

Notice is hereby given that an ordinary meeting of the Horowhenua District Council will be held on:

Date: Wednesday 3 August 2016
Time: 4.00 pm
Meeting Room: Council Chambers
Venue: 126-148 Oxford St
Levin

Council OPEN AGENDA

MEMBERSHIP

Mayor	Mr B J Duffy	
Deputy Mayor	Mr G G Good	
Councillors	Mr W E R Bishop	
	Mr R J Brannigan	
	Mr R H Campbell	
	Mr M Feyen	
	Mrs V M Kaye-Simmons	
	Mrs J Mason	
	Mrs C B Mitchell	
	Mr A D Rush	
	Ms P Tukapua	
Reporting Officer	Mr D M Clapperton	(Chief Executive)
Meeting Secretary	Mrs K J Corkill	
	Ms S Bowling	

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Full Agendas are available on Council's website
www.horowhenua.govt.nz

Full Agendas are also available to be collected from:
Horowhenua District Council Service Centre, 126 Oxford Street, Levin
Foxton Service Centre/Library, Clyde Street, Foxton,
Shannon Service Centre/Library, Plimmer Terrace, Shannon
and Te Takere/Library, Bath Street, Levin

ITEM	TABLE OF CONTENTS	PAGE
PROCEDURAL		
1	Apologies	5
2	Public Speaking Rights	5
3	Late Items	5
4	Declarations of Interest	5
5	Confirmation of Open & In Committee Minutes – 6 July 2016	5
6	Matters Arising	5
7	Leave of Absence	5
8	Announcements	5
PROCEEDINGS OF COMMITTEES		
9	Proceedings of Committees	
9.1	Proceedings of the Foxton Community Board 18 July 2016	7
9.2	Proceedings of the Community Wellbeing Executive 19 July 2016	13
9.3	Proceedings of the Finance, Audit & Risk Subcommittee 27 July 2016	29
REPORTS		
10	Executive	
10.1	Monitoring Report to 3 August 2016	111
10.2	Chief Executive's Report to 3 August 2016	119
10.3	Local Government Act Amendment	123
10.4	Documents Executed and Electronic Transactions Authorities Signed	137
11	Customer and Community Services	
11.1	Liquor Licensing Matters from 1 April 2016 to 30 June 2016	139
11.2	Annual Report - District Licensing Committee 2015 - 2016	143
11.3	Planning Services Matters Considered Under Delegated Authority	151
IN COMMITTEE		
12	Procedural motion to exclude the public	153
C1	Growth Response Update - Property Investment Vehicle	153
C2	Community Housing Project Update	153

1 Apologies

2 Public Speaking Rights

Notification to speak is required by 12 noon on the day of the meeting. Further information is available on www.horowhenua.govt.nz or by phoning 06 366 0999.

3 Late Items

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

4 Declaration of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

5 Confirmation of Minutes

5.1 Meeting minutes Council, 6 July 2016

5.2 Meeting minutes In Committee Meeting of Council, 6 July 2016

6 Matters Arising

7 Leave of Absence

8 Announcements

Recreational Services Presentation

Brent Turner, Paul Broom, Cameron Parr and Damon Brown, from Recreational Services, , will provide an overview of their first year as Council's open spaces maintenance contractors.

Manawatu College

Kyle Williams-Simeon and Emma Green will give a presentation on the Duke of Edinburgh's Hillary Award Programme that has been running at Manawatu College for the last 8 years.

New Staff Introductions

New Council staff members will introduce themselves.

Proceedings of the Foxton Community Board 18 July 2016

File No.: 16/412

1. Purpose

To present to the Council the minutes of the Foxton Community Board meeting held on 18 July 2016.

2. Recommendation

- 2.1 That Report 16/412 Proceedings of the Foxton Community Board 18 July 2016 be received.
- 2.2 That the Council receives the minutes of the Foxton Community Board meeting held on 18 July 2016.

3. Issues for Consideration

There are no items considered by the Foxton Community Board that require further consideration by Council.

Attachments



There are no attachments for this report.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	David Clapperton Chief Executive	
Approved by	David Clapperton Chief Executive	

Foxton Community Board

OPEN MINUTES

Minutes of a meeting of the Foxton Community Board held in the Manawatu College Library, Ladys Mile, Foxton on Monday 18 July 2016 at 6.30 pm.

PRESENT

Chairperson Mr D J Roache
Members Cr R J Brannigan
Ms P R Metcalf
Mrs A Street
Mr B P Vertongen

IN ATTENDANCE

Mr D M Clapperton (Chief Executive)
Ms T Williams (Strategic Planner)
Mrs K J Corkill (Meeting Secretary)

PUBLIC IN ATTENDANCE

There were five members of the public in attendance.

1 Apologies

Apologies were recorded for .Ms Smart and Mayor Duffy.

MOVED by Cr Brannigan, seconded Mrs Street:

THAT the apologies from Ms Smart and Mayor Duffy be accepted.

CARRIED

2 Public Speaking Rights

None requested.

3 Late Items

There were no late items.

4 Declaration of Interest

There were no declarations of interest.

5 Confirmation of Open & In Committee Minutes

MOVED by Ms Metcalf, seconded Mrs Street:

THAT the Open and In Committee Minutes of the meeting of the Foxton Community Board held on Monday, 20 June 2016, be confirmed as a true and correct record.

CARRIED

6 Matters Arising

In response to a query from Mr Vertongen with regard to Whirikino, Ms Williams advised that the process to change the designation had been undertaken. The new bridge would be constructed to the west and alongside the existing bridge/trestle. It was unlikely the existing bridge and trestle would be retained.

Mr Clapperton also noted that NZTA had not allocated any funding for anything except demolition.

Mr Roache said he, and the group that had approached him about retaining the current bridge and trestle, would still like a meeting with NZTA to hear it directly from them.

7 Leave of Absence

None requested.

8 Announcements

There were no announcements.

9 Reports

9.1 Monitoring Report to 18 July 2016

Purpose

To present to Foxton Community Board the updated monitoring report covering requested actions from previous meetings of the Community Board.

MOVED by Mr Vertongen, seconded Ms Metcalf:

THAT Report 16/340 Monitoring Report to 18 July 2016 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Page 9/10 14/674 – Target Reserve Strategic Plan

With regard to the request from the Foxton Golf Club for financial assistance, Mr Clapperton said Council had been seeking a 10 year Business Plan from the Club. This had been changed to a 5 year Plan. Nothing had been received as yet and it was not his intention to bring anything back to the Board or to Council until that had been provided.

Page 8 14/32 – Sand Dune Management - Surf Club Car Park

There had been no progress since the last meeting.

Page 10 15/459 – CE's Report – SoRT Funding

Clarification would be sought from SoRT as to when the allocated \$32,500 would be used.

Mr Roache reported that a meeting had been held at the cemetery and Board Member's had recommended a site next to the car park. The Board was adamant it wanted the toilet by the car park and not on the side of the road, which would be a cheaper option. Mr Nelson would be contacting Mrs Huzziff directly about the water supply and the wastewater system had yet to be decided. There would be a slight delay in construction as Mr Nelson wanted to ensure it fitted in with the plan for the new entrance.

16/16 - Kings Canal and Purcell Street Stormwater Catchment

Cr Brannigan advised a meeting had been scheduled between HDC Officers and Horizons (Ramon Strong and John Fox) for Tuesday 26 July 2016 at 2.00 pm at Council which he would confirm by e-mail to Board Members. He would be supporting talking to the land owners as the Board had committed to do.

9.2 Chief Executive's Report to 18 July 2016

Purpose

To present to the Foxton Community Board, for information, issues relating to the Foxton Community Board area.

MOVED by Ms Smart, seconded Cr Brannigan:

THAT Report 16/341 Chief Executive's Report to 18 July 2016 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Mr Clapperton worked through his report adding further comment as required, in particular noting:

3.1 Te Awahou Nieuwe Stroom Update

The meeting held on 5 July with subcontractors was very well attended and there had been a very enthusiastic group of mainly local contractors, with only a couple from Palmerston North for specialist products, and possibly one from Auckland. Rodney Caldow had done a very good job in explaining his and Council's expectations around the project, particularly in terms of health and safety which was currently very relevant.

3.2 Economic Development

This was an overview of high level happenings in the community with the Horowhenua outperforming many other areas in the country. The level of building activity, both commercial and residential, was tracking perhaps as high as it had in 2006/07 and there were a number of subdivision applications coming through.

Council's Strategic Planner, Ms Williams, said she had been helping out with the subdivision applications and they were at a level that had not been experienced for 10 years. The signs at the moment were very encouraging.

Cr Brannigan commented that he and Mrs Street had attended the opening of the Foxton Beach garage which has been well attended by members of the public. GAS was a subsidiary of BP and from an economic point of view it was significant that they had invested in a small community like Foxton Beach.

3.3 Aquatics

Having the Foxton Pool open during the Levin Aquatic's upgrade was assisting

to identify issues that would need to be addressed should the Foxton Pool have extended usage in the future.

If the Pool was to have its hours extended, Cr Brannigan suggested that it was important to ensure that the patronage warranted it.

Mr Clapperton said that where people using the Pool were coming from was being monitored and it appeared so far that the increased usage was from people from Levin.

3.5 Foxton River Loop Working Party Project Update

Written approval was still awaited from iwi, although this had been agreed to in principle by the three affected iwi (Raukawa, Muaūpoko and Rangitane).

3.7 Long Term Plan 2015-2025 Monitoring Report

26. Foxton Main Street Upgrade

The logistical difficulties planning the upgrade to accommodate the Foxton Spring Fling were discussed, with it suggested that perhaps there should be a change of venue for the event this year.

75. Seaview Gardens lighting

Mr Roache said he had not heard anything on this as yet.

109 Programme of works related to water, wastewater and stormwater

As the Foxton Community Board had been a submitter on the Resource Consent application in relation to wastewater, next steps were discussed. It was AGREED that the Board would submit under Section 274 of the Resource Management Act giving notice that it wished to be a party to the proceedings.

When a report would be coming with regard to Foxton water was queried. Mr Clapperton said Council was aware of the issues with discolouration for some parts of the system, was trying to identify the causes and deal with it as best it could, which could also mean going back to the water source. He would organise a report for the next Community Board meeting.

9.3 Update on Review of Heritage Buildings, Structures and Sites Listed as Protected in the District Plan

Purpose

To update the Foxton Community Board on the review process to date for heritage buildings, structures and sites listed as protected in the District Plan and also to advise what the next steps will be.

MOVED by Cr Brannigan, seconded Mrs Street:

THAT Report 16/364 Update on Review of Heritage Buildings, Structures and Sites Listed as Protected in the District Plan be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Council's Strategic Planner, Tiffany Williams, introduced herself and gave a brief summation of her qualifications and experience. She spoke to this report, responded to Members' queries and explained the proposed Plan Change process.

9.4 Planning Services Matters Considered Under Delegated Authority

Purpose

To present details of decisions made under delegated authority in respect of Planning Services Matters.

MOVED by Mr Vertongen, seconded Cr Brannigan:

THAT Report 16/325 Planning Services Matters Considered Under Delegated Authority be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

THAT the matters decided under delegated authority (s104 of the Resource Management Act), as listed, be received:

Foxton Subdivision Resource Consents Granted Under Delegated Authority 14/06/16 to 06/07/16

Date	File Ref	SUB – Applicant	Address
22 Jun 16	502/2016/3766	Ian Humphrey	6 Marine Parade, Foxton Beach
14 Jun 16	502/2016/3659	Stuart Aitken	117 Seabury Avenue, Foxton Beach

Foxton Land Use Resource Consents Granted Under Delegated Authority 14/06/16 to 06/07/16

Date	File Ref	LUC - Applicant	Address
14 Jun 16	501/2016/3768	Brenda Chapman	4 Godwit Court, Foxton Beach

CARRIED

7.20 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE FOXTON COMMUNITY
BOARD HELD ON

DATE:.....

CHAIRPERSON:.....

Proceedings of the Community Wellbeing Executive 19 July 2016

File No.: 16/428

1. Purpose

To present to the Council the minutes of the Community Wellbeing Executive meeting held on 19 July 2016.

2. Recommendation

- 2.1 That the report 16/428 Proceedings of the Community Wellbeing Executive 19 July 2016 be received.
- 2.2 That the Council receive the minutes of the Community Wellbeing Executive meeting held on 19 July 2016.
- 2.3 That the Horowhenua District Council adopts the Community Wellbeing Strategy and CWE Terms of Reference 21016-2019, with amendments as discussed.

3. Issues for Consideration

The following item considered by the Community Wellbeing Executive held on the 19 July 2016 requires consideration and a resolution from Council:

Community Wellbeing Strategy:

"THAT the Community Wellbeing Executive endorses the Community Wellbeing Strategy and Terms of Reference 2016-2019, with amendments as discussed, and recommends its adoption by the Horowhenua District Council."

Council's adoption of the Community Wellbeing Strategy 2016-2019 is now sought.

(Please note this Strategy once adopted by Council will be published in a presentable format)

Attachments



No.	Title	Page
A	Final Draft as at 7 July 2016 2016 - 2019 Community Wellbeing Strategy GD/04/16/06 Denise Kidd	15

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Denise Kidd Community Services Manager	
Approved by	Monique Davidson Group Manager - Customer and Community Services	

Community Wellbeing Executive

OPEN MINUTES

Minutes of a meeting of the Community Wellbeing Executive held in the Council Chambers, Horowhenua District Council, 126-148 Oxford Street, Levin, on Tuesday 19 July 2016 at 1.00 pm.

PRESENT

Chairperson

Mayor B J Duffy

Deputy Chairperson

Cr G G Good

Members

Ms B Bradnock (MidCentral DHB)

Mr M Fletcher (MSD)

Mr C Fleury (Horowhenua Health Centre)

Ms T Harris (MSD)

Mrs J Moynihan (Children's Team)

Mr S Gilpin (NZ Police)

Mrs M Williams (Horowhenua GreyPower)

Ms E Tavenor (Ministry of Education)

Mr R Fry (Work & Income)

IN ATTENDANCE

Mrs D Kidd (Community Services Manager)

Mr G Stevens (HDC)

Mrs K J Corkill (Meeting Secretary)

ALSO IN ATTENDANCE

Mrs N Gouldsbury (ACC)

PUBLIC IN ATTENDANCE

The meeting was attended by six Bachelor of Social Work students from Massey University.

1 Apologies

Apologies were recorded for Linda Allen, Jacque Ferrel, Katie Brosnahan, Jo Smith, Jo Mason, Di Rump, Sarah Stewart (with Sam Gilpin attending in her stead), and Ana Winiata.

NOTED

2 Public Speaking Rights

None requested.

3 Confirmation of Minutes – 15 March 2016

MOVED by Mrs Williams, seconded Mrs Moynihan:

THAT the minutes of the meeting of the Community Wellbeing Executive held on Tuesday, 15 March 2016, be confirmed as a true and correct record.

CARRIED

4 Matters Arising

There were no matters arising.

5 Announcements

There would two presentations: from Council Officers on the Growing Levin Project and from Neesha Gouldsbury from ACC..

Growing Levin Project

Council's Urban Designer, Anna Wood, and Graduate Strategic Planner, Caitlin O'Shea, introduced the Growing Levin – Town Centre Development Strategic giving an overview of the project and inviting those around the table, and their networks, to contribute to the consultation process.

ACC

With the Community Wellbeing Strategy including a component for "Safe, resilient and healthy communities" and promoting linkages with various agencies and organisations, Mrs Gouldsbury gave a well-received PowerPoint overview of ACC how it was funded, and a breakdown of the various areas covered by ACC. Mrs Gouldsbury said ACC would be very keen to work with Council in terms of looking at trends and how the community was engaged with in addressing some of the identified issues.

A copy of the ACC PowerPoint presentation is **attached** to the official minutes.

6 Reports

6.1 Community Wellbeing Report to 19 July 2016

Purpose

To present to the Community Wellbeing Executive the Community Development Advisor's Report to 19 July 2016.

MOVED by Mayor Duffy, seconded Ms Bradnock:

THAT Report 16/362 Community Wellbeing Report to 19 July 2016 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Community Wellbeing Strategy

Speaking to the Community Wellbeing Strategy 2016-2019 which had recently been under review, Mrs Kidd indicated that the vision of the Strategy had changed as a direct result of the RBA workshop (which had been a reasonably significant exercise), with the vision now being "*Everyone in Horowhenua district is thriving*". Alongside that was the purpose of the CWE which "*is to ensure that every person thrives by improving the quality of life for the population of the Horowhenua district*". The

linkages with the HDC Long Term Plan were also spelled out in the Strategy.

Mrs Kidd particularly covered the key indicators for neighbourhoods and communities, explaining that gathering of some of the data could be obtained by including the indicator in Council's annual Customer Satisfaction Survey.

With regard to the health of Lake Horowhenua, it was noted that the proposed Lake Report Card could be an appropriate and measurable indicator.

It was suggested, under the key indicators for families with children, it would be more appropriate to say that *"all children/tamariki in the Horowhenua district are 'cared for' and thrive*, rather than 'loved' and thrive.

As well as a Strategy, this would become the Community Wellbeing Executive's Terms of Reference and Council's other supporting Action Plans would also feed into this. What Report Cards might look like going forward is described in the appendices.

MOVED by Cr Good, seconded Mr Fleury:

THAT the Community Wellbeing Executive endorses the Community Wellbeing Strategy and Terms of Reference 2016-2019, with amendments as discussed, and recommends its adoption by the Horowhenua District Council.

CARRIED

Action Plans

Mr Stevens noted that the Youth Action Plan had been adopted by Council.

Deputy Mayor Good said the Education Action Plan was a 'slow growing infant' but it was coming along. It would go to Education Horowhenua's next meeting prior to coming to the Executive.

Community Services Action Plan

Mrs Kidd particularly commented on the proposed establishment of the Community Reference Group and the expectation that that group would facilitate communication with various sectors within the wider Horowhenua community. The Reference Group would not replace but would inform the Community Services Team which, in turn, would report to Community Wellbeing Executive.

7. Agency Round Table

Richard Fry, Work & Income – there was a focus on housing at present, with the role of the Agencies involved being clarified, particularly with regard to emergency and social housing with there being some hesitancy by private landlords to take WINZ referrals. The RFP for emergency housing providers closed last week with there being around 20 for this area. The outcome was not yet known but should be available shortly. There was quite a bit of work being done so services could be accessed on line.

Garreth Stevens, normally Council's Community Wellbeing Advisor, but currently seconded to Te Takere as Youth and Community Service Centre Manager - he was getting teeth into the role which involved 7 day a week rostering. It was a challenge but good experience and was a way to reach out into the community.

Sam Gilpin, New Zealand Police, Officer in Charge of Levin until November - at the moment they were having a quiet spell which he hoped would continue.

Ella Tavenor, Ministry of Education – she had just come from a meeting with Muaūpoko Tribal Authority talking about increased demand from schools and how to engage with Maori and, through them, with their whanau. They also continued to support the growth of the Community of Learners Forum in which many of the local schools were now involved.

This was a major change as to how education was accessed. It was in its infancy, but it was great to see there was a Horowhenua Community of Learners up and running. There was a national funding review going on as to how schools and early childhood education services were funded which would impact this area. There were a number of well debated point in this and discussion sessions were being run so any particular thoughts on how schools and early childhood centres should be funded would be appreciated.

Craig Fleury, Manager, Horowhenua Health Centre – since the last meeting the big topic had been measles and this had been a huge strain on health and education services. There had been no confirmed cases since the end of June. It had been an interesting learning curve.

At the next CWE meeting, Craig would provide a presentation on ambulatory sensitive hospital admissions for 2015/2016 with specific focus on children, youth & older people.

The Health Centre was still looking at space issues within the building with it hoped there would be some progress in the near future. They had managed to very quietly take a step into the Pride and Vibrancy space by having a young person from Horowhenua College do a mural over the next little while with the children's 'prison' being converted into a children's space;.

Mike Fletcher, Regional Team Lead, Community Investment- Ministry of Social Development – they had been through the contract line by line and some decisions were awaited from the Minister. There had been funding going out of this community with the Early Years Hub and Family Start at Raukawa going, but due to advocacy additional funding for crisis response and sexual violence had been attained. . When the contract was finalised he would brief the Executive about who was being funded and for how much.

Tania Harris, Operations Manager, CYF, Lower North Island - in terms of the Agency's review, Minister Tolley would soon be making an announcement, including the name for the organisation, the high level form and structure that it would take.

Barbara Bradnock, MidCentral Health – the hospital was absolutely full. There was no space so she recommended that everyone kept well. With regard to the recent cases of measles, there was going to be a formal debrief. They would welcome any feedback that could be taken to the table. This was an opportunity for public health services to work better.

Margaret Williams, GreyPower – which had about 1,100 over 50 members in the Horowhenua. The last two GreyPower meetings had been very successful, with the first one having Winston Peters speaking. From their recent AGM there were three new faces on the Committee.

Mayor Duffy commented on the uniqueness of the forum, with there not being many Councils around New Zealand that would have this calibre of representation of Central Government Agencies around the table. It was great to see.

2.25 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE COMMUNITY WELLBEING
EXECUTIVE HELD ON

DATE:.....

CHAIRPERSON:.....

Community Wellbeing Strategy and Terms of Reference 2016 - 2019

Introduction

This Strategy has been developed and confirmed by the collaborative that comprises Horowhenua District Council's Community Wellbeing Executive. This Strategy is intended to provide a disciplined results-based approach directed at achieving community wellbeing through collective impact over the next 3 years, 2016-2019.

Community well-being is not easy to "measure". Community wellbeing is related to people feeling a positive sense of place and belonging in their community. A strong community gives people this sense of belonging, is adaptable and able to respond to adversity, has capable leadership, and promotes social trust, participation and mutual responsibility.

There is strong evidence that the networks and the strength of relationships between individuals and families, in a neighbourhood and a community, all contribute to community wellbeing and resilience. Individual wellbeing, whether it is sought through work, leisure, family life or volunteering, is achieved within the context of community. People's choices and actions influence the wellbeing of others, and collectively they shape the overall trajectory of a community's development and the overall community's wellbeing.

Individuals and families cannot meet all their needs and achieve the level of wellbeing they strive for on their own. On the other hand, a strong community can meet the needs of individuals and families. People who feel socially connected contribute towards building communities and society.

Communities are drawn together around common histories and interests, and the wish to improve circumstances so that their members have a chance for a better life.

Horowhenua is building a strong community with the social infrastructure to enable people to develop their own capabilities and resilience, to overcome disadvantage, to cope with change and adversity, reduce social problems and to grasp opportunities to advance themselves and their respective communities.

Communities are the 'place' in everyday life where all sectors meet and interact. To achieve the best social outcomes Horowhenua requires the involvement of local government, Iwi, central government and community organisations' to take a collective approach to local problems and, in turn, this will contribute to building this community's ability to respond to challenges and adversity now and in the future.

This rationale sits behind the Community Wellbeing Strategy and the Terms of Reference for the Community Wellbeing Executive.

History

Horowhenua District Council, with a number of government and community partners, initially promoted community wellbeing through its “Joint Health and Transport Subcommittee”. In 2010, Horowhenua District Council dis-established this subcommittee and replaced it with the Community Wellbeing Committee. The Community Wellbeing Committee is made up of Councillor, agency and community representation, and operates as an official subcommittee of Council to provide effective leadership and strategic vision within the Community Wellbeing area, within which community services are located. In July 2013, Horowhenua District Council adopted the initial “Community Wellbeing Strategy”.

The Community Wellbeing Executive is chaired by the Mayor of Horowhenua District Council and Council staff provide the backbone support to the Executive as well as for several of the cross sectoral initiatives that report to the Executive.

Vision

Everyone in Horowhenua district is thriving

Purpose

The key purpose of the Executive is to ensure that every person thrives by improving the quality of life for the population of the Horowhenua district.

(No single agency, group, organisation or programme can achieve wellbeing for the whole community of Horowhenua. It takes the unique contributions of a range of organisations and groups and programmes. While no single agency can improve a whole population’s results; individual agencies and specific programmes and initiatives, by working collectively and collaboratively, can contribute to a population result through the impact on their respective clients/customers/ members.)

Timeframe

This Strategy has a three-year life span, and will be reviewed when this time is complete. Over this time period, different initiatives and projects will be implemented that relate to Community Wellbeing; through the Council facilitated action plans and agency and community group activities. Council Officers and agencies will report to the Community Wellbeing Executive on the progress made, as well as keeping the wider community updated on progress towards the results sought across the Horowhenua district.

Linkages with the Horowhenua District Council Long Term Plan:

The Horowhenua District Council Long Term Plan, 2015-2025, has the following outcomes for the community:

1. A healthy, local economy and a District that is growing
2. A sustainable environment
3. A community of knowledge, culture and diversity where people are proud to live
4. Safe, resilient and healthy communities
5. Positive leadership and effective partnerships

All outcomes contribute to community wellbeing, but the outcomes that most directly relate include:

1. a safe, resilient and healthy Horowhenua community;

3. a proud Horowhenua community of knowledge, culture and diversity;
5. positive leadership and effective partnerships

Within the Long Term Plan outcomes, the following goals directly relate to community wellbeing include:

- Our community has access to health, social and recreation facilities (and services)
- Our older people have access to opportunities
- Our young people live in a safe and supportive environment and are empowered
- All sectors are encouraged to work together
- Our communities have a “sense of place”
- We invest in the knowledge and skills of our people
- We are proud of our heritage and diversity
- All our people and communities have opportunity to participate in local decision-making
- We provide strong leadership

What would community wellbeing look like in Horowhenua?

Neighbours all know each other. People look out for each other and there is no violence and abuse. People are kind and caring to each other. When bad things happen people respond, rally together and support each other to recover. There are lots of people walking around the street at night because they feel safe to do so. As you walk down the street people are smiling and friendly. There are plenty of different clubs and groups with lots of members. There are enough jobs for anyone who wants one. There are lots of opportunities for fun, both organised and spontaneous. People are actively involved in their communities and volunteerism is high. Everyone has somewhere to live and where they live is warm and safe. Families have enough to eat. People know where to go to get the services and supports they need. Everyone is committed to protecting and practically assisting those individuals with a lot of needs. Households are able to manage their money. People are listened to and have opportunities to have a voice in planning and doing things in their community. People talk about their district with pride.

The Role of the Community Wellbeing Executive

There already exists a range of agencies and initiatives delivering programmes within Horowhenua District. The Executive brings together the various initiatives as well as key individual agencies and target group representatives to plan together and collectively monitor impact. The Executive will focus on population level results and indicators (rather than specific programme deliverables or client level results). The role of the Executive is to monitor population level results and encourage responses at an operational level. It is not intended that the Executive deliver the operational responses.

It is not intended that the Executive do the doing, but rather to monitor the impact and inform and direct the doing to be done.

Their role includes:

- Determining the population level results and indicators for the next 3 years;
- Monitoring the population level results;
- Receiving monthly reports from HDC Community Services Team that summarises target population group activity by Council and Council working groups;

- Receiving 6 monthly reports from all member agencies regarding activity directed at target population groups and provision of data that relates to specified Strategy indicators;
- Actively encouraging coordination of member activities;
- Fostering strategic collaborations and partnerships;
- Providing advice to Council officers on matters relating to community wellbeing in relation to specific target populations;
- Seeking to collectively influence relevant public policy;
- Communicating with the public on Executive activity and information;
- Educating the public and community on wellbeing matters;
- Actively seeking individual agency performance improvement, as well as “community wide” improvement;
- Encouraging community based local solutions to local problems.

Key Indicators for neighbourhoods and communities:

- Number and % of people who have not felt lonely in the last 4 weeks (Manawatu – Wanganui; 2008 – 67.3%, 2010 – 75.5%, 2012 – 71.4%), (by gender, age, ethnicity), New Zealand General Social Survey, Department of Statistics - two yearly. HDC will include in annual its Residents Survey.
- Number and % of people with access to support in a crisis from another household (Manawatu – Wanganui; 2008 – 96.7%, 2010 – 97.6%, 2013 – 96.6%), (by gender, age, ethnicity), New Zealand General Social Survey, Department of Statistics- two yearly. HDC will include in its annual Residents Survey.
- Number and % of people who report belonging to community club, group or organisation (by gender, age, ethnicity) New Zealand General Social Survey, Department of Statistics- two yearly. HDC will include in its annual Residents Survey.
- The annual Lake Horowhenua Report Card provides evidence of positive improvement in the health of the lake, Horizons Regional Council and Lake Accord.

These key indicators contribute to measuring and monitoring that neighbourhoods and all communities in the Horowhenua district are resilient, connected and thrive. *(This result is aligned with the State Services Commission better public service priority result and target of reducing crime)*

Key Indicators for families with children:

- Rate of family violence offences per 10,000 people; New Zealand Police.
- Number and % of children (0-5 years) participating / enrolled with a licensed early childhood education provider, (ethnicity); Ministry of Education.
- Number and % of Child Youth and Family notification rates that require further action (ethnicity) Child, Youth and Family.
- Number and % of working age population who are receiving jobseeker benefit (ethnicity, age, duration); Work and Income.
- Number and % of children (0-4 years) with ambulatory sensitive hospital admissions (ASH)(ethnicity); Mid Central District Health Board.

These key indicators contribute to measuring and monitoring that all children/ tamariki in the Horowhenua district are well cared for and thrive. *(This result is aligned with the State Services Commission better public service priority result and target of supporting*

vulnerable children. This result is also aligned with the goal of “Our young people live in a safe and supportive environment” contained in the Long Term Plan).

Key Indicators for young people:

- Number and % of young people achieving NCEA level 2 or higher at or by the age of 18 years; (ethnicity) – Ministry of Education
- Number and % of young people (7-14 years and 15-24 years) with ambulatory sensitive hospital admissions; (ethnicity) (ASH)- Mid Central District Health Board
- Number and % of Horowhenua ‘Youth’ clients (18-24; 18-20 and 21-24) of Work and Income (by benefit type, benefit duration, ethnicity and gender); Work and Income
- % of 18-24 year old young people as a percentage of overall beneficiaries (by benefit type) for the district and nationally; Work and Income.

These key indicators contribute to measuring and monitoring that all young people/ rangitahi in the Horowhenua district are on a positive pathway and thrive. *(This result is aligned with the State Services Commission better public service priority results and targets of boosting skills and employment as well as reducing crime. This result is also aligned with the goal of “Our young people live in a safe and supportive environment and are empowered” contained in the Long Term Plan).*

Key Indicators for older people and people with disabilities:

- Number and % of older adults (people aged 65 years over) with ambulatory sensitive hospital admissions (ASH) (ethnicity); Mid Central District Health Board
- Number of people on the “Total Mobility” scheme in Horowhenua and number of new applications received (frequency of use and satisfaction data to be included in time); Horizons Regional Council.
- Number of substantiated incidents of elder abuse reported within Horowhenua (by type - psychological, financial , physical, self-neglect, sexual and institutional); Age Concern.

