updates). This figure will increase over time as growth occurs to the maximum specified in Condition 10.

- 13. The consent holder shall operate in accordance with the Water Demand Management Plan provided under Condition 12 above.
- 14. When flows in the Ohau River reach the following levels at the Rongomatane flow recorder site (S25:072-577), the consent holder shall implement 'Trigger Level' water restrictions prescribed in the *Water Demand Management Plan 2014* (attached to this consent as Appendix A). Where any update to the proposed trigger levels is approved by Horowhenua District Council in a subsequent Water Demand Management Plan, those trigger levels shall supersede the trigger levels prescribed by the table below provided those trigger levels are set at a higher flow level.

Flow Levels	Trigger Level
Less than 2500 L/s (2.5m ³ /s) but greater than 1500 L/s (1.5m ³ /s)	1
Less than 1500 L/s (1.5m ³ /s) but greater than 1000 L/s (1.0m ³ /s)	2
Less than 1000 L/s (1.0m ³ /s) but greater than 820 L/s (0.82m ³ /s)	3



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Less than 820 L/s (0.82m ³ /s)	4
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The consent holder shall notify the Manawatu-Wanganui Regional Council's Regulatory Manager each occasion when trigger level 3 or 4 is initiated.

15. The consent holder shall establish and support a Levin Water Working Group. The purpose of the Group will be to consider reports consistent with Condition 12 above on how the consent holder will meet the targets in Conditions 9 and 10 of this consent. The following shall be invited to become members of this group:

- Mr Bert Judd
- Ngati Whākatere
- George and Christina Paton
- Wellington Fish and Game New Zealand
- Mr Charles Rudd Snr
- Michael Feyen
- Water Environmental Care Association
- Tene Tangatatai
- Muaūpoko Tribal Authority Inc
- Muaūpoko Cooperative Society
- Ngāti Tūkorehe
- Horizons Regional Council

16. In the event that the equipment details in Conditions 3, 4, 5, 6 and 7 in respect to the flow meters, telemetry equipment or back flow preventer is removed for servicing or replacement, the consent holder shall notify the Manawatu-Wanganui Regional Council's Regulatory Manager within one working day.

ADVICE NOTE: Notification can be submitted to the Regulatory Manager via email compliance.shared@horizons.govt.nz –OR- by phone on 0508 800 800.

17. Prior to 1 April 2022 and 2032 the consent holder shall undertake a review of the operation of the Levin Water Supply network. This review shall include, but not be limited to the following:

- An assessment of historic average and peak water use (including by reference to weather/climate data), current average and peak water usage and predicted water usage against consent conditions;



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- An assessment of the actual population growth and increased demand on the network since the commencement of this consent and comparison with growth predictions advanced by the consent holder in the resource consenting process;
- The effectiveness of the demand management plan for managing water demand particularly during low flows;
- Ongoing monitoring requirements;
- Ongoing monitoring and upgrades to ensure compliance with the leakage condition including when and how they will be implemented;
- An assessment of alternative options for the overall management of the water supply; ie storage options to meet water demand associated with predicted future growth; and
- Compliance with consent conditions.

This report shall be used to inform the Manawatu-Wanganui Regional Council's decision whether to initiate a review of the consent conditions as noted in Condition 18 below.

18. The Manawatu-Wanganui Regional Council, under s128 of the Resource Management Act, may in July 2022 and July 2032, serve notice of its intention to review the conditions of this resource consent for the purpose of reviewing the effectiveness of these conditions in avoiding and mitigating any adverse effects on the environment. The review of conditions shall allow for:
- (a) An assessment of the water abstraction volumes and rates detailed in the conditions of this consent to ensure that water is allocated efficiently. This includes consideration of allocation to account for predicted growth;
 - (b) An assessment of the water abstraction volumes and rates detailed in the conditions of this consent against any future allocation policy, and if necessary a change to the monitoring outlined in the conditions of the consent; and / -or-
 - (c) deletion or amendments to any conditions of this resource consent to ensure adverse effects are appropriately mitigated; and / -or-
 - (d) addition of new conditions as necessary, to avoid, remedy or mitigate any unforeseen adverse effects on the environment; and / -or-
 - (e) if necessary and appropriate, the adoption of the best practicable options to avoid, remedy or mitigate any adverse effects on the environment.



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ADVICE NOTE: Any review exercised under this condition may result in the abstraction volume and / or rate being reduced and / or restricted, or further restrictions being placed on the abstraction volume and / or rate during low flow conditions. The efficiency of the usage will be taken into account in this review.

19. The resource consent will expire on **1 July 2042**.
20. By **30 June 2020** the consent holder shall undertake any repairs and management of the reticulated network to ensure that the level of leakage does not exceed 284L/connection/day. Thereafter, the consent holder must manage the reticulated network to ensure the level of leakage does not exceed 284L/connection/day for the duration of the consent.
21. Within 12 months of the commencement of this consent, annually thereafter for a period of 2 years, and by 1 April 2022, 1 April 2027, 1 April 2032, and 1 April 2037 the consent holder shall prepare (and provide to the Regulatory Manager) a Leakage Report to identify, assess, analyse and report on leakage from the reticulated network. As a minimum the report shall:
 - (a) be prepared by a suitably qualified practitioner in accordance with the 'Water NZ Water Loss Guidelines (February 2010) or any subsequent updates;
 - (b) detail Active Leakage Control (ALC) activities undertaken to identify and repair leaks within each District Metered Area (DMA) investigated during the period pertaining to the report. Each DMA shall be investigated a minimum of once every five years;
 - (c) quantify post ALC leakage in each DMA investigated in that period using 'Minimum Nightflow Analysis';
 - (d) report a re-calculated total network leakage based on the most recent leakage investigations and compare this to the target leakage volume specified in the consent;
 - (e) identify initiatives and actions to reduce leakages in the reticulated networks in order to meet the consent conditions;
 - (f) comment on progress and works undertaken towards achievement by the consent holder, of the target leakage within 3 years of the commencement of this consent; and
 - (g) the ongoing means to ensure compliance with Condition 20 above.

