

Notice is hereby given that an ordinary meeting of the Horowhenua District Council will be held on:

Date: Wednesday 3 February 2016
Time: 4.00 pm
Meeting Room: Council Chambers
Venue: 126-148 Oxford St
Levin

Council OPEN AGENDA

MEMBERSHIP

Mayor	Mr B J Duffy	
Deputy Mayor	Cr G G Good	
Councillors	Cr W E R Bishop	
	Cr R J Brannigan	
	Cr R H Campbell	
	Cr M Feyen	
	Mrs V M Kaye-Simmons	
	Mrs J Mason	
	Mrs C B Mitchell	
	Cr A D Rush	
	Ms P Tukapua	
Reporting Officer	Mr D M Clapperton	(Chief Executive)
Meeting Secretary	Mrs K J Corkill	

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Full Agendas are available on Council's website
www.horowhenua.govt.nz

Full Agendas are also available to be collected from:
Horowhenua District Council Service Centre, 126 Oxford Street, Levin
Foxton Service Centre/Library, Clyde Street, Foxton,
Shannon Service Centre/Library, Plimmer Terrace, Shannon
and Te Takere/Library, Bath Street, Levin

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1 Apologies

2 Public Speaking Rights

Notification to speak is required by 12 noon on the day of the meeting. Further information is available on www.horowhenua.govt.nz or by phoning 06 366 0999.

3 Late Items

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

4 Declaration of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

5 Confirmation of Minutes

5.1 Meeting minutes Council - 25 December 2015

6 Matters Arising

7 Leave of Absence

8 Announcements

Staff Introductions

New Staff Members will introduce themselves and give an overview of their role at Council.

Foxton Community Board Update

Chair, Janine Smart, will provide an update from the Foxton Community Board.

Proceedings of the Community Wellbeing Executive 15 December 2015

File No.: 16/7

1. Purpose

To present to the Council the minutes of the Community Wellbeing Executive meeting held on 15 December 2015.

2. Recommendation

- 2.1 That Report 16/7 Proceedings of the Community Wellbeing Executive 15 December 2015 be received.
- 2.2 That the Council receive the minutes of the Community Wellbeing Executive meeting held on 15 December 2015.

3. Issues for Consideration

The structure and frequency of meetings of the Community Wellbeing Executive will be brought back to Council in the near future.

Attachments



There are no attachments for this report.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Denise Kidd Community Services Manager	
Approved by	Monique Davidson Group Manager - Customer and Community Services	

Community Wellbeing Executive

OPEN MINUTES

Minutes of a meeting of the Community Wellbeing Executive held in the Council Chambers, Horowhenua District Council, 126-148 Oxford Street, Levin, on Tuesday 15 December 2015 at 2.00 pm.

PRESENT

Chairperson	Mayor B J Duffy	
Deputy Chairperson	Cr G G Good	(from 2.08 pm)
Members	Ms B Bradnock	(MidCentral DHB)
	Mr M Fletcher	(MSD)
	Mr C Fleury	(Horowhenua Health Centre)
	Ms T Harris	(MSD)
	Cr J Mason	
	Ms S Stewart	(NZ Police)
	Mr L Rohloff	(Horowhenua GreyPower)
	Ms A Sooalo	(Children's Team)

IN ATTENDANCE

Mr G Stevens	(Community Development Advisor)
Mrs C Pollock	(Community Facilities & Events Coordinator)
Mrs K J Corkill	(Meeting Secretary)

PUBLIC IN ATTENDANCE

There were no members of the public in attendance.

1 Apologies

Apologies were recorded for Ms Pauline Cleaver, Cr Victoria Kaye-Simmons, Mrs Jacqui Moynihan (with Ms Alice Sooalo attending for her), Mrs Jacqui Ferrel, Ms Moira Howard-Campbell, Mr Cam Lewis; Ms Katie McRedmond, Mr Mark Robinson, Ms Di Rump, Ms Jo Smith and Mrs Margaret Williams with Mr Lew Rohloff attending in her stead, Council Officers Denise Kidd and Monique Davidson. Cr Garry Good also recorded an apology for lateness.

NOTED

2 Public Speaking Rights

There were no requests for speaking rights.

3 Confirmation of Minutes – 20 October 2015

MOVED by Ms Harris, seconded Ms Bradnock:

THAT the minutes of the meeting of the Community Wellbeing Executive held on Tuesday, 20 October 2015, be confirmed as a true and correct record.

CARRIED

4 Matters Arising

There were no matters arising.