These key indicators contribute to measuring and monitoring that all older people / kaumatua and people with disabilities in the Horowhenua district live meaningful lives, play an active role in community life and thrive. *(This result is aligned with the goal of “Our older people have access to opportunities” contained in the Long Term Plan)*

The Approach

The approach described in the Community Wellbeing Strategy, including the role of the Community Wellbeing Executive and the meeting structure, combines a collective impact approach within a results-based accountability framework. The conditions of collective impact are reinforced through the Strategy itself and meeting structure. Within the Strategy, expected results are clearly articulated as is the expectation with results based accountability, and the Executive will gather data and report to assess whether population results have been achieved.

Collective Impact describes a model of operating that achieves large-scale social change through broad cross-sector co-ordination . There are five required conditions within this model; i) a common vision and agenda (a common understanding of the problem to be addressed and a joined up approach to solving it); ii) shared measurement systems (collecting data and measuring results consistently on a short list of indicators at the

population level) ; iii) mutually reinforcing activities (diverse group of agencies and programmes and initiatives working towards common goals; not requiring all participants to do the same thing, but encouraging and supporting each agency and initiative to undertake the specific set of activities it does well); iv) continuous communication(often involving regular meetings over long periods of time) that builds on mutual experience, common understanding and motivation behind the different agencies and initiatives; and v) an organisation prepared to provide backbone support.

Results based accountability encourages collaboration, clearly articulates expected results and all activity is directly aligned with articulated results. Results are end conditions for populations in a geographic area: children, adults, families and communities. RBA uses data (indicators and performance measures) to gauge success or failure against a baseline. RBA keeps accountability for populations separate from accountability for individual programmes and agencies.

The Executive will focus on the population of Horowhenua district while participating member agencies and initiatives individually focus much of their work on accountability for specific individual services or programmes and specific target populations.

Evaluation and Reporting

Bi-monthly meetings will provide specific member agencies and initiatives an opportunity to report to the Executive on what their programme has achieved as well as identify challenges and opportunities facing their particular programme. Agencies / initiatives will be invited to present reports at least annually. These reports will be at a summary programme level and will focus on RBA measures of; how much (how many clients); how well (quality of the intervention / performance); and what change has resulted for clients from the programme / initiative/ intervention).

Annual planning and reporting - Annually, the Council will prepare a collated report for the Executive using data provided by agencies, on what has been achieved at a population level. This annual report will include a summary of agency reports. The report will align with key result areas and the population measures within the Strategy. This annual report information will be shared with the public. Based on this report, the Executive will determine whether the measures are progressing well, whether particular population measures needs to have increased attention or whether particular measures need to change.

Meeting Cycle

Meetings will be held:

- Not less than five (5) times a year, for up to three (3) hours;
- Special meetings may be called from time to time as deemed necessary.

Meeting Structure

The meeting structure will follow the legal requirements in terms of Council meetings, as the Executive is a standing committee of Council.

The meeting will have the right to exclude members of the public from all or part of an Executive meeting. By resolution, the public may be excluded from the whole or part of any Executive meeting on one or more of the following grounds:

- The matters under discussion may result in disclosure of information for which there is good reason for withholding
- Due to matters under discussion, the conduct of the meeting might result in information being disclosed that could constitute contempt of Court
- That relevant parts of the meeting require deliberation by Executive to occur in private in making its decisions or recommendations in relation to above

The resolution to exclude the public will be put in the part of the meeting that the public can attend. The text of the motion will be available to any member of the public that is present. The resolution is what is recorded in the minutes. It is possible for specified persons to remain / attend after the public has been excluded if these persons have knowledge that will assist the deliberations / decisions.

Membership

- Elected Councillors (approx 2)
- Iwi (approx 2)
- Council officers (approx 2)
- Representatives from key central government agencies contributing (through policy advice, service delivery or funding) to community wellbeing in Horowhenua district (including TPK, MSD, Police, MDHB, MoE) (approx 8)
- Community representatives from key local multi-agency cross sectoral initiatives targeting the populations that are the target of Executive (including Older Persons Forum, Disability Sector Forum, Youth Voice) (approx 4)
- Community representatives from key local multi-agency cross sectoral initiatives aimed at turning the same curve that Executive is intending to turn (e.g. Children's Action Team, Education Horowhenua) (approx 2)

Attachment One

Annual Population Reporting Template

For the Executive Annual Report

RBA Result Card Template This template is based on the examples in the book, *Trying Hard Is Not Good Enough* (Friedman, 2005).

Population Accountability

- 1) **Quality of Life (Population) Results:**
(Population Results as specified in Strategy)
- 2) **How Are We Doing? (Graphed Population Indicators)**
(Show key population measures / indicators in the form of baseline graphs, with preferably three years of historical data related to each population result area)
- 4) **The Story behind the Baselines**
(Brief explanation, about the influencers and causes behind the indicator baseline data above)
- 5) **Partners Engaged To Help Do Better**
(List identified government, non-government and community member partners who are working together or contributing individually to turning the curves on the indicator baselines associated with each result area. List the current member agencies / initiatives as well as identified key contributors away from the table)
- 6) **Action Plan To Do Better – Including Data Development**
(A summary of the key actions/ initiatives underway through the respective agencies, cross -sectoral initiatives and working group action plans that make up the Executive)

Attachment Two

Programme Level Reporting Template

For the Six Monthly Agency / Initiative Reporting

Performance Accountability

RBA Result Card Template This template is based on the examples in the book, *Trying Hard Is Not Good Enough* (Friedman, 2005).

- 1) **Programme / Service**
(The name of the programme / service and a brief description of services provided).
- 2) **Population Result and Indicators contributed to**
(Brief summary of how the programme / service contribute to the specified result and indicators)
- 3) **Service / Programme Performance**
(3-5 important performance measures and how they are tracking).
- 4) **Story Behind the Performance Baselines**
(Briefly explain, the story behind current performance for the last period, as well as emerging trends and challenges)
- 5) **Actions Underway to Improve Performance / Client Results**
(Summary of planned policy changes if relevant, key actions, and expected results)
- 6) **Recommendations to Executive**
(Recommendations to Community Wellbeing Executive for consideration, deliberation or decision)

Proceedings of the Finance, Audit & Risk Subcommittee 27 July 2016

File No.: 16/423

1. Purpose

To present to the Council the minutes of the Finance, Audit & Risk Subcommittee meeting held on 27 July 2016 and the Financial Report to 30 June 2016.

2. Recommendation

- 2.1 That Report 16/423 Proceedings of the Finance, Audit & Risk Subcommittee 27 July 2016 be received.
- 2.2 That the Council receive the minutes of the Finance, Audit & Risk Subcommittee meeting held on 27 July 2016 and the Financial Report to 30 June 2016.

3. Issues for Consideration

There are no items that require further consideration by Council.:

Attachments


No.	Title	Page
A	Financial Reporting - Monthly REPORT - 30 June 2016 - draft	35

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Doug Law Group Manager - Finance	
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Approved by	David Clapperton Chief Executive	
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Finance, Audit & Risk Subcommittee

OPEN MINUTES

Minutes of a meeting of the Finance, Audit & Risk Subcommittee held in the Council Chambers, Horowhenua District Council, Levin on Wednesday 27 July 2016 at 4.00 pm.

PRESENT

Chairperson Cr A D Rush
Members Mayor B J Duffy
Mr B J Jackson
Cr C B Mitchell
Cr P Tukapua

IN ATTENDANCE

Mr D Law	(Group Manager – Finance)
Mr D M Clapperton	(Chief Executive)
Mrs N Brady	(Senior Manager – Business Services)
Mr G Saidy	(Group Manager – Infrastructure Services)
Mrs M Davidson	(Group Manager – Customer & Community Services)
Mr J Paulin	(Finance Manager)
Mr M Mohammed	(Financial Systems Manager)
Mrs T Whitehouse	(Management Accountant)
Mr A Chamberlain	(Financial Accountant)
Mr M Lester	(Project Coordination Manager)
Mrs K J Corkill	(Meeting Secretary)

ALSO IN ATTENDANCE

Mrs D Perera (Audit Director, Audit New Zealand)

PUBLIC IN ATTENDANCE

There was one member of the public in attendance at the meeting.

1 Apologies

An apology was recorded for Cr Bishop.

NOTED

2 Public Speaking Rights

None requested.

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes – 29 June 2016

MOVED by Mr Jackson, seconded Cr Mitchell:

THAT the minutes of the meeting of the Finance, Audit & Risk Subcommittee held on Wednesday, 29 June 2016, be confirmed as a true and correct record.

CARRIED

5 Matters Arising

There were no matters arising.

7 Announcements

Audit New Zealand

Mrs Perera, Audit Director, Audit New Zealand was in attendance to speak to Item 16/410 – Audit New Zealand – Interim Audit Management Report.

8 Reports

8.1 Financial Report for the twelve months to 30 June 2016

Purpose

To present to the Finance, Audit & Risk Subcommittee the financial report for the twelve months to 30 June 2016.

MOVED by Mayor Duffy, seconded Cr Tukapua:

THAT Report 16/305 Financial Report for the twelve months to 30 June 2016 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Mr Law highlighted the main points in his report, particularly noting the negative impact the unprecedentedly low interest rates, and therefore Council's Interest Rate Swaps, could have on Council's bottom line. What was in effect a good result for Council could be affected in the future should interest rates stay at their current level or drop further.

It was noted that the requested explanation in layman's terms as to what a Swap Valuation was and why there was the potential for a loss had not been provided as that could allay some concerns with regard to the reported deficit.

Mr Law, assisted by other Council Officers, then responded to queries from Members which included: was there any reason for an increase in Rates Debtors; Hall usage and how usage was calculated (by individual halls or as a percentage of all halls); in the Cost of Service Statements having the Income and Expenditure items in the same order; Borrowings – budget against actual; Roughness Survey, with it explained that NZTA required half of the district to be done yearly; carried

forwards and how they were applied; some of the SSP's Objectives did not match with the Reporting Performance Targets and this needed to be addressed.

8.2 Treasury Report

Purpose

To present to the Finance, Audit & Risk Subcommittee the Bancorp Treasury Report for the June 2016 quarter.

MOVED by Mayor Duffy, seconded Cr Mitchell:

THAT Report 16/402 Treasury Report be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

In speaking to this report, Mr Law noted this was the normal three monthly report from Council's Treasury Advisor. It covered the global financial situation in some detail, with Brexit having added to the volatility of the global economy.

8.3 Audit New Zealand - Interim Audit Management Report for the year ended 30 June 2016 and Audit Arrangement Letter for the Audit of the 2015/16 Annual Report

Purpose

To present to the Finance Audit and Risk Subcommittee the Audit New Zealand – Interim Management Report for the year ended 30 June 2016 as well as the 2015/16 Audit Arrangement letter.

MOVED by Cr Tukapua, seconded Mr Jackson:

THAT Report 16/410 Audit New Zealand - Interim Audit Management Report for the year ended 30 June 2016 be received and the Audit Arrangement Letter for the Audit of the 2015/16 Annual Report be received and approved for signing.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Audit Director, Debbie Perera, was welcomed to the table, with the Chair advising her that Members did not feel the need to have a discussion with her with Officers not present, which was an option that was available should they have any concerns.

Mrs Perera complimented Council on the work that had been undertaken as issues raised by Audit New Zealand had largely been addressed with Council taking on board matters raised. She commented more fully on some of the items in the Interim Audit Report saying these would be responded to in more detail following the audit.

On behalf of management, Mr Clapperton spoke of the positive relationship between Council Officers and Audit staff which had evolved to the point where Audit NZ was seen as a partner. He was delighted that Mrs Perera was able to say that Council had improved with its SSP reporting and he acknowledged the work done by Nicki Brady and Caitlin Campbell in that process. There had been some glitches at the beginning of the year but things were now in a good space.

8.4 Draft Annual Report and Pre-election Report

Purpose

This report presents the Draft Annual Report as used for the Pre-election report to the Subcommittee for the Members perusal. It comments on the major variances that in reality summarises the variance analysis contained in the normal June financial report.

MOVED by Cr Tukapua, seconded Cr Mitchell:

THAT Report 16/418 Draft Annual Report and Pre-election Report be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

It was stressed that this was a draft Annual Report and had not yet been finalised and audited. A copy of the Pre-election Report was also tabled with it noted that the Pre-election Report would shortly be publicly available.

8.5 Health and Safety - Reporting to Elected Members

Purpose

The purpose of this report is to inform Elected Members of Council's intention and parameters in which health and safety information will be reported to the Finance, Audit and Risk Subcommittee going forward.

MOVED by Mayor Duffy, seconded Cr Mitchell:

THAT Report 16/394 on Health and Safety - Reporting to Elected Members be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Speaking on behalf of Mrs Blackler, Mrs Brady noted that this report was in response to the issue raised by Mr Jackson at a previous meeting about risk and how that was going to be packaged up in terms of Health & Safety reporting. The first formal report would come to the Subcommittee's July meeting.

In response to a query, Mrs Brady said Council was addressing its responsibilities with regard to Health & Safety with a well-attended pre-qualification workshop having been held for suppliers, contractors and third parties.

8.6 Monitoring Reports to 27 July 2016

Purpose

To present to the Finance, Audit & Risk Subcommittee Monitoring Reports covering:

- Requested actions from previous meetings of the Subcommittee;
- Issues identified during the 30 June 2015 Audit.

MOVED by Mr Jackson, seconded Mayor Duffy:

THAT Report 16/306 Monitoring Reports to 27 July 2016 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

5.15 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE FINANCE, AUDIT & RISK
SUBCOMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....

Horowhenua
DISTRICT COUNCIL



Twelve Month Report

1 July 2015 - 30 June 2016



Executive Summary

A. All key **Financial Sustainability key performance indicators** are being met.

	Actual 30 June 2016	Target	
Balance Budget ratio	99%	100%	X
Essential Services ratio	181%	100%	P
Debt Affordability Ratio (Debt no more than 175% of projected revenue)	143%	175%	P
Interest to Rates Revenue	9%	25%	P

B. Full Year surplus/ (deficit)

Council has achieved a loss of (\$665,000) as at 30 June 2016 against a budgeted surplus of \$1,596,000. This is subject to change with asset revaluations to be finalised.

Reasons for the variance:

i. Activity revenue below budget by \$1,736K. Key variances include

a) Solid waste Management	\$288,674
b) Water Supply	\$141,417
c) Representation & Governance	\$121,621
d) Planning & Regulatory Services	(\$374,656)

ii. Activity expenditure above budget by \$211K. Key variances include

e) Community Facilities & Services	\$606,000
f) Wastewater Management	\$411,102
g) Planning & Regulatory Services	\$293,607
h) Representation & Governance	(\$367,636)
i) Land Transport	(\$641,065)

iii. Swaps valuation loss (\$1.1m) - see explanation below

iv. Capital funding for Te Awahou project not received due to project delay (\$1.8m)

Sundry debtors: The total Outstanding Debtors have decreased in the month. The total Outstanding Debtors is \$664K and have reduced by 53% since June 2015.

Major variances

	30 June 2015	30 June 2016	Variance
On charges	\$138,788	\$126,614	(\$12,174)
Development Contribution	\$353,371	\$133,387	(\$219,984)
90 day outstanding	\$639,089	\$235,191	(\$403,898)

Treasury: Our weighted average interest rate has decreased to 4.61% at June 2016, decreasing from 5.15% at June 15. This is a potential saving of \$579K in interest payable compared to the LTP interest rate assumption of 5.5% for 2015/16.

Swaps Valuation Loss: Each year Council has to value the unrealised potential loss on derivative contracts with it's bank. These contracts are typically called swap contracts. Swap contracts work in a similar way to fixing a mortgage. Council has floating rate debt in the same way a household would have a floating rate mortgage. If a householder deemed that the floating rate had gone as low as it could or

believed that the floating rate would increase in the near future, they can fix their mortgage and as such pay a fixed rate.

Say, the house holder fixed the rate at 4%, if the interest rates go up they win, if the interest rates go down to let's say to 3%, the bank wins. Householders may also fix their mortgages when they need certainty for household budgeting purposes and do not want to be "caught out" if the interest rates rise.

This is how it works for Council when Council takes out a swap contract.

Several years ago, when the swap contracts were taken out, the Reserve Bank had just increased the OCR and were predicting further increases in the OCR. Council decided at that time to fix some of its floating rate loans to protect itself from what looked like an eminent increase in floating rates. However, over the last two years, and especially the last financial year, the world economy has stagnated interest rates have dropped to all-time lows.

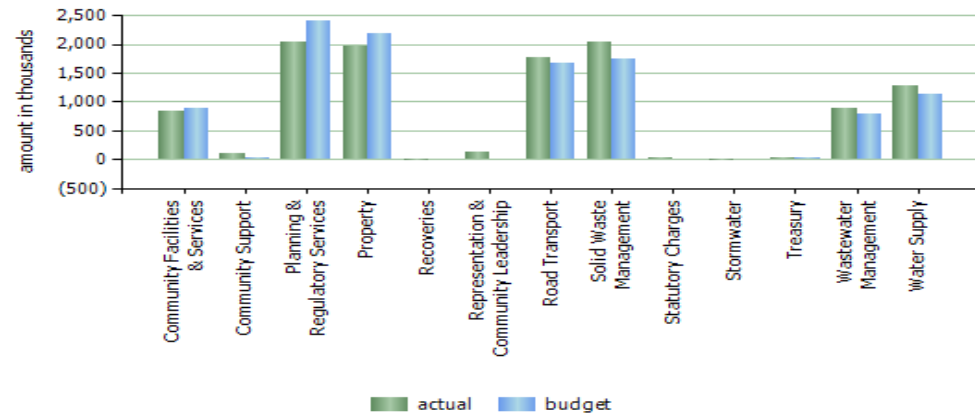
Council has to, under current accounting rules, value the potential unrealised loss of interest (i.e. the difference between the fixed rate of 4% and the floating rate of 3%) for the length of the swap contract at the end of each financial year, 30 June.. The potential loss that is recognised will only be realised if (in the Council's case) the interest rates remain very low until 2027.

Doug Law
Group Manager Finance
27 July 2016

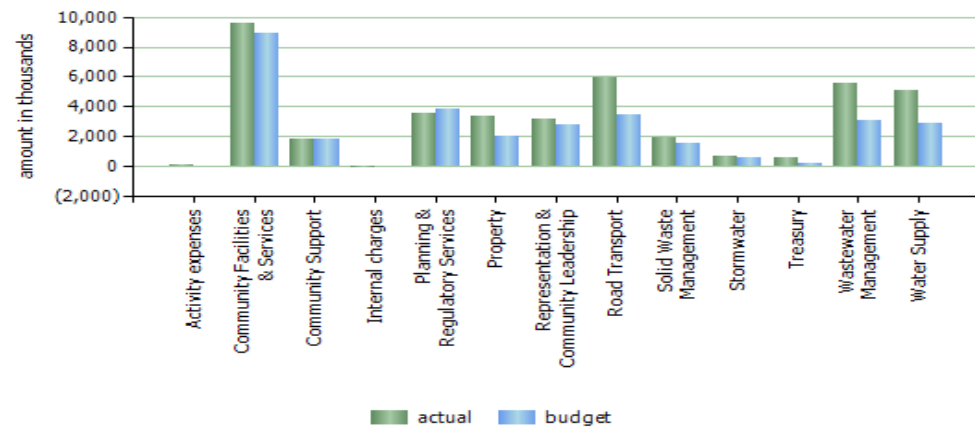
Financial operation

Operational revenue	Operational expenditure	Operational surplus/(deficit)
\$45.41 m	\$45.66 m	(\$248) k
against the total budget -4% less than budget	against the total budget 0% more than budget	to the budgeted surplus 119% less than budget
\$47.15	\$45.87	\$1.52 m

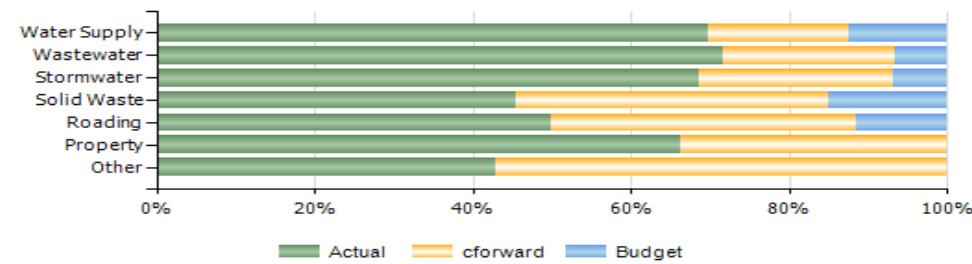
Operational revenue by activity



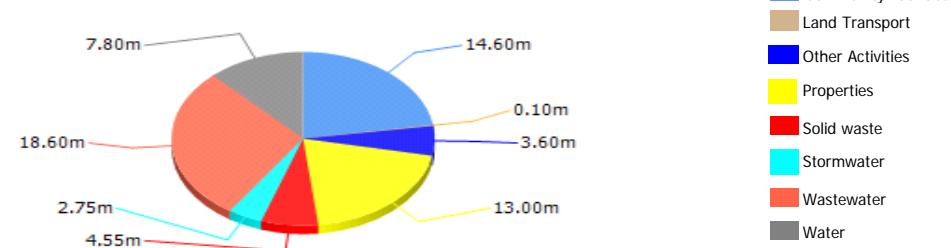
Operational expenditure by activity



Capital expenditure

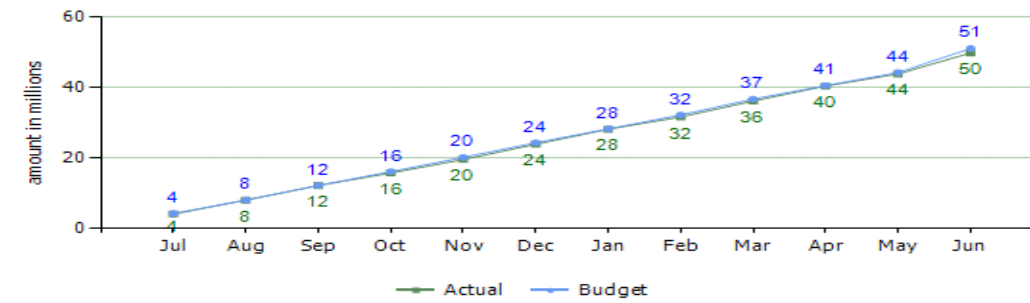


Loan by activity

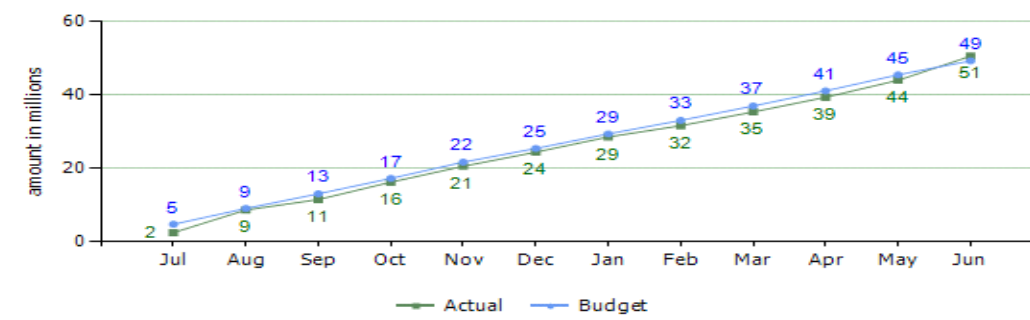


Financial trends

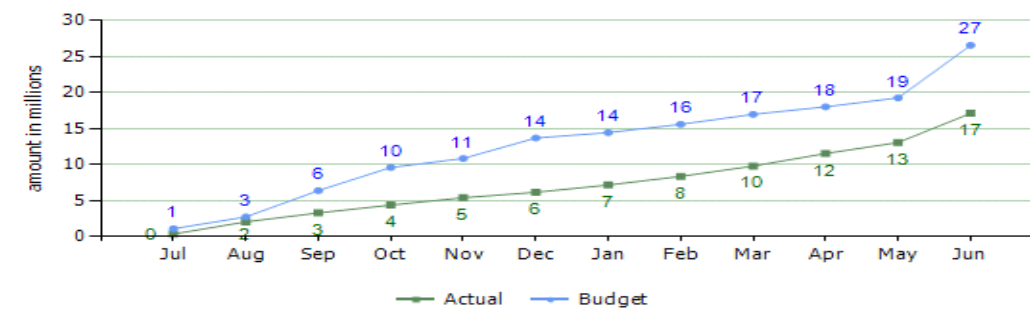
Total revenue



Total expenditure



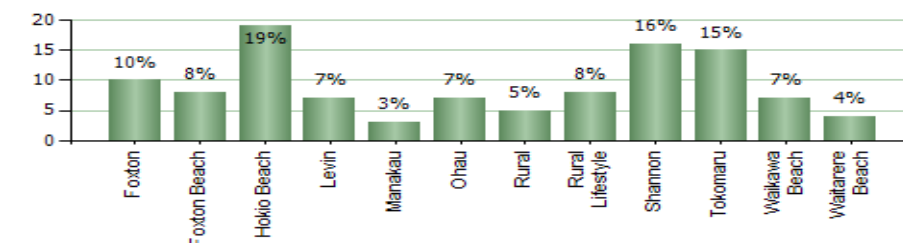
Total capital expenditure



Interest rate movement



Rates debtors % with arrears



Financial sustainability

Rates to operating revenue 70%

Rates revenue	\$31.60 m
Operating revenue	\$45.41 m
70% of operating revenue is derived from rates revenue	

Fees and charges to operating revenue 24%

User fees and charges	\$11.05 m
Operating revenue	\$45.41 m
24% of operating revenue is derived from user fees and charges	

Balance budget ratio 99%

Operational revenue	\$45.41 m
Operational expenditure	\$45.66 m
Operational revenue should be equal or more than operational expenditure. Year to date revenue is more than -1%	

Essential services ratio 181%

Capital expenditure	\$17.28 m
Depreciation	\$9.52 m
Capital expenditure should be equal or more than depreciation for essential services, for year to date capex is 181% more than depreciation.	

Debt affordability ratio - (LGFA Cov.) 143%

Total borrowing	\$65.00 m
Total operating revenue	\$45.41 m
With the total borrowing of \$65m we are still under the set limit of 175% of projected revenue	

Debt to total assets - (LGFA Cov.) 13%

Total borrowing	\$65.00 m
Total assets	\$493.00 m
Net debt should not be more than 15% of total assets. With 65m we are still under the set limit	

Interest to rates revenue (LGFA Cov.) 9%

Interest paid	\$2.99 m
Rates revenue	\$31.60 m
9% of rates revenue is paid in interest. Our set limit is 25% of of total rates revenue.	










Interest cover ratio - (LGFA Cov.) 7%

Interest paid	\$2.99 m
Operating revenue	\$45.41 m
7% of operating revenue is paid in interest. Our set limit is 20% of operating revenue.	

Available financial accommodation to external indebtedness - (LGFA Cov.) 118%

Net debt	\$57.00 m
Undrawn committed facilities	\$10.00 m
Committed bank facility to enable us to borrow at least 10% of our current external debt immediately, currently we can borrow 18% more than our current debt	

Statement of Income and Expenditure

Percentage of year completed: 100.00%	Year to date				% Actual to Annual Plan E = A/B	% Variance to total Annual Plan J = C/Tot B	Notes to accounts
	Actual A	Budget B	Variance in \$ C = B - A	Variance in % D = C/B			
Income							
Rates revenue							
General rates	8,244,404	8,223,698	20,706	(0.25%)	100.25%	0.04%	
Targeted rates	23,351,173	23,338,441	12,732	(0.05%)	100.05%	0.03%	
Total	31,595,577	31,562,139	33,438	(0.11%)	100.11%	(0.07%)	
Treasury							
External interest received	96,670	150,000	(53,330)	35.55%	64.45% 	(0.11%)	1
Rates penalties	620,682	600,000	20,682	(3.45%)	103.45%	0.04%	
Total	717,352	750,000	(32,648)	4.35%	95.65%	0.07%	
Significant activity revenue							
Community Facilities & Services	838,145	888,876	(50,731)	(5.71%)	94.29%	(0.47%)	
Community Support	98,115	39,500	58,615	148.39%	248.39% 	0.54%	2
Planning & Regulatory Services	2,024,702	2,401,470	(376,768)	(15.69%)	84.31% 	(3.47%)	3
Property	2,112,022	2,192,889	(80,867)	(3.69%)	96.31% 	(0.74%)	4
Representation & Community Leadership	121,621	0	121,621	100.00%	100.00% 	1.12%	5
Road Transport	1,773,496	1,667,000	106,496	6.39%	106.39%	0.98%	
Solid Waste Management	2,029,880	1,741,206	288,674	16.58%	116.58% 	2.66%	6
Treasury	36,454	6,000	30,454	507.57%	607.57%	0.28%	
Wastewater Management	899,017	792,687	106,330	13.41%	113.41% 	0.98%	7
Water Supply	1,279,694	1,138,277	141,417	12.42%	112.42% 	1.30%	8
Total	11,213,146	10,867,905	345,241	3.18%	103.18%	3.18%	
Capital subsidies							
Capital subsidies and grants	2,050,134	3,968,241	1,918,107	48.34%	51.66% 	(4.07%)	9
Total	2,050,134	3,968,241	(1,918,107)	48.34%	51.66%	4.07%	
Total operating income	45,576,209	47,148,285	(1,572,076)	3.33%	(96.67%)	3.33%	

Notes

1. Funds received are at lower interest rates than anticipated at budget.
2. Revenue is higher than anticipated, due to success in obtaining 3rd party funding for programmes that have been delivered by the Community Services team throughout the year.
3. Revenue is below budget due to less income in the parking activity. This is largely as a result of the revenue budget not taking into account Councils decision not to go with paid car parking in the mall carpark. There was also a period of time where vacancies in the Parking team led to fewer infringements.
4. Property income is less than budgeted due to a decrease in costs associated with the Council Building as a result of the Maintenance Contracts. This has impacted revenue as it includes the internal recovery charges associated with the Council Building which is less due to expenditure being less.
5. Funding has been received for Levin Town Strategy which is being offset by the expenditure.
6. Increased revenue from Tipping Fees at the Landfill.