The consent holder shall also prepare and provide annually to the Regulatory Manager a summary of the water balance and leakage from the reticulated network. The water balance shall be undertaken in accordance with the 'Water NZ Water Loss Guidelines' (February 2010) or any subsequent updates.



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A copy of this report shall be provided to the Regulatory Manager by 1 April of each year for the duration of this consent.



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MONITORING REPORT
Long Term Plan 2015 - 25



	Completed
	In Progress
	Off Track
	Transfer to 2016/17

Item	Resolved	Responsible Officer	Action Date	Status	Officer Comment
13.	THAT officers' carry out investigation and action options in 2015/2016 financial year to improve pedestrian and vehicle safety at the intersection of service lanes and Bath St, as planned.	Kevin Peel	30 Mar		Designs have been finalised and physical work is due to start.
15.	THAT alternative treatment options surrounding the Tokomaru underpass fence will be investigated and actions from the investigation programmed into the 2015/2016 financial year.	Kevin Peel	31 Mar		Discussed this with NZTA. The underpass (and the road corridor) is NZTA's and they are looking at the issue.
16.	THAT feasibility studies of the proposed work in relation to Foxton/ Foxton beach including, Bond Street, Signal St, Roundabout at Park St/Ladys Mile/Robinson Rd Intersection, Seabury/Linklater Intersection and widening of Andresen St are completed for consideration by the Foxton Community Board into the 2015/2016 financial year.	Kevin Peel	30 June		The Roundabout at Park St/Ladys Mile/Robinson Rd Intersection has been brought forward into the 2016/17 Minor Improvement programme. Work is due to start shortly.
18.	THAT the programme of works for roading as identified in the infrastructure Strategy be implemented and that that Council bring forward the programme of works for Kent/Gloucester Road upgrade planned for 2018 to 2015/2016.	Kevin Peel	30 May		Completed

Item	Resolved	Responsible Officer	Action Date	Status	Officer Comment
22.	THAT the programme of works for roading as identified in the Infrastructure Strategy be implemented and that officers continue to work closely with NZTA on the RONS project to ensure the best outcome for the Horowhenua community.	Kevin Peel	Ongoing		The RoNS work will be ongoing for several years.
26.	THAT the programme of works for roading as identified in the Infrastructure Strategy be implemented and Council carry out work in Foxton Main Street as planned, with a communications plan, regarding the design and construction time frame, being prepared.	Kevin Peel	30 June		The Foxton Main Street Project started at the southern end following hold-ups at the northern end. Only half of the project will now be completed this financial year.
30.	THAT Council requests a joint Business Case from the Levin Waitarere Surf Life Saving Club and Council officers to allow Council to consider options for supporting fundraising efforts for the new clubroom.	TBA	1 Jul 2015		Ongoing liaison with group occurs. Awaiting on completion of land accretion process to enable the designation to be given effect.
34.	THAT Council adopt the draft Horowhenua Smokefree Environment Policy with an amendment to include the addition of: all Early Childhood Centres, Primary and Secondary schools, including all associated public outdoor areas and the footpath directly in front of the property boundary and all Health Centres, including all associated public outdoor areas.	TBA	1 Jul 2015		Smokefree Policy has been reviewed and no further review planned for 3 years. Active promotion being planned for summer.
42.	THAT current work programmes that enable children and young people to participate in sport and recreational activities are continued and strengthened.	Denise Kidd	Ongoing		Ongoing – Council officers have delivered as well as practically assisted with the delivery of a range of sport and recreational events

Item	Resolved	Responsible Officer	Action Date	Status	Officer Comment
43.	THAT Officers work with the Foxton Community Board during planning for Te Awahou-Nieuwe Stroom to discuss opportunities for marketing and promoting the Foxton and Foxton Beach area.	Kathy Mitchell	Ongoing		that have targeted children and young people. Ongoing dialogue and action continues on improving marketing the district.
44.	THAT Officers review the 2001 SunSmart Policy within the next 12 months, including consideration of its relevance, impact and financial implications on the delivery of Council services. Following the review, that a report be presented to the Community Wellbeing Executive for consideration.	Denise Kidd	30 June 2016		Sunsmart Policy Review not yet completed . Current policy is mainly focused on shade provision and other options are being explored.
48.	THAT the Council acknowledges the submission from the Foxton Community Board and recommends that Officers carry out further research into the Foxton Aquatic Centre, in conjunction with the current ventilation project, with any recommendations for Capital Expenditure to be reviewed for the 2016/2017 Annual Plan.	Denise Kidd	February 2017		An extended season with Foxton Pool has just concluded. Data and customer feedback was obtained to inform a report being prepared for Council in new year re future facility use. A building assessment related to Foxton Pool in terms of its long term requirements is being concluded in November to inform this report. Ventilation work is currently being carried out for 2016 /2017 season.
53.	THAT Council allocate \$1,000,000 (\$100,000 per annum) from the Foxton	Arthur Nelson	Ongoing		A draft Investment Plan has been