5 Announcements

Mr Stevens advised that in Mrs Kidd's absence he would work through his Community Wellbeing Report and then present a PowerPoint on the Community Services Review. Because of the number who had been unable to attend today's meeting there would be no decisions reached but it would enable some discussion to feed into a report to be finalised by March 2016.

6 Reports

6.1 Community Wellbeing Report to 15 December 2015

Purpose

To present to the Community Wellbeing Executive the Community Development Advisor's Report to 15 December 2015.

MOVED by Cr Mason, seconded Mr Fleury:

THAT Report 15/767 Community Wellbeing Report to 15 December 2015 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

Mr Stevens reflected upon the number of significant achievements there had been throughout the year. Key points included Youth Voice having its most productive year since its establishment in 2009. Youth Voice had submitted to Council's Long Term Plan, had redrafted their Terms of Reference and were redeveloping the Youth Action Plan 2016-2019. The Action Plan was presented to the Youth Network by members of Youth Voice at the meeting on 1 December for input and feedback. It had been intended to present the draft to the Executive this year but a more realistic goal was the Executive's next meeting in early 2016. It was almost ready to go and just needed some graphic design and small grammatical changes.

With Mr Stevens noting that he may not be in attendance for the next CWE meeting, the meeting extended congratulations to him for his selection to be part of the New Zealand Delegation for the Ship of the World Youth 2016 which would see him away in the early part of 2016.

Mr Stevens continued that alongside the Youth Action Plan, the Positive Ageing and Education Action Plans were also being reviewed and redrafted for 2016-2019. They were at a stage they were almost ready for presentation, but were currently receiving edits during consultation process.

Education Horowhenua had been particularly successful during the year tapping into

industry and bridging opportunities and strengthening existing initiatives such as Gateway. Also there was the Pathways Horowhenua website developed this year and now live (supported by schools, industry and Council) on which local businesses could advertise jobs.

Also, under the Pride and Vibrancy Action Plan, the Adventure Park mural project was progressing well with advertising being undertaken now for expressions of interest, with work to be undertaken during the end of term one and the school holidays following. Completion scheduled for early May 2016.

With regard to the Disability Action Group Forum and the attendance by Wayne Wallace of Horizons to discuss transport, Mr Rohloff reported that Mr Wallace had also indicated that he would also have discussions with Horowhenua GreyPower early in the New Year also on transport. Mr Rohloff said he thought the aspirations of the Disability Group and GreyPower could align, particularly in light of the decision taken by the Horowhenua District Council to coordinate with GreyPower when it came to transport.

Mrs Pollock commented on the very successful round of events that had recently taken place including the Industry Training Graduation, Levin Christmas Parade, Armistice Day ceremony, Shannon Christmas Parade and the event for 'Alex' at Waitare Beach. She formally acknowledged and congratulated those who had received Civic Honours as well those who had received Youth awards. It was all very positive.

Also noted was the involvement in White Ribbon Day, the Horowhenua Strengthening Families Network's call for donations of Christmas presents for children who otherwise may not get something this Christmas, and the International Food Festival in which a number of cultural groups would be involved. Mrs Pollock said if anyone knew of any community groups that may like to be involved in a volunteer capacity to let Fiona Barker of the Neighbourhood Policing team know.

Looking forward, Mrs Pollock said Easter weekend would be a big weekend for the Horowhenua with a significant number of events planned, including the "Hope and Wonder" art exhibition at Te Takere with it being the first time all these BNZ art works would be showed in one place. The Easter events would fall under the Easter Escape banner with the aim being to put Horowhenua on the map as a great place to escape to.

Mayor Duffy noted that the Easter weekend would also include the Motor Home Group's Rally which was being held in Levin.

Other events scheduled for early in the New Year were the AP & I Show, the Organic River Festival, Medieval Market as well as activities at the beaches. Also of interest was the hosting by Horowhenua/Kapiti of the Regional 7s and the Hurricanes were holding a training session at Playford Park tomorrow evening.

Community Services Review

In Mrs Kidd's absence, Mr Stevens worked through a PowerPoint presentation on the Community Services Review, covering what the review was about, outcomes, the review goals, key delivery areas from Council's perspective, and what Council's role should be (a copy of the PowerPoint presentation is **attached** to the official minutes).

Whilst there was a good basis in what had been provided, Mr Fletcher said he would like to have more discussion. He totally agreed with the RBA approach but there

needed to be some discussion on some of the other things proposed. The group needed to talk through and develop the RBA framework together to get buy in and to avoid duplication. He had access to some great RBA experts in his team in the region already working with NGOs towards results based accountability.