7. Reduced revenue for Trade waste

8. Water billing includes two large users connect charges

9. Capital Subsidies:	Annual Plan	Actual	Variance
Libraries	2,270,241	375,000	1,895,241 – Other funding is expected in 2016/17 for with the construction of Te Awahou.
Roading	<u>1,698,000</u>	<u>1,675,134</u>	<u>22,866</u>
	3,968,241	2,050,134	1,918,107

Statement of Income and Expenditure (continued...)

Percentage of year completed: 100.00%	Year to date				% Actual to Annual Plan E = A/B	% Variance to total Annual Plan J = C/Tot B	Notes to accounts
	Actual A	Budget B	Variance in \$ C = B - A	Variance in % D = C/B			
Expenditure							
Significant activity expenditure							
Community Facilities & Services	8,607,568	9,190,983	583,415	6.35%	93.65%	1.85%	10
Community Support	1,868,592	1,844,331	(24,261)	(1.32%)	101.32%	(0.08%)	
Planning & Regulatory Services	3,576,630	3,829,668	253,038	6.61%	93.39%	0.80%	11
Property	1,986,106	2,001,981	15,875	0.79%	99.21%	0.05%	
Representation & Community Leadership	3,249,480	2,804,429	(445,051)	(15.87%)	115.87%	(1.41%)	12
Road Transport	4,061,660	3,499,830	(561,830)	(16.05%)	116.05%	(1.79%)	13
Solid Waste Management	1,715,254	1,586,782	(128,472)	(8.10%)	108.10%	(0.41%)	14
Stormwater	414,654	545,164	130,510	23.94%	76.06%	0.41%	15
Treasury	594,960	204,276	(390,684)	(191.25%)	291.25%	(1.24%)	16
Wastewater Management	2,785,376	3,052,852	267,476	8.76%	91.24%	0.85%	17
Water Supply	2,806,675	2,894,405	87,730	3.03%	96.97%	0.28%	
Total	31,666,955	31,454,701	(212,254)	(0.15%)	101.15%	(0.75%)	
Other expenses							
Allocated portion of depreciation	(341,552)	(394,436)	(52,884)	13.41%	86.59%	(0.12%)	
Depreciation and amortisation expenses	11,515,113	11,618,746	103,633	0.89%	99.11%	0.23%	
External interest	2,985,770	3,191,827	206,057	6.46%	93.54%	0.45%	18
Total	14,159,332	14,416,137	256,805	1.78%	98.22%	0.56%	
Total operating expenditure	45,659,774	45,870,838	211,064	(0.18%)	100.18%	(0.18%)	
Total Operatational surplus/(deficit)	(83,565)	1,277,447	(1,361,012)	(106.54%)	6.54%		

Notes

- Community Facilities & Services is under budget as projected. This is a result of significant operational savings made under the new maintenance contracts. It also reflects some internal vacancies that have existed across the year.
- Planning and Regulatory expenditure is lower than budgeted largely due to staff vacancies. It did not come in under budget as much as anticipated due to higher level of resources required across the planning and building consents team in the last quarter of the financial year.
- Expenditure is higher than anticipated due to unforeseen legal and consultant costs. Expenditure is also higher than budgeted due to the Levin TownCentre Strategy, however this is offset by a higher level of income than expected.
- Road Transport finished within NZTA approved budget but the annual budget did not include the emergency works which were performed during the year.

14. Solid Waste Management had extra consultancy cost, consent review and desludging costs than anticipated and also includes the s17a review fees.
15. Stormwater maintenance has been lower than anticipated with reactive maintenance and consultancy costs.
16. Treasury is above budget with higher rates remissions than anticipated.
17. Lower maintenance and utility costs were achieved.
18. Lower external loan interest rates achieved from the market

Statement of Income and Expenditure (continued...)

Percentage of year completed: 100.00%	Year to date				% Actual to Annual Plan E = A/B	% Variance to total Annual Plan J = C/Tot B	Notes to accounts
	Actual A	Budget B	Variance in \$ C = B - A	Variance in % D = C/B			
Non-operational costs							
Non operating income							
Development Contribution	381,119	0	381,119	100.00%	100.00%	100.00%	
Internal interest income	3,489,484	3,600,046	(110,562)	(3.07%)	96.93%	100.00%	
Revaluation gains	410,154	321,664	88,490	27.51%	127.51%	100.00%	
Vested Assets	99,564	0	99,564	100.00%	100.00%	100.00%	
Total	4,380,320	3,921,710	458,610	(11.69%)	111.69%	100.00%	
Non operating expenditure							
Allocated portion of internal interest	(76,297)	(92,680)	(16,383)	17.68%	82.32%	100.00%	
Internal interest expense	3,489,484	3,600,046	110,562	3.07%	96.93%	100.00%	
Landfill provision	115,000	95,400	(19,600)	(20.55%)	120.55%	100.00%	
Loss on sale	168,306	0	(168,306)	100.00%	100.00%	100.00%	
Swap valuation loss	1,101,436	0	(1,101,436)	100.00%	100.00%	100.00%	
Total	4,797,930	3,602,766	(1,195,164)	(33.17%)	133.17%	100.00%	
Net non-operational costs	417,610	318,944	736,554	230.94%	130.94%	100.00%	
Total surplus/(deficit)	(667,688)	1,596,391	2,264,079	141.82%	(41.82%)		



For income when percentage actual to annual plan is 10% less than percentage of year completed.
For expenditure when percentage actual to annual plan is 10% more than percentage of year completed.



For income when percentage actual to annual plan is 20% more than percentage of year completed.
For expenditure when percentage actual to annual plan is 10% less than percentage of year completed.

Statement of Financial Position as at 30 June 2016

	Last year Actual \$000	Full year Actual \$000	Full year Budget \$000	Notes
Assets				
Current assets				
Cash and cash equivalents	7,856	7,411	6,358	
Debtors and other receivables	5,381	5,883	6,481	19/20
Other financial assets	470	350	10	
Assets held for sale	475	285	393	
Total current assets	14,182	13,929	13,242	
Non-current assets				
Operational assets	42,492	43,512	45,097	
Infrastructural assets	386,465	394,517	402,881	
Restricted assets	39,293	38,516	41,054	
Intangible assets	1,680	1,737	1,672	
Forestry assets	911	952	680	
Commercial property	5,706	5,926	3,946	
Investments in other entities	987	1,119	2,042	
Other financial asset	803	803	116	
Total non-current assets	478,337	487,082	497,488	
Total assets	492,519	501,010	510,730	
Liabilities				
Current liabilities				
Creditors and other payables	8,070	11,431	8,439	
Provisions	997	940	1,003	
Employee entitlements	1,004	903	585	
Borrowings	2,000	16,000	0	
Total current liabilities	12,071	29,274	10,027	
Non-current liabilities				
Provisions	2,068	2,240	2,991	
Employee entitlements	178	178	224	
Borrowings	58,000	49,000	76,000	
Other	1,634	2,419	0	21
Total non-current liabilities	61,880	53,837	79,215	
Total liabilities	73,951	83,111	89,242	
Net assets	418,568	417,899	421,488	
Equity				
Retained earnings	264,909	263,504	267,350	
Revaluation reserves	147,449	147,447	147,447	
Other reserves	6,210	6,948	6,690	
Total equity	418,568	417,899	421,488	

Notes

19/20. A breakdown of Current Sundry Debtors is shown on the Statement of Sundry Debtors.

20. Debtors and other receivables:

Sundry Debtors	\$664K
Rates	\$2,915
Water Billing	\$297K
Infringements & Other	<u>\$2,007</u>
	\$5,883

21. Non-current liabilities – Other is LGFA Amortisation Reserve and Development Contributions held

Statement of Capital Expenditure – Major Projects over \$50,000

Ref	Description		Current Year			Annual Plan	Remaining Budget at 30 Jun 16	Total Life Of Project Cost To Date (Incl multi year projects)	Comments
			Actual to 30/6/2016	LTP Budget 30/6/2016	Variance	Confirmed Carryover to 16/17			
STW 27	Stormwater - Development Planning North East Levin	Growth	87,725	150,000	62,275	0	62,275	87,725	Procurement of pumps and pipes currently underway. Expect to finish in July 2016.
WW 41	Wastewater - Development Planning - North East Levin	Growth	29,973	260,980	231,007	0	231,007	29,973	Total cost is unknown at this stage. Project is in planning stage.
WW 44	Wastewater - Levin Tararua Industrial Development	Growth	26,154	125,000	98,846	100,000	(1,154)	26,154	
SW 17	Landfill Development	Growth	150,713	385,237	234,524	157,000	77,524	150,713	On Track - project will span beyond June 2016.
PR 58	Tararua Industrial Development	Growth	279,689	0	(279,689)	0	(279,689)	279,689	Roe Street Subdivision. Budget of \$502K is in the 2016/2017 financial year.
WS 32	Water Supply -Levin Clarifier Installation	LOS	584,430	2,000,000	1,415,570	1,000,000	415,570	584,430	Clarifier has been ordered and is expected to arrive in Levin in Oct 2016. UV system has been ordered and is expected to arrive in Levin in Sept 2016. Contract to install the Clarifier, UV system, dosing system and associated buildings has been signed.
WS 38	Water Supply - Telemetry - District Wide	LOS	48,488	95,000	46,512	0	46,512	48,488	This is one part of a four year project to install Telemetry around the district. The Telemetry project is funded from multiple budgets as we are installing Telemetry at pump stations and treatment plants for water, wastewater, stormwater and at the Landfill. The estimated final cost of the project across all areas for the full four years is \$1.5 million.
STW 14	Stormwater -Telemetry	LOS	82,498	81,000	(1,498)	0	(1,498)	82,498	See WS38
STW 15	Stormwater -Levin Queen Street	LOS	31,121	250,000	218,879	200,000	18,879	31,121	Assessment completed by Archaeologist was reviewed by Heritage NZ and had some gaps to be filled. A new archaeologist is looking at the work done to date and will provide a price to complete the works.
STW 16	Stormwater -Stormwater Strategy	LOS	79,385	80,000	615	0	615	79,385	Completed with Council briefing 16 March 2016.
STW 19	Stormwater -Foxton Beach Catchment Management Plan	LOS	28,880	83,000	54,120	0	54,120	28,880	This work is underway. External contractor is required to survey and capture the missing infrastructure data which is expected to take place in 2016/17.
WW 11	Foxton Wastewater Treatment Plant - Strategic Upgrade	LOS	940,313	2,326,000	1,385,687	1,500,000	(114,313)	1,160,145	The resource consent for this project has been lodged with HRC and currently with the Environment Court through a direct referral process.

Statement of Capital Expenditure – Major Projects (continued...)

Ref	Description	LOS	Current Year			Annual Plan	Remaining Budget at 30 Jun 16	Total Life Of Project Cost (Incl multi year projects)	Comments
			Actual to 30/6/2016	LTP Budget 30/6/2016	Variance	Confirmed Carryover to 16/17			
WW 27	Waste Water - Telemetry System	LOS	138,651	95,000	(43,651)	0	(43,651)	138,651	See WS38.
WW 37	Levin Wastewater Treatment Plant - Strategic Upgrade	LOS	846,691	610,000	(236,691)	0	(236,691)	846,691	Contract for sludge press procured and pond lining and associated pump station and pieworks is underway. This will be completed by 30 June 16.
WW 45	Waste Water - Shannon Disposal System	LOS	2,456,497	3,065,921	609,424	0	609,424	3,004,731	The upgrade at this site consists of three stages of work with a total estimated final cost of \$3 million. This consists of the construction of the irrigation project (excluding preconstruction costs, for example consenting, purchasing of farm, preliminary designs etc.), construction of a new waveband and desludging the pond. With the exception of minor matters the works are complete.
RD 14	New Footpath	LOS	284	100,000	99,716	0	99,716	284	100% committed.
RD 16	Foxton Townscape Main Street Upgrade	LOS	121,873	750,000	628,127	640,000	(11,873)	121,873	Initial design has been undertaken. Due to go to Tender shortly.
RD 18	Waitarere Beach Kent Gloucester Upgrade	LOS	239,041	260,000	20,959	0	20,959	239,041	Underway and expected to be completed by June 16
SW 18	Leachate pre treatment	LOS	69,872	129,000	59,128	60,000	(872)	69,872	Project to proceed 2016/2017 with budget of \$60K.
SW 19	Levin Landfill Energy Recovery/ Flare	LOS	35,846	200,000	164,154	150,000	14,154	35,846	Project to proceed 2016/2017 with budget of \$150K.
PR 11	Thompson House Interior refurbishment, including kitchen (with renewal contribution from Thompson House)	LOS	0	80,000	80,000	80,000	0	0	Design and construction drawings completed. Tender process completed and contract awarded. This project will commence next financial year so funds will be carried forward as part of Annual Plan 2016/2017
PR 12	Thompson House Exterior Fire Escape, egress improvements and disability access including toilet provision	LOS	36,288	80,000	43,712	40,000	3,712	36,288	Design and construction drawings completed. Tender process completed and contract awarded. This physical works of this project will commence next financial year so funds not spent will be carried forward as part of Annual Plan 2016/2017
PR 17	Upgrade ablutions block Donnelly Park	LOS	84,303	60,000	(24,303)	0	(24,303)	84,303	Works commenced in February and was completed in May 2016. This project went over budget due to the scope of the work required and budget available.
PR 19	Shannon Memorial Hall - accesbile facility's upgrade (toilet block and entrance)	LOS	0	50,000	50,000	50,000	0	0	This project has not commenced and is on hold until the completion of the Property Strategy and wider vision for the Shannon Memorial Hall. The funds available are not sufficient for the work described and will need to be factored into the next Long Term Plan. Funds will be carred forward as part of the Annual Plan 2016/2017

Statement of Capital Expenditure – Major Projects (continued...)

Ref	Description		Current Year			Annual Plan Confirmed Carryover to 16/17	Remaining Budget at 30 Jun 16	Project Cost (Incl multi year projects)	Comments
			Actual to 30/6/2016	LTP Budget 30/6/2016	Variance				
PR 41	Public Toilets-Upgrade, Reroof, renew flooring, change doors	LOS	0	54,530	54,530	0	54,530	0	On review of the Salisbury Street toilets roof, floor and walls being in good condition, it was decided to divert the funding to a new toilet block at Waitare Domain. It is envisaged that this work will be completed in June with current costs to date being \$90k. This work has come about as a result of robust discussion with the Waitare Progressive Association.
BEAUT 1	Flag Trax	LOS	52,695	54,270	1,575	0	1,575	52,695	Flagtrax systems have successfully been installed in Levin and Foxton and are currently being utilised by a community organisation. Shannon has temporarily been put on hold until the future of the columns has been decided as installing hardware on the current columns will question the integrity of the pole, this has been communicated with the Shannon Progressive Association.
CA 12	General Network Modelling	LOS	95,293	100,000	4,707	50,000	(45,293)	95,293	
CA 16	Purchase of Urban Aerial Imagery	LOS	50,150	60,000	9,850	0	9,850	50,150	Complete.
	Levin disable facilities upgrade, hydrotherapy pool	LOS	206,313	0	(206,313)	0	(206,313)	206,313	Brought forward from 2016/17. Work commenced 9 May 2016 and will work across two financial years. Project is on track to be achieved within budget.
WS 11	Levin Reticulation- RENEWAL	Renewal	1,002,764	1,061,000	58,236	0	58,236	1,002,764	
WS 15	Shannon - Mangaore Reticulation- RENEWAL	Renewal	151,616	158,000	6,384	0	6,384	151,616	This is on track.
WS 19	Foxton Beach Edingburg Terrace Bore- RENEWAL	Renewal	174	150,000	149,826	150,000	(174)	174	This is being carried forward to 2016/17.
WS 28	Levin Treatment Plant - Renewals	Renewal	197,657	50,000	(147,657)	0	(147,657)	197,657	Overspent due to renewal of the water take consent
WS 39	Reactive renewals - District Wide	Renewal	158,064	150,000	(8,064)	0	(8,064)	158,064	On track and 100% committed.
WS 45	Shannon Reservoir structural work	Renewal	99,083	100,000	917	50,000	(49,083)	99,083	On track.
STW 12	District Wide Reticulation - Unplanned Renewals	Renewal	61,447	50,000	(11,447)	0	(11,447)	61,447	On track and 100% committed.
STW 13	District Wide Pump Station - Planned Renewals	Renewal	12,180	79,350	67,170	0	67,170	12,180	Assessments underway.
WW 21	Tokomaru Wastewater Treatment Plant - Consent Renewal	Renewal	20,204	100,000	79,796	50,000	29,796	47,654	Part spend this year and to carry forward to 2016/17 \$50K.
WW 29	Foxton Reticulation - Renewals	Renewal	479,814	417,873	(61,941)	0	(61,941)	479,814	The project will be finished by June 16.
WW 30	Levin Reticulation - Renewals	Renewal	1,315,821	1,758,767	442,946	0	442,946	1,315,821	The majority of these works have been completed. It is estimated that 100% of the budget will be spent by June 2016.

Statement of Capital Expenditure – Major Projects (continued...)

Ref	Description		Current Year			Annual Plan Confirmed Carryover to 16/17	Remaining Budget at 30 Jun 16	Project Cost (Incl multi year projects)	Comments
			Actual to 31/5/16	LTP Budget 30/6/2016	Variance				
WW 35	Districtwide - Reticulation Unplanned Renewals	Renewal	93,782	443,377	349,595	0	349,595	93,782	Covers a variety of maintenance renewals. We expect this budget to be spent by June 2016 as the upgrading Mako Mako wastewater pipe has commenced and additional renewals in Foxton.
WW 36	Levin Treatment Plant - Planned Renewals	Renewal	460,371	1,044,242	583,871	850,000	(266,129)	460,371	Negotiations are currently being undertaken for the renewal of the lease. This budget will be spend providing negotiations are successful.
WW 38	Levin Treatment Plant - Unplanned Renewals	Renewal	145,145	88,478	(56,667)	0	(56,667)	145,145	
WW 50	Tokomaru WWTP Desludging	Renewal	408,132	100,000	(308,132)	0	(308,132)	408,132	This cost year to date also cover WW51 as these projects are running in tandem.
WW 51	Tokomaru WWTP Oxidation Pond Relining	Renewal	61,502	61,500	(2)	0	(2)	61,502	See above
RD 13	Footpath Renewal	Renewal	356,036	400,000	43,964	0	43,964	356,036	
SW 15	Solid Waste - Cap Shape Correction	Renewal	67,623	68,580	957	0	957	67,623	Project is set to start June 16 and continue to 2016/17 after winter. It is estimated the total cost for this project will be \$150K.
PR 13	Thompson House Exterior renew & Paint	Renewal	0	54,530	54,530	54,350	180	0	Design and construction drawings completed. Tender process completed and contract awarded. This physical works of this project will commence next financial year so funds not spent will be carried forward as part of Annual Plan 2016/2017
PRES 13	Waitarere Dune management flatten recountour	Renewal	4,600	102,900	98,300	102,900	(4,600)	4,600	Designation has been accomplished for new Surf life saving club, however unlikely physical work will commence on the project this financial year - funding to be deferred to next year.
PRES 44	Levin Domain Pathways resurface	Renewal	0	298,780	298,780	298,780	0	49,570	Project deferred into 2016-2017
PRES 62	Reserves - Foxton Beach	Renewal	30,000	100,000	70,000	70,000	0	30,000	Foxton Community Board have been consulted. 30k to be used this financial year to facilitate planning process, 70 k for financial works to be moved into Yr 2 of the LTP
CA 19A	IT Disaster Recovery brought forward from 2013/14	Renewal	99,130	130,000	30,870	0	30,870	99,130	Cloud solution identified and implementation plan underway as planned during May.
CA 25	Rural Aerial Updates	Renewal	20,035	50,000	29,965	25,000	4,965	20,035	Aerials partially flown and milestone payment has been made to reflect this. Balance carried to 2016/17.
CS 11	Te Awahou Community Centre	Grth/LOS	808,403	2,683,500	1,875,097	2,133,968	(258,871)	808,403	Progressing – Construction work anticipated to commence July 2016 and continue into 16/17 with budget of \$2,193K.
WS 46	Levin Bore exploration, new reservoir, treatment plant upgrade	Grth/LOS	2,189,044	3,010,665	821,621	0	821,621	2,189,044	Estimated final cost of project is \$2.4 million. Project will be 100% complete. \$800K of the LTP budget will not be spent as good prices were received through the tender process and scope of original work reviewed and scaled down.
	Total		15,045,792	24,296,480	9,250,688	7,811,998	1,438,690	15,890,879	

Statement of Rates Debtors

Area	Total assessments	Assessments 30/06/2015 with arrears	Assessments 30/06/2016 with arrears	% with arrears	Total arrears	Year to date arrears	Instalment one arrears	Instalment two arrears	Instalment three arrears	Instalment four arrears	Penalties arrears	Prior year arrears
F - Foxton	1,275	100	126	10%	249,356	163,155	15,708	22,821	35,158	60,172	29,296	86,201
FB - Foxton Beach	1,573	130	120	8%	143,672	125,998	13,157	17,010	26,273	56,087	13,472	17,673
HB - Hokio Beach	199	37	37	19%	741,993	149,268	6,573	6,574	6,759	7,894	121,468	592,725
L - Levin	7,350	370	548	7%	754,211	629,464	61,878	89,843	128,641	274,588	74,515	124,747
MK - Manakau	86	2	3	3%	2,072	2,072	0	374	374	1,136	188	0
NR - Non rateable	127	0	8	6%	4,633	3,409	431	431	431	1,436	681	1,224
OH - Ohau	150	10	11	7%	11,385	10,838	757	1,921	2,782	4,663	715	546
R - Rural	2,572	63	140	5%	489,502	166,938	14,883	17,619	19,806	39,623	75,008	322,563
RL - Rural Lifestyle	2,442	192	191	8%	251,102	175,883	16,832	25,129	33,771	69,676	30,475	75,219
S - Shannon	674	86	108	16%	189,089	125,242	14,397	17,409	25,636	45,384	22,416	63,847
TK - Tokomaru	164	6	15	9%	11,647	11,647	370	1,652	2,329	6,662	634	0
WB - Waitarere Beach	943	33	63	7%	60,348	49,672	4,714	5,642	8,464	26,680	4,172	10,675
WK - Waikawa Beach	231	3	10	4%	6,372	6,372	318	810	1,281	3,448	514	0
Total as on 30 June 2016	17,786	1,032	1,380	8%	2,915,379	1,619,958	150,015	207,234	291,705	597,449	373,555	1,295,421
Total as at 30 June 2015	17,740	1,032	-	6%	2,785,899	1,362,431	179,637	238,415	346,937	238,721	358,721	1,423,468

In the year to 30 June 2016

- 2,161 Rate rebates processed for \$1,182,351.
- 1,384 Assessments received the rates invoice by email. There has been an significant increase with the recent promotion running in April 2016.
- 17,574 rate payments received for \$35,594,033

Statement of Sundry Debtors

Category	Total Outstanding	Current Outstanding	31 - 60 days Outstanding	61 - 90 days Outstanding	Over 90 days Outstanding	Notes
Aquatic Centre	5,275	3,678	479	153	966	
Building Consents	78,622	59,293	8,122	0	11,207	2
Building Fee - BWO	1,560	1,300	0	0	260	
Cemeteries	32,181	28,263	3,918	0	0	
Dev Cont New Policy	65,335	0	0	3,771	61,564	1
Develop Cont Old Policy	68,052	0	0	5,836	62,216	1
Dogs	692	0	0	0	692	
Dogs - Debt Collection	9,043	41	5,804	0	3,198	
Dogs Arrange to pay	164	0	23	62	79	
Fines	1,870	0	0	0	1,870	
Fire Hazard	631	0	0	0	631	
General	75,904	74,555	124	1,066	159	5
Hire	4,890	521	1,059	0	3,310	
On Charges	126,614	117,071	1,028	121	8,393	3
Pension Housing	4,565	4,252	280	0	33	
Rental Income Monthly	90,952	39,290	1,127	1,035	49,499	
Resource Consent Fees	42,507	10,771	9,901	0	21,835	4
Rubbish Bags	31,920	22,800	9,120	0	0	
Staff Account	1,178	386	648	0	144	
Waste Transfer Station	1,703	1,531	172	0	0	
Water & Trade Waste	18,026	396	346	8,149	9,136	
Water Septage - Septic Tank Disposal	2,535	1,427	788	320	0	
Total at 30 June 16	664,219	365,575	42,939	20,514	235,191	6
Total at 30 June 15	1,249,882	439,577	120,377	50,839	639,089	

Notes and Comments

1. These Development Contribution debtors are being actively pursued. The batch of debt letters sent had a positive effect with several payments being made. Most of the Development Contributions – Old Policy are with the Debt Collection Agency, with the balance of them either being paid off or having an arrangement to pay when the sections sell.
2. Amongst the Building Consents category, there are some damage deposit bonds in here, as well as extensions of time for a number of the older aged consents.
3. In the On Charges category, the majority of the 90+ Days debtors have been provided for as Doubtful Debts.
4. Amongst the Resource Consent category, there are some land use bonds. The debtors in this category are being actively pursued, and some of the 90+ Days debtors have been provided for as Doubtful Debts.
5. In this category there are charges for grazing leases, new connections, car access way, HR charges and THT charges.
6. Out of the \$235K owing +90 Days, \$140k is provided for in the Doubtful Debts Provision. As at 30 June 2016 there are 378 sundry debtors that have a balance owing.

Statement of Loans by Parcel

Loan parcels	Maturity	Interest	Opening balance	Raised	Repaid	Closing balance
Due within a year						
Stock FRN	16 May 16	3.9000%	2,000,000		2,000,000	0
Stock	16 Aug 16	6.2750%	2,000,000			2,000,000
Stock	15 Mar 17	5.0550%	3,000,000			3,000,000
Stock	23 May 17	4.3900%	4,000,000			4,000,000
BNA short Term	15 Jun 16	3.3900%	0	6,000,000	6,000,000	0
LGFA Short term	12 Dec 16	2.0405%	0	7,000,000		7,000,000
Total due within a year						16,000,000
Due within 2 - 5 years						
LGFA FRN	15 Dec 17	3.2563%	2,000,000			2,000,000
Stock	15 Nov 18	5.5950%	2,000,000			2,000,000
LGFA Bond	15 Mar 19	4.4500%	4,000,000			4,000,000
LGFA Bond	15 Mar 19	4.7064%	5,000,000			5,000,000
LGFA FRN	15 Mar 19	3.1463%	3,000,000			3,000,000
LGFA FRN	17 May 21	3.4454%	4,000,000			4,000,000
LGFA Bond	15 May 21	4.5650%	5,000,000			5,000,000
LGFA Bond	15 May 21	5.9852%	5,000,000			5,000,000
LGFA Bond	15 May 21	5.8516%	5,000,000			5,000,000
Total due within 2 - 5 years						35,000,000
Due after 5 years						
LGFA Bond	15 Apr 23	5.1336%	4,000,000			4,000,000
LGFA FRN	18 May 22	3.0250%	3,000,000			3,000,000
LGFA FRN	19 May 25	3.0900%	7,000,000			7,000,000
Total due after 5 years						14,000,000
Total			60,000,000	13,000,000	8,000,000	65,000,000

Statement of External Loans and Interest by Activity

Activity	Loans as at 30 Jun 2015	Loans as at 30 Jun 2016	Year to date Finance costs
Water supply			
Water Levin	3,300,000	4,950,000	227,378
Water Shannon	1,400,000	1,300,000	59,715
Water Foxton	900,000	900,000	41,341
Water Foxton beach	300,000	300,000	13,780
Water Tokomaru	400,000	350,000	16,077
Total for water supply	6,300,000	7,800,000	358,292
Wastewater			
Wastewater Levin	7,000,000	7,750,000	355,996
Wastewater Shannon	6,650,000	7,850,000	360,589
Wastewater Foxton	1,400,000	2,300,000	105,650
Wastewater Foxton Beach	300,000	200,000	9,187
Wastewater Tokomaru	50,000	500,000	22,967
Wastewater Waitarere	50,000	0	0
Total for wastewater	15,450,000	18,600,000	854,390
Stormwater	2,300,000	2,750,000	126,321
Waste management Landfill	4,550,000	4,550,000	209,004
Land Transport	0	100,000	4,593
Community Facilities & Services			
Libraries	7,900,000	7,950,000	365,183
Pools	2,700,000	3,100,000	142,398
Reserves	1,350,000	1,300,000	59,715
Sports grounds	1,450,000	1,400,000	64,309
Halls	250,000	250,000	11,484
Toilets	300,000	500,000	22,967
Cemeteries	100,000	100,000	4,593
Total for Community Facilities & Services	14,050,000	14,600,000	670,650
Properties			
General properties	750,000	700,000	32,154
Council building	6,500,000	6,200,000	284,797
Commercial properties	1,150,000	1,100,000	50,528
Residential housing	5,000,000	5,000,000	229,675
Total for Properties	13,400,000	13,000,000	597,154
Other activities			
Information technology	1,500,000	1,400,000	64,309
District plan	2,450,000	2,200,000	101,057
Total for other	3,950,000	3,600,000	165,366
Total	60,000,000	65,000,000	2,985,770

Statement of Internal Loans and Interest by Activity

Activity	Loans as at 30 Jun 2015	Loans as at 30 Jun 2016	Year to date Finance costs
Water supply			
Water Levin	44,338	1,048,631	1,862
Water Shannon	47,234	89,345	1,984
Water Foxton	49,717	35,153	2,088
Water Foxton beach	40,130	25,147	1,685
Water Tokomaru	14,491	47,456	609
Total for water supply	195,910	1,245,732	8,228
Wastewater			
Wastewater Levin	14,425	33,095	606
Wastewater Shannon	7,066	999,165	297
Wastewater Foxton	31,782	24,609	1,335
Wastewater Foxton Beach	3,732	84,469	157
Wastewater Tokomaru	28,411	44,895	1,193
Wastewater Waitarere	26,458	69,022	1,111
Total for wastewater	111,874	1,255,255	4,699
Stormwater	72,917	45,859	3,063
Total for Stormwater	72,917	45,859	3,063
Waste management Landfill	37,161	197,365	1,561
Total for Waste management Landfill	37,161	197,365	1,561
Land Transport	0	71,273	0
Total for Land Transport	0	71,273	0
Community Facilities & Services			
Libraries	25,929	40,559	1,089
Pools	10,561	19,022	444
Reserves	49,463	35,113	2,077
Sports grounds	42,503	73,142	1,785
Halls	29,101	17,937	1,222
Toilets	9,187	27,569	386
Cemeteries	17,294	9,742	726
Beautification	23,076	22,153	969
Total for Community Facilities & Services	207,114	245,237	8,698
Properties			
Commercial properties	24,068	65,821	1,011
General properties	49,906	30,068	2,096
Residential housing	35,866	69,569	1,506
Council building	14,478	12,030	608
Total for properties	124,318	177,488	5,221
Other activities			
Information technology	44,663	82,876	1,876
District plan	23,452	26,107	985
Total for other	68,115	108,983	2,861
Total	817,409	3,347,192	34,331

Planning and Regulatory Services

COST OF SERVICE STATEMENT

For the Twelve Months Ended 30 June 2016

Percentage of year completed: 100.00%	Year to date		Variance in \$ C=B-A	Variance in % D=C/B	% Variance to total Annual Plan F=C/Tot B	Notes to accounts
	Actual A	Budget B				
Income						
Significant activity revenue						
Health Applications	70,652	54,290	16,362	30.14%	(0.68%)	
Liquor Applications	108,860	72,200	36,660	(0.78%)	(1.53%)	
Dog Control	377,312	473,600	(96,288)	(20.33%)	4.01%	
Animal Control	1,346	1,000	2,346	234.63%	(0.10%)	
Resource Management Application	375,170	304,175	70,995	23.34%	(2.96%)	
Resource Management Enforcement	3,278	0	3,278	100.00%	(0.14%)	
Safety Licencing	478	2,750	(3,228)	(117.38%)	0.13%	
Building Applications	754,275	616,975	137,300	(2.25%)	(5.72%)	
Parking Enforcement	336,398	738,500	(402,102)	(54.53%)	16.77%	
Recoveries	0	139,980	(139,980)	(100.00%)	5.83%	1
Total	\$2,026,814	2,401,470	(374,656)	(15.60%)	15.63%	
Total income	2,026,814	2,401,470	(374,656)	(15.60%)	15.60%	
Expenditure						
Significant activity expenditure						
Liquor Applications	175,165	196,906	21,741	11.04%	0.58%	
Parking Enforcement	280,897	444,242	163,345	36.77%	4.34%	2
Safety Licencing	235,149	355,134	119,985	33.79%	3.18%	3
Building Applications	651,025	705,636	54,611	7.74%	1.45%	
Health Applications	174,956	188,320	13,364	7.10%	0.35%	
Dog Control	501,734	563,148	61,414	10.91%	1.63%	4
Resource Management Application	674,115	512,642	(161,473)	(31.50%)	(4.29%)	5
Resource Management Enforcement	442,304	404,676	(37,628)	(9.30%)	(1.00%)	6
Animal Control	196,344	222,864	26,520	11.90%	0.70%	
Environmental Health Policy	37,355	41,352	3,997	9.67%	0.11%	
Liquor Policy	12,049	14,820	2,771	18.70%	0.07%	
Building Policy	154,966	179,928	24,962	13.87%	0.66%	
Total	\$3,536,061	3,829,668	293,607	7.67%	7.67%	
Other expenses						
Depreciation and amortisation	75,195	77,712	2,517	3.24%	0.07%	
Total	\$75,195	77,712	2,517	3.24%	0.07%	
Total expenditure	3,611,256	3,907,380	296,124	7.58%	7.58%	
Non-operational costs						
Non operating income						
Revaluation gains	3,048	0	3,048	100.00%	100.00%	
Total	\$3,048	0	3,048	100.00%	100.00%	
Non operating expenditure						
Loss on sale	10,394	0	(10,394)	100.00%	100.00%	
Internal interest expense	122,173	149,836	27,663	18.46%	100.00%	
Total	\$132,567	149,836	17,269	11.53%	100.00%	
Total non-operational costs	129,519	149,836	20,317	13.56%	100.00%	
Total surplus/(deficit)	(1,713,961)	(1,655,746)	(58,215)	3.52%		

Notes

1. Revenue is below budget due to less income in the parking activity. This is largely as a result of the revenue budget not taking into account Councils decision not to go with paid car parking in the mall carpark. There was also a period of time where vacancies in the Parking team led to fewer infringements.
2. Expenditure is below budget due to staff vacancies. This is reflected in income also.
3. Expenditure is below with less internal allocations than budgeted.
4. Expenditure is below budget due to staff vacancies.
- 5/6. Both activities had increased consultancy costs than anticipated associated with these activities. It also reflects the higher level of resources required to respond to the increase in consents.