Item	Resolved	Responsible Officer	Action Date	Status	Officer Comment
	Beach Freeholding Account towards parks and reserves in Foxton Beach over 2015-2025.				prepared, based upon the ideas and aspiration of the local community. The draft Plan was presented to the previous Community Board, for sign-off before being released for community feedback. However, following the recent election, the new Community Board will be briefed on the project shortly, before considering/confirming next steps.
56.	THAT Council acknowledges, with thanks, the submission from Tokomaru Village and Residents Association and confirms that officers will be undertaking a district wide review of sports field provision during the 2015/2016 financial year.	Arthur Nelson	1 Jul 2015		Sports field review has commenced but will require additional work in 2016-2017.
60.	THAT Council acknowledges the submission from Mr Orpin and will further investigate the options to establish a disc golf facility at Kowhai Park or some other appropriate location subject to consultation with users.	Arthur Nelson	1 Mar 2015		Complete – insufficient evidence has been supplied by the enquirer to facilitate installation of a disc golf circuit. Should subsequent information be provided that would qualify the installation of such a facility the decision will be reviewed.
67.	THAT Council officers review the existing Reserve Management Plan for Waitarere Beach foreshore reserve as a priority with a view to identifying a current and integrated approach to	Arthur Nelson	1 Nov 2015		The RMP is being drafted

Item	Resolved	Responsible Officer	Action Date	Status	Officer Comment
68.	management of the area. THAT Council acknowledges the submission from Mr Hine, and updates its Reserve Management Plans for Waitarere Domain and Beach foreshore, and prepare one for the Wairarawa stream reserve.	Arthur Nelson	1 Nov 2015		The RMP is being drafted
70.	THAT Council Officers will look at options for resealing discrete areas of tarmac close to the BBQ area in the Waitarere Domain.	Arthur Nelson	1 Nov 2015		Physical works have been completed
72.	THAT Council acknowledges, with thanks, the submission from Mr & Mrs Thomas and will undertake a review of sportsfield provision in 2015/2016. Successive reviews of reserves may follow thereafter.	Arthur Nelson	Ongoing		Sports field review has commenced but is unlikely to be completed prior to June 2017.
73.	THAT Council does not consider the sale of Tokomaru Domain at this time but works with the group to define their leisure and recreation requirements including whether the establishment of a new domain closer to the village is achievable and sustainable.	Arthur Nelson	Ongoing		Officers have been attending Tokomaru Village and Community Association Meetings and in consultation with that group are considering options to improve access and maintenance of the Domain.
74.	THAT Council agree in principle to looking at options to establish a stop-over site in Foxton for self-contained vehicles and that Officers will investigate options on the basis that any such site not be in an area zoned for commercial or industrial development unless on a temporary basis.	Arthur Nelson	1 Nov 2015		No further update at this stage. Site has been visited with FCB initial proposals are Victoria Park or the Foxton Loop.
77.	THAT Council Officers prioritise an updated Reserve Management Plan	Arthur Nelson	1 Dec 2015		Ongoing

Item	Resolved	Responsible Officer	Action Date	Status	Officer Comment
	for Foxton Beach foreshore.				
78.	THAT Council Officers consider further beautification works at Target Reserve in the context of other Community and Council driven initiatives, and an overall Reserve Management Plan for the site.	Arthur Nelson	Aug 2015		Beautification works will be undertaken as part of overall development of the Reserve
79.	THAT Council will continue to evaluate options for the velodrome/cycle-track at the Levin Domain.	Arthur Nelson	Jan 2016		No update at this stage.
81.	THAT Council acknowledges, with thanks, the submission from Mr Murdoch on behalf of both SoRT and that \$32,500 funding is allocated for the first year of the LTP and Council Officers work with SoRT with regard to projects funded by that allocation.	TBA	Ongoing		Resource consent application in process for physical works
85.	THAT Council supports Sport Manawatu in developing a regional sports facility plan.	TBA	1 Mar 2016		Initial meetings have been held with Sport Manawatu
86.	THAT Council Officers discuss wider community access to the proposed new surf club facility at Waitarere Beach as part of the lease negotiations with the Surf Club.	Arthur Nelson	Ongoing		Outline consent granted. No further work required at this stage by officers.
87.	THAT Council Officers continue to develop a Property Strategy and will liaise with the Waitarere Beach Progressive Ratepayers Association on this matter.	Arthur Nelson	1 Dec 2015		Property Strategy adopted. Regular liaison ongoing with the Progressive Association
99.	THAT Officers will continue to work with key stakeholders in relation to the District Plan Rules to understand the most effective way forward and the extent of any changes	David McCorkindale			Initial meetings with key stakeholders have taken place and will continue to explore possible future plan changes. Consideration is

Item	Resolved	Responsible Officer	Action Date	Status	Officer Comment
	that may be considered necessary to the District Plan. It is possible that a future plan change to the District Plan may be justified following further investigations and allowing time for the implementation of the new rules to be monitored.				currently being given to the proposed RMA reforms which could address some of the areas identified for attention. Consideration is also being given to Growth Response programme and District Plan provisions that might require changing to address the anticipated growth pressures. This is ongoing.
102	THAT Council continues to support the Economic Development Activity area as proposed in the Draft Long Term Plan 2015-2025.	Shanon Grainger	Ongoing		
105	THAT Council acknowledges the submission from the Tokomaru Village and Community Association and recommends that the Tokomaru Community be retained in the work plan for the development of a Community Response Plan.	Denise Kidd	1 Jul		EMO continuing to work with Tokomaru Village and Community Association to strengthen local response arrangements , improve local coordination and and increase community awareness of disasters.
107	THAT Council accepts in principle the proposed to introduce the use of water tanks for new urban residential homes.	Gallo Saidy	30 Nov		Report completed and Council was Briefed in March 2016 meeting. Report is not yet ready for adoption
108	THAT Council requests Officers to prepare a full business case for the use of water tanks for new and existing urban residential homes by 30 Nov 2015 before a final decision is	Gallo Saidy	30 Nov		Report including business case completed and Council briefed in March 2016 meeting.