Mr Rohloff said a week or so ago Mrs Kidd had asked him to come in and have a discussion about the Community Services Review on behalf of GreyPower and perhaps the older section of our community. It was a very searching and thought provoking interview and he was impressed with the depth of thought and the process that was going into the review.

Mr Stevens encouraged others around the table to register their interest with himself or Mrs Pollock if they would also like to speak with Mrs Kidd or let them know of other prospective interviewees.

Responses In terms of the two questions posed:

- Council's role and what members considered that was in terms of contributing to community wellbeing and the provision of community services;
 - supporting the community in the reduction of harm, which could be in relation to family violence or perhaps road policing; whichever was the higher priority for the community;
 - advocacy was a big one;
 - set the tone; represent its citizens in terms of how they wanted to live and look after each other. Council would not do everything but would be able to speak for the community;
 - coordination / rallying point – Council had a role in bringing people together in a way that others, such as Government Departments, could not;
 - in one sense there was no standard format for a Council in terms of its role – it depended on the district and where it sat geographically and demographically;
 - each local areas needed to determine what was a priority in its own space;
 - the LGA prescribed what Council should be doing in the community space and it was what Councils could do over and above that. Some Councils did what they had to and others, such as HDC, went the extra mile.

- one key change – what would it be?
 - when that question had been put to the Disability Strategy Group it was 'transport' – reliable transport (such as Driving Miss Daisy). That was what was topical for them and for others who did not have a car or access to transport. ;
 - would like to see unadulterated community pride;
 - focus and organised approach on family violence;
 - possibly a recreation ticket such as they had in Palmerston North where those on lower incomes could access facilities, etc, for a lower amount;
 - 2016-17 focus on child obesity and provide opportunities for young people to access activities to counteract that.

In reflecting on some of the comments, Mr Stevens said in the documentation Council was identified as being a backbone organisation. His feeling was that was naturally where Council sat. With where to next, a final report was due to be presented to Council in March 2016.

Mayor Duffy thanked everyone for their participation and the good work that had been done during the year. It had been significant. The Executive was setting itself up brilliantly to be very efficient, very focussed and very clear about what its objectives were and what could be delivered. It was not possible to do everything, but within the resources available it was putting itself in a very good place.

2.45 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE COMMUNITY WELLBEING
EXECUTIVE HELD ON

DATE:.....

CHAIRPERSON:.....

Proceedings of the Finance, Audit & Risk Subcommittee 27 January 2016

File No.: 16/6

1. Purpose

To present to the Council the minutes of the Finance, Audit & Risk Subcommittee meeting held on 27 January 2015 and the Financial Report to 31 December 2015..

2. Recommendation

- 2.1 That Report 16/6 Proceedings of the Finance, Audit & Risk Subcommittee 27 January 2016 be received.
- 2.2 That the Council receive the minutes of the Finance, Audit & Risk Subcommittee meeting held on 27 January 2016 and the Financial Report to 31 December 2015.

3. Issues for Consideration

There are no items that require further consideration by Council.

Attachments



No.	Title	Page
A	Financial Reporting - Monthly Report - 31 December 2015	14

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Doug Law Group Manager - Finance	
Approved by	David Clapperton Chief Executive	

Finance, Audit & Risk Subcommittee

OPEN MINUTES

Minutes of a meeting of the Finance, Audit & Risk Subcommittee held in the Council Chambers, Horowhenua District Council, Levin on Wednesday 27 January 2016 at 4.00 pm.

PRESENT

Chairperson Cr W E R Bishop
Members Mayor B J Duffy
Mr B J Jackson
Cr C B Mitchell
Cr P Tukapua (from 4.10 pm)

IN ATTENDANCE

Mr D Law	(Group Manager – Finance)
Mr D Clapperton	(Chief Executive)
Mrs M Davidson	(Group Manager – Customer & Community Services)
Mr J Paulin	(Finance Manager)
Mrs T Whitehouse	(Management Accountant)
Mr A Mohammed	(Financial Systems Manager)
Mrs K J Corkill	(Meeting Secretary)

1 Apologies

An apology was recorded for Cr Rush. An apology for lateness was also recorded for Cr Tukapua.

NOTED

2 Public Speaking Rights

There were no requests for speaking rights.

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes – 25 November 2015

MOVED by Mayor Duffy, seconded Cr Mitchell:

THAT the minutes of the meeting of the Finance, Audit & Risk Subcommittee held on Wednesday, 25 November 2015, be confirmed as a true and correct record.