REGULATORY SERVICES – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>District Planning – Resource Consenting: Processing of applications under the Resource Management Act.</p> <p>Monitoring of the District Plan requirements, resource consent compliance and complaints.</p>	<p>1. Applications under the Resource Management Act will be processed within statutory timeframes. Target 100%</p>	<p>Achieved.</p> <p>As at 30 June 2016, one hundred and thirty-four (134) applications have been processed all within statutory timeframes (100% compliance).</p>
	<p>2. Known and reported instances of non-compliance with the District Plan and any resource consents will be responded to and any appropriate action will be taken. Target 100% responded to in 2 working days.</p>	<p>Achieved.</p> <p>As at 30 June 2016, forty-nine (49) complaints have been received and all responded to within 2 working days (100% compliance).</p>
	<p>3. Resource consents will be monitored for compliance with conditions.(Target 100%*) * Interpreted to mean those that required monitoring.</p>	<p>Achieved.</p> <p>As at 30 June 2016, one hundred and sixteen (116) resource consents were monitored for compliance (all that were required to be monitored), eighty-three (83) complied, thirty-three (33) required enforcement action (32 warnings, 1 abatement notice issued). (100% compliance).</p>
<p>District Planning – Policy: The District Plan provides for a balanced regulatory framework that protects important Community and environmental values.</p>	<p>1. Percent of non-complying resource consents approved as a proportion of all approved consents is less than 10%.</p>	<p>Achieved.</p> <p>As at 30 June 2016 one (1) non-complying resource consent has been approved out of a total of one hundred and thirty-four (134) approved consents (0.81%).</p>
<p>Building Control: Carry out Building Consent Authority accreditation functions including enforcement of legislation relating to construction of buildings and structures.</p>	<p>1. The percent of building consent applications granted within 20 working days or less is 100% of applications.</p>	<p>Not Achieved.</p> <p>This measure was not achieved due to increased building consent numbers and a temporary shortage of people resources.</p> <p>As at 30 June 2016, there have been six hundred and thirty-four (634) consents granted, of which 622 (98%) have been processed in less than 20 working days and twelve (12) were outside of the 20 working days. Six hundred and twenty (620) consents were issued in the year for a combined value of \$68,261,069.00.</p>

	2. The percent of consent applications for new residential dwellings are processed in 18 days or less is 90% of applications.	Achieved. As at 30 June 2016, one hundred and sixty-four (164) new residential dwelling consents have been granted in < 18 days (100%).
	3. That 100% of reported cases of illegal building work will be responded to within 3 working days.	Achieved. There has been one reported incident that has been responded to within 3 working days (100%).

REGULATORY SERVICES – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
Building Control: Carry out Building Consent Authority accreditation functions including enforcement of legislation relating to construction of buildings and structures.	4. The percent of private swimming pools on the register inspected annually for compliance is 33% of private swimming pools are inspected.	Not Achieved. This measure was not achieved due to increased building consent numbers and a temporary shortage of people resources. There are two hundred and forty-two (242) pools on the register. One third of swimming pools = 80. Sixty Five (65) have been inspected as at 30 June 2016.
	5. Council will maintain its accredited status as a Building Consent Authority.	Achieved. Council is an accredited BCA. The latest assessment was held 28-30 April 2015 and the BCA received re-accreditation without receiving any Corrective Action Requirements. The next assessment is scheduled for 2017.
Environmental Health – Food Safety: Monitoring of food services used by the Community to ensure that they are healthy and safe.	1. The percent of food premises fitting the scope of templated Food Control Plans apply for exemption from the Food Hygiene Regulations 1974 will be 10%.	Achieved. As at 30 June 2016, fourteen (14) premises had applied for an exemption which represents 14% of those premises that fit the scope of the voluntary implementation plan. No further businesses are able to apply under the Voluntary Implementation Plan as the Food Act 2014 has now been fully enacted. The measure was achieved and exceeded the 10% target set.
	2. The percent of registered premises that are inspected/audited and graded will be 100%.	Achieved. As at 30 June 2016, one hundred and forty-six (146) premises are registered, of which 100% have been inspected YTD. A total of 159 inspections/audits were conducted in the year. Current grading's are as follows: A Grade = 129 B Grade = 8 Ungraded = 1 New = 8

		The number of inspections exceeded the number of premises due to premises opening (22); closing (27); and reinspection needs during the year.
Liquor Licensing: Monitoring of licensed premises to ensure compliance with relevant legislation.	1. The percent of premises that are inspected annually to check for compliance with their licence conditions are 100% of premises are inspected.	<p>Achieved.</p> <p>There are a total of seventy-one (71) licensed premises holding seventy-four (74) operative licences. (NB: A premise can hold more than 1 license).</p> <p>Seventy-one (71) inspections (100%) have been completed YTD.</p>
	2. The percent of applications for a licence that will be forwarded to Public Health and the Police for comment are 100% of applications.	<p>Achieved.</p> <p>As at 30 June 2016, two hundred and thirteen (213) applications have been received and all licence applications (109) that were required to be forwarded to Police and Public Health for comment were (100%).</p>

REGULATORY SERVICES – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Animal Control: Reported instances of non-compliance and dog nuisance will be responded to.</p>	<p>1. The percent of reported instances of non-compliance and dog nuisance will be responded to 100%.</p> <p>2. An after-hours emergency response will be continuously provided</p>	<p>Achieved. As at 30 June 2016 there have been one thousand, five hundred and eighty-four (1,584) complaints made (with priority given to those reported as dog attacks), comprising: Barking = 623 Wandering = 784 Reported as attacks = 91 Aggressive behaviour = 102 Stock worrying = 4</p> <p>(100%) of complaints have been responded to. Target Achieved.</p> <p>Two (2) prosecutions have been successfully completed YTD, and one (1) is pending. There is one (1) disqualified and two (2) probationary dog owners.</p> <p>Four hundred and seven (407) dogs have been impounded of which thirty-five (35) have been rehoused, two hundred (200) claimed by their owner and sixty-four (64) have been euthanised.</p>
<p>Registration and classification of all known dogs within the District.</p>	<p>3. The percent of known dogs that will be registered or accounted for annually by 31 October will be 100%.</p>	<p>Achieved. As at 30 June 2016, of the known 6,429 dogs currently on the dog database, 6,188 (96%) are registered and the 241 that show as unregistered have been accounted for by way of an infringement notice issued. All known dogs (100%) have been accounted for.</p>
<p>Parking Enforcement: All parking restricted areas in Levin will be enforced under the provisions of Council's Bylaw and the Transport Regulations.</p>	<p>Enforcement will be conducted each working day.</p>	<p>Achieved. Enforcement has been conducted each working day, with the exception of the three (3) days between Xmas and New Year. As at 30 June 2016, 4,447 stationary vehicle infringement notices have been issued and 2,134 notices have been processed to the Courts for collection.</p>

REGULATORY SERVICES – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>General Regulatory Services: Noise complaints response service will be provided.</p>	<p>1. Noise complaints services are provided all year round and 90% of complaints will be responded to within 60 minutes.</p>	<p>Achieved. As at 30 June 2016 there have been 2,261 complaints and all (100%) have been responded to within 60 minutes of receipt resulting in 247 verbal directions being given and 304 abatement notices have been issued. Six (6) equipment seizures have occurred, and police assistance has been required on seventeen (17) occasions.</p>
<p>Public Safety bylaws and other legislation will be enforced.</p>	<p>2. The percent of reported non-compliances and complaints that are responded to within 5 working days is 100%.</p>	<p>Achieved. As at 30 June 2016, there have been seventy (70) smoke complaints and thirty-five (35) vehicles reported as abandoned, of which three (3) were impounded. All (100%) have been responded to within 5 working days.</p>

Community Facilities and Services

COST OF SERVICE STATEMENT

For the Twelve Months Ended 30 June 2016

Percentage of year completed: 100.00%	Actual A	Year to date Budget B	Variance in \$ C=B-A	Variance in % D=C/B		% Variance to total Annual Plan F=C/Tot B	Notes to accounts
Income							
Significant activity revenue							
Halls	18,111	12,447	5,664	-45.51%		-0.18%	
Sportsgrounds	23,356	16,504	6,852	-41.52%		-0.22%	
Reserves	72,258	81,595	(9,337)	11.44%		0.30%	
Cemetery	172,867	198,630	(25,763)	12.97%		0.82%	
Swimming Pool(s)	417,165	457,700	(40,535)	8.86%		1.28%	
Libraries	127,145	120,000	7,145	-5.95%		-0.23%	
Beautification	0	2,000	(2,000)	100.00%		0.06%	
Total	\$830,902	888,876	(57,974)	6.52%		1.84%	
Capital subsidies							
Capital subsidies and grants	375,000	2,270,241	(1,895,241)	83.48%		59.99%	
Total	\$375,000	2,270,241	(1,895,241)	83.48%		59.99%	
Total income	1,205,902	3,159,117	(1,953,215)	61.83%		61.83%	
Expenditure							
Significant activity expenditure							
Swimming Pool(s)	2,193,543	2,542,026	348,483	2.37%	X	0.54%	1
Urban Cleansing	349,494	237,411	(112,083)	-47.21%	X	-1.14%	3
Public Toilets	266,840	290,677	23,837	8.20%		0.24%	
Sportsgrounds	1,040,438	821,714	(218,724)	-26.62%	X	-2.22%	3
Reserves	1,253,742	1,576,406	322,664	20.47%	X	3.28%	4
Cemetery	207,768	295,595	87,827	29.71%		0.89%	
Beautification	629,257	585,412	(43,845)	-7.49%	X	-0.45%	5
Libraries	2,475,644	2,612,936	137,292	5.25%		1.39%	
Halls	168,259	228,806	60,547	26.46%		0.62%	
Total	\$8,584,983	9,190,983	606,000	6.59%		3.16%	
Other expenses							
Depreciation and amortisation	917,244	946,652	29,408	3.11%		0.30%	
Total	\$917,244	946,652	29,408	3.11%		0.30%	
Total expenditure	9,502,228	10,137,635	635,407	6.27%		3.46%	
Non-operational costs							
Non operating income							
Development Contribution	52,980	0	52,980	100.00%		100.00%	
Internal interest income	46,689	0	46,689	100.00%		100.00%	
Revaluation gains	36,439	3,218	33,221	-1,032.35%		100.00%	
Total	\$136,108	3,218	132,890	-4129.60%		100.00%	
Non operating expenditure							
Internal interest expense	704,212	820,718	116,506	14.20%		100.00%	
Total	\$704,212	820,718	116,506	14.20%		100.00%	
Total non-operational costs	568,103	817,500	249,397	30.51%		100.00%	
Total surplus/(deficit)	(8,864,429)	(7,796,018)	(1,068,411)	-18.18%			

Notes

Community Facilities & Services is under budget as a result of the new Community Facilities contracts in place. The under budget is a result of both savings from the new contracts as well as better management of the contracts.

1. Swimming Pools is under budget as a result of the maintenance contracts and less reactive work than anticipated required.
2. Urban Cleansing is above budget due to a Level of Service omission. This relates primarily to the emptying of litter bins. The contractor priced the operation on a frequency of operation basis which has proved insufficient to meet the needs of the service. This has been exacerbated by the unauthorised disposal of commercial waste through the urban cleansing stream (commercial packaging). It is likely the demand for a higher level of funding will continue should existing Level of Service be desirable. The impact of this additional cost could be mitigated by ensuring commercial waste enters the commercial stream.
3. Sports Ground is above budget due to timing of scheduled works. A significant sum is expended during sports field renovations in spring and autumn. It is anticipated the current overspend is as a result of adopting a flat line to expenditure profiling. The impact could be reduced by reviewing the profile to better represent the impact of non-routine scheduled works on expenditure per month.
4. Reserves are under budget for similar reasons as sports fields are over budget that being the tendency to flat-line expenditure. A considerable amount of improvement and development works on Reserves is completed during spring and autumn and better tracking might be achieved by profiling expenditure in line with operational demand.
5. Beautification is over budget due to additional works required. This is offset by the below budget spend in Reserves.

COMMUNITY FACILITIES AND SERVICES – Performance Measures – LTP/Annual Plan (Reserves, Public Halls, Sports Grounds, Cemeteries and Beautification)

Objective	LTP Performance Targets	Actual Performance
Reserves: To ensure reserves are available for community use.	To ensure sufficient space is available and is at least 1 hectare/1,000 population.	Achieved. As at 30 June 2016, complied.
Community Halls: To ensure Community Halls are available for public use.	The Levin, Foxton and Shannon halls will be used at least ten (10) times per fortnight.	Achieved. As at 30 June 2016, the Levin Memorial Hall was used 334 times, the Shannon Memorial Hall was used 106 times, and the Foxton Memorial Hall was used 68 times. A total of 508 times (an average of 19.54 times per fortnight).
Sports Grounds: To ensure sports grounds are available for community use.	To ensure sports grounds are available for use during their opening hours 95% of the time.	Achieved. As at 30 June 2016, sportsgrounds were open for a minimum of 95% of the scheduled opening times.
Playgrounds: To ensure playgrounds are safe for users.	To ensure playground facilities comply with relevant standards 100% of the time.	Achieved. As at 30 June 2016, all surfaces complied.
Cemeteries Management: To ensure cemeteries are managed and maintained to an appropriate standard.	To ensure Council meet the needs according to legal requirements.	Achieved. As at 30 June 2016, there was no legal or regulatory non-compliance.
Cemeteries: To ensure cemeteries operate to an acceptable level.	To ensure all arrangements and interments at Council cemeteries are made satisfactorily before 24 hours from interment.	Achieved. As at 30 June 2016, all interment arrangements were completed satisfactorily within the required timeframe.

COMMUNITY FACILITIES AND SERVICES – Performance Measures – LTP/Annual Plan (Aquatic Centres and Recreation)

Objective	LTP Performance Targets	Actual Performance
<p>Aquatics:</p> <p>1. To ensure safe aquatic facilities are operating in the District.</p>	<p>To ensure 100% compliance with relevant standards including Pool Safe Accreditation.</p>	<p>Achieved.</p> <p>As at 30 June 2016 the Levin and Foxton Pool are both 100% water compliant.</p> <p>Both pools have received “Pool Safe” accreditation during March 2016 until April 2017. Pool Safe certification for the next year has just been received.</p>
<p>2. To ensure the Aquatics Centres meet customer needs.</p>	<p>To ensure the Annual Customer Satisfaction Survey for the Aquatic Centres show at least 90% of customers to be ‘satisfied’ or ‘very satisfied’.</p>	<p>Achieved.</p> <p>The most recent comprehensive Annual Resident Satisfaction Survey conducted in May 2015 showed Customer satisfaction at 91.94%.</p>
<p>3. To ensure a high quality Swim School operates at the Levin and Foxton Aquatic Centres.</p>	<p>The number of participants in Learn-to-Swim classes per school term will exceed 400.</p>	<p>Achieved.</p> <p>As at 30 June 2016, there were 485 participants in the Term 2 Learn to Swim classes. Fifty-five (55) enrolments in Learn-to Swim classes in Foxton for Term 3 and 430 enrolments in Learn-to Swim classes in Levin for Term 3.</p>
<p>4. To ensure that local clubs are supported to deliver their own events.</p>	<p>The number of events per year held by clubs – clubs growing and taking ownership of their own events and future will be 4 per year.</p>	<p>Achieved.</p> <p>The following events have been scheduled by Aquatics User Clubs/Schools at Levin Aquatics Centre in this calendar year where the whole pool is booked :</p> <ul style="list-style-type: none"> ○ Waiopahu Swim Sports February ○ Go Active TRYathlon 06 March ○ Levin Swim Club 06 March ○ Levin School Swim Sports 08 March ○ Koputaroa Swim Sports 24 March ○ Levin Masters Swim Meet 24 June ○ Levin Masters Swim Meet 25 June ○ Special Olympics 10 September ○ Special Olympics 11 September ○ Special Olympics NZ Swim Meet 26 October

**COMMUNITY FACILITIES AND SERVICES – Performance Measures – LTP/Annual Plan
(Aquatic Centres and Recreation)**

Objective	LTP Performance Targets	Actual Performance
<p>5. To grow existing events and developing new ones for the following areas; children, general public and retirees.</p>	<p>5. The number of events per year for children, general public and retirees are to be at least two (2) events per group each year.</p>	<p>Achieved.</p> <p>Note: “Events” do not include the regular swim, fitness and aqua classes based at pools.</p> <p>Events run this year to date as follows:</p> <ul style="list-style-type: none"> ○ Children – 4: Fun Day, Go Active, Water Polo in Foxton and Levin, Tiny Tots promotion, Horowhenua Children’s Day 2016 (supported) ○ General Public – 14: Foxton open day, Levin Aquatic Centre birthday, Electra Business After 5 (supported), Industry Training Graduation, Civic Honours, Levin Christmas Parade, Armistice Day, International Food Festival, 3 Go Active Triathlon trainings, Go Active Kids Triathlon Series, Prime Ministers visit (supported), Shannon Waste Water Treatment Plant Opening, District Wide Anzac Day Commemorations, supported Levin Music Month celebrations. ○ Retirees – 4: Fitness lunch x 2, Dash and Splash, Age on the Go Expo ○ Youth – 4: Teen Raves x 3, Youth Voice Reunion

COMMUNITY FACILITIES AND SERVICES – Performance Measures – LTP/Annual Plan (Community Centres and Libraries)

Objective	LTP Performance Targets	Actual Performance
<p>1. Council provides Community facilities for residents, ratepayers, and visitors to access community services including library services.</p>	<p>1. To ensure Levin, Foxton and Shannon Communities are provided with library and community facilities providing an integrated and District wider service.</p>	<p>Library Services are provided by Te Horowhenua Trust in Levin, Shannon and Foxton.</p>
	<p>2. To ensure greater than 85% of residents and non-residents are satisfied with library and community services.</p>	<p>Achieved. The most recent Annual Resident Satisfaction Survey conducted in May 2015 showed Customer satisfaction of these facilities at 89.85%.</p>
	<p>3. To ensure at least 380 of booking counts for community facilities.</p>	<p>Achieved. Quarter 4: 139 Quarter 3: 114 Quarter 2: 102 Quarter 1: 87 Total for the year: 442</p>
	<p>4. To ensure at least 650,000 people across Te Takere, Foxton Library & Service Centre and the Shannon Library visit annually.</p>	<p>Not Achieved. Quarter 4: 56,631 average per month across all sites (169,894). The month of April had a significant increase in visitors' statistics from previous months due in large part to the LEGO exhibition but also because the school holidays were during April. Quarter 3: 49,758 average per month across all sites (149,274) Quarter 2: 54,074 average per month across all sites (162,222) Quarter 1: 37,940 average per month across all sites (113,820) Total for the year: 628,729</p>
<p>2. To ensure customers have access to a range of current information in both print and digital format.</p>	<p>1. To ensure at least 370,000 items are loaned from the Library across the District, including books, magazines, etc.</p>	<p>Not Achieved. Total number of issues for the full year: Levin: 285,550 -6% Foxton: 30,496 -9% Shannon: 14,450 25% (increase from previous year attributable to 69% increase in adult magazines loaned, 91% increase in teen stories loaned and 163% increase in children's magazines). Total for the year: 330,496</p>

COMMUNITY FACILITIES AND SERVICES – Performance Measures – LTP/Annual Plan (Community Centres and Libraries)

Objective	LTP Performance Targets	Actual Performance
<p>2. To ensure customers have access to a range of current information in both print and digital format.</p>	<p>2. To ensure an increase of +>1% in the use of the website.</p>	<p>Achieved for total number of sessions Not achieved for number of unique users</p> <p>Number of unique user sessions: Quarter 1: 16,540 Quarter 2: 13,914 Quarter 3: 16,040 Quarter 4: 17,673 Total for the year: 64,167 <1% Previous Year: 65,648</p> <p>Total number of sessions: 77,832 >9% Previous year: 71,736</p>
<p>3. To ensure customers have access to programmes and initiatives that enhance the wellbeing of the District.</p>	<p>To ensure at least 100 programmes are delivered.</p>	<p>Achieved.</p> <p>Quarter 4: 51 (community) 13 (learning) Quarter 3: 69 (community) 25 (learning) Quarter 2: 55 (community) 27 (learning) Quarter 1: 34 (community) 24 (learning)</p> <p>Limitation – programming may not differentiate between ongoing and new programmes in quarterly reporting format</p> <p>Total: 209 (community) 89 (learning)</p>

Property

COST OF SERVICE STATEMENT

For the Twelve Months Ended 30 June 2016

Percentage of year completed: 100.00%	Actual A	Year to date Budget B	Variance in \$ C=B-A	Variance in % D=C/B	% Variance to total Annual Plan F=C/Tot B	Notes to accounts
Income						
Significant activity revenue						
Residential Housing	904,960	856,349	48,611	5.68%	(2.22%)	
General Property	62,807	88,738	(25,931)	(29.22%)	1.18%	
Commercial Property	553,214	536,236	16,978	3.17%	(0.77%)	
Council Building	1,326	7,000	(5,674)	(81.06%)	0.26%	
Endowment Property	117,464	125,328	(7,864)	(6.27%)	0.36%	
Camping Grounds	23,638	23,638	0	(0.00%)	(0.00%)	
Council Building Internal allocation	289,807	555,600	(265,793)	(47.84%)	12.12%	
Total	\$1,953,217	2,192,889	(239,672)	10.93%	10.93%	
Total income	1,953,217	2,192,889	(239,672)	10.93%	10.93%	
Expenditure						
Significant activity expenditure						
Council Building	311,749	385,978	74,229	19.23%	4.10%	1
General Property	447,427	505,660	58,233	11.52%	3.22%	
Residential Housing	508,128	626,989	118,861	18.96%	6.57%	2
Camping Grounds	2,113	8,200	6,087	74.23%	0.34%	
Endowment Property	494,706	231,551	(263,155)	(113.65%)	(14.55%)	3
Commercial Property	217,372	243,603	26,231	10.77%	1.45%	
Total	\$1,981,495	\$2,001,981	20,486	1.02%	(13.56%)	
Other expenses						
Depreciation and amortisation	368,092	362,228	(5,864)	(1.62%)	(0.32%)	
Total	\$368,092	362,228	(5,864)	(1.62%)	(0.32%)	
Total expenditure	2,349,587	2,364,209	14,622	(13.89%)	(13.89%)	
Non-operational costs						
Non operating income						
Development Contribution	14,013	0	14,013	100.00%	100.00%	
Internal interest income	82,468	0	82,468	100.00%	100.00%	
Revaluation gains	342,268	307,036	35,232	(11.47%)	100.00%	
Total	\$438,749	307,036	131,713	(42.90%)	100.00%	
Non operating expenditure						
Loss on sale	157,912	0	(157,912)	100.00%	100.00%	
Internal interest expense	668,016	820,804	152,788	18.61%	100.00%	
Total	\$825,928	820,804	(5,124)	(0.62%)	100.00%	
Total non-operational costs	387,179	513,768	126,589	24.64%	100.00%	
Total surplus/(deficit)	(783,549)	(685,088)	(98,461)	14.37%		

Notes

1. Council Building is under budget as a result of savings from the new maintenance contracts and the way these contracts are managed.
2. Residential housing is under budget as a result of savings from the new maintenance contracts and the way these contracts are managed.
3. Endowment Property is over budget as a result of the development contributions payments related to the Forbes Road Subdivision. These expenses were not budgeted.

PROPERTY – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Facilities for Public Hire: To ensure Council operated facilities are available for public hire.</p>	<p>To ensure facilities are available for at least eight (8) hours per day for hire and charges are to be reviewed annually.</p>	<p>Achieved. All District Memorial Halls were available for hire for at least eight hours per day.</p>
<p>Pensioner Housing: To ensure residential housing is provided for the elderly.</p>	<p>To ensure pensioner accommodation will achieve at least a 95% occupancy rate.</p>	<p>Achieved. As at 30 June 2016, there has been 96.37% occupancy.</p>
<p>Endowment Property: To ensure endowment property is appropriately managed.</p>	<p>The number of sections available for sale will be 20 sections of endowment property which are released by Council for purchase.</p>	<p>Achieved. As at 30 June 2016, there are 23 sections available for sale.</p>
<p>General: All Council owned property will comply with relevant legislation.</p>	<p>100% of Council owned buildings with Compliance Schedules will have a current Building Warrant of Fitness (BWOFF).</p>	<p>Achieved. As at 30 June 2016, all buildings with Compliance Schedules have current BWOFF's. All specified systems including fire alarms have been maintained and inspected in accordance with the compliance schedule. This meets the requirement of the Building Act 2004.</p>
<p>Commercial Property: To ensure commercial property is appropriately managed.</p>	<p>To ensure rent is within a 10% percentage range of current market rentals at time of review/renewal.</p>	<p>Achieved. No rent reviews were undertaken during June 2016.</p>

Representation and Community Leadership

COST OF SERVICE STATEMENT

For the Twelve Months Ended 30 June 2016

Percentage of year completed: 100.00%	Year to date				% Variance to total Annual Plan F=C/Tot B	Notes to accounts
	Actual A	Budget B	Variance in \$ C=B-A	Variance in % D=C/B		
Income						
Significant activity revenue						
General Governance Other	121,621	0	121,621	100.00%	100.00%	
Total	\$121,621	0	121,621	100.00%	100.00%	
Total income	121,621	0	121,621	100.00%	100.00%	
Expenditure						
Significant activity expenditure						
General Governance Other	2,028,150	1,593,451	(434,699)	-27.28%	-15.50%	1
Community Board	152,590	150,238	(2,352)	-1.57%	-0.08%	
LTP/Annual Plan/Annual Report	973,015	1,043,116	70,101	6.72%	2.50%	2
Elections	18,310	17,624	(686)	-3.89%	-0.02%	
Total	\$3,172,065	2,804,429	(367,636)	-13.11%	-13.11%	
Other expenses						
Depreciation and amortisation	0	240	240	100.00%	0.01%	
Total	\$0	240	240	100.00%	0.01%	
Total expenditure	3,172,065	2,804,669	(367,396)	-13.10%	-13.10%	
Non-operational costs						
Non operating income						
Internal interest income	498	0	498	100.00%	100.00%	
Total	\$498	0	498	100.00%	100.00%	
Total non-operational costs	498	0	498	100.00%	100.00%	
Total surplus/(deficit)	(3,049,946)	(2,804,669)	(245,277)	-8.75%		

Notes

1. Expenditure is higher than anticipated due to unforeseen legal and consultant costs. Expenditure is also higher than budgeted due to the Levin TownCentre Strategy, however this is offset by a higher level of income than expected.
2. Careful management of expenditure despite audit and valuations services going over budget. This also reflects the savings made from not consulting on the Annual Plan 2016/2017, which would have been more had audit and valuation costs not exceeded budget.