Item	Resolved	Responsible Officer	Action Date	Status	Officer Comment
	made by Council.				
109	THAT the programme of works related to water, wastewater and stormwater services identified in the Infrastructure Strategy be implemented.	Gallo Saily			Ongoing
110	THAT officers continue to investigate a solution for the water discolouration issue in Foxton and Foxton Beach by Jun 2016.	Gallo Saily	30 Jun 2016		Investigation underway.
111	THAT Council does not consider changing the fundamental business model for the 3 waters services delivery.	Gallo Saily			Ongoing
112	THAT Officers examine the policy of reading meters on restricted supplies and charging for volumes used in excess of the 1,000 litres/day, and report back to Council with a recommendation for either maintaining or changing the charging policy by Nov 2015.	Gallo Saily	30 Nov 2015		Identified 108 high water users. Discussion show only a very few could have restrictors put in place as they do not have storage tanks or pressure pumps. report to Council in August 2016
118	THAT the Council prepares and lodges an application for resource consent renewal for Waitarere Beach Wastewater Disposal by Dec 2016.	Gallo Saily	Dec 2016		The application is being prepared.
119	THAT Officers provide submitters of the proposed funding for Waitarere Beach Stormwater works.	Gallo Saily	30 Oct 2015		Funding allocation of \$30,000 is provided for these works. Complete
120	THAT Officers liaise and work with Horizons' officers in the implementation of stormwater projects to get the best value from both Councils' projects.	Gallo Saily	Ongoing		Liaise with Horizons on implementation of relevant projects
121	THAT Officers provide the submitter in relation to Okarito Avenue Stormwater with clarification of the programmed works in the Long Term Plan.	Gallo Saily	30 Apr 2016		North East Levin Workshop for with submitters on going.

Three Waters

Item	Resolved	Responsible Officer	Action Date	Status	Officer Comment
123	THAT Officers review the costs of the solid waste services within the next 12 months to ensure the services Council provide are cost effective.	Gallo Saidy	30 Jun 2016		Review services and ensure they are cost effective – currently under review
124	THAT within 12 months Council undertakes some analysis to better compare the Enviroschools programme and the Zero Waste Education programme, and alternative methods of delivering waste minimisation education, and determine which programme better suits the community's needs.	Gallo Saidy	30 May 2016		The Enviroschools has not been reviewed in detail, however the contract expires in June 2019 when a complete review will be done in conjunction with the Waste Minimisation Plan which needs to be completed by June 2018
129	THAT the programme of works in the Infrastructure Strategy be implemented inclusive of the increase to the Footpath Upgrade programme from \$50,000 to \$100,000 per year, and the bringing forward of the programme of works for Kent/Gloucester Road upgrade planned for 2018 to 2015/2016.	Kevin Peel	June 2016		Footpath budget was increased. Park/Kent project completed
130	THAT the Council retains the Financial Strategy and its objectives of: <ul style="list-style-type: none"> 1. balancing the budget in three years; 2. ensuring that debt is used solely to fund -level of service and growth capital projects from year 3; 3. that depreciation funding is used to fund renewals from year 3; 4. that debt is paid off from year 7; 5. that debt does not breach the 175% of operating income threshold. 	Doug Law	1 Jul		Ongoing - this requires constant monitoring and reporting to ensure we remain on track



12 April 2017

Opus International Consultants Ltd

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Levin 5540

Wellington Structures
L8, Majestic Centre, 100 Willis St
PO Box 12 003, Wellington 6144
New Zealand

Ref: 5C-2765.00

Horowhenua District Council Building – Meeting Minutes Structural Concepts Ltd

Dear David,

As requested engineers from Opus International Consultants Ltd (Opus) met with Engineers from Structural Concepts Ltd on Monday 10th April 2:30pm for the purpose of discussing the various reports and resolve the question on building %NBS rating and to see if a consensus on the rating can be easily achieved or if any further engineering work is appropriate.

Minutes of the meeting are as follows

Opus and Structural concepts agree, and are of the opinion, that the building is Not Earthquake Prone based on the results of both assessments undertaken to date.

The low assessment rating for IL4 means the building may be unavailable for use by Civil Defence purposes following a large earthquake due to property damage.

This however does not make the building earthquake prone as the rating should be based on the life safety rating for the buildings normal occupancy and use as a commercial building rather than property protection rating IL4.

The suitability of the HDC Council Building as a Civil Defence centre was discussed and both Opus and Structural Concepts parties have questions about this as this is not simply a case of providing a high structural rating to comply with IL4. In order to provide post disaster function there needs to be emergency facilities for power, heating, water, ICT, sewage etc.

The Structural Concepts report and the Opus reports are quite different in their purpose however come to quite similar in conclusions on the key building issues that may limit the buildings overall %NBS rating. (Which is currently assessed at being between 50%NBS to 80%NBS at IL2).

The difference in the reports on the %NBS rating for some limiting elements of the building was discussed and the methodologies and judgements made in getting to these in each report.

It was agreed that the best way forward was to undertake a review of the key elements using an agreed methodology between Opus and Structural Concepts and review of each other work to provide a narrower rating band that both parties agree on.

The timeframe was discussed and it was felt this may take 3 to 4 weeks to complete and require some additional meetings.

For and on behalf of

OPUS INTERNATIONAL CONSULTANTS LTD



Carl Ashby
BE Civil, FIPENZ, CPEng (Civil, Structural), IntPE
Wellington Manager, Structural Engineering

Electra Trust 2017 Trustee Elections

File No.: 17/224

1. Purpose

To decide Council's two candidates for the Electra Trust election 2017.