CARRIED

5 Matters Arising

In response to a query from Mr Jackson if the schedule of risks had been done and when the Subcommittee would receive its expanded Terms of Reference, Mr Clapperton said that would be available for the next Subcommittee meeting.

6 Announcements

There were no announcements.

7 Reports

7.1 Financial Report for the six months to 31 December 2015

Purpose

To present to the Finance, Audit & Risk Subcommittee the financial report for the six months to 31 December 2015.

MOVED by Cr Mitchell, seconded Mayor Duffy:

THAT Report 16/3 Financial Report for the six months to 31 December 2015 be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

A Cashflow Forecast for the year was tabled for Members' information. In speaking to this, Mr Law noted that halfway through the financial year, trends were on target. Projections were reviewed monthly and whilst December showed a better than expected balance, a worse result than anticipated was projected for the first year of the LTP. This would obviously depend on what happened over the next 6 months.

Officers responded to Members questions, with it noted:

- In terms of capital expenditure, more accurate reporting was needed from engineers in terms of budgeted projects, which would assist informing both the Projects and this Subcommittee. Mr Saidy and Mr O'Neill to be invited to the next Subcommittee meeting;
- There was the first time the Financial Report's compiling had been fully automated and the 'ticks' and 'crosses' which had assisted in Members understanding of what was on track, or not, was not included, but could be reinstated for future reporting;
- For clarity, it would be helpful in the Cost of Service Statements, to have the items under Income and Expenditure matching;
- The collection costs for debtors was proportionally allocated against the activities for which rates were collected;
- Wastewater charges showing as being under budget was a one off with an adjustment made because trade waste charges had been incorrectly collected. There would be new trade waste charges from 1 July which would take into account a capital component that was not included previously;
- The increase in Landfill reporting costs was as a result of the reviews that Council was having to undertake with regard to consent conditions for the Levin Landfill. More monitoring had been required around odour and alleged leachate breaches.

7.2 Treasury Report

Purpose

To present to the Finance, Audit & Risk Subcommittee the Bancorp Treasury Report for the December 2015 quarter.

MOVED by Mr Jackson, seconded Cr Mitchell:

THAT Report 16/22 Treasury Report be received.

THAT this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

CARRIED

In commenting on the low interest rates which looked to continue for the foreseeable future, Mr Law cautioned prudence when considering the impact these could have on Council's financials and projected rates for years two and three of the LTP.

4.53 pm

There being no further business, the Chairperson declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE FINANCE, AUDIT & RISK
SUBCOMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....



Six Month Report

01 July 2015 to 31 December 2015

This report is for the six months ended 31 December 2015. Included in this report is an executive summary, organisation summary and financial statements.

Executive Summary

Operating deficit: \$806,000 less than budget of \$1,267,000.

Activity revenue: above budget by \$373,000 with no major variance to report.

Activity expenditure: below budget by \$817,000 with no major variance to report.

The Forecast budget for 30 June 2016 is forecasting a deficit of \$(281,000) at 30 June 2016 versus the Annual Budget of \$1,596,000.

Activity revenue: expected to be below budget by \$445K.

Activity expenditure: expected to be above budget by \$773k.

Sundry debtors: The total Outstanding Debtors have decreased in the month by \$198K. The total Outstanding Debtors is \$726K and have reduced by 41% since June 2015.

Major variances

	30 Jun 2015	31 December 2015	Variance
On charges	\$138,788	\$105,415	(\$33,373)
Development Contribution	\$353,371	\$190,786	(\$162,585)
90 day outstanding	\$639,089	\$605,954	(\$33,135)

Treasury: Our weighted average interest rate decreased to 4.91% at December 2015, decreasing from 5.15% at June 15 and 5.32% at December 2014. The LTP interest rate assumption for 2015/16 was 5.5%.

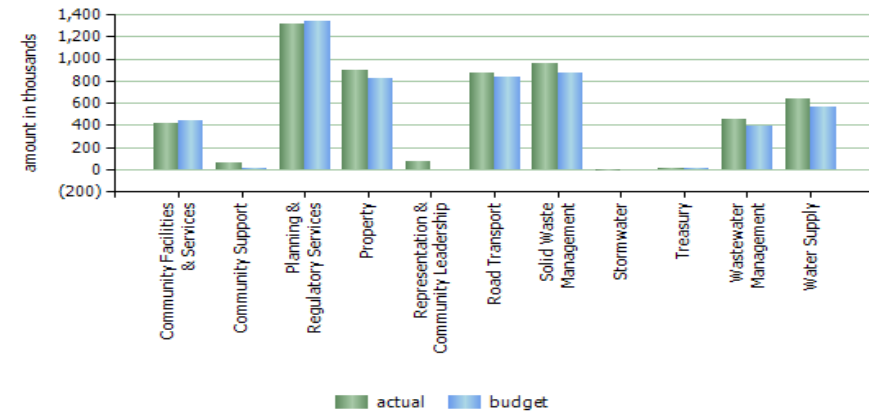
Doug Law
Group Manager Finance
27 January 2016