REPRESENTATION AND COMMUNITY LEADERSHIP – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
To ensure Council provides open, accessible processes to local government.	1. Local body elections will be held in compliance with relevant legislation.	Achieved. Local body elections were held in October 2013. The next Local Body Elections will be held in October 2016.
	2. The number of complaints upheld against the election process will be zero (0).	Achieved. Zero (0) complaints were upheld following the October 2013 election.
To ensure Council supports residents and ratepayers to have their views heard and considered in Council decision making.	1. The percent of residential and non-residential ratepayers who are satisfied with the way the Council involves the public in its decision making is to be greater than 50%.	Not Achieved. This has not been measured.
	2. To ensure the Council's Community Engagement Strategy is implemented and reviewed every three (3) years and that 90% of the Annual Work Plan is completed.	Achieved. Council's Community Engagement Strategy is in the implementation phase. It will be reviewed again in 2017.
To ensure Council's planning documents meet statutory requirements and meet Audit NZ standards.	1. To ensure the LTP is completed within the statutory timeframe, including a Financial Strategy which meets the new requirements of the Local Government Act and must be adopted before 30 June (every 3 years).	Achieved. Council adopted the Long Term Plan and Financial Strategy on 24 June 2015.
	2. The Annual Plan will be adopted before 30 June annually.	Achieved. Council's Long term Plan 2015-2025 was adopted at a Council meeting held on 24 June 2015.
	3. The Annual Report will include an unqualified audit opinion.	Achieved. The 2015-2025 Long Term Plan received an unqualified audit opinion.

Community Support

COST OF SERVICE STATEMENT

For the Twelve Months Ended 30 June 2016

Percentage of year completed: 100.00%	Actual A	Year to date		Variance in % D=C/B	% Variance to total Annual Plan F=C/Tot B	Notes to accounts
		Budget B	Variance in \$ C=B-A			
Income						
Significant activity revenue						
Community Grants	30,585	27,000	3,585	13.28%	9.08%	
Community Development	47,407	5,000	42,407	848.13%	107.36%	
Economic Development	2,293	7,500	(5,207)	-69.42%	-13.18%	
Rural Fire	13,751	0	13,751	100.00%	34.81%	
Emergency Management	4,079	0	4,079	100.00%	10.33%	
Total	\$98,115	39,500	58,615	148.39%	148.39%	
Total income	98,115	39,500	58,615	148.39%	148.39%	
Expenditure						
Significant activity expenditure						
Emergency Management	268,553	286,420	17,867	6.24%	0.95%	
Rural Fire	228,429	222,232	(6,197)	-2.79%	-0.33%	
Economic Development	535,820	539,499	3,679	0.68%	0.20%	
District Marketing	189,738	177,064	(12,674)	-7.16%	-0.68%	
Community Development	306,032	280,252	(25,780)	-9.20%	-1.37%	
Community Grants	319,387	338,864	19,477	5.75%	1.04%	
Total	\$1,847,960	1,844,331	(3,629)	-0.20%	-0.19%	
Other expenses						
Depreciation and amortisation	29,730	32,616	2,886	8.85%	0.15%	
Total	\$29,730	32,616	2,886	8.85%	0.15%	
Total expenditure	1,877,690	1,876,947	(743)	-0.04%	-0.04%	
Total surplus/(deficit)	(1,779,575)	(1,837,447)	57,872	3.15%		

COMMUNITY SUPPORT – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Emergency Management and Rural Fire:</p> <p>1. To reduce the potential impact of Civil Defence emergencies on communities.</p>	<p>1. Five (5) media releases promoting preparedness for an emergency will be made to residents and ratepayers annually.</p>	<p>Achieved.</p> <p>Note: All public advertising has been included in the interpretation of “Media Releases”.</p> <p>CDEM advertising / promotion in the following:</p> <ul style="list-style-type: none"> • 2016/17 Neighbourhood Support Wall Planner • 2016/17 Manawatu-Horowhenua Medical Practitioners Wall Planner • Palmerston North / Horowhenua / Manawatu Neighbourhood Support Handbook – 2016/17 edition • Horowhenua A-Z Business Directory 2016/17 • Horowhenua Chronicle Emergency Services feature (plus other features throughout the year) • Various CDEM features in Community Connection throughout the year • Homelink Road Safety Booklet for Horowhenua Schools 2016 • Continuing to circulate the Horowhenua Emergency Planning Guide (Get Ready Get Thru) <p>Welfare Training – local Welfare volunteers (including Salvation Army) undergo one training session annually.</p> <p>Contract with Horizons Regional Council.</p> <p>Investigating potential group(s) of volunteers to train as Welfare Registration officers to man Civil Defence Centres in the district should the need arise to carry out (manual) registration processes within those centres. Initial talks held with Citizens Advice Bureau personnel and associated groups. Training session on hold pending outcome of Horowhenua Neighbourhood Support re-structuring. NS are an integral part of this project and their involvement is crucial to the formation of this group. District EMO will continue to support and work with NS and Salvation Army and other interested parties to form the Welfare Centre team asap.</p> <p>Community Presentations – at least four presentations to community organisations or local businesses are given annually.</p> <p>Contract with Horizons Regional Council.</p> <p>Public Education Initiatives</p> <p>CAB – 18th April, 2016</p> <p>Local Welfare Committee</p> <p>Community Wellbeing Executive</p> <p>Neighbourhood Support Group – various meetings / forum</p>

COMMUNITY SUPPORT – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Emergency Management and Rural Fire:</p> <p>1. To reduce the potential impact of Civil Defence emergencies on communities.</p>	<p>1. Five (5) media releases promoting preparedness for an emergency will be made to residents and ratepayers annually.</p>	<p>Horowhenua Greypower Horowhenua Disability Leadership Forum – presented to Group on 13/06/16 Horowhenua Youth Network – presented to Group on 21/06/16 Horowhenua Older Persons Network – presented to group on 16/06/16 Horowhenua Schools via Junior Neighbourhood Support programme – Junior Neighbourhood Support programme for 2016 on hold due to the current situation within Horowhenua Neighbourhood Support.</p> <p>Tsunami Signage – There have been delays. This is a Contract with Horizons Regional Council. The design phase of Tsunami signage is now complete and all aspects of signage currently under construction. Delivery scheduled to CDEM Group office on around 18 July. Next phase of signage planning is to consult on locations and installation of signage as well as communications. Tsunami brochures and A3 Posters for each community have also been developed and to form part of communications package.</p> <p>EMO has met with Hokio, Waikawa, and Waitarere Beach Committee's to present the project and to gain their endorsement which has been fully achieved. The Waitarere Committee have requested a public meeting to present the project and discuss and questions residents may have. This meeting has been set down for 13 August at the Waitarere Beach Bowling Club. The Foxton Beach Community engagement still being planned.</p> <p>Community Response Plans -- There have been delays. This is a Contract with Horizons Regional Council. There has been a delay in finalising the Community Response Plans for Foxton Beach, Waitarere, Hokio, and Waikawa-Manakau communities due to the re-modelling of the West Coast Tsunami risk by GNS Science. EMO has met with the Hokio and Waikawa Committee's and discussed Community Response Plans (part of which will be aligned to the Tsunami Signage project). Hokio CRP is currently in draft and will be finalised by end of July prior to going to print after receiving endorsement of the local Committee. Development of the Waikawa- Manakau document will follow.</p>

COMMUNITY SUPPORT – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Emergency Management and Rural Fire:</p> <p>1. To reduce the potential impact of Civil Defence emergencies on communities.</p>	<p>1. Five (5) media releases promoting preparedness for an emergency will be made to residents and ratepayers annually</p>	<p>Achieved</p> <p>Emergency Management Committee Update: Bi-monthly meetings of the EMC have continued.</p> <p>Work programme for the year is around agency presentations to understand organisational Capabilities, developing inter-agency understanding of EMIS and processes and Exercising opportunity(s) – Exercise Tangaroa.</p> <p>The August meeting will receive a presentation from Mid Central DHB Emergency Risk Management & Public Health personnel.</p> <p>A planning sub-committee of the EMC has met to develop the Horowhenua EMC participation in the National Exercise – Ex Tangaroa to achieve this output and will meet at least once more to finalise arrangements / levels of involvement. Exercise Tangaroa is scheduled for 31 August, 14 September (Welfare) and 28 September (Recovery).</p> <p>Holding of bi-monthly meetings of the EMC: The work programme for the year is around agency presentations to understand organisational roles in emergency and organisational capabilities, developing inter-agency understanding of EMIS and processes and systems.</p> <p>ShakeOut/Get Ready Week ShakeOut and Get Ready Week was advertised throughout the District, with a 20% of Horowhenua's population registering to take part in ShakeOut. In 2016, Get Ready Week is scheduled for September 2016 and this year's theme is 'children'.</p>

COMMUNITY SUPPORT – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Emergency Management and Rural Fire:</p> <p>2. To ensure Council maintains a functional EOC and trained staff.</p>	<p>2. To ensure Civil Defence and Emergency Management assessment of readiness and capability of 90% of Council staff.</p>	<p>Not Achieved.</p> <p>EMIS Training - All CDEM HDC staff undertake EMIS training at least once annually. 85 HDC Staff members have been trained in EMIS to varying degrees. Nil EMIS Training this month.</p> <p>Reporting period activity – EMIS Training: EMIS Foundational – (2 x sessions) – 21 March EMIS Foundational – 22 March CDEM Welfare Team – Registration & Inquiry System – 22 March EMIS Foundational – 26 April EMIS – Planning & Intelligence Team – 26 April</p> <p>Further EMIS Training scheduled for 3-5 August in preparation for Ex Tangaroa. This training will look further into Functional processes for each EOC team as well as the development of Functional Logs and Status Reports. Invites to be sent out this week to relevant teams / personnel.</p> <p>Internal EMIS based EOC exercise(s) throughout the year to fully test EMIS 2.0 integration into the EOC with EMC member participation was delivered in September – EMIS exercise. Delivered to Welfare Team 22 March. (as above)</p> <p>Internal and External Exercise – Hold one internal and one external exercise annually. Delivered in September – EMIS exercise. EMC members will use Exercise Tangaroa to achieve this year’s external multi-agency exercise. A subcommittee scheduled to meet for first time in week commencing 12 June.</p> <p>Local Welfare Plan - Develop, produce and maintain a local welfare plan aligned to the Groups Welfare Strategy.</p>

		<p>The current Local Welfare Plan to be updated in 2016/2017. The newly appointed Group Welfare Manager will be carrying out a review of the current CDEM Group Welfare Plan as a priority. Completion of the local welfare plan will be developed upon the completion of, and to enable it to align with the Group Plan.</p>
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COMMUNITY SUPPORT – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Emergency Management and Rural Fire:</p> <p>2. To ensure Council maintains a functional EOC and trained staff.</p>	<p>2. To ensure Civil Defence and Emergency Management assessment of readiness and capability of 90% of Council staff.</p>	<p>CIMS Training – All HDC staff undergo ITF Foundational Course Training within 6 months of beginning work at HDC.</p> <p>The Integrated Training Framework (ITF) Foundational course has been delivered to 32 HDC EOC personnel and will continue to be rolled out to existing and new staff through the reporting period. EMO currently looking at dates to deliver ITF courses to Council staff; along with EMC AND Local Operations Committee (LOC) members who have indicated a desire for personnel from their organisations to undergo these opportunities along with Council staff. To be progressed this month.</p> <p>Programme dates to be provided in June Report.</p> <p>Next ITF Foundational Course(s) being scheduled.</p> <p>3 x Council EOC Personnel attended an ITF Intermediate (2 day) course in Feilding.</p> <p>Alternate EOC – Te Takere is to be tested as an alternative EOC location during an exercise – To be tested in 2016/2017.</p>
<p>3. To ensure Rural Fire services are provided.</p>	<p>3. To ensure 100% of call outs are responded to.</p>	<p>Achieved.</p> <p>All fires were responded to in a timely manner. No claims on the National Rural Fire Fighting Fund have been made over the reporting period.</p> <p>Refer to Report at end of Community Support section.</p> <p>June: 01/06/2016 207 Hokio Beach Road 18/06/2016 580 Hokio Beach Road</p>

Rural Fire Activity Report for 2015 - 16

HDC	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Structure	5	3	1	1					2	1	2		15
Vegetation	1	2	2	1	1	2	1	3	3	4	1		21
Vehicle	1	2	2	1		2	2		2	2	1		15
Rubbish	2	1	2	5	4	3	5	2	2	5	2	1	34
False Alarm	2			3		1		3	3	1	2		15
Other	2	2			1	3	4		2	1	1	1	17
HDC stats	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	117
Permits	3	1	4	7	4	3	12	16	3	3	2	1	59
HoroVRFF				1 MDC	1	1	2		1	3			9
Tanker	1	1	1	1			1	3	3	3			14

COMMUNITY SUPPORT – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Community Engagement:</p> <p>1. To ensure Council provides effective leadership in advocating, co-ordinating and facilitating on behalf of community needs.</p>	<p>There are to be five (5) Community Wellbeing Executive meetings per year. (Note: the schedule for 2015 onwards has changed from 6 weekly to bi-monthly).</p>	<p>Achieved. The Community Wellbeing Executive has met six times since the beginning of the financial year. RBA Workshop in May 2016 Working Group meeting to incorporate RBA results in to Strategy in June 2016.</p>
<p>2. Council supports the vision that young people in the Horowhenua live in a safe and supportive environment, which empowers them to make positive life choices.</p>	<p>1. There are to be eight (8) Youth Voice meetings per year.</p>	<p>Achieved Eight (8) meetings have been held. Monthly Youth Voice meetings continue with numerous sub-group meetings to deliver Youth Voice projects. Further meetings are scheduled for May and June. The 2015 Youth Council disbanded in December. The 2016 Youth Council was selected and inducted in March. The first official meeting was held.</p>
	<p>2. There are to be four (4) programmes or projects implemented by Youth Voice.</p>	<p>Achieved. Youth Voice has helped to implement: 1) Listen to the Music; 2) The Lower North Island Youth Councils Conference; 3) The Reverse Colour Run event with HALT; and is currently awaiting confirmation of; 4) the revised Youth Action Plan. Youth Voice has this month helped with Foxton Pool Teen Rave (report being prepared)</p>
	<p>3. There are to be six (6) Youth Network meetings per year. (Note: the schedule for 2015 onwards has changed from monthly to six-weekly).</p>	<p>Achieved. Six (6) meetings have occurred since the beginning of the financial year. There are two more meetings scheduled for this financial year.</p>
<p>3. Council supports the vision that Horowhenua residents are empowered to make choices enabling them to live a satisfying and healthy lifestyle.</p>	<p>1. There are to be ten (10) Older Person Network meetings per year.</p>	<p>Achieved The Older Persons Network has met ten (10) times since the beginning of the financial year. An additional working party formed from the network met several times over and above this to work on the draft Positive Ageing Action Plan during 2015.</p>
	<p>2. There are to be four (4) issues of the Elder Berries Magazine publications annually.</p>	<p>Achieved, Four (4) were produced. The latest issue can be found at: http://www.horowhenua.govt.nz/News/Elderberries/Elderberries-Template-2015/</p>

COMMUNITY SUPPORT – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Community Engagement:</p> <p>4. Council supports the vision that Horowhenua is a vibrant, creative and friendly community with an abundance of art, rich cultures and a strong sense of heritage.</p>	<p>There are to be two (2) Creative Communities funding rounds per year.</p>	<p>Achieved</p> <p>Two Funding Rounds have been held.</p> <p>For the second round; Creative Communities Grants funding was approved by Council at the April meeting. All applicants have uplifted funding.</p>
<p>5. Council supports the vision that Horowhenua is New Zealand's foremost region in taking joint responsibility for the success of our community through education.</p>	<p>There are to be four (4) Education Horowhenua meetings per year. (Note: the schedule for 2015 onwards has changed from ad-hoc to quarterly).</p>	<p>Achieved</p> <p>Eight (8) meetings have occurred since the beginning of the financial year. The last meeting was in June.</p>
<p>6. Council supports the vision that Horowhenua is fully accessible to all people.</p>	<p>There are to be four (4) Disability Leadership Forums per year.</p>	<p>Achieved.</p> <p>The Disability Leadership Forum continues to meet quarterly and met four (4) times this year. The last meeting was June 2016.</p>
<p>7. Council promotes community empowerment and provides opportunities for community driven initiatives and projects.</p>	<p>To ensure 100% of funds are distributed through contestable Community Grants and Funding schemes that comply with grant criteria.</p>	<p>Achieved:</p> <p>Unspent (but budgeted) Neighbourhood Support Contract funding and Community Consultation Grant funding was re-directed to the Community Development Grant.</p>
<p>8. Council promotes community group empowerment and provides opportunity for community groups to grow and develop.</p>	<p>1. There are to be ten (10) Community Capacity and Capability Building Programme workshops or trainings offered per year.</p>	<p>Achieved</p> <p>Nineteen (19) have been held for the 2015/2016 financial year, including the latest workshop on Social Media for Non-profits in April. The series is now closed for the financial year and a report was prepared, reviewing the activity in the last twelve (12) months and recommending programme activity for 2016/2017.</p>
	<p>2. There is to be 80% satisfaction with the Community Capacity and Capability Building Programme workshops or training.</p>	<p>Achieved</p> <p>93.70% of survey respondents felt the speaker was "OK" or "Better". 71.59% rated the speaker as "Above Average", "Quite Good" or "Excellent" with 40.00% selecting the highest possible response, "Excellent".</p> <p>87.36% of survey respondents felt that the seminar topic was "OK" or "Better"</p>

		<p>74.73% rated the topic as “Above Average”, “Quite Good” or “Excellent” with 44.21% selecting the highest possible response, “Excellent”.</p> <p>80% of respondents felt that the topic they took part in should be offered in the programme at least once a year</p> <p>Over 90% of respondents indicated that they would be likely or highly likely to attend future Community Capacity Building Programme workshops.</p>
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COMMUNITY SUPPORT – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance																		
<p>Community Engagement:</p> <p>8. Council promotes community group empowerment and provides opportunity for community groups to grow and develop.</p>	<p>2. There is to be 80% satisfaction with the Community Capacity and Capability Building Programme workshops or training.</p>	<p>Achieved</p> <p>Over 90% of respondents indicated that they would be likely or highly likely to recommend Horowhenua Community Capacity Building Programme workshops to other people.</p>																		
	<p>3. There are to be at least 100 individuals participating the Community Capacity and Capability Building Programme workshops or training over the year.</p>	<p>Achieved</p> <p>Nineteen (19) have been held for the 2015/2016 financial year, including the latest workshop on Social Media for Non-profits in April.</p> <p>173 individuals participated in the workshops</p>																		
<p>9. Council supports beach safety initiatives within communities by providing financial support.</p>	<p>There are to be six (6) weeks of Council funded surf life-saving services provided at Foxton and Waitarere Beaches.</p>	<p>Achieved</p> <p>Council awarded the contract to Levin Waitarere Surf Lifesaving Club.</p> <p>Statistics for the 6 week period are as follows.</p> <table border="1"> <thead> <tr> <th></th> <th>Rescues</th> <th>First Aid</th> <th>Search</th> <th>Preventative Actions</th> <th>Public Inv.</th> </tr> </thead> <tbody> <tr> <td>Waitarere</td> <td>5</td> <td>4</td> <td>0</td> <td>127</td> <td>635</td> </tr> <tr> <td>Foxton</td> <td>4</td> <td>19</td> <td>1</td> <td>256</td> <td>1083</td> </tr> </tbody> </table>		Rescues	First Aid	Search	Preventative Actions	Public Inv.	Waitarere	5	4	0	127	635	Foxton	4	19	1	256	1083
	Rescues	First Aid	Search	Preventative Actions	Public Inv.															
Waitarere	5	4	0	127	635															
Foxton	4	19	1	256	1083															
<p>10. Council effectively communicates with its ratepayers and residents.</p>	<p>1. There are to be ten (10) “Community Connections” newsletters published annually.</p>	<p>Achieved</p> <p>The April issue of Community Connection was published in the Horowhenua Chronicle. We now also print 200 copies and deliver these to Council facilities to give the publication extra readership.</p>																		

	2. There are to be at least 100 media releases published annually.	Not Achieved Eighty-one (81) Media releases have been produced YTD. It should be noted that a number of posts were made via social media rather than media releases – this is a far more effective way of communicating with our community.
	3. Council is to provide a 24/7 telephone contact centre operation for people to phone.	Achieved Council's 06 366 0999 telephone number is operational 24/7.

COMMUNITY SUPPORT – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
Visitor Information: Council supports the promotion of Horowhenua as a tourism destination.	1. To ensure the Levin, Shannon, Foxton and Foxton Beach Communities with Visitor Information are financially supported.	Achieved. Contracts for the Levin, Shannon and Foxton Visitor Information centres have been created agreed upon and signed off by all parties. Quarterly payments have gone to all centres.
	2. To ensure greater than 85% of key performance indicators are achieved by providers of Visitor Information as set out in the Annual Service Level agreement.	Achieved. Visitor information centers are being supported through the Experience Horowhenua group which consists of council representatives, Tourism Horowhenua, Foxton Tourism and Development organisation and key stakeholders including Destination Manawatu. All centers provided quarterly reports for the YTD. A two year action plan has been developed and approved by all parties; this will give us a framework to work towards moving forward.
	3. To ensure greater than 85% of key performance indicators are achieved by Destination Manawatu (Regional Tourism Organisation) as set out in the Annual Service Level agreement.	Achieved. Destination Manawatu has been assisting with the following projects; Main Street Foxton, Community Signage, Experience Horowhenua forum, Summer Promotion, Cycleway and walkways promotion. 85% of performance measures have been achieved.

COMMUNITY SUPPORT – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Economic Development:</p> <p>1. Council provides strategic leadership in co-ordinating Economic Development activities across the District.</p>	<p>1. To ensure the Council's Economic Development function will meet performance indicators and objectives as defined in the Horowhenua Economic Development and that 90% of the Annual Work Plan is completed.</p>	<p>Achieved.</p> <p>Councils Economic Development Manager and the Horowhenua Economic Development Board have delivered strategic priorities as identified in the Economic Development Strategy, as well as additional work associated with the Manawatu-Whanganui Regional Growth Study / Accelerate25 and Councils Growth Response.</p>
	<p>2. To ensure that ten (10) Economic Development Board meetings are held per year.</p>	<p>Achieved.</p> <p>Ten (10) Board meetings were held in addition to special topic workshops and related Board / Industry / Community engagements.</p>
<p>2. Council provides opportunities for businesses to collaborate and network resulting in a stronger business sector.</p>	<p>To ensure that ten (10) Business Networking meetings are held per year.</p>	<p>Achieved.</p> <p>Council has continued to deliver the Business After 5 events as well as additional events associated with special interest groups, regional work programmes, and the Kapiti-Horowhenua business awards.</p>
<p>3. Council advocates for and facilitates business development and new business investment in the Horowhenua.</p>	<p>To ensure greater than 75% of the District's business community are satisfied or more than satisfied with the Council's overall performance in the Economic Development Activity.</p>	<p>Not Achieved</p> <p>The most recent Annual Resident Satisfaction Survey conducted in May 2015 showed Customer satisfaction of this activity at 50.87%</p>

Land Transport

COST OF SERVICE STATEMENT

For the Twelve Months Ended 30 June 2016

Percentage of year completed: 100.00%	Year to date				% Variance to total Annual Plan F=C/Tot B	Notes to accounts
	Actual A	Budget B	Variance in \$ C=B-A	Variance in % D=C/B		
Income						
Significant activity revenue						
Unsubsidised Roading	78,290	0	78,290	100.00%	-2.33%	
Subsidised Roading	1,695,206	1,667,000	28,206	-1.69%	-0.84%	
Total	\$1,773,496	1,667,000	106,496	-6.39%	-3.16%	
Capital subsidies						
Capital subsidies and grants	1,675,134	1,698,000	(22,866)	1.35%	0.68%	
Total	\$1,675,134	1,698,000	(22,866)	1.35%	0.68%	
Total income	3,448,630	3,365,000	83,630	-2.49%	-2.49%	
Expenditure						
Significant activity expenditure						
Unsubsidised Roading	347,474	251,640	(95,834)	-38.08%	-1.17%	1
Footpaths	77,029	79,256	2,227	2.81%	0.03%	
Subsidised Roading - Emergency Works	342,413	0	(342,413)	100.00%	-4.20%	2
Subsidised Roading	3,373,977	3,168,934	(205,043)	-6.47%	-2.51%	3
Total	\$4,140,895	3,499,830	(641,065)	-18.32%	-7.86%	
Other expenses						
Depreciation and amortisation	4,657,790	4,657,314	(476)	-0.01%	-0.01%	
Total	\$4,657,790	4,657,314	(476)	-0.01%	-0.01%	
Total expenditure	8,798,685	8,157,144	(641,541)	-7.86%	-7.86%	
Non-operational costs						
Non operating income						
Development Contribution	158,116	0	158,116	100.00%	100.00%	
Internal interest income	94,909	0	94,909	100.00%	100.00%	
Total	\$253,025	0	253,025	100.00%	100.00%	
Total non-operational costs	253,025	0	253,025	100.00%	100.00%	
Total surplus/(deficit)	(5,097,030)	(4,792,144)	(304,886)	-6.36%		

Notes

1. Horizons drainage works which is offset by income and Whitebait Creek works.
2. Unbudgeted emergency works due to slips in heavy rain July/August 2015.
3. Cost of inspections have increased due to the new contract.

LAND TRANSPORT (ROADS AND FOOTPATHS) – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance																																																																																				
<p>Roads and Footpaths: To have a safe road network.</p>	<p>The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network.</p>	<table border="1"> <thead> <tr> <th>Injury counts</th> <th>Arterial</th> <th>Primary Collector</th> <th>Secondary Collector</th> <th>Access</th> <th>Low Volume</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>2009/10</td> <td></td> <td>7</td> <td>6</td> <td>4</td> <td>1</td> <td>18</td> </tr> <tr> <td>2010/11</td> <td>6</td> <td>6</td> <td>1</td> <td>2</td> <td></td> <td>15</td> </tr> <tr> <td>2011/12</td> <td>1</td> <td>5</td> <td>3</td> <td>2</td> <td>3</td> <td>14</td> </tr> <tr> <td>2012/13</td> <td></td> <td>2</td> <td>2</td> <td>12</td> <td>1</td> <td>17</td> </tr> <tr> <td>2013/14</td> <td></td> <td>4</td> <td></td> <td>4</td> <td>2</td> <td>10</td> </tr> <tr> <td>2014/15</td> <td></td> <td>2</td> <td>10</td> <td>7</td> <td>4</td> <td>23</td> </tr> <tr> <td colspan="7">Five year average</td> </tr> <tr> <td>2013/14</td> <td>1.4</td> <td>4.8</td> <td>2.4</td> <td>4.8</td> <td>1.4</td> <td></td> </tr> <tr> <td>2014/15</td> <td>1.4</td> <td>3.8</td> <td>3.2</td> <td>5.4</td> <td>2</td> <td></td> </tr> <tr> <td colspan="7">Trend</td> </tr> <tr> <td>2014/15</td> <td>Neutral</td> <td>Decreasing</td> <td>Increasing</td> <td>Increasing</td> <td>Increasing</td> <td></td> </tr> </tbody> </table> <p>Data has not yet been available for the 2015/16 CASS.</p>	Injury counts	Arterial	Primary Collector	Secondary Collector	Access	Low Volume	Total	2009/10		7	6	4	1	18	2010/11	6	6	1	2		15	2011/12	1	5	3	2	3	14	2012/13		2	2	12	1	17	2013/14		4		4	2	10	2014/15		2	10	7	4	23	Five year average							2013/14	1.4	4.8	2.4	4.8	1.4		2014/15	1.4	3.8	3.2	5.4	2		Trend							2014/15	Neutral	Decreasing	Increasing	Increasing	Increasing	
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2014/15	Neutral	Decreasing	Increasing	Increasing	Increasing																																																																																	
<p>To have roads in good condition.</p>	<p>The average quality of ride on a sealed local road network measured by smooth travel exposure with a minimum of 85%.</p>	<p>Smooth Travel Exposure measures the proportion (%) of vehicle kilometres travelled in a year (VKT) that occurs on 'smooth' sealed roads and indicates the ride quality experienced by motorists. A 'smooth' road is one smoother than a predetermined NAASRA roughness threshold. The thresholds used vary with traffic density and road location i.e. not all roads are calculated the same. Heavily trafficked roads have a lower (smoother) threshold. High volume urban roads have lower roughness thresholds than low volume rural roads. Our STE percentages are generated by running a report in RAMM.</p> <p>The Annual Roughness Survey for 2015/16 was completed by Shaw Consulting Ltd and covered half of the district. The two halves of the district are done in alternating years (half each year). The data is used to help with decision making when producing the 10yr Forward Works Plan.</p> <p>Urban Roads = 88% Rural Roads = 97% Both Roads = 92%</p>																																																																																				
<p>To have roads that are well maintained.</p>	<p>The percentage of the sealed local road network that is resurfaced annually with a minimum of 5% of total area.</p>	<p>There was 29.1km resurfaced in the 2015/16 reseal programme. This equates to 177,273m² which is 5.2% of the total 3,427,641m² total sealed local road network.</p>																																																																																				


LAND TRANSPORT (ROADS AND FOOTPATHS) – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>To make sure footpaths are in an acceptable condition.</p>	<p>Target footpath condition rating (% compliant with Councils standards). Minimum of 30% in excellent condition and a maximum of 10% in poor condition.</p>	<p>In the last footpath condition rating in 2015 “Excellent Condition” was 28% and “Poor” Condition was 12%. In 2015/16 1.8% of the “Poor” footpath was replaced and is now “Excellent”. A new system for carrying out footpath condition ratings is being instigated in 2016/17 where all footpaths will be assessed on a 5 yearly rating cycle.</p>
<p>To make sure there is a good response to service requests.</p>	<p>The percentage of customer service requests relating to roads and footpaths to which Council responds within 15 working days is greater than 95%.</p>	<p>Not Achieved.</p> <p>As at 30 June 2016, 78% of CRMs were closed within 15 working days. The under achievement was due to two problems:</p> <p>A new Maintenance Contract commenced on 1 July 2015. The new Contractor struggled with implementing their administration and contract management procedures and also in fully implementing RAMM Contractor. This caused delays in the Contractor processing the closure of their CRMs.</p> <p>There was an issue with the process of assigning CRMs to Roding Officers due to the CRM System not been updated to take into account new roles and changes in staff. Therefore a good percentage of the CRMs were unknowingly not correctly tasked to the relevant Roding Officers and were ‘lost in the system’.</p> <p>The above issues have now been resolved and the Roding Team are confident that they will achieve the target of >95% on time response to CRMs. This will be achieved through the close monitoring of CRMs and the generation of monthly reports, so as to ensure all CRMs assigned to both the Roding Team and the Contractor are closed within the target date.</p>