2 Recommendation

- 2.1 That Report 17/224 Electra Trust 2017 Trustee Elections be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That Council proceeds/does not proceed with exercising its voting rights for the Electra Trust 2017 Trustee Elections.
- 2.4 That Council votes for and in the 2017 Electra Trust elections.

2. Background/Previous Council Decisions

Each Electra account holder is an elector for the purpose of the Electra Trustee election. Council is the holder of 146 accounts, and is now in receipt of the same number of voting papers, which it may choose to cast for the 2017 Trustee election.

Voting closes at 12 noon on Friday 16 June 2017.

3. Issues for Consideration

- 3.1 Council needs to determine whether it will proceed or not proceed with exercising its voting rights for the Electra Trust 2017 Trustee elections. Over the past few years Council has proceeded with exercising its voting rights.
- 3.2 Should Council decide to proceed to exercise its voting rights for the Electra Trust 2017 Trustee elections, candidates for election are:
 - BURNELL, Lindsay
 - DUFFY, Brendan
 - HOLBOROW, Janet
 - McCLOY, Iride

The candidate profiles are **attached** to this report.

- 3.3 The method of casting Council's vote involves an open voting process whereby each member casts up to two votes, with the two highest polling candidates receiving the full number of the Council voting allocation.

Attachments



No.	Title	Page
A	Electra 2017 profile sheet v2	61

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	David Clapperton Chief Executive	
Approved by	David Clapperton Chief Executive	



TRUSTEE ELECTION 2017
ELECTION OF TWO (2) CANDIDATES



CANDIDATE PROFILES



Lindsay BURNELL

As an experienced Electra Trustee I believe in the value of community ownership so each of us benefits from a reliable local electricity network which we own and control and which returns a valuable annual discount.

I have wide regional and local government experience and enjoy a range of community activities which have kept me in close contact with our consumers, ensuring I can bring your views to the table.

Continued Trust/local ownership of our lines company is essential and, if elected, I undertake to represent you with honesty and integrity.



Brendan DUFFY

I seek your support to represent our Community. I am a former Mayor of Horowhenua with significant experience in ensuring our districts, Kapiti and Horowhenua, get a fair go. Our community owned Trust can do more by making a difference and adding value to each of us. My desire to serve on the Trust is to stimulate and invigorate some real community passion in support of the Trust – just like we see in many others across New Zealand.

I seek your support to grow the Trust model and deliver additional value to Kapiti and Horowhenua.



Janet HOLBOROW

Over nine years as an elected member and as Deputy Mayor for Kapiti, I bring extensive governance experience and a commitment to the local community. Previously Chair of the Paekakariki Community Board, other roles have included Chair Grants Committee and Deputy Chair Environment and Community Development and Regulatory Management Committees. Recently appointed to Local Government New Zealand's National Policy Advisory Group. As a Resource Management accredited Commissioner with Chair's endorsement, I have strong understanding of Natural Justice as well as cultural and environmental issues. I look forward to helping the Trust continuing to operate with financial prudence and social responsibility.



Iride McCLOY

Maintaining efficient energy distribution (whilst maximising exemplary customer service and annual rebates to local consumers) is key to a thriving community.

Iride McCloy (JP, Member Institute of Directors) offers Electra Trust the crucial blend of experience in governance, business management and advocacy - experience honed within Horowhenua and Kapiti.

Chairperson of Abbeyfield Kapiti Inc. (a charitable trust committed to the development of safe, self-sustaining housing for the elderly)- and an active voice in the establishment of a KCDC Social Housing Working Group - Iride advocates for sustainable health services and housing - supported by sustainably affordable energy.

Documents Executed and Electronic Transactions Authorities Signed

File No.: 17/196

1. Purpose

To present to Council the documents that have been executed, Electronic Transactions Authorities and Contracts that have been signed by two elected Councillors, which now need ratification.

2. Recommendation

- 2.1 That Report 17/196 Documents Executed and Electronic Transactions Authorities Signed be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the Horowhenua District Council hereby ratifies the signing of documents and Electronic Transaction Authorities as scheduled:
 - (a) Electronic Transaction Authority relating to sale of 13 Forbes Road, Foxton Beach to Vickers Speers Limited, contained in Certificate of Title 399456.
 - (b) Electronic Transaction Authority relating to sale of 23 Oxnam Place, Foxton Beach to Gary Robert Stewart and Bonnie Jill Stewart, contained in Certificate of Title 399500.
 - (c) Electronic Transaction Authority relating to sale of 17 Story Street, Foxton Beach to Vickers Speers Limited, contained in Certificate of Title 399470.
 - (d) Electronic Transaction Authority relating to sale of 18 Forbes Road, Foxton Beach to Vickers Speers Limited, contained in Certificate of Title 399514.
 - (e) Bond binding Kevin Laurence Robb & Anne-Maria Robb to Horowhenua District Council in the sum of Five Thousand one Hundred Dollars (\$5,100.00) to comply with conditions of consent SUB/502/2016/3818 relating to Lot 1 DP 79572 and Lot 3 DP 73768 comprised in Certificate of Title WN46A/294 and Lot 2 DP 84723 contained in Certificate of Title WN52B/332, 149 McDonald Road, Levin Rural.
 - (f) Bond binding Brett Nehar Ted Mitchell & Shay Joeleen Wicks to the Horowhenua District Council in the sum of Four Thousand Eight Hundred and Eighty Dollars (\$4,880.00) to comply with conditions of consent SUB/502/2016/3830 relating to Section 9 Block XIII Township of Levin contained in Certificate of Title WN404/91, 11 Montgomery Street, Levin.
 - (g) Bond binding Lynn Ward & Alan James Curtis to the Horowhenua District Council in the sum of One Hundred and Nineteen Thousand and One Hundred Dollars (\$119,100.00) to comply with conditions of consent SUB/502/2008/2586 relating to Part Lot 4 DP 66710 comprised in Certificate of Title WN46D/541, 214 Potts Road, Levin Rural.
 - (h) Electronic Transaction Authority relating to the discharge of mortgage (encumbrance) B183370.3 to HDC on Certificate of Title WN38B/184, 241 Wallace Road.
 - (i) Deed of Renewal of Lease with Athletic Rugby Football Club (Levin) Incorporated relating to 1025 square metres more or less situated at Bartholomew Road, Levin from 1 May 2016 for a 6 year period with a termination date of 30 April 2022.