Organisation Summary

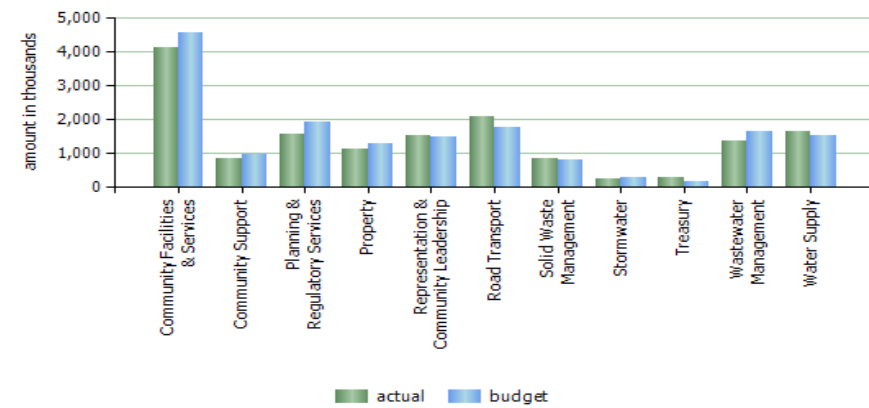
Financial operation

Operational revenue \$22.05 m 1% less than budget	Operational expenditure \$22.62 m 4% less than budget	Operational surplus/(deficit) (\$565) k 56% more than budget
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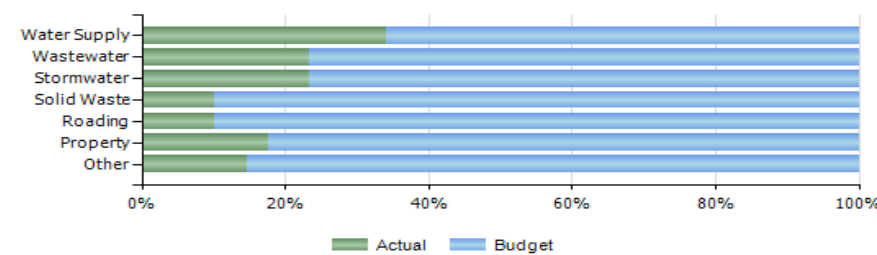
Operational revenue by activity