Stormwater

COST OF SERVICE STATEMENT

For the Twelve Months Ended 30 June 2016

Percentage of year completed: 100.00%	Actual A	Year to date		Variance in % D=C/B	% Variance to total Annual Plan F=C/Tot B	Notes to accounts
		Budget B	Variance in \$ C=B-A			
Income						
Significant activity revenue						
Stormwater Drainage	0	0	(0)	100.00%	100.00%	
Total	\$0	0	(0)	100.00%	100.00%	
Total income	0	0	(0)	100.00%	100.00%	
Expenditure						
Significant activity expenditure						
Stormwater Drainage	418,218	545,164	126,946	23.29% 	12.16%	1
Total	\$418,218	545,164	126,946	23.29%	12.16%	
Other expenses						
Depreciation and amortisation	498,420	498,417	(3)	0.00%	0.00%	
Total	\$498,420	498,417	(3)	0.00%	0.00%	
Total expenditure	916,638	1,043,581	126,943	12.16%	12.16%	
Non-operational costs						
Non operating income						
Development Contribution	554	0	554	100.00%	100.00%	
Internal interest income	74,468	0	74,468	100.00%	100.00%	
Total	\$75,022	0	75,022	100.00%	100.00%	
Non operating expenditure						
Internal interest expense	117,207	163,314	46,107	28.23%	100.00%	
Total	\$117,207	163,314	46,107	28.23%	100.00%	
Total non-operational costs	42,185	163,314	121,129	74.17%	100.00%	
Total surplus/(deficit)	(958,823)	(1,206,895)	248,072	20.55%		

Notes

1. Less reactive maintenance and consultancy costs.

STORMWATER – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance																																			
System Adequacy: To have an adequate stormwater system.	1. The number of flooding events that occur in the authority district is less than five per year, per 1,000 properties connected to the territorial authority's stormwater system.	Achieved. In the month of June 2016 there were no reported flooding events (flooding of habitable floors from the Stormwater Drainage System). <i>YTD: Jul 15 - Jun 16 = zero (0) per 1,000 connections</i>																																			
	2. For each flooding event, the number of habitable floors affected is two or less, per 1,000 properties connected to the Council's stormwater network.	Achieved. In the month of June 2016 there were no reported flooding events. <i>YTD: Jul 15 - Jun 16 = zero (0) per 1,000 connections</i>																																			
Response Time:	The median response time to attend a flooding event is one hour or less from the time that Council receives notification to the time that service personnel reach the site.	Achieved. No flooding events																																			
Customer Satisfaction:	1. The number of complaints received by Council about the performance of its stormwater system is less than 10 per year, expressed per 1,000 properties connected to the Council's stormwater system.	Achieved. In the month of June 2016 there were seven (7) complaints received. This equates to 0.57 complaints per 1,000 connections. <i>YTD: Jul 15 - May 16 = 35 complaints received at 2.87 per 1,000 connections</i>																																			
	2. The percentage of customers satisfied with the stormwater service is 70%. As per the Annual Customer Satisfaction Survey.	Not Achieved. The results from the 2015 Customer Satisfaction Survey are shown below: <table border="1" data-bbox="1377 1101 2078 1324" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th>Total %</th> <th>Kere Kere %</th> <th>Levin %</th> <th>Miranui %</th> <th>Waiopahu %</th> </tr> </thead> <tbody> <tr> <td>Very Satisfied</td> <td>3.50</td> <td>5.62</td> <td>3.41</td> <td>7.50</td> <td>1.81</td> </tr> <tr> <td>Satisfied</td> <td>22.41</td> <td>23.60</td> <td>25.08</td> <td>25.00</td> <td>18.07</td> </tr> <tr> <td>Neither Satisfied nor Dissatisfied</td> <td>27.59</td> <td>34.83</td> <td>24.77</td> <td>22.50</td> <td>25.30</td> </tr> <tr> <td>Dissatisfied</td> <td>27.17</td> <td>22.47</td> <td>30.03</td> <td>5.00</td> <td>30.12</td> </tr> <tr> <td>Very Dissatisfied</td> <td>11.34</td> <td>7.87</td> <td>13.93</td> <td>10.00</td> <td>12.05</td> </tr> </tbody> </table>		Total %	Kere Kere %	Levin %	Miranui %	Waiopahu %	Very Satisfied	3.50	5.62	3.41	7.50	1.81	Satisfied	22.41	23.60	25.08	25.00	18.07	Neither Satisfied nor Dissatisfied	27.59	34.83	24.77	22.50	25.30	Dissatisfied	27.17	22.47	30.03	5.00	30.12	Very Dissatisfied	11.34	7.87	13.93	10.00
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Very Dissatisfied	11.34	7.87	13.93	10.00	12.05																																
Sustainability: To have a sustainable stormwater	To have 100% compliance with Horizons Regional Council's resource consents for discharge from its Stormwater system measured by receiving none of	Achieved. In the month of June 2016 there was 100% compliance with the Regional																																			

service.	the below: <ul style="list-style-type: none"> · Abatement notices; · Infringement notices; · Enforcement orders; and · Convictions. 	Council's resource consents for discharge from its Stormwater system. <i>YTD: Jul 15 – Jun 16 = 100% compliance</i>
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· STORMWATER – Performance Measures – LTP/Annual Plan

Objective	Management Reporting Performance Targets	Actual Performance
Planning:	As per Management: <ul style="list-style-type: none"> · An Asset Management Plan will be adopted providing a 10-year planning horizon and reviewed every 3 years. · An Infrastructure Strategy will be adopted providing a 30-year planning horizon and reviewed every 3 years. 	Not Achieved. <ul style="list-style-type: none"> · A draft Stormwater Asset Management Plan has been prepared. Achieved. <ul style="list-style-type: none"> · The Infrastructure Strategy was adopted at the Council meeting on 18 February 2015.
Stormwater Drainage: To provide reliable stormwater drainage.	1. As per Management, to adopt a Stormwater Management Strategy. 2. To ensure 100% compliance with Regional Council resource consents.	Not Achieved. A Stormwater Management Strategy is currently being developed. Achieved. In the month of June 2016 there was 100% compliance with the Regional Council's resource consents. <i>YTD: Jul 15 – Jun 16 = 100% compliance</i>

Water Supply

COST OF SERVICE STATEMENT

For the Twelve Months Ended 30 June 2016

Percentage of year completed: 100.00%	Year to date				% Variance to total Annual Plan F=C/Tot B	Notes to accounts
	Actual A	Budget B	Variance in \$ C=B-A	Variance in % D=C/B		
Income						
Significant activity revenue						
Levin Water	869,787	774,000	95,787	12.38%	8.42%	
Shannon Water	18,323	19,000	(677)	-3.56%	-0.06%	
Foxton Water	284,586	236,577	48,009	20.29%	4.22%	
Foxton Beach Water	104,440	105,000	(560)	-0.53%	-0.05%	
Tokomaru Water	2,557	3,700	(1,143)	-30.89%	-0.10%	
Total	\$1,279,694	1,138,277	141,417	12.42%	12.42%	
Total income	1,279,694	1,138,277	141,417	12.42%	12.42%	
Expenditure						
Significant activity expenditure						
Levin Water	1,288,167	1,533,411	245,244	15.99%	5.09%	1
Foxton Water	543,802	395,772	(148,030)	-37.40%	-3.07%	2
Water Races Water	0	0	0	100.00%	0.00%	
Tokomaru Water	185,819	197,914	12,095	6.11%	0.25%	
Foxton Beach Water	427,769	393,699	(34,070)	-8.65%	-0.71%	
Shannon Water	391,558	373,609	(17,949)	-4.80%	-0.37%	
Total	\$2,837,114	2,894,405	57,291	1.98%	1.19%	
Other expenses						
Depreciation and amortisation	1,926,005	1,925,924	(81)	0.00%	0.00%	
Total	\$1,926,005	1,925,924	(81)	0.00%	0.00%	
Total expenditure	4,763,119	4,820,329	57,210	1.19%	1.19%	
Non-operational costs						
Non operating income						
Development Contribution	37,387	0	37,387	100.00%	100.00%	
Internal interest income	106,809	0	106,809	100.00%	100.00%	
Vested Assets	56,854	0	56,854	100.00%	100.00%	
Total	\$201,049	0	201,049	100.00%	100.00%	
Non operating expenditure						
Internal interest expense	320,857	332,870	12,013	3.61%	100.00%	
Total	\$320,857	332,870	12,013	3.61%	100.00%	
Total non-operational costs	119,808	332,870	213,062	64.01%	100.00%	
Total surplus/(deficit)	(3,603,232)	(4,014,922)	411,690	10.25%		

Notes

1. The operations and maintenance cost of the water supply facilities is less than budgeted because the whole system performed better than expected
2. Foxton Water overspend is due to unplanned reservoir cleaning and minor electrical repairs, and ongoing process problems,

WATER SUPPLY – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Water Supply: To provide a reliable supply of safe water.</p>	<p>To ensure the percentage in which the local authority's drinking water supply complies with:</p> <p>a) part 4 of the Drinking Water Standards for New Zealand 2005 (revised 2008) bacterial compliance criteria complies 100% of the time as below:</p> <ul style="list-style-type: none"> · Levin · Shannon · Foxton · Foxton Beach · Tokomaru 	<p>Achieved.</p> <p>The target of 99% has been achieved regarding compliance with the 2005 Drinking Water Standards for New Zealand (revised 2008) for Levin, Foxton, Foxton Beach, Shannon and Tokomaru supply.</p> <p>There was 100% compliance for all bacterial testing done in June 2016 for post treatment and in the reticulation. This was based on a report of all test results viewed on the Lab (ELS) website. Weekday samples are tested by ELS lab in Wellington while weekend and public holiday samples are tested by Cenlab in Palmerston North.</p>
	<p>b) part 5 of the Drinking Water Standards for New Zealand 2005 (revised 2008) protozoa compliance criteria complies as below:</p> <ul style="list-style-type: none"> · Levin: 0% · Shannon: 100% · Foxton: 100% · Foxton Beach: 100% · Tokomaru: 100%. 	<p>Achieved.</p> <p>The target of 99% has been achieved regarding compliance with the 2005 Drinking Water Standards for New Zealand (revised 2008) for Levin, Foxton Beach, Foxton and Tokomaru supply. Sorting out issues with integrity tests for the membrane filters at Shannon. Non-compliance issues for all supplies were due to verification and cleaning of equipment.</p> <ul style="list-style-type: none"> · Levin: 0% · Shannon: 100%(this result is based on NTU going to town being way lower than 1NTU) · Foxton: 100% · Foxton Beach: 100% · Tokomaru: 100%
<p>Customer Satisfaction: To have drinking water that tastes and looks satisfactory.</p>	<p>The total number of complaints received about any of the following (expressed per 1,000 connections) is no more than 5 complaints about each of the following:</p> <ol style="list-style-type: none"> 1. Drinking water clarity 2. Drinking water taste 3. Drinking water pressure or flow 4. Continuity of supply; and 	<p>Not Achieved.</p> <p>As at 30 June 2016, the total number of complaints is 125, which equates to the number of complaints per 1,000 connections being 9.79. The target for this performance measure is 5.</p> <p>As at 30 June 2016, total number of connections recorded is 12,773. The number of connections in this report is different from previous reports for this financial year. 12,773 is the number of properties with full water rates. The previous number came from the GIS database. We are working to align the two databases.</p>

	<p>5. The Council's response to any of these issues.</p>	<ul style="list-style-type: none"> • 2 complaints were received for targets 1, 2 and 3, with 77 for year-to-date (6.03 per 1000 connections YTD). • 2 complaints were received for targets 4 and 5, with 48 for year-to-date (3.76 per 1000 connections YTD). • 0 complaints were received for Target 6 for the year.
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WATER SUPPLY – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Fault Response:</p>	<p>The median time from the time that Council received notification to the time that service personnel:</p> <ul style="list-style-type: none"> • Attendance for urgent call-outs; from the time that Council receives notification to the time that service personnel reach the site is one hour or less. • Resolution of urgent call-outs: from the time that Council receives notification to the time that service personnel confirm resolution of the fault or interruption is 8 hours or less. • Attendance for non-urgent call-outs: from the time that Council receives notification to the time that service personnel reach the site is 3 days or less. • Resolution of non-urgent call-outs: from the time that Council receives notification to the time that service personnel confirm resolution of the fault or interruption is 3 days or less. 	<p>Achieved.</p> <p>As at 30 June 2016:</p> <ul style="list-style-type: none"> • The median time for attending urgent callouts was 0 hours and 27 minutes <ul style="list-style-type: none"> - Received 2 and attended to 1 within 1 hour or less. • The median time for resolving urgent callouts was 0 hours and 57 minutes <ul style="list-style-type: none"> - Received 2 and resolved 1 within 8 hours or less. • The median time for attending non urgent callouts was 2 hours and 24 minutes <ul style="list-style-type: none"> - Received 61 non urgent call outs and attended to 59 within 3 days or less. • The median time for resolving non urgent callouts was 4 hours 20 minutes <ul style="list-style-type: none"> - Received 61 and resolved 59 non urgent call outs in 3 days or less. <p><i>Year-to-date:</i></p> <ul style="list-style-type: none"> • Received 29 urgent call outs and attended to 23 within 1 hour or less • Received 29 urgent call outs and resolved 26 within 8 hours or less • Received 694 non urgent call outs and attended to 666 within 3 days or less. • Received 694 non urgent call outs and resolved 662 in 3 days or less

<p>Shutdowns: To ensure water supply is continual.</p>	<p>To ensure the total number of unplanned water shutdowns is less than 35 per year.</p>	<p>Achieved</p> <p>The table below now has a row that reports only on unplanned shut downs for the year. Previous reports indicated all shutdowns but have now included a row for unplanned shut downs only</p> <table border="1" data-bbox="1323 347 2170 592"> <thead> <tr> <th data-bbox="1323 347 1832 395">RESULTS</th> <th data-bbox="1832 347 2040 395">June</th> <th data-bbox="2040 347 2170 395">YTD</th> </tr> </thead> <tbody> <tr> <td data-bbox="1323 395 1832 443">Total shutdowns</td> <td data-bbox="1832 395 2040 443">1</td> <td data-bbox="2040 395 2170 443">47</td> </tr> <tr> <td data-bbox="1323 443 1832 491">Average shutdown length in hours</td> <td data-bbox="1832 443 2040 491">1</td> <td data-bbox="2040 443 2170 491">33</td> </tr> <tr> <td data-bbox="1323 491 1832 539">Reasons for shutdown (most of)</td> <td data-bbox="1832 491 2040 539">Burst Mains</td> <td data-bbox="2040 491 2170 539">Bursts</td> </tr> <tr> <td data-bbox="1323 539 1832 592">Average number of homes affected</td> <td data-bbox="1832 539 2040 592">8</td> <td data-bbox="2040 539 2170 592">22</td> </tr> </tbody> </table>	RESULTS	June	YTD	Total shutdowns	1	47	Average shutdown length in hours	1	33	Reasons for shutdown (most of)	Burst Mains	Bursts	Average number of homes affected	8	22
RESULTS	June	YTD															
Total shutdowns	1	47															
Average shutdown length in hours	1	33															
Reasons for shutdown (most of)	Burst Mains	Bursts															
Average number of homes affected	8	22															

WATER SUPPLY – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance																		
Fire Fighting: To ensure firefighting needs are met.	To ensure 74% of the network where firefighting flows in urban residential areas meet the NZ Fire Service Fire Fighting Water Supplies Code of Practice SNZ 4509:2008.	Achieved. As at 30 June 2016, 98% of all fire hydrants tested met the minimum target for fire flows.																		
Supply Pressure: To ensure water supply has adequate flow and pressure.	To ensure 100% of the network where supply pressure at the property boundary is not less than 250KPa for on demand connections and 150KPa for restricted flow connections.	Achieved. As at 30 June 2016, 100% of all properties assessed exceeded 250kPa.																		
Water Take: To ensure consent conditions are met.	To ensure 100% compliance with water take limits of resource consents.	Achieved. As at 30 June 2016, 100% of water takes complied with consent limits.																		
Demand Management: To ensure the water supply is sustainable.	To ensure the average consumption of drinking water per day per resident within the water supply areas is 300lt per day (target based on One Plan Section 6.4.3.1).	Not Achieved for Foxton, Levin and Shannon. As at 30 June 2016, the average consumption per resident results in L/person/day are as below: <table border="1" data-bbox="1308 847 2141 1114"> <thead> <tr> <th>SUPPLY</th> <th>JUNE 2016</th> <th>MAY 2016</th> </tr> </thead> <tbody> <tr> <td>FOXTON</td> <td>400.59</td> <td>386.11</td> </tr> <tr> <td>FOXTON BEACH</td> <td>279.37</td> <td>276.38</td> </tr> <tr> <td>LEVIN</td> <td>530.60</td> <td>524.96</td> </tr> <tr> <td>SHANNON/MANGAORE</td> <td>386.16</td> <td>361.48</td> </tr> <tr> <td>TOKOMARU</td> <td>155.76</td> <td>207.36</td> </tr> </tbody> </table>	SUPPLY	JUNE 2016	MAY 2016	FOXTON	400.59	386.11	FOXTON BEACH	279.37	276.38	LEVIN	530.60	524.96	SHANNON/MANGAORE	386.16	361.48	TOKOMARU	155.76	207.36
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SHANNON/MANGAORE	386.16	361.48																		
TOKOMARU	155.76	207.36																		
Water Loss: To ensure minimal water losses.	To ensure the percentage of real water loss from the network as measured by the standard Infrastructure Leakage Index method is 20% or less.	Not Achieved. No way to measure this target.																		
Water Conservation: To provide water conservation education to the public.	To provide water conservation education to the public as provided in the Water Demand Management Plan 2014.	Achieved. Primary school education has finished. It was conducted in Term 1.																		

WATER SUPPLY – Performance Measures – LTP/Annual Plan

Objective	Management Reporting Performance Targets	Actual Performance
Water Supply	The activity shall be provided within the funding policy target for 2015/16 of \$1,112,700. (20%-30% private good).	As at 30 June 2016, the revenue is \$1,194,800
Risk Management Plans:	Compliance with the Health (DW) Amendment Act 2007. Number of water supplies with approved Public Health Risk Management Plans is to be five (5).	Achieved. As at 30 June 2016, all five water supplies are operating with approved Water Safety Plans/PHRMPs.

Wastewater Disposal

COST OF SERVICE STATEMENT

For the Twelve Months Ended 30 June 2016

Percentage of year completed: 100.00%	Actual A	Year to date Budget B	Variance in \$ C=B-A	Variance in % D=C/B		% Variance to total Annual Plan E=C/TotB	Notes to accounts
Income							
Significant activity revenue							
Levin Wastewater	476,680	575,687	(99,007)	-17.20%		-12.49%	
Shannon Wastewater	90,536	2,500	88,036	3,521.43%		11.11%	
Foxton Wastewater	322,719	205,000	117,719	57.42%		14.85%	
Foxton Beach Wastewater	0	6,000	(6,000)	-100.00%		-0.76%	
Tokomaru Wastewater	817	0	817	100.00%		0.10%	
Waitarere Beach Wastewater	8,265	3,500	4,765	136.15%		0.60%	
Total	\$899,017	792,687	106,330	13.41%		13.41%	
Total income	899,017	792,687	106,330	13.41%		13.41%	
Expenditure							
Significant activity expenditure							
Levin Wastewater	1,653,523	1,846,749	193,226	10.46%	✘	3.52%	1
Shannon Wastewater	334,393	358,370	23,977	6.69%		0.44%	
Foxton Wastewater	159,048	294,046	134,998	45.91%	✘	2.46%	2
Foxton Beach Wastewater	257,455	230,498	(26,957)	-11.70%		-0.49%	
Tokomaru Wastewater	69,016	106,633	37,617	35.28%		0.69%	
Waitarere Beach Wastewater	168,314	216,556	48,242	22.28%		0.88%	
Total	\$2,641,750	3,052,852	411,102	13.47%		7.49%	
Other expenses							
Depreciation and amortisation	2,434,643	2,434,287	(356)	-0.01%		-0.01%	
Total	\$2,434,643	2,434,287	(356)	-0.01%		-0.01%	
Total expenditure	5,076,393	5,487,139	410,746	7.49%		7.49%	
Non-operational costs							
Non operating income							
Development Contribution	32,365	0	32,365	100.00%		100.00%	
Internal interest income	34,605	0	34,605	100.00%		100.00%	
Vested Assets	42,710	0	42,710	100.00%		100.00%	
Revaluation gains	5,826	8,338	(2,512)	30.13%		100.00%	
Total	\$115,505	8,338	107,167	-1285.29%		100.00%	
Non operating expenditure							
Internal interest expense	768,659	934,980	166,321	17.79%		100.00%	
Total	\$768,659	934,980	166,321	17.79%		100.00%	
Total non-operational costs	653,153	926,642	273,489	29.51%		100.00%	
Total surplus/(deficit)	(4,830,529)	(5,621,094)	(790,565)	-14.06%			

Notes

1,2 Careful management of the budgets for both activities with less reactive works and savings on utilities.

WASTEWATER DISPOSAL – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Wastewater: To provide a reliable system of wastewater collection and disposal.</p>	<p>To ensure the number of dry weather overflows from the wastewater system is less than two (2) per 1,000 connections.</p>	<p>Achieved. There were three (3) dry weather sewer overflows reported in the month of June 2016 and equates to 0.25 overflows per 1,000 connections. <i>Year-to-date there were 15 dry weather sewer overflows equating to 1.23 overflows per 1,000 connections.</i></p>
<p>Fault Response: To ensure Council provides a good response to faults reported.</p>	<p>1. To ensure the median time (hours) from the time that Council receives a notification to the time that services personnel reach the site in responding to an overflow or wastewater blockage is less than one (1) hour.</p>	<p>Achieved. (information obtained from CRM and Downer Work Report Forms) Median Time = 0 hours and 21 minutes. <i>Year-to-date – 0 hours and 20 minutes</i></p>
	<p>2. To ensure the median time (hours) from the time that Council receives a notification to the time that services personnel confirm resolution of the blockage or other fault within the wastewater system will be no more than twelve (12) hours.</p>	<p>Achieved. (information obtained from CRM and Downer Work Report Forms) Median Time = 1 hour and 43 minutes. <i>Year-to-date – 1 hour and 32 minutes</i></p>
<p>Customer Satisfaction:</p>	<p>To ensure the total number of complaints received (expressed per 1,000 connections to the wastewater system) regarding:</p> <ul style="list-style-type: none"> • Wastewater odour: 10 or less • Wastewater systems faults: 8 or less • Wastewater system blockages: 10 or less • The Council's response to issues with its wastewater system: 10 or less • Total number of complaints received about any of the above: 38 or less 	<p>Achieved. In the month of June 2016, the number of complaints received were:</p> <ul style="list-style-type: none"> • Zero (0) – equates to zero (0) per 1,000 connections <i>Year-to-date = 3 equates to 0.25 per 1,000 connections (1 stagnant water, 1 open wastewater pipe & 1 Tokomaru WWTP Pond or Cattle-waste effluent)</i> • Three (3) – equates to 0.25 per 1,000 connections <i>Year-to-date = 62 equates to 5.08 per 1,000 connections</i> • Eleven (11) – equates to 0.90 per 1,000 connections <i>Year-to-date = 79 equates to 6.47 per 1,000 connections</i> • Zero (0) – no issues <i>Year-to-date = 1 equates to 0.08 per 1,000 connections</i> • Fourteen (14) – equates to 1.15 per 1,000 connections <i>Year-to-date = 145 equates to 11.88 per 1,000 connections</i>

WASTEWATER DISPOSAL – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance																																				
<p>Customer Satisfaction:</p>	<p>To ensure the percentage of customers satisfied with their wastewater service, based on the Annual Customer Satisfaction Survey is at least 80%.</p>	<p>Not Achieved.</p> <p>The results from the 2015 Customer Satisfaction Survey are shown below:</p> <table border="1"> <thead> <tr> <th></th> <th>Total %</th> <th>Kere Kere %</th> <th>Levin %</th> <th>Miranui %</th> <th>Waiopahu %</th> </tr> </thead> <tbody> <tr> <td>Very Satisfied</td> <td>6.91</td> <td>7.78</td> <td>7.95</td> <td>7.32</td> <td>4.79</td> </tr> <tr> <td>Satisfied</td> <td>29.14</td> <td>32.22</td> <td>33.64</td> <td>21.95</td> <td>22.75</td> </tr> <tr> <td>Neither Satisfied nor Dissatisfied</td> <td>27.90</td> <td>30.00</td> <td>28.13</td> <td>19.51</td> <td>28.14</td> </tr> <tr> <td>Dissatisfied</td> <td>15.33</td> <td>13.33</td> <td>15.29</td> <td>4.88</td> <td>14.97</td> </tr> <tr> <td>Very Dissatisfied</td> <td>7.87</td> <td>11.11</td> <td>8.87</td> <td>7.32</td> <td>7.19</td> </tr> </tbody> </table>		Total %	Kere Kere %	Levin %	Miranui %	Waiopahu %	Very Satisfied	6.91	7.78	7.95	7.32	4.79	Satisfied	29.14	32.22	33.64	21.95	22.75	Neither Satisfied nor Dissatisfied	27.90	30.00	28.13	19.51	28.14	Dissatisfied	15.33	13.33	15.29	4.88	14.97	Very Dissatisfied	7.87	11.11	8.87	7.32	7.19
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<p>Discharge Compliance:</p> <p>To ensure safe disposal of wastewater.</p>	<p>To ensure Council's compliance in relation to Horizons Regional Council resource consents for discharge from its wastewater systems measured by receiving none of the below:</p> <ul style="list-style-type: none"> · Abatement notices; · Infringement notices; · Enforcement orders; and · Convictions 	<p>Achieved.</p> <p>In the month of June 2016, there was 100% compliance with the Regional Council's resource consents.</p> <p><i>Year-to-date – 100% Compliance</i></p>																																				
Objective	Management Reporting Performance Targets	Actual Performance																																				
<p>Wastewater:</p> <p>To provide a reliable system of wastewater disposal with minimal disruption to the environment.</p>	<p>1. The activity shall be provided within the funding policy target for 2015/16 of \$700,000. (10%-20% private good).</p>	<p>As at 30 June 2016, the revenue is \$531,649.</p>																																				
	<p>2. An Asset Management Plan will be adopted providing a 10-year planning horizon and reviewed every 3 years.</p>	<p>Achieved.</p> <p>The Asset Management Plan review for Wastewater has been completed and the proposed programmes incorporated into the Horowhenua District Council Infrastructure Strategy 2015-2045.</p>																																				
	<p>3. An Infrastructure Strategy will be adopted providing a 30-year planning horizon and reviewed every 3 years.</p>	<p>Achieved.</p> <p>The Infrastructure Strategy was adopted by Council on 18 February 2015.</p>																																				

	<p>4. To ensure 99.5% of connected properties will be protected from system-related overflows during the year.</p>	<p>Achieved.</p> <p>In the month of June 2016, there were five (5) properties affected by a sewer overflow. 12,204 properties are connected to the Council's wastewater system and 99.96% of these are protected from system-related overflows.</p> <p><i>Year-to-date = 22 properties affected by overflows - 99.82% are protected.</i></p>
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WASTEWATER DISPOSAL – Performance Measures – LTP/Annual Plan

Objective	Management Reporting Performance Targets	Actual Performance					
<p>Wastewater:</p> <p>To provide a reliable system of wastewater disposal with minimal disruption to the environment.</p>	<p>5. Treated effluent will be in compliance with the effluent quality standards as defined in relevant Resource Consents.</p>	<u>Asset</u>	<u>Asset Location</u>	<u>Description</u>	<u>Consent #</u>	<u>Type</u>	<u>Comment</u>
		Wastewater	Foxton WWTP	Matakarapa Island	103925 & 103926	Discharge to Water and discharge to Land	July 2015 - The effluent discharge limit was exceeded for 30 days. The WWTP was operating under Section 330 of the RMA, 1991, and not operating under Resource Consent Conditions. As applied to, and agreed with, Horizons following the heavy rainfall events in June,
		Wastewater	Tokomaru WWTP	30 Nikau Street	101227 & 101228	Discharge to Water and Land	July 2015 - The effluent discharge limit was exceeded for 16 days. The WWTP was operating under Section 330 of the RMA, 1991, and not operating under Resource Consent Conditions. As applied to, and agreed with, Horizons following the heavy rainfall events in June,
		Wastewater	Levin WWTP	The 'Pot' Hokio Sands Rd	6610	Discharge to Land	July 2015 - The effluent discharge irrigation limit was exceeded for 18 days. The WWTP was operating under Section 330 of the RMA, 1991, and not operating under Resource Consent Conditions. As applied to, and agreed with, Horizons following the heavy rainfall events in June.

		Wastewater	Foxton Beach WWTP	248 Palmer Road	102249	Discharge to Land	August 2015 - The effluent discharge limit was exceeded for 7 days due to a heavy rainfall event. Horizons were informed.
		Wastewater	Foxton WWTP	Matakarapa Island	103925 & 103926	Discharge to Water and discharge to Land	August 2015 - The effluent discharge limit was exceeded on 21 days. HDC agreed with Horizons to carry out additional weekly sampling for ammonia and E.coli from the Pond effluent and from the Foxton Loop upstream and downstream of the pond effluent discharge. Test results received up to 18 August 2015 show no adverse effect in the receiving environment.