3. Issues for Consideration

This report provides a mechanism for notifying the execution of formal documents by two elected Councillors and signing of Electronic Transactions Authorities.

Attachments



There are no attachments for this report.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	David Clapperton Chief Executive	
Approved by	David Clapperton Chief Executive	

File No.: 17/242

Fire Assets Transfer

1. Purpose

To discuss Council owned rural fire assets and their use by Fire Emergency Services New Zealand (FENZ) as from 1 July, 2017, when FENZ assumes responsibility for rural fire service across New Zealand.

2. Executive Summary

- 2.1 Horowhenua District Council (Council) has been requested by the FENZ Transition Project, to confirm the preferred arrangements for rural fire response assets currently owned by Council. FENZ has proposed two arrangement options; a license agreement for FENZ to use Council fire response assets or a transfer arrangement for Council to transfer response assets to FENZ.
- 2.2 This Report explains both options and recommends asset transfer as well as redeployment of two assets and leasing of land / building assets as well as arrangements necessary.

3. Recommendation

- 3.1 That Report 17/242 Fire Assets Transfer be received.
- 3.2 That this decision is recognised as not significant in terms of S76 of the Local Government Act.
- 3.3 That those Horowhenua District Council rural fire response assets, as specified, are transferred to Fire Emergency Service New Zealand, for use in rural fires, at no cost.
- 3.4 That Council retains both the the Holden Rodeo LX Crew Cab and the generator rural fire response assets, but allows continued use for rural fires for a specified period of time.
- 3.5 That the specified Council buildings/land located at 122 Hokio Beach Road are made available to FENZ to occupy, for the period Council owns the assets, on the basis that the buildings continue to be used for rural fire services and on condition that all related occupancy and insurance costs are assumed by FENZ. It is noted that building 2 is a shared occupancy building with Civil Defence Emergency Management.

4. Background / Previous Council Decisions

- 4.1 FENZ has been established by an amalgamation of New Zealand Fire Service, the National Rural Fire Authority, 12 enlarged rural fire districts and 26 territorial authority rural fire authorities. FENZ is a national organisation. FENZ is to become operational from 1 July, 2017. The Fire and Emergency New Zealand Act, 2017, became law in May 2017. The Act does have a requirement that rural fire response assets be made available to FENZ. The Act also requires both FENZ and asset owners to act in good faith and, in addition, there is an opportunity for regulations to be put in place to resolve matters.
- 4.2 The Cabinet minutes of the decision made in November, 2015, following the national fire services review, that agreed future direction and next steps are available on line <http://www.dia.govt.nz/vwluResources/fire-services-review-CAB> and 15-MIN-0207/\$file/fire-services-review-CAB-15-MIN-0207.pdf.

- 4.3 Horowhenua District Council (Council) has been requested by the FENZ Transition Project, to confirm the preferred arrangements for rural fire response assets currently owned by Council. FENZ has proposed two arrangement options; a **license agreement** for FENZ to use Council fire response assets or a **transfer arrangement** for Council to transfer response assets to FENZ.
- 4.4 While final decisions have yet to be made by many Councils, preliminary indications from Councils consulted, are that most Councils intend to transfer assets with exception of land and buildings and with exception of assets that can be redeployed within the Council.

Recommendation

- 4.5 The recommendation for Council consideration is that Council rural fire response assets are transferred to FENZ as the function is transferred, for use in rural fires at no cost, with exception of one vehicle asset, one generator and buildings/land. It would be a requirement of the transfer that, from the time of transfer, insurance costs would be required to transfer to FENZ.
- 4.6 The one vehicle exception to transfer of assets, being a Holden Rodeo LX Crew Cab, as this asset can be redeployed for civil defence emergency response within the Council. One rural fire asset exception is the generator that can also be redeployed for civil defence emergency response within the Council.
- 4.7 The buildings/ land specified, are recommended to be occupied by FENZ on the basis that the buildings are used exclusively for rural fire use and continue to provide benefit to the community. The buildings proposed to be made available for FENZ to occupy are proposed to be on the condition that all occupancy and insurance costs are assumed by FENZ and occupancy cannot be guaranteed by Council beyond the period Council owns the buildings/ land specified.

Recommendation One: That those Council rural fire response assets, as identified, are transferred to FENZ, for use in rural fires, at no cost.

Recommendation Two: That Council retains the Holden Rodeo LX Crew Cab and the generator asset, identified above but allow continued use for rural fires for a specified period of time.

Recommendation Three: That the specified Council buildings/ land located at 122 Hokio Beach Road are made available to FENZ to occupy on the basis that the buildings continue to be used for rural fire services and on condition that all related occupancy and insurance costs are assumed by FENZ.

Note: That building 2 is a shared building with occupancy also by Civil Defence Emergency Management.

Note: That the land and building that are specified in Recommendation Three are on Councils Asset Disposal List so any long term occupation by FENZ cannot be guaranteed by Council.