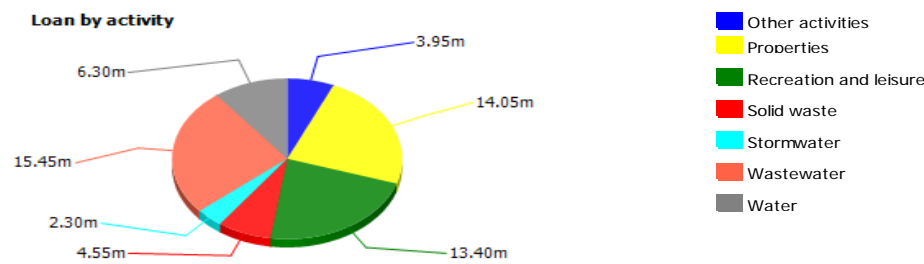
Operational expenditure by activity



Capital expenditure

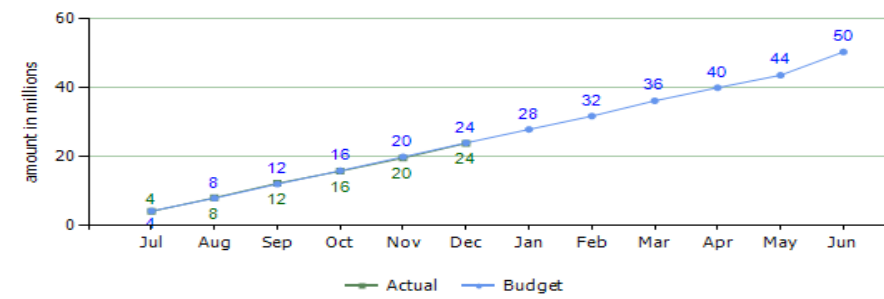


Loan by activity

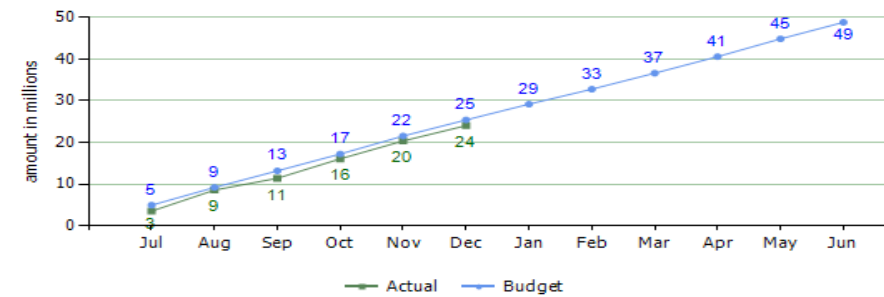


Financial trends

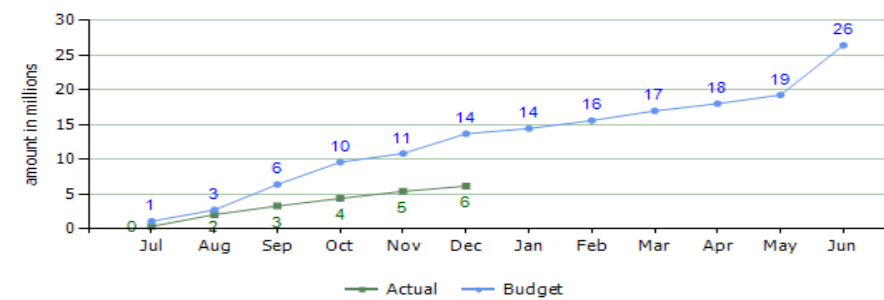
Revenue



Expenditure



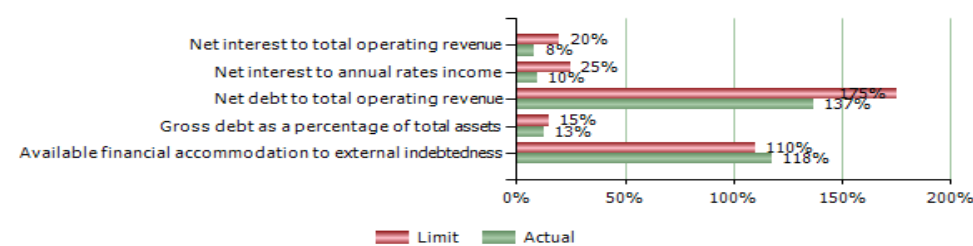
Capital expenditure



Interest rate movement



LGFA Covenant



Financial sustainability

Rates to operating revenue 72%

Rates revenue	\$15.82 m
Operating revenue	\$22.05 m

72% of operating revenue is derived from rates revenue

Fees and charges to operating revenue 27%

User fees and charges	\$5.87 m
Operating revenue	\$22.05 m

27% of operating revenue is derived from user fees and charges

Balance budget ratio 98%

Total revenue	\$23.66 m
Total expenditure	\$24.12 m

Revenue should be equal or more than expenditure. Year to date revenue is more than -2%

Debt affordability ratio 123%

Total borrowing	\$60.00 m
Total projected revenue	\$49.25 m

With the total borrowing of \$60m we are still under the set limit of 175% of projected revenue

Essential services ratio 106%

Capital expenditure	\$6.13 m
Depreciation	\$5.81 m

Capital expenditure should be equal or more than depreciation, for year to date capex is 106% more than depreciation

Interest to rates revenue 10%

Interest paid	\$1.52 m
Rates revenue	\$15.82 m

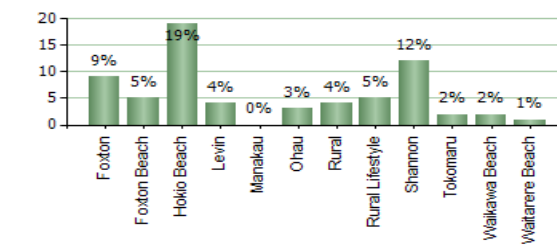
10% of rates revenue is paid in interest. Our set limit is 25% of of total rates revenue

Interest cover ratio 7%

Interest paid	\$1.52 m
Operating revenue	\$22.05 m

7% of operating revenue is paid in interest. Our set limit is 20% of operating revenue.