WASTEWATER DISPOSAL – Performance Measures – LTP/Annual Plan

Objective	Management Reporting Performance Targets	Actual Performance					
		Asset	Asset Location	Description	Consent #	Type	Comment
Wastewater: To provide a reliable system of wastewater disposal with minimal disruption to the environment.	5. Treated effluent will be in compliance with the effluent quality standards as defined in relevant Resource Consents.	Wastewater	Waitarere Beach WWTP	Forest Road	102220	Discharge to Land	August 2015 – Compliance Report received from Horizons on 22 July 2015. Assessed as Non-compliant due to HDC's failure to submit the Annual Consent Compliance Report and data for the period July 2013 – June 2014. However, HDC had emailed the Report and data on 29 August 2014 to Horizons and a copy of this email was forwarded to Horizons on 25 August 2015 – TRIM Ref D15/111730.
		Wastewater	Shannon WWTP	Johnston Street	106892	Discharge to Water	May 2016 – A Compliance Report for the period 20 March 2015 to 17 March 2016 received from Horizons on 02 May 2016. HDC was given an overall Non-Compliance Rating for Resource Consent no 106892. This was given as the sampling frequency at Stansells Drain was incorrect during the initial stages of the consent that came into effect in March 2015. This was however identified by HDC and rectified. HDC did comply with all of the discharge water quality standards of this Consent for the assessed period. (Report in TRIM: D16/59144)

WASTEWATER DISPOSAL – Performance Measures – LTP/Annual Plan

Objective	Management Reporting Performance Targets	Actual Performance					
		Asset	Asset Location	Description	Consent #	Type	Comment
<p>Wastewater: To provide a reliable system of wastewater disposal with minimal disruption to the environment.</p>	<p>5. Treated effluent will be in compliance with the effluent quality standards as defined in relevant Resource Consents.</p>	Wastewater	Foxton WWTP	Matakarapa Island	103925 & 103926	Discharge to Water and discharge to Land	<p>May / June 2016 – A Compliance Report for the period 29 April 2015 to 24 May 2016 was received from Horizons on 24 May 2016. HDC was given an overall Significant Non-Compliance Rating for these Resource Consents due to exceedances of the maximum daily discharge of effluent from the WWTP to the Foxton Loop of 2,000m³/day. (Report in TRIM D16/73963)</p> <p>Also, HDC responded to Horizons queries below that were shown in their letter to HDC:</p> <ul style="list-style-type: none"> • Has HDC given any consideration to the suitability of access to the Foxton WWTP? • Has HDC put steps in place to reduce the risk of blockages occurring? • Has HDC determined what caused the blockage during the June Storm event? • When was the last time HDC undertook an Inflow and Infiltration investigation of the Foxton reticulated network? • What work is scheduled to reduce Inflow and Infiltration in the future?

Solid Waste Management

COST OF SERVICE STATEMENT

For the Twelve Months Ended 30 June 2016

Percentage of year completed: 100.00%	Year to date				% Variance to total Annual Plan F=C/Tot B	Notes to accounts
	Actual A	Budget B	Variance in \$ C=B-A	Variance in % D=C/B		
Income						
Significant activity revenue						
Roadside Collection	264,773	243,600	21,173	8.69%	1.22%	
Landfill	1,489,062	1,287,606	201,456	15.65%	11.57%	
Waste Transfer Stations	157,336	115,000	42,336	36.81%	2.43%	
Recycling Centre	118,709	95,000	23,709	24.96%	1.36%	
Total	\$2,029,880	1,741,206	288,674	16.58%	16.58%	
Total income	2,029,880	1,741,206	288,674	16.58%	16.58%	
Expenditure						
Significant activity expenditure						
Waste Transfer Stations	273,973	251,747	(22,226)	-8.83%	-1.18%	
Landfill	668,590	472,353	(196,237)	-41.54%	-10.46%	1
Roadside Collection	192,632	195,900	3,269	1.67%	0.17%	
Recycling Centre	609,863	666,782	56,919	8.54%	3.03%	2
Total	\$1,745,058	1,586,782	(158,276)	-9.97%	-8.44%	
Other expenses						
Depreciation and amortisation	266,442	288,920	22,478	7.78%	1.20%	
Total	\$266,442	288,920	22,478	7.78%	1.20%	
Total expenditure	2,011,500	1,875,702	(135,798)	-7.24%	-7.24%	
Non-operational costs						
Non operating income						
Internal interest income	16,486	0	16,486	100.00%	100.00%	
Revaluation gains	22,573	3,072	19,501	-634.80%	100.00%	
Total	\$39,059	3,072	35,987	-1171.45%	100.00%	
Non operating expenditure						
Internal interest expense	226,577	284,844	58,267	20.46%	100.00%	
Total	\$226,577	284,844	58,267	20.46%	100.00%	
Total non-operational costs	187,518	281,772	94,254	33.45%	100.00%	
Total surplus/(deficit)	(169,138)	(416,268)	247,130	59.37%		

Notes

1. Extra consultancy cost, consent review and desludging costs than anticipated.
2. Savings on education and legal costs.

SOLID WASTE MANAGEMENT – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
Waste Transfer Stations: To ensure Waste Transfer Stations are available at convenient times.	To ensure Waste Transfer stations are available on agreed days at agreed times.	Achieved. Transfer station open on agreed days.
Solid Waste: To ensure Solid Waste Activities are undertaken in a healthy and safe manner.	To ensure no reported incidences of injury or illness attributable to use of the Council's Waste Transfer or Recycling Station facilities.	Achieved. This is Contractors care.
Waste Transfer and Recycling Stations: To ensure Waste Transfer and Recycling Stations have a minimal impact on the immediate and surrounding environment.	To ensure the number of odour complaints and reports of solid waste are minimal in or around: <ul style="list-style-type: none"> · Waste Transfer Stations: Less than 3 per month · Recycling Stations: Less than 3 per month 	Achieved. As at 30 June 2016 no complaints regarding odour.
Response Times: To ensure response to service requests regarding Council's Solid Waste Activities is timely.	To ensure that all requests are responded to within three (3) days.	Not Achieved. Contractors and other departments control outcomes of CRM's.
Levin Landfill:	The Levin Landfill will be fully compliant with the annual resource consent inspection report.	Achieved. Horizons six (6) monthly compliance report was received in June giving a Comply – Full assessment. Six (6) odour complaints were received in June. The Landfill consent review is under way. No further prehearing meetings have been arranged by the NLG. The review hearing is scheduled for September.
Kerbside Recycling: To ensure Kerbside recycling and refuse collection service is available.	Kerbside recycling shall be offered to 91% of all serviceable households.	Achieved. As at 30 June 2016, kerbside recycling services are offered to 95.3% of serviceable households in the District.
Recycling: To ensure recycling and refuse is collected on time and in a sanitary manner.	To ensure the number of complaints about non-collection of: <ul style="list-style-type: none"> · Kerbside Recycling: Less than 5 per month · Kerbside Refuse: Less than 5 per month 	Not Achieved. As at 30 June 2016: <ul style="list-style-type: none"> · 3 this month, 35 year-to-date · 6 this month, 67 year-to-date
Recycling Stations: To ensure recycling and refuse is collected on time and in a sanitary manner.	To ensure recycling stations are available at the agreed locations on the agreed days and times.	Achieved. Note: the Shannon static recycling station has relocated from Ballance Street to Thompson Street.

SOLID WASTE MANAGEMENT – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
Solid Waste Information: To ensure information on Council's recycling and refuse services is available from service centres and on the website.	Up-to-date brochures will be available at all offices and on the HDC website.	Achieved. As at 30 June 2016 it is considered that with internet access, brochures are no longer required. Collection area maps were updated August 2015.
Affordability: To ensure an affordable recycling service is available.	No user charge is set.	Achieved.
Customer Satisfaction: To ensure customers are content with Council's transfer stations, recycling collection, and refuse collection services offered.	To ensure the percentage of customers satisfied with their solid waste service, based on the Annual Customer Satisfaction Survey is at least 75%.	Achieved. 81% of customers were satisfied with recycling services. 83% of customers were satisfied with kerbside rubbish collection services.
Education: To ensure customers are educated on waste minimisation practices.	To ensure that education services are provided in local schools.	Achieved As at 30 June 2016, Waste Education is being carried out in Schools throughout the District.
Objective	Management Reporting Performance Targets	Actual Performance
Landfill: To ensure the landfill is operated in an environmentally friendly way.	The Landfill activity shall be provided within the funding policy target for 2015/16 of \$1,287,606. (60%-70% private good).	Achieved. As at 30 June 2016, the revenue is \$1,489,062.
Recycling: To ensure recycling collection services are provided and recycling is actively promoted.	Council will collect at least 2,000 tonnes of recyclable material from the kerbside and static recycling schemes.	Achieved. As at 30 June 2016, the year-to-date total is 2,154 tonnes collected.
Roadside Collection: To provide a reliable system of roadside collection of refuse bags and recycling.	The Roadside Collection activity shall be provided within the funding policy target for 2015/16 of \$243,600. (60%-70% private good).	Achieved. As at 30 June 2016, the revenue is \$264,773.
	The level of satisfaction with kerbside collection of recycling and refuse is measured by receiving less than 15 justified calls per month.	Achieved. Council has over 13,000 recycling crates in service throughout the district and collects on average 6,700 rubbish bags per month. Achieved. For June 2016, there were 9 complaints regarding non-collection of rubbish and recycling.

SOLID WASTE MANAGEMENT – Performance Measures – LTP/Annual Plan

Objective	Management Reporting Performance Targets	Actual Performance
<p>All Solid Waste: To measure all solid waste and undertake community education.</p>	<p>The Waste Transfer Stations activity shall be provided within the funding policy target for 2015/16 of \$115,000. (60%-70% private good).</p>	<p>Achieved. As at 30 June 2016, the revenue is \$157,297.</p>
	<p>The Council will measure the amount of Recycling and Rubbish per Resident.</p>	<p>Achieved.</p> <ul style="list-style-type: none"> · For the month of June 2016, the average person diverted 6kg of recycling (year-to-date 71kg). · For the month of June 2016, the average person diverted 4kg of green waste (year-to-date 34kg). · For the month of June 2016, the average person disposed of 35kg of rubbish (year-to-date 457kg).

Monitoring Report to 3 August 2016

File No.: 16/365

1. Purpose

To present to Council the updated monitoring report covering requested actions from previous meetings of Council.

2. Recommendation

- 2.1 That Report 16/365 Monitoring Report to 3 August 2016 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

Attachments



No.	Title	Page
A	Horowhenua District Council Monitoring Report from 2012	112

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	David Clapperton Chief Executive	
Approved by	David Clapperton Chief Executive	

MONITORING REPORT							
HOROWHENUA DISTRICT COUNCIL							
Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
4 July 2012	Report 12/347	North Eastern Quadrant Stormwater	<i>THAT the stormwater review is progressed in 2012 – 2014.</i>	P Gaydon	April 2015	Progressing and on track	This is a multi-year project through to the next LTP. Draft Scope and pricing has been developed and presented to council in a workshop on 16 March 2016 The project expected completion date is May 2017
4 May 2016	16/221	North East Levin Stormwater Improvement Project	<i>THAT officers proceed with the implementation of the development project to mitigate flooding in the North East Levin area whilst taking into account the need for enabling residential growth as defined in the district plan.</i>				Key stakeholders and affected residents updated on project progress May 2016.
2 July 2014	14/585	District Plan: Plan Change Timing	<i>THAT the preparation and processing by officers of the following plan changes to the District Plan be postponed from the 2014/15 financial year and</i>	D McCorkindale	July 2015		Officers are working with Heritage experts to assess the nominated non-residential buildings, structures and sites and identify those that will

MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
6 July 2016			<p><i>be undertaken within 2015/16 financial year:</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> Sites of Cultural Significance <input type="checkbox"/> Historic Heritage <input type="checkbox"/> Dunefields Assessment <input type="checkbox"/> Coastal Hazards. <p>Inclusion of the Shannon War Camps</p>				<p>form part of a formal plan change to the District plan. Plan Change anticipated to be presented to Council in September 2016 which will propose to include additional buildings, structures and sites to the District Plan Heritage Schedule.</p> <p>Research is continuing on the Sites of Cultural Significance.</p> <p>A Dunefields Assessment has been undertaken.</p> <p>Consideration is being given to the most appropriate District Plan response to the assessment findings.</p> <p>The Whitaunui Military Defaulter's Camp was nominated and a formal heritage assessment is currently being undertaken.</p>

MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
3 Dec 2014	14/890	Extension of N5 Part B Water and Wastewater Services Contract	<p><i>THAT the Horowhenua District Council accepts the proposal from Downer to extend the current contract for another 24 months;</i></p> <ul style="list-style-type: none"> - <i>During this period (24 months) review the existing work schedule and</i> - <i>Develop a new contract arrangement with a duration of 8 years with a 4 year plus a 2 x 2 year extension</i> <p><i>THAT the Horowhenua District Council works jointly with Downer to develop a new contract arrangement, to go to Council for approval by 1 January 2017, and if acceptable to Council the new contract will commence 1 July 2017.</i></p>	P Gaydon	1 July 2015		<p>Downer have accepted to extend the contract for another 24 months</p> <p>Discussions with Downer continuing.</p> <p>Looking at differing options e.g.</p> <ul style="list-style-type: none"> · Alliance · Performance based contract. · Bring in-house · Other contractors
4 Nov	15/.648	Finance, Audit &	<i>THAT the Finance, Audit</i>	D Clapperton	November		This will be completed

MONITORING REPORT							
HOROWHENUA DISTRICT COUNCIL							
Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
2015		Risk Subcommittee	<i>and Risk Subcommittee charter be reviewed after the 2016 triennial election.</i>		2016		post the election.
1 June 2016	16/284	Elected Member Remuneration	<i>THAT Council submits to the Remuneration Authority that the allocation of the 2016/2017 remuneration pool be as tabulated within this report</i>	D Clapperton			
	16/293	Local Government Excellence Programme	<i>THAT Council supports the Horowhenua District Council registering interest to become a Foundation Council for the Local Government Excellence Programme.</i>	D Clapperton	July 2016		Registration of Interest has been submitted. Council will find out in July if they have been successful.
6 July 2016	16/342	Adoption of Growth Targets	<i>THAT the Horowhenua District Council utilises the following growth assumptions from 1 July 2016 in informing and setting a platform for future work programmes, planning, evaluation and analysis leading towards</i>	S Grainger			

MONITORING REPORT							
HOROWHENUA DISTRICT COUNCIL							
Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<p><i>the updating of the 2018-2028 Long Term Plan:</i></p> <p><i>2016-2036 Growth Forecasts:</i> <i>Population + 8,600</i> <i>Households + 4,900</i> <i>Jobs + 3,000</i></p> <p><i>THAT the Horowhenua District Council endorses the full pursuit of the following actions to realise and maximise the projected growth assumptions:</i></p> <p><i>A. Strengthening and leveraging the District's competitive advantage platform, including:</i></p> <p><i>(i) Comparatively low cost land (residential and industrial)</i></p> <p><i>(ii) Comparatively low cost operating/low</i></p>				

MONITORING REPORT							
HOROWHENUA DISTRICT COUNCIL							
Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<p><i>cost living environment</i></p> <p><i>(iii) Greater business productivity through proximity to Wellington (including customers, infrastructure, and labour market reach).</i></p> <p><i>B. Ensuring infrastructure, policy provision and planning is in place to enable the District to fully leverage its competitive and comparative advantages.</i></p> <p><i>C. Attracting business investment and new industry to drive job growth and to broaden the</i></p>				

MONITORING REPORT							
HOROWHENUA DISTRICT COUNCIL							
Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<p><i>economic base of the District.</i></p> <p><i>D. Fostering more intensive co-operation with neighbouring districts.</i></p> <p><i>E. Lifting firms' and households' openness to change and development.</i></p>				

Chief Executive's Report to 3 August 2016

File No.: 16/367

1. Purpose

For the Chief Executive to update Councillors, or seek endorsement on, a number of matters being dealt with.

2. Recommendation

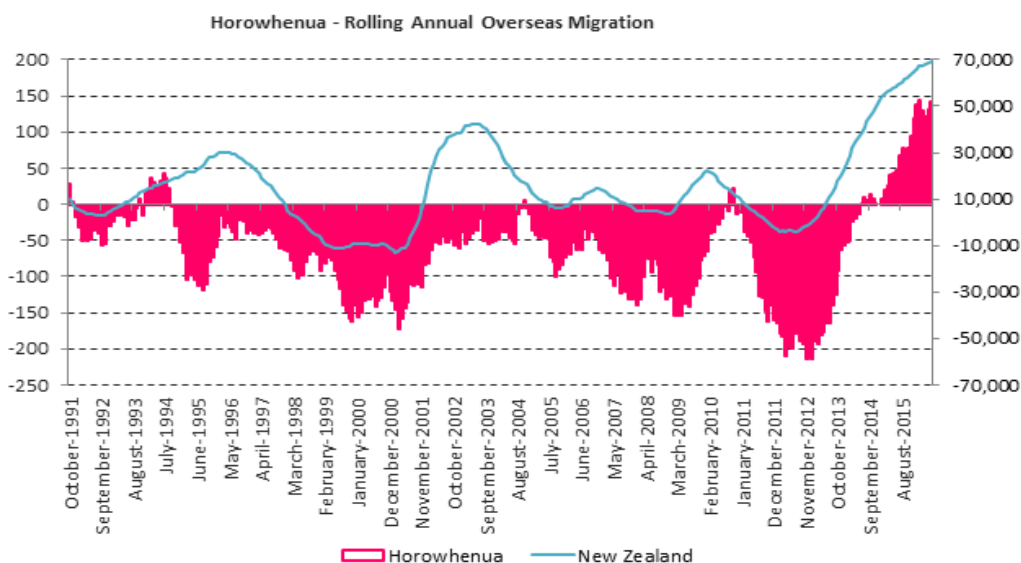
- 2.1 That Report 16/367 Chief Executive's Report to 3 August 2016 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

3. Chief Executive Updates

3.1 Economic Development

Council has received notification that the Accelerate25 Action Plan derived from the identified opportunities contained within the Manawatu-Whanganui Regional Growth Study will be released by Ministers Stephen Joyce, Nathan Guy, and Te Ururoa Flavell in Whanganui on 12 August. The Accelerate25 Action Plan is the Region's strategy for increasing job opportunities and quality of life - by connecting people, business, iwi and our environment. Developed by business leaders, iwi, hapū, and councils, in partnership with central government, the Plan is about realising a short and long-term vision now and through to 2025. We look forward to the release of the Plan.

Horowhenua's economy continues to gather momentum with unprecedented levels of activity across the District's property market. These levels of activity were underpinned by recently received Government migration data, which demonstrates the significant reversal in the number of people moving to the district from overseas, versus locals that are leaving for international shores. Of particular note is Horowhenua's ability to 'capture' a share of the currently high levels of immigration being experienced in New Zealand. While the country has seen other significant increases in immigration over the past 25 years, particularly in the early 2000's, Horowhenua has not previously experienced any significant population gains as a result. Please see the chart below:



3.2 Aquatics

Work on the Levin Aquatic Centre redevelopment is tracking well. The new conservatory and Hydrotherapy Pool are continuing to take shape and the framing for the front office and reception areas is complete. The scale of the new areas is becoming apparent and each day sees another aspect of the building completed – an exciting time for the Aquatics team!

Foxton Heated Pool continues to be offered as an alternative while Levin Aquatic Centre is closed for redevelopments. Streamline Swim School is receiving a number of enrolments and has opened some extra spaces to accommodate demand. Aqua fitness programmes have been well attended and continue to provide a fun way for all age groups to improve their fitness levels. The school holidays have seen some busy afternoons at Foxton with the inflatables being the main attraction.

Horowhenua District Council has also entered a partnership with Kapiti Coast District Council to utilise surplus lifeguards during the redevelopment of Levin Aquatic Centre. This provides a good opportunity for HDC lifeguards to broaden their skill and experience base at other facilities.

3.3 Communication Update

Media

Media releases: 10

Media enquiry responses: 15

Social Media

- Instagram- Horowhenua District launched a new Instagram Account. This will be used to raise awareness of the Horowhenua District and create a buzz around the Levin Town Centre Consultation.
- Twitter: 127 Followers
- HDC Facebook: 1958
- Horowhenua Facebook: 2193
- Aquatics Facebook: 776
- Te Awahou Nieuwe Stroom: 356

Design Support

- Growing Levin- Levin Town Centre Consultation
- Foyer Area
- Values Wall
- Website Redevelopment
- Health and Safety Committee
- Community Services
 - o Te Takere Transition
 - o Community Development Newsletter
- Regulatory Services
 - o New Dog Registrations Brochure
- Horowhenua Prospectus
- Aquatics
 - o Advertising
 - o Signage

Communications Support

- Horowhenua Prospectus

- Community Services
 - o Te Takere Transition
- Community Housing
- Website Development
- Growing Levin- Levin Town Centre Development Strategy
- Smart Forms
- Brand
 - o New HDC marque
 - o Signage
 - o Town Flags
 - o Aquatics Redevelopment

Our News:

News: <http://www.horowhenua.govt.nz/News>

Elderberries:

<http://www.horowhenua.govt.nz/Community/Positive-Ageing/Elderberries>

Community Connection: <http://www.horowhenua.govt.nz/Community/Community-Engagement/Community-Connection>

3.4 2015/2016 Year in Review

The Chief Executive will give a verbal presentation.

Attachments



There are no attachments for this report.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	David Clapperton Chief Executive	
Approved by	David Clapperton Chief Executive	

Local Government Act Amendment

File No.: 16/403

1. Purpose

To present to Council the Local Government New Zealand (LGNZ) submission on the Local Government Act 2002 Amendment Bill (No 2) (the Bill).

2. Recommendation

- 2.1 That Report 16/403 on Local Government Act Amendment be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That Council supports the Local Government New Zealand submission to the Local Government Act 2002 Amendment Bill (No 2).

3. Background/Previous Council Decisions

- 3.1 The Bill received its first reading on 16 June 2016 and has been referred to the Local Government and Environment Select Committee for consideration. Submissions on the Bill are due by 28 July 2016.
- 3.2 The Bill proposes to implement the Better Local Services Package which aims to “enable improved service delivery and infrastructure provision arrangements at the local government level “ – Local Government Act 2002 Amendment Bill (No 2) Explanatory note.
- 3.3 The Regulatory Impact Statement for the Bill, prepared by the Department of Internal Affairs, states that the current council reorganisation process and models (as determined by legislation) are not flexible enough to allow local authorities to adapt governance arrangements and structures to lift performance and respond to emerging challenges, particularly with regard to service delivery.
- 3.4 The major proposals of the Better Local Services package include:
 - providing more flexible approaches to local government reorganisation;
 - giving the Local Government Commission enhanced powers to initiate reorganisation proposals;
 - making greater use of joint CCOs for providing services, with improved accountability tools;
 - providing, through a reorganisation, for water CCOs with statutory powers and for two ‘pre-approved’ models for transport CCOs, plus ‘bespoke’ transport CCOs subject to the approval of the Minister of Transport;
 - enabling a broader range of functions to be transferred between local authorities as part of a reorganisation; and
 - facilitating joint governance arrangements for areas of common or shared interest.
- 3.5 The Bill can be viewed on line at <http://www.legislation.govt.nz/bill/government/2016/>
- 3.6 The New Zealand Society of Local Government Managers (SOLGM) submission can be viewed on line at:
https://www.solgm.org.nz/Category?Action=Search&Category_id=30&Search_Terms=local%20government%20act%20amendment%20bill
and the LGNZ submission is **attached**.

4. Issues for Consideration

There are no known obstacles with regard to this submission, nor are there any budget considerations.

Attachments

No.	Title	Page
A	LGNZ Submission LGA Amendment Bill	125

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	David Clapperton Chief Executive	
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Approved by	David Clapperton Chief Executive	
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SUBMISSION

We are.
LGNZ.



Local Government Act 2002 Amendment Bill (No 2)

Local Government New Zealand's submission to the Local
Government and Environment Select Committee

28 July 2016

SUBMISSION



Contents

Weare.LGNZ.	3
Introduction	3
Summary	4
Principles of good local government	5
Analysis of the Bill	5
1 The changing role of the Local Government Commission	6
2 The establishment of multiply-owned CCOs without the agreement of councils or their communities	6
3 The accountability arrangements of the proposed CCOs	7
4 Recognising the constitutional distinction between local and central government	8
5 Impact on allocative efficiency and innovation	10
Conclusion	11

SUBMISSION



We are. LGNZ.

Local Government New Zealand ("LGNZ") represents the national interests of local authorities and promotes excellence in performance. The organisation provides to our members: advocacy and policy services; business support; and advice and training so as to assist them build successful communities. Our purpose is to deliver our sector's Vision: Local democracy powering community and national success.

We are pleased to make this submission to the Local Government and Environment Select Committee ("the Committee") and wish to appear before the Committee to speak to our submission.

Introduction

LGNZ's Vision commences with the two words: "Local democracy." The Bill before the Committee raises significant and potentially far-reaching and fundamental matters that cut to the heart of local democracy and the role of local government in New Zealand. These issues are not always clear as they are often subsumed in the complex and technical detail of the drafting and as a consequence we have sought to highlight them through this submission.

Given New Zealand's membership of, and commitment to, the Open Government Partnership it is important that such issues are subject to in-depth analysis and debate. (The Open Government Partnership was launched in 2011 to provide an international platform for domestic reformers committed to making their governments more open, accountable, and responsive to citizens).

In preparing our submission LGNZ has worked collaboratively with our colleagues in the Society of Local Government Managers ("SOLGM"). SOLGM's submission provides the Committee with a detailed clause by clause analysis of the Bill. LGNZ's submission provides a strategic analysis that addresses the significant impact of the Bill on our overall system of local government and reviews proposals against internationally recognised principles of good local government.

Some of the Bill's provisions, if enacted, would have a damaging impact on the quality of our local democracy by diminishing the scope of elected members' decision-making, reducing the ability of councils to take a holistic approach to the development of their communities and eroding the important constitutional distinction between our two spheres of government. That said there are a number of provisions in the Bill that LGNZ supports but these do not obviate our broader concerns.

Before commenting on the content of the Bill we wish to express concern at the limited time allowed for local authorities to prepare their submissions. Councils tend to operate on either four or six weekly cycle and the decision to allow only six weeks for submissions has meant that very few of our members were able to give the proposals within the Bill the proper consideration they warrant. Nonetheless the Bill and LGNZ's submission to the Committee on its contents was the subject of significant discussion at our Annual Conference and AGM that ran from 24 July 2016 to 28 July 2016. At our AGM, the members of LGNZ by a majority of 97% to 3% passed the following remit:

That LGNZ is vigorously opposed to any measure in the Bill that directly or indirectly removes the requirement for community consultation, demonstrable community support and direct local authority involvement in reorganisation investigations and local decision-making of councils or their assets.

SUBMISSION



This submission is consistent with the objectives and purpose of our members remit. Policy contained within LGNZ remits become official policy for LGNZ to pursue in its interactions with political parties and are not time bound. Accordingly, policy contained within a remit will remain LGNZ's official position until either the objective sought by the remit is attained or it is revoked by our members in a subsequent vote at a future AGM.

At our just concluded conference the Minister of Local Government made a commitment to our members to work with LGNZ to address our concerns. Our members are grateful for that commitment. In similar vein, LGNZ expresses our willingness to the Committee to work with you and your advisers to develop drafting that will address the concerns that our members hold.

Summary

LGNZ supports changes that allow the Local Government Commission ("LGC") to develop and implement reorganisation plans that are configured to meet the needs and circumstances of New Zealand's many communities. These changes address concerns we raised with the Select Committee in 2012 when the existing reorganisation provisions were introduced. Other aspects of the Bill that LGNZ supports include the:

- Reintroduction of mandatory polls for certain types of reorganisation proposals;
- Modernisation of the Local Government Commission's accountability and reporting framework; and
- Ability of the LGC to transfer statutory as well as non-statutory functions.

There are, however, a number of provisions that LGNZ does not support or does not support in the form proposed in the Bill. Those of most concern to LGNZ are the:

- Lowering of the threshold required to initiate a reorganisation investigation and the power of the Minister of Local Government effectively to direct the LGC to undertake an investigation;
- Ability of the LGC to shift activities into Council Controlled Organisations ("CCOs") and away from the direct control of local authorities without first securing the agreement of the local authorities affected or the affected communities.
- Provisions that will allow Substantive and Multiply owned CCOs to require their shareholder councils to amend their development contribution policies;
- Lack of any mechanism, such as an individual shareholder's agreement, to ensure a multiply-owned CCO acts in accordance each shareholding council's policies, priorities and service levels (as agreed with their communities); and
- Ability of the Minister of Local Government to set performance measures for council activities, including for substantive CCOs.

Underpinning these concerns is the risk that such changes could lead to fragmented local governance, unsustainable local councils and a disempowered system of local democracy in which the accountability of local representatives is diminished (which will further erode local democratic participation).

SUBMISSION



Principles of good local government

Like central government, local government is a creature of Parliament which determines the framework of rules and the powers within which local authorities operate. Councils are not, unless legislation expressly provides for it, a provider of central government services, rather they exist to allow citizens to make collective decisions about local and regional matters. The international literature defines true local government as existing when democratically elected bodies have well defined discretionary powers to provide services to their citizens and finance them with the proceeds of one or more exclusive local taxes which the local elected representatives are empowered to set. In short local government is characterised by:

Elected representatives with the authority to exercise discretion over local (or regional) matters in a framework that enables them to be held accountable for those decisions

Our analysis of the Bill draws on principles of good local government expressed in the European Charter for Local Self Government and the Local Government Act 2002 ("LGA 2002") itself. In accordance with the principles a good local government system will be characterised by:

- Processes which are transparent and open;
- Decision making powers which are adequate to enable elected representatives meet community expectations and statutory requirements in a responsive manner;
- Accountability which is clear and unambiguous;
- A constitutional status which provides certainty of role and powers; and
- Capacity and capability to achieve allocative efficiency.

For New Zealand's communities to flourish LGNZ believes that it is important that any legislative change promotes transparent decision-making; strengthens the decision-making capacity of elected members; results in clear and unambiguous accountability; recognises the constitutional role of local government and promotes allocative efficiency. Some provisions in the Bill fail to promote these principles. We identify these in the following analysis.

Analysis of the Bill

In preparing this submission we recognise that the drafting in this Bill is complex and that the local government sector has had minimal time to undertake a detailed analysis of its potential implications. Neither was the sector involved in the preparation of the Bill. The Bill continues a busy period of local government reform and we should note that the speed of change can mean that specific measures have not been fully thought through. A large part of this Bill addresses problems with recent changes, such as the reorganisation provisions introduced in 2012, which were not fit for purpose.

It has not helped that the Bill appears to be 'under done'. Much of the detail necessary to understand the implications of the proposed changes is missing and as a result it is difficult for us to properly comment or give support. It is disappointing that this detail was not prepared in advance and LGNZ would reiterate that the local government sector has had no involvement in the preparation of these proposals. The Treasury's input to the Regulatory Impact Statement drew particular attention to the lack of consultation. This is unacceptably poor process which leads to bad law.