5. Discussion

- 5.1 The Horowhenua District Council Rural Fire Response Vehicle and General Assets under consideration are as follows:

Type of Asset	Make / Model	Registration Number	Book Value	Remaining Life of Asset
Rural Pump	Hino 175 FT	DLC401	1	0
Rural Pump	Isuzu JC5420	KR9247	0	0
Rural Tanker	Isuzu F Series	HEG257	74,149	3

	FTS600			
Equipment Trailer	Locally produced trailer	9688K	0	0
Aqualite x 3				
Wajax x 4			0	0
Firemaster 80 x 2			0	0
Wick GX31 Pump				
Honda WB30XT Pump				
5,000 Litre Dam				
22,000 Litre Dam x 2			0	0
Smoke Chaser	Holden Rodeo LX Crew Cab	EGQ490	0	0
Total Value			74,149	
Type of Asset	Approximate Square Metrage	Location	Book Value	Remaining Life of Asset
Land	n/a	122 Hokio Beach Road	360,000	N/a
Building 1	1130	122 Hokio Beach Road	66,667	15
Total Value			\$426,667.00	

5.2 The Horowhenua District Council Rural Fire Response Building assets are as follows:

Type of Asset	Approximate Square Metrage	Location	Book Value	Remaining Life of Asset
Land	n/a	122 Hokio Beach Road	360,000	N/a
Building 1	1130	122 Hokio Beach Road	66,667	15
Building 2	99	122 Hokio Beach Road		

6. Options

In deciding the preferred arrangements for rural fire response assets currently owned by Council Horowhenua District Council, the following are the financial implications of the two options presented by FENZ:

An arrangement in which Council retains fire response assets but allows FENZ to use the assets under license agreement would mean that Council retains financial and practical

responsibility for ongoing maintenance of the assets. The financial impact of this option would mean there are no additional operational costs to Council.

An arrangement in which Council transfers fire response assets to FENZ would mean that Council would reduce general rate requirement by \$30,072 a year, (\$23,391 next 3 years for funded depreciation on rural tanker, \$3,681.00 for insurance and estimated \$3,000.00 for vehicle maintenance).

6.1 Cost

Type of Asset	Make / Model	Registration Number	Book Value	Remaining Life of Asset
Rural Pump	Hino 175 FT	DLC401	1	0
Rural Pump	Isuzu JC5420	KR9247	0	0
Rural Tanker	Isuzu F Series FTS600	HEG257	74,149	3
Equipment Trailer	Locally produced trailer	9688K	0	0
Aqualite x 3				
Wajax x 4			0	0
Firemaster 80 x 2			0	0
Wick GX31 Pump				
Honda WB30XT Pump				
5,000 Litre Dam				
22,000 Litre Dam x 2			0	0
Total Value				

Type of Asset	Make / Model	Registration Number	Book Value	Remaining Life of Asset
Rural Pump	Hino 175 FT	DLC401	1	0
Rural Pump	Isuzu JC5420	KR9247	0	0
Rural Tanker	Isuzu F Series FTS600	HEG257	74,149	3
Equipment Trailer	Locally produced trailer	9688K	0	0
Aqualite x 3				
Wajax x 4			0	0
Firemaster 80 x 2			0	0

Wick GX31 Pump				
Honda WB30XT Pump				
5,000 Litre Dam				
22,000 Litre Dam x 2			0	0
Total Value				

The Horowhenua District Council Rural Fire Response vehicle asset proposed to eventually be redeployed for civil defence emergency purposes within the Council (and therefore not available for transfer to FENZ), but which is available for continued rural fire service use in the interim, is as follows:

Type of Asset	Make / Model	Registration Number	Book Value	Remaining Life of Asset
Smoke Chaser	Holden Rodeo LX Crew Cab	EGQ490	0	0

The Council buildings/ land located at 122 Hokio Beach Road that are proposed to be made available to FENZ to occupy are as follows:

Type of Asset	Approximate Square Metrage	Location	Book Value	Remaining Life of Asset
Land	n/a	122 Hokio Beach Road	360,000	N/a
Building 1	1130	122 Hokio Beach Road	66,667	15
Building 2 (part occupancy with Civil Defence Emergency Management)	99	122 Hokio Beach Road		

Note that the land and building identified above are on Councils Asset Disposal List so any long term tenure by FENZ cannot be guaranteed.

6.1.1 Rate Impact

If Council retains fire response assets but allows FENZ to use there would be no additional cost to Council.

If Council transfers fire response assets to FENZ would mean that Council would reduce general rate requirement by \$30,072 per annum (\$23,391 next 3 years for funded depreciation on rural tanker, \$3,681 for insurance and estimated \$3,000 for vehicle maintenance).

6.2 Community Wellbeing

It is proposed that the buildings/ land specified, are made available to FENZ to occupy on the basis that the buildings are used exclusively for rural fire use and continue to provide benefit to the community and that building is a shared facility with Civil Defence Emergency Management.

6.3 Consenting Issues

There are no additional consenting issues arising from either option.

6.4 LTP Integration

This asset transfer arrangement is not included in the LTP.

The financial benefits of transferring the rural fire service delivery are included in the LTP.

There is no financial increase to the LTP programme associated with either option presented in this report.

7. Consultation

No consultation is required to be undertaken

8. Legal Considerations

Fire and Emergency New Zealand Act 2017

The principal objectives of FENZ are -

- (a) to reduce the incidence of unwanted fire and the associated risk to life and property;
- (b) in relation to the main functions of FENZ under section 11 and the additional functions of FENZ under section 12.
 - (i) to protect and preserve life; and
 - (ii) to prevent or limit injury; and
 - (iii) to prevent or limit damage to property and land; and
 - (iv) to prevent or limit damage to the environment.