Rates debtors % with arrears



Statement of Income and Expenditure

Percentage of year completed: 50.00%	30 June 2016	Annual Plan	Last year	Actual	Year to date	Variance in \$	Variance in %	% Actual to	% Variance to	Notes to accounts
	Projection	A	B	C	Budget	E = D - C	F = E/D	Annual Plan	total Annual Plan	
					D			G = C/A	H = E/Tot A	
Income										
Rates revenue										
General rates	(8,223,698)	(8,223,698)	(3,894,944)	(4,123,083)	(4,111,850)	11,233	-0.27%	50.14%	-0.02%	
Targeted rates	(23,338,441)	(23,338,441)	(10,905,973)	(11,697,050)	(11,669,225)	27,825	-0.24%	50.12%	-0.06%	
Total	(31,562,139)	(31,562,139)	(14,800,918)	(15,820,133)	(15,781,075)	39,058	-0.25%	50.12%	-0.08%	
Treasury										
Rates penalties	(600,000)	(600,000)	(327,137)	(354,334)	(200,000)	154,334	-77.17%	59.06%	-0.33%	
External interest received	(150,000)	(150,000)	(72,330)	(79,991)	(75,000)	4,991	-6.66%	53.33%	-0.01%	
Total	(750,000)	(750,000)	(399,467)	(434,325)	(275,000)	159,325	-57.94%	57.91%	-0.34%	
Significant activity revenue										
Representation & Community	(73,500)	0	(1,226)	(73,475)	0	73,475	0.00%	0.00%	-0.16%	
Community Support	(41,546)	(39,500)	(127,395)	(55,342)	(16,002)	39,340	-245.84%	140.11%	-0.08%	
Community Facilities & Services	(808,941)	(888,876)	(361,208)	(416,108)	(444,450)	(28,342)	6.38%	46.81%	0.06%	
Planning & Regulatory Services	(2,038,996)	(2,261,490)	(1,203,817)	(1,314,583)	(1,344,700)	(30,117)	2.24%	58.13%	0.06%	
Property	(1,603,297)	(1,637,289)	(933,135)	(891,741)	(818,650)	73,091	-8.93%	54.46%	-0.16%	
Road Transport	(1,667,000)	(1,667,000)	(696,660)	(871,402)	(840,837)	30,565	-3.64%	52.27%	-0.07%	
Stormwater	(19,928)	0	0	0	0	(0)	0.00%	0.00%	0.00%	
Water Supply	(1,100,527)	(1,138,277)	(392,284)	(634,073)	(569,136)	64,937	-11.41%	55.70%	-0.14%	
Wastewater Management	(544,762)	(792,687)	(371,890)	(455,506)	(396,352)	59,154	-14.92%	57.46%	-0.13%	
Solid Waste Management	(1,822,500)	(1,741,206)	(932,651)	(961,081)	(870,600)	90,481	-10.39%	55.20%	-0.19%	
Treasury	(6,430)	(6,000)	0	(6,430)	(6,000)	430	-7.17%	107.17%	0.00%	
Total	(9,727,427)	(10,172,375)	(5,020,266)	(5,679,740)	(5,306,727)	373,013	-7.03%	55.83%	-0.80%	
Capital subsidies										
Capital subsidies and grants	(3,968,241)	(3,968,241)	(208,567)	(117,712)	(804,316)	(686,604)	85.36%	2.97%	1.48%	1
Total	(3,968,241)	(3,968,241)	(208,567)	(117,712)	(804,316)	(686,604)	85.36%	2.97%	1.48%	
Total operating income	(46,007,807)	(46,452,755)	(20,429,218)	(22,051,910)	(22,167,118)	(115,208)	0.52%	47.47%	0.25%	2

Notes

1. Capital Subsidies are under budget for Roading Transport as more operational work is being undertaken. This is forecasted to be in line with budget by 30 June 16 with work carried out in the summer months.
2. All activities are on track to current budget. It is Forecasted the by 30 June 16 most will be above or on budget. Levin Wastewater is expected to be \$313k under budget with decreased revenues for Trade waste.

Statement of Income and Expenditure (continued...)