SUBMISSION



1 The changing role of the Local Government Commission

LGNZ supports the changes to the LGC. For too long it has had an uncertain status within the structure of the Department of Internal Affairs and the proposed amendments will provide it with greater certainty. We have three concerns, namely that the:

- Proposal to give the Minister of Local Government the ability to direct and oversee the priorities of the LGC not only undermines the independence of the LGC but it also provides the Minister with a wide discretion to intervene in the affairs of local governments. Such a discretion is both unnecessary and contains the risk that it could be used for political ends, such as to inhibit councils from criticising the Government of the day;
- Independent role of the LGC in relation to a reorganisation may be compromised. Currently, the LGC plays the role of an independent arbiter responsible for assessing the efficacy of a reorganisation proposal against accepted criteria in a quasi-judicial manner. Should its' work programme and priorities be seen to reflect or be influenced by the values and political preferences of the government of the day then its neutrality and objectiveness will suffer, not only in the minds of councils, but in the minds of affected communities as well; and
- Proposal to exclude certain information, such as that related to an investigation, from the scope of the Official Information Act 1982 is unnecessary and may undermine community confidence in the LGC process.

Recommendation

LGNZ recommends that the Bill is amended to strengthen the statutory independence of the LGC, similar to the framework governing the Remuneration Authority.

2 The establishment of multiply-owned CCOs without the agreement of councils or their communities

New Zealand's democracy is predicated on the right of citizens to have a say about their democratic arrangements, whether at the national or local level. At the national level this right has been exercised through the referenda on MMP and our country's flag. At the local level the principle is reflected in the right to binding polls on voting systems as well as being reflected in this Bill through the proposal to introduce a mandatory poll on certain reorganisation plans, such as the "union of districts or regions" (cl. 9).

In this Bill, however the principle does not apply to decisions by the LGC to establish a multiply-owned CCO, yet for the vast majority of councils the transfer of transport and water services into such entities would represent a significant change to their asset base and their ability to deliver community outcomes and their ongoing sustainability. For many, transfers of such magnitude would lead to a "union of districts" by default and a dramatic change to local democratic governance without the consent either of a community's democratically elected representatives or the people directly.

Regardless of the merits of any business case supporting a multiply-owned CCO the proposal to give the LGC the authority to remove an activity from the direct oversight of a local authority and its citizens, without their agreement, is of concern for the following reasons:

SUBMISSION



- The services and assets under consideration belong to specific communities and are the result of many decades of investment by those communities and their councils. Consequently those communities, either directly or through their elected representatives, ultimately should determine their future management and/or ownership; and
- In the case of rural councils the removal of transport and water services in particular will not only radically change the way in which the councils will operate it will also affect the way in which they are perceived by local citizens. As these local authorities will have less ability to influence important local outcomes we would expect to see a decline in public interest, including willingness to stand for local office and vote. Such an outcome is the antithesis of what legislation should be seeking to promote.

Recommendation

LGNZ requests that the Bill be amended to ensure that any measures, such as the creation of multiply-owned CCOs, which remove major services from the direct control of a local authority and/or diminish the sustainability of a local authority have the support of either the councils involved or their citizens.

3 The accountability arrangements of the proposed CCOs

LGNZ is a supporter of the CCO model as a way of delivering various types of local government services, including jointly owned CCOs where economies of scale and scope can be achieved. However, the design of substantive and in particular multiply owned CCO provisions is flawed.

It is an important governance principle that decision-makers should be able to be held accountable for their decisions. This enables citizens and consumers to exercise both voice and to exit the arrangements if they are unhappy with the outcomes of those decisions. In addition an effective democracy enables citizens to vote for representatives on the basis of a policy platform with the expectation that, if elected, the platform will be implemented (should it have the support of a majority of governing body members). There are a number of provisions in the Bill that appear to contradict this fundamental tenet, particularly in relation to substantive and multiply-owned CCOs. For example:

- The requirement that multiply-owned CCOs are funded in accordance with a formula agreed at the time of establishment (and that CCO budgets are agreed by all shareholders), will result in elected members being compelled far into the future to raise property taxes for matters over which they have little to no input or say. In short elected members could be in a situation where they have no governance control over what may be a large part of their council's expenditure – yet they will nonetheless remain accountable to the electorate for that expenditure;
- An omission in the Bill is identifying whether voting on joint committees will be weighted to reflect the extent of a council's ownership interests in the assets controlled by the multiply-owned CCO. If no weighting is provided then communities face a risk that future decisions about their major local assets will be sub-optimal;
- Councils make decisions and adopt policies for the benefits of their communities today and for the future. It is not clear, given that service delivery plans are agreed by all shareholders, how, or if, an individual shareholding council can require a multiply owned CCO to apply specific levels of service and/ or policies within its specific jurisdiction, for example;
 - A buy-local procurement policy adopted to strengthen local businesses;
 - A liveable wage policy;

SUBMISSION



- A smart city strategy involving promotion of electric cars, cycling and walking; and
- A city beautification strategy which involves extensive changes to the streetscape, such as slow roads and urban tree planting.
- Similarly it is not clear in the drafting of the Bill whether multiply-owned CCOs will be required to give effect to Treaty based commitments that councils may have negotiated with local Iwi or Hapu. How, for example, could a multiply-owned water services CCO give effect to the Kaitiakitanga role played by Te Arawa with regard to water services in Rotorua?
- The ability of multiply-owned and substantive CCOs to require their shareholding councils to amend a development contribution policy similarly undermines the role of elected representatives as they will be held accountable for the decision even though they are not responsible for it. For example, a CCO can over-ride a lawfully made council policy not to apply development contributions so as to encourage development and growth in that council's area.

With regard to the frameworks governing multiply-owned CCOs, the Bill appears to undermine the ability of elected representatives to stand on (and implement) locally specific policies as service delivery plans must be agreed by all shareholding owners. It also contains provisions that effectively force elected representatives to change policies if required by the appointed directors of multiple-owned and substantive CCOs.

Given that voters hold councillors accountable for the performance of CCOs then councils must similarly be able to hold their multiply-owned CCOs similarly accountable for their performance in the delivery of locally specific levels of service. If the CCO measure proceeds, additional mechanisms, such as shareholder agreements, should be considered, including consideration of the appointment of elected members as directors of the new CCOs.

4 Recognising the constitutional distinction between local and central government

Although not written in a single document New Zealand does have a constitution, which is made up of a collection of statutes and conventions. Local government plays an important role in our constitutional arrangements, one that is often not appreciated. The nature of this role was clearly described by Prof. John Roberts, former professor of Public Administration at Victoria University when he stated:

...the growing power of government ... constitutes another reason for the existence of an efficient system of local government. ... Local government is not solely a matter of the management of local services; it provides the democratic machinery for the expression of local opinion on all matters of public policy (Local Government in the Wellington Region 1968)

As Professor Roberts noted, it is important that local government has the policy and decision-making freedom to represent the interests and needs of their communities.

Some provisions in the Bill run counter to this principle, particularly the proposed power for the Minister of Local Government to set performance measures for discretionary activities undertaken by councils. Our concerns are stated below:

SUBMISSION



- Councils work because of the nature of the contract they have with their communities, a contract established through each council's Long Term Plan. It is a contract in which councils agree to deliver a range of activities to a specified level of service for an agreed price. While ensuring information on service delivery levels and the cost of services should be openly available the proposals in this Bill that effectively interfere with the discussions that must occur between communities and their councils;
- In addition to the impact on the accountability of elected members to their communities for the multiply owned CCOs, there is the additional risk of 'cost shifting' where, for example, a performance measure is set at a level of service which is greater than the level of service agreed between the council and its community; and
- The requirement that Substantive CCOs report on the achievement of Government objectives also undermines the accountability of these organisation to their owners. The Government makes no financial contribution therefore it is quite wrong for it to seek to shape the direction and priorities of these organisations. Where it does make financial contributions these should, and are, reflected in the nature of the contractual provisions applying at the time.

Local government is not simply a provider of local services. It is an intrinsic part of a strong and healthy democracy. We must be careful and watchful that its democratic role, including its role to encourage participation of citizens, is not lost without a clear public debate. That we have to state this shows a deep misunderstanding of the role of local government in the minds of the Government and its advisers. In this regard we direct the Committee to the May 2103 report of the Productivity Commission, "Towards better local regulation" where the Commission observed:

"There is no inherent agency or accountability relationship between local authorities and central government simply because local authorities are established and empowered by statute. The relationship between central and local government is context-specific, depending upon the particular regulatory framework." (Finding 2.1, Chapter 2)

That report was prepared at the request of the Government. The Government has yet to implement any of the recommendations made by the Productivity Commission to improve the relationship between central and local government. For example its recommendation to develop a "Partners in Regulation" protocol to develop an agreed set of principles to govern the development of regulations that will have implications for the local government sector has not progressed. Had it progressed then the concerns that this submission is raising may not have occurred.

LGNZ itself has made a major investment to raise performance through its Local Government Excellence Programme (21 councils will go through the Excellence Programme in its first year) and we support initiatives to increase transparency and visibility (which the Excellence Programme will achieve in a constructive forward looking manner).

Accordingly, the proposed power for the Minister of Local Government to set performance measures for discretionary activities undertaken by councils is not required, undermines the role of elected members and their accountability through the ballot box to their communities, and weakens the constitutional role of local government.

Local government is not an administrative arm of central government.

SUBMISSION



Recommendation

LGNZ recommends that the proposed power of the Minister of Local Government to set performance measures be removed.

5 Impact on allocative efficiency and innovation

Allocative efficiency exists where the quality and quantity of public services matches the needs and preferences of those people receiving them. One of the strengths of local government is its proximity to users, knowledge of preferences and ability to tailor services to local needs and preferences. While it may be appropriate for some services to be operated at a level of scale in some areas this is not always the case. It is important that the LGC is prepared to assess options with an open mind given local circumstances.

The intention of many of the changes seems to be to seek efficiency and effectiveness gains, especially in infrastructure, such as the 3 Waters. The attainment of efficiencies does not necessarily require structural change. We would like to highlight the significant gains which have been achieved in the transport asset management space by building effective local and central government partnerships to enable setting levels of service which takes into account local demand, community and democratic input, and a nationally applied set of standards to provide granular local comparability.

The One Network Road Classification ("ONRC") model, for example, is designed to deliver national asset management service delivery with transparency on cost drivers and opportunities to build regional collaboration without necessarily requiring the transfers of asset ownership. The roading model further supports cost savings (i.e. future projected rates level increases being reduced) by enabling smart maintenance relationships with suppliers through setting and monitoring effective contracts.

In contrast to the ONRC approach the Bill places too much emphasis on structural solutions which may, as currently proposed, not lead to improved efficiency, for example:

- The multiply-owned CCO model, despite additional accountability requirements such as the service delivery plan, lacks the commercial disciplines to ensure efficient performance. For example, individual councils will be unable to meaningfully consult on and determine levels of service or expenditure as these decisions must be agreed by all owners – with the LGC being called in presumably if agreement cannot be reached;
- The substantive and multiply owned CCOs, in particular, would be public monopolies and the complex provisions in the Bill do little to ensure they operate efficiently or innovate. In fact the ability of these organisations to force their shareholding councils to amend development contribution policies in order to, presumably, increase their income, is far from a good commercial discipline;
- The permanent nature of the CCOs (as well as committees) i.e. CCOs stay in existence unless abolished or amended through a reorganisation process, acts as a disincentive to improved performance or innovation;
- Equally problematic is the fact that under the Bill s.17A of the LGA 2002, introduced in 2014 to ensure all council services are reviewed at least once every six years, will be rendered pointless, as the performance of services provided by substantive and multiply owned CCOs will be effectively out of scope – unless a further reorganisation is triggered; and

SUBMISSION



- The Bill promotes a concept of a range of local government services being provided by stand alone agencies in order to achieve 'vertical' efficiencies. There is a serious risk that horizontal inefficiencies will be created through resulting fragmentation that which has some resemblance to the local government environment prior to reform in 1988. Consideration must be given to the efficiencies that currently result from providing the community and business with 'joined-up' and seamless approval processes.

The proposed rules governing the establishment of CCOs and permanent committees risk effectively 'locking in' service delivery models and constraining the ability of future councils and communities to redesign their governance and service delivery approaches to meet changing needs and technologies.

Recommendation

LGNZ recommends that the establishment of a substantive or multiply-owned CCO be accompanied by a time frame, say five years, after which they will be subject to the provisions of s.17A. If this is not accepted then consideration may need to be given to the establishment of an external regulatory agency.

Conclusion

Local government is more than an expedient mechanism for the delivery of services. It has an intrinsic value that builds civic maturity and plays an important role in our constitutional arrangements so any actions that diminish the ability of the sector to play this role must be considered carefully and critically.

The themes we have stressed in our submission concern the need to ensure that elected members have a broad range of decision making powers, as the international evidence shows that as local governments lose salience there is a strong drop off in the willingness of people to vote and similarly the willingness of people with talent to stand. The submission also highlights the need to reinforce the distinction between local and central government - they are different but complementary spheres of government and we need to respect their particular roles.

Finally we ask whether or not the changes will necessarily improve efficiency. There is a risk that the creation of multiple CCOs will fragment local governance and diminish the ability of local governments to develop local policies in order to attract investment and the talent we need to grow not only local economies but the national economy as well.

LGNZ is concerned, given the range of significant decisions that could be placed outside direct democratic control, that the Bill will have a detrimental effect on the willingness of people to participate in local government, either as candidates or voters. It is important that organisations funded by local taxes are accountable to those who pay the taxes. Actions that weaken this accountability are unlikely to be good for the efficient allocation of resources or good local governance.

Underpinning our comments is an overall trend that has seen Government Ministers playing more interventionist roles in local government decision-making. It is not a problem unique to New Zealand as the former Minister for Local Government in the United Kingdom noted recently:

There was once a time when local government was at the centre of local decision-making. They could bring about dramatic, positive improvements to the local area. Decades of centralisation, however, left councils distracted by bureaucracy and targets and often powerless to make changes. This government will restore local government to its former glory because we believe this is the best way to build a stronger economy and fairer society. (Rt Hon Eric Pickles MP, June 2011 House of Commons Political and Constitutional Reform Committee)

Documents Executed and Electronic Transactions Authorities Signed

File No.: 16/368

1. Purpose

To present to Council the documents that have been executed, Electronic Transactions Authorities and Contracts that have been signed by two elected Councillors, which now need ratification.

2. Recommendation

- 2.1 That Report 16/368 Documents Executed and Electronic Transactions Authorities Signed be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the Horowhenua District Council hereby ratifies the signing of documents and Electronic Transaction Authorities as scheduled:
 - (a) Bond binding William Allan Coleman to Horowhenua District Council in the sum of Five Thousand Dollars (\$5,000) to comply with conditions of consent LUC/501/2016/3758 relating to shifting a building onto site described as Lot 6 DP 402307 comprised in Certificate of Title 407294 with an area of 2.3021 hectares.
 - (b) Bond binding Living Word Family Worship Centre Trust to Horowhenua District Council in the sum of Eight Thousand Dollars (\$8,000) to comply with conditions of consent LUC/501/2015/3703 relating to shifting a building onto site described as Part Lot 5 DP 1406 comprised in Certificate of Title 4WNE2/650 with an area of 1019 square metres.
 - (c) Electronic Transaction Authority relating to sale of 12 Story Street, Foxton Beach to Peter John Hammond, contained in Certificate of Title 399478.
 - (d) Electronic Transaction Authority relating to sale of 4 Forbes Road, Foxton Beach to Travis James Quin and Devlin Frances Quin, contained in Certificate of Title 399521.
 - (e) Deed of Renewal and Variation of Lease with The Sovereign in Right of New Zealand acting by and through the Ministry of Social Development relating to part of the ground floor of the building situated at the corner of Salisbury & Durham Streets, Levin and five (5) carparks from 1 November 2015 for a period of three (3) years with a further two rights of renewals. The final expiry date being 31 October 2024.
 - (f) Electronic Transaction Authority relating to sale of Lot 2 DP 459341 to Avenue Hall and Trotter Limited, contained in Certificate of Title 600321.

3. Issues for Consideration

This report provides a mechanism for notifying the execution of formal documents by two elected Councillors and signing of Electronic Transactions Authorities.

Attachments

There are no attachments for this report.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	David Clapperton Chief Executive	
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Approved by	David Clapperton Chief Executive	
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File No.: 16/360

Liquor Licensing Matters from 1 April 2016 to 30 June 2016

1. Purpose

To report, for information purposes, on matters relating to liquor licensing for the period 1 April 2016 to 30 June 2016.

2. Executive Summary

All applications were uncontested, with decisions made by the Chairperson of the District Licensing Committee

3. Recommendation

- 3.1 That Report 16/188 Liquor Licensing Matters from 1 April 2016 to 30 June 2016 be received.
- 3.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

4. Background / Previous Council Decisions

Decisions on licensing matters are reported to Council for information purposes.

5. Discussion

- 5.1 The following decisions are advised -

- a Decision made by Chairperson of the District Licensing Committee Delegated Authority of Council dated 4 December 2013, and in accordance with section 191(2) of the Sale and Supply of Alcohol Act 2012 (Uncontested applications).

	New/On/Off Club Licences	To Expire
(i) New Licence		
Best Supermarket Limited	40/OFF/006/2016	16.05.17
Anita Petra Funnell	40/ON/005/2016	20.05.17
(ii) Renewed Licence		
Levin Cosmopolitan Club Inc	40/CL/003/2016	27.04.19
Miria Mei Te Tau & Erik De Gans	40/ON/006/2016	10.05.19
Levin College Old Boys Rugby Club	40/CL/004/2016	23.06.19
Foxton Returned Services Association	40/CL/005/2016	17.06.19
Levin Golf Club Inc	40/CL/006/2016	25.07.19
(iii) New Certificate		
Destiny Rose Kaumoana	40/CERT/009/2016	08.04.17
Ivan McIntyre	40/CERT/014/2016	08.04.17
Shannon Bessie Chambers	40/CERT/018/2016	06.05.17
Martin Hans Wagner	40/CERT/021/2016	20.05.17
Moira Cooke	40/CERT/023/2016	20.05.17
Cherryl Ann Blades	40/CERT/029/2016	24.06.17

(iv) **Renewed Certificate**

Karemoana Matamua	40/CERT/009/2015	08.04.19
Martin O'Malley	40/CERT/015/2016	03.05.19
Wayne Frederick McGhie	40/CERT/012/2015	29.04.19
Katrina May Martin	40/CERT/013/2016	16.05.19
Charlotte Lillian Massey	40/CERT/020/2016	14.05.19
Simon Yee	40/CERT/016/2016	15.05.19
Noel Raymond Davies	40/CERT/017/2016	08.05.19
Maria Annitta Puklowski	40/CERT/019/2016	19.05.19
Katrina Frances McGuinn	40/CERT/016/2015	15.05.19
Kevin O'Malley	40/CERT/024/2016	27.07.19
Penelope Jane King	40/CERT/022/2016	11.05.19
John Andrew Dunlop	40/CERT/020/2015	10.07.19
Natasha Rosine Lee	40/CERT/026/2016	21.05.19
Karen Camp	40/CERT/025/2016	27.05.19
Rashmin Atulkumar Trivedi	40/CERT/032/2015	12.08.19
Tracey Lynette Murphy	40/CERT/030/2015	07.08.19
Grayson John Martin Skerman	40/CERT/024/2015	10.07.19
Hineteihi Glenda Maree Pitcher	40/CERT/027/2016	27.07.19
Deborah Feary	40/CERT/030/2016	24.06.19

(v) **Special Licence**

Number

Levin Cosmopolitan Club	2336
Horowhenua District Council Social Club	2337
Levin Cosmopolitan Club	2338
Levin Performing Arts Society	2339
Hamish Ferguson McDonald	2340
Opiki Young Farmers Club	2341
Levin Club	2342
Levin Club	2343
Tania Jessica Jade Strawbridge	2344
Levin Cosmopolitan Club	2346
Levin Cosmopolitan Club	2347

(vi) **Temporary Authorities**

Number

RM Gisborne Limited	T/A2
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b. Decision made by the District Licensing Committee Delegated Authority of Council dated 4 December 2013, and in accordance with section 191(2) of the Sale and Supply of Alcohol Act 2012 (Contested applications).

No Hearings held.

c. Other Activities

No other activities.

6. Options

The report is purely for information purposes.

6.1 Cost

Not applicable to this report.

6.1.1 Rate Impact

Not applicable to this report.

6.2 Community Wellbeing

There are no community well being matters requiring consideration.

6.3 Consenting Issues

Not applicable to this report.

6.4 LTP Integration

Not applicable to this report.

7. Consultation

There are no consultation requirements; however decisions listed in 5.1b have been published on Council's website as required by section 211(5) of the Sale and Supply of Alcohol Act 2012 that states "Every territorial Authority must take all reasonably practicable steps to ensure that copies of all the decisions of its Licensing Committee are publicly available".

8. Legal Considerations

Applications have been determined in accordance with legislative requirements.

9. Financial Considerations

There are no financial considerations.

10. Other Considerations

There are no other considerations required.

11. Next Steps

Not applicable to this report.

12. Supporting Information

Not applicable to this report.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

1. Appendices

There are no attachments for this report.

Author(s)	Lisa Roiri Liquor Licensing Inspector	
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Approved by	Mike Lepper Customer and Regulatory Services Manager	
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Annual Report - District Licensing Committee 2015 - 2016

File No.: 16/417

1. Purpose

This Report has been prepared to report to Council on the 2014/15 financial year as required by the Sale and Supply of Alcohol (Fees) Regulations 2013.

2. Recommendation

- 2.1 That Report 16/417 Annual Report - District Licensing Committee 2015 - 2016 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That Council adopts the report attached as attachment A, Annual Report District Licensing Committee 2015/16, and that a copy be forwarded to Alcohol Regulatory Licensing Authority and a copy be placed on Council Website.

3. Background/Previous Council Decisions

Regulation 19 of the Sale and Supply of Alcohol Fees Regulations 2013, requires territorial Authorities to report on the performance of the functions of its Licensing Committee under the Sale and Supply of Alcohol Act 2012.

4. Issues for Consideration

There are no issues or matters that warrant the particular attention of Council.

Attachments

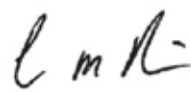
No.	Title	Page
A	Annual Return for ARLA Year Ending 30 June 2016	145
B	District Licensing Committee Annual Report for year ending 30 June 2016	147

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Lisa Roiri Liquor Licensing Inspector	
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Approved by	Mike Lepper Customer and Regulatory Services Manager	
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TERRITORIAL AUTHORITY: Horowhenua District

ANNUAL RETURN FOR YEAR ENDING: 30 June 2016

On-licence, off-licence and club licence applications received:

Application Type	Number received in fee category:	Number received in fee category:	Number received in fee category:	Number received in fee category:	Number received in fee category:
	Very Low	Low	Medium	High	Very High
On-licence new	1		5		
On-licence variation					
On-licence renewal			9	1	
Off-licence new			3	1	
Off-licence variation					
Off-licence renewal	1	2	8	2	
Club licence new					
Club licence variation					
Club licence renewal	14	5			
Total number	16	7	25	4	0
Total Fee paid to ARLA (GST incl)	\$ 276.00	\$ 241.50	\$ 1,293.75	\$ 345.00	\$ -

Annual fees for existing licences received:

Licence Type	Number received in fee category:	Number received in fee category:	Number received in fee category:	Number received in fee category:	Number received in fee category:
	Very Low	Low	Medium	High	Very High
On-licence	3	1	23	3	1

Off-licence	3	2	14	7	
Club licence	19	5			
Total number	25	8	37	10	1
Total Fee paid to ARLA (GST incl)	\$ 431.25	\$ 276.00	\$ 1,914.75	\$ 862.50	\$ 172.50

Managers' certificate applications received:

	Number received
Manager's certificate new	37
Manager's certificate renewal	59
Total number	96
Total Fee paid to ARLA (GST incl)	\$ 2,760.00

Special licence applications received:

	Number received in category: Class 1	Number received in category: Class 2	Number received in category: Class 3
Special licence		31	27

Temporary authority applications received:

	Number received
Temporary authority	7

Permanent club charter payments received:

	Number received
Permanent club charter payments	nil

Total to be paid to ARLA	\$ 8,573.25
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2015 – 2016

ANNUAL REPORT

District Licensing

Committee

This report is presented pursuant to Regulation 19 of the Sale and Supply of Alcohol (Fees) Regulations 2013 which requires territorial authorities to:

- Report on the income from fees payable in relation to, its costs incurred in, -
- (a) the performance of the functions of its licensing committee under the Act; and
 - (b) the performance of the functions of its inspectors under the Act; and
 - (c) undertaking enforcement activities under the Act.

Introductory Comment

The Horowhenua District Licencing Committee has had another busy year with 3 Full Hearings, 7 Temporary Authorities, and a large number of unopposed applications.

The DLC has continued to develop as a Committee with each member fully engaged and committed to representing the Community in all aspects of Liquor Licencing recognising the importance and responsibility of the role.

The DLC have worked hard throughout the reporting year at forming collaborative relationships with partner agencies which will continue to enhance the collective aim of reducing alcohol harm in our Communities.

Ross Brannigan
Chairperson

District Licensing Committee Overview

The Horowhenua District Licensing Committee (DLC) was appointed in accordance with the requirements of the Sale and Supply of Alcohol Act 2012.

Members of the District Licensing Committee are:

Chairperson: Councillor Ross Brannigan

Deputy Chairperson: Councillor Tony Rush

Secretary: Michael Lepper

Public Committee Members
Phillip Comber
Roger Perring
Martyn Slade
Craig Fleury
Allen Little, JP, QSM

The public members of the committee have been appointed for a 5 year term, expiring on 17 December 2018.

Workload

There were 101 uncontested Certificate applications, 45 uncontested Licence applications, 56 uncontested Special Licence applications, all were decided by the Chairperson alone.

There were seven Temporary Authority's which were decided by way of a quorum by two committee members and the chairperson having a discussion. These seven applications were not opposed by Police or Licencing Inspector.

The District Licensing Committee has held three hearings:

a. Application for New On Licence, 23 July 2015, Police opposed the application and One Public Objector to the application, The License was granted for a 12 month period with extra conditions on the licence.

b. Application for New On Licence, 6 October 2015, six public objectors objected to the application. A New License was issued with a reduction of advertised times by 1 hour for the On Licence.

c. Application for New Off Licence, 14 March 2016, Eighteen Public Objections and One petition containing 390 signatures were against the application and one submitter was in support of the application. Application was granted but has been appealed to ARLA for a rehearing. (Still waiting on a hearing date).

DLC Initiatives

- The District Licensing Committee encourages committee members who are not sitting on the panel to come to hearings and sit in the public gallery during hearings. This has been taken up by the other members at the hearings we have had.
- The committee has reviewed the cases after the hearings and before the decision is made so that the sitting committee can discuss and concerns or questions they have with each other before they decide.
- The committee has a willingness to view premises that have oppositions to them so they can understand what is being explained to them.
- Some Committee Members attended a course run for DLC members from a number of neighbouring council by Mr M Clearwater at Tararua District Council.
- The District Licensing Committee also agreed to promote the opportunity for licensed premises to participate in the Rugby World Cup extended trading hours that were passed into law by Parliament. 5 Premises applied for the extended hours. There were no problems at these premises during the extended hours.

Local Alcohol Policy

The draft policy will be going to a Council meeting after October 2016, once the local body elections have finished.

Current Legislation

It is believed that there is an anomaly in the legislation in that Temporary Authorities that are unopposed have to be heard by a quorum of 3 people. It is believed that as the DLC Chairperson has the power to decide on unopposed Licenses new and renewals, unopposed certificates new and renewals and special licences they should be able to also decide unopposed Temporary Authorities.

Other Matters

The good things we have noticed so far are.

- The flexibility around the chairperson having the designation from council to consider and lower the fees by one category if needed.
- The willingness for partner agencies to work together.
- Generally the willingness of licensees to adapt to the New Act.

Enforcement Activities

In conjunction with partner agencies of police and Public Health, two controlled purchase operations were conducted as follows

- a) August 2015. 13 premises were tested and two sold. Agreed suspension with the two premises were successful between police and the Licensees with one agreeing to 21 days suspension of the Off Licence as this was the second strike for the business and the other premises agreed to 7 days suspension of the Off Licence as this was the first strike.
- b) December 2015. 17 premises were tested with no sales.

Licensing Inspector

The Council employs a full time inspector Ms Lisa Roiri who has held this appointment for approximately 7 years. It is pleasing to note the excellent relationships that she has built with partner agencies.

Contacts for the Horowhenua District Licensing Committee

DLC Secretary- Michael Lepper – MichaelEL@horowhenua.govt.nz – DDI (06) 366 0992 – Cell 027442 9055

Licensing Inspector– Lisa Roiri– lisar@horowhenua.govt.nz – Phone (06) 366 0999 Extn: 6845 – Cell 027441 5417

Planning Services Matters Considered Under Delegated Authority

File No.: 16/369

1. Purpose

To present details of decisions made under delegated authority in respect of Planning Services Matters.

2. Recommendation

- 2.1 That Report 16/369 Planning Services Matters Considered Under Delegated Authority be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the matters decided under delegated authority (s104 of the Resource Management Act) as listed, be received:

All Subdivision Resource Consents Granted Under Delegated Authority 22/06/16 to 20/07/16

Granted Date	File Ref	Applicant	Address
22 June 2016	SUB/3766	Ian Humphrey	6 Marine Parade, Foxton Beach
24 June 2016	SUB/3764	Samantha Rawiri & Richard Barnes	1362 State Highway 57, Tokomaru
01 July 2016	SUB/3525	Srinagar Limited	85 Parker Avenue, Levin
19 July 2016	SUB/3769	Russell & Glenis Davenport	Muhunoa East Road, Levin Rural

All Land Use Resource Consents Granted Under Delegated Authority 22/06/16 to 20/07/16

Granted Date	File Ref	Applicant	Address
22 June 2016	LUC/3762	Summerset Properties Ltd	106-112 Liverpool Street, Levin
05 July 2016	LUC/3772	Quin Buildings Direct	302 Kuku East Road, Levin Rural
06 July 2016	LUC/3770	Richard Cottle	30 Margaret Street, Shannon
13 July 2016	LUC/3785	Quin Buildings Direct	196 Bath Street, Levin

3. Issues for Consideration

That the Subdivision and Land Use Resource Consents, as listed, be received.

Attachments

There are no attachments for this report.



Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,

b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Mike Lepper Customer and Regulatory Services Manager	
Approved by	Monique Davidson Group Manager - Customer and Community Services	

Exclusion of the Public : Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Growth Response Update - Property Investment Vehicle

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

C2 Community Housing Project Update

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege. s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.