Main functions of FENZ are-

FENZ must carry out the main functions specified in subsection (2).

The main functions are—

- (a) to promote fire safety, including providing guidance on the safe use of fire as a land management tool; and
- (b) to provide fire prevention, response, and suppression services; and
- (c) to stabilise or render safe incidents that involve hazardous substances; and
- (d) to provide for the safety of persons and property endangered by incidents involving hazardous substances; and
- (e) to rescue persons who are trapped as a result of transport accidents or other incidents; and
- (f) to provide urban search and rescue services; and
- (g) to efficiently administer this Act.

9. Financial Considerations

FENZ have proposed the “E-Road” mechanism in transferring vehicles be retained in vehicles . It will therefore be necessary for Council to transfer the E-Road unit lease arrangements to FENZ as part of the transfer of vehicle assets.

10. Other Considerations

- 10.1 Radios currently used by rural fire services are valued at below \$1,000.00 and not recorded in Assets List above. These radios will be retained by Council for the purpose of Civil Defence Emergency Management, but made available to rural fire services for a specified period, while FENZ arranges its own radios.
- 10.2 Existing fire bylaws involving vegetation, will stand as at 1 July 2017 and remain in force until discussions and agreement has been reached with FENZ on revoking them.
- 10.3 Council will also continue to administer fire permitting services until a suitable arrangement for transfer is put in to place with FENZ.

11. Next Steps

Respond and advise FENZ .
Progress with practical arrangement associated.


Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

12. Appendices

There are no appendices for this report

Author(s)	Denise Kidd Acting Group Manager - Customer & Community Services	
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Approved by	David Clapperton Chief Executive	
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Resource Consenting (Planning) Matters Considered Under Delegated Authority

File No.: 17/199

1. Purpose

To present details of decisions made under delegated authority in respect of Resource Consenting (Planning) Matters.

2. Recommendation

- 2.1 That Report 17/199 Resource Consenting (Planning) Matters Considered Under Delegated Authority be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

3. Issues for Consideration

The following decisions were made under delegated authority:

- (i) Subdivision and Land Use Consents Approved:

Subdivision Resource Consents Approved – 19/03/17 to 22/05/17

Approved Date	File Ref	Applicant	Address
05/04/2017	SUB/502/2017/8	Bernard Feehan	6 Dudley Street, Levin
30/03/2017	SUB/502/2017/11	Michel Kuypers	61 Parker Avenue, Levin
09/05/2017	SUB/502/2017/14	Keith Howard	26 Wakefield Road, Levin Rural
12/04/2017	SUB/502/2017/15	Mark Conroy	1121 Queen Street East, Levin Rural
13/04/2017	SUB/502/2017/16	Justin Wilton	424 Tararua Road, Levin Rural
26/04/2017	SUB/502/2017/17	GD Homes Limited	168 Winchester Street, Levin
26/04/2017	SUB/502/2017/18	Benniks Poultry Farm Ltd	4 Buller Road, Levin Rural
20/04/2017	SUB/502/2017/19	Horowhenua District Council *	121-125 Old Foxton Road, Tokomaru
03/05/2017	SUB/502/2017/20	Milton Tito	232A Gladstone Road, Levin Rural
09/05/2017	SUB/502/2017/22	Fairfield Estate Ltd	91 Fairfield Road, Levin Rural
02/05/2017	SUB/502/2017/23	Richard Lawton	835 Makerua Road, Tokomaru
08/05/2017	SUB/502/2017/24	Graeme Bagrie	450 Waitarere Beach Road, Levin Rural
11/05/2017	SUB/502/2017/25	Everland Properties Ltd	46 Duke Street, Levin

* minor boundary adjustment. This was a controlled activity, that Council was required to grant.

Land Use Resource Consents Approved – 19/03/17 to 22/05/17

Approved Date	File Ref	Applicant	Address
20/03/2017	LUC/501/2017/13	Malcolm Youle	14 Hall Place, Foxton Beach
28/03/2017	LUC/501/2017/14	Kerry Moore	1 Graham Street, Shannon
28/03/2017	LUC/501/2017/17	Quin Buildings Direct	57 Gleeson Road, Levin Rural
10/04/2017	LUC/501/2017/18	Sean Loughran	221 Campbells Road, Tokomaru
29/03/2017	LUC/501/2017/19	W Crighton & Son Ltd	5-9 State Highway 1, Levin
11/04/2017	LUC/501/2017/20	Quin Buildings Direct	87 Te Whanga Road, Levin Rural
19/04/2017	LUC/501/2017/21	Russell Wallace	51 Bryce Street, Shannon
12/04/2017	LUC/501/2017/22	Steven Micallef	83-93 Tiro Tiro Road, Levin
20/04/2017	LUC/501/2017/23	Firth Industries	48 Tararua Road, Levin Rural
04/04/2017	LUC/501/2017/24	Susan Whale	54 Kahukura Avenue, Waitarere Beach
27/04/2017	LUC/501/2017/25	David Blake	29 Kahukura Avenue, Waitarere Beach
18/05/2017	LUC/501/2017/28	John & Jean Murray	175 Kuku Beach Road, Levin Rural
08/05/2017	LUC/501/2017/30	Quin Buildings Direct	Bishops Road, Levin Rural
15/05/2017	LUC/501/2017/31	Josef Kieninger	620 Waitarere Beach Road, W. Beach

- (ii) Road Names Approved
None during the period.

Attachments

There are no attachments for this report.


Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Mike Lepper Customer and Regulatory Services Manager	
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Approved by	Denise Kidd Acting Group Manager - Customer & Community Services	
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