Percentage of year completed: 50.00%	30 June 2016 Projection	Annual Plan A	Last year B	Actual C	Year to date		Variance in \$ E = D - C	Variance in % F = E/D	% Actual to Annual Plan G = C/A	% Variance to total Annual Plan H = E/Tot A	Notes to accounts
					Budget D						
Expenditure											
Significant activity expenditure											
Representation & Community	2,943,996	2,804,429	1,404,806	1,498,162	1,478,388	(19,774)	-1.34%	53.42%	-0.04%	3	
Community Support	1,761,042	1,844,331	1,876,587	825,915	941,178	115,263	12.25%	44.78%	0.26%		
Community Facilities & Services	8,785,387	8,895,839	2,637,124	4,122,068	4,547,336	425,268	9.35%	46.34%	0.94%	4	
Planning & Regulatory Services	3,463,027	3,689,688	2,157,034	1,575,219	1,860,152	284,933	15.32%	42.69%	0.63%	5	
Property	1,475,336	1,446,381	1,354,986	879,981	983,945	103,964	10.57%	60.84%	0.23%	6	
Road Transport	3,658,586	3,499,830	1,681,756	2,060,969	1,768,466	(292,503)	-16.54%	58.89%	-0.65%	7	
Stormwater	548,258	545,164	242,579	249,202	296,322	47,120	15.90%	45.71%	0.10%		
Water Supply	3,227,818	2,894,405	1,367,790	1,622,783	1,520,238	(102,545)	-6.75%	56.07%	-0.23%	8	
Wastewater Management	3,172,579	3,052,852	1,650,985	1,355,309	1,626,464	271,155	16.67%	44.39%	0.60%	9	
Solid Waste Management	1,731,236	1,682,182	643,599	819,313	797,930	(21,383)	-2.68%	48.71%	-0.05%	10	
Treasury	373,065	204,276	104,873	276,122	156,640	(119,482)	-76.28%	135.17%	-0.26%	11	
Total	31,140,330	30,367,225	15,285,042	15,285,042	15,977,059	1,267,000	7.93%	50.33%	2.80%		
Other expenses											
External interest	2,990,000	3,191,827	1,522,037	1,524,188	1,647,697	123,509	7.50%	47.75%	0.27%		
Depreciation and amortisation	11,618,741	11,618,746	6,296,026	5,807,220	5,809,366	2,146	0.04%	49.98%	0.00%		
Total	14,608,741	14,810,573	7,818,063	7,331,408	7,457,063	125,655	1.69%	49.50%	0.28%		
Total operating expenditure	45,749,071	45,177,798	23,103,105	22,616,450	23,434,122	1,392,655	5.94%	50.06%	3.08%		

Notes

3. Representation & Community are slightly above budget with increased internal allocations on the Annual Plan. It is forecasted that at 30 June 16 it will remain above budget.
4. Community Facilities & Services is under budget with the new contractors. As a result of savings from the new contracts direct expenditure on this activity is forecasted to be \$250k below budget by 30 June 2016. The Activity is forecasting to be over budget with increased internal allocations for Aquatic's and Library & Community Services.
5. Planning & Regulatory Services are under current budget with careful management of expenditure. It is forecasted the by 30 June 16 the activity is slightly over Annual Budget with increased internal allocations for the activity.
6. Property is under current budget with the new contractors. As a result of savings from the new contracts direct expenditure on this activity is forecasted to be \$146k below budget by 30 June 2016.
7. Road Transport has had a slight increase on subsidised expenditure with unbudgeted emergency works for repairs to roads due to slips and seal washouts. This is forecasted to impact on the total at 30 June 2016.
8. Water Supply is slightly above budget with increase costs on Consent Compliance and associated costs. This is forecasted to continue to 30 June 2016.
9. Wastewater Management is below current budget. It is forecasted to be above budget by 30 June 2016 with increased costs for Foxton Beach Wastewater for utilities and maintenance.
10. Solid Waste Management is above current budget due to increased reporting costs on Landfill. This is forecasted to continue to 30 June 2016.
11. Treasury is above budget with increased rates remissions than anticipated.

Statement of Income and Expenditure (continued...)

Percentage of year completed: 50.00%	30 June 2016 Projection	Annual Plan A	Last year B	Year to date		Variance in \$ E = D - C	Variance in % F = E/D	% Actual to Annual Plan G = C/A	% Variance to total Annual Plan H = E/Tot A	Notes to accounts
				Actual C	Budget D					
Non-operational costs										
Non operating income										
Development Contribution	0	0	(109,786)	0	0	0	0.00%	0.00%	0.00%	
Internal interest income	(2,999,385)	(3,600,046)	(1,561,673)	(1,504,573)	(1,800,023)	(295,450)	16.41%	41.79%	0.00%	
Vested Assets	(26,278)	0	(117,186)	(24,707)	0	24,707	0.00%	0.00%	0.00%	
Revaluation gains	(218,037)	(321,664)	0	(79,288)	0	79,288	0.00%	24.65%	0.00%	
Total	(3,243,700)	(3,921,710)	(1,788,645)	(1,608,569)	(1,800,023)	(191,454)	10.64%	41.02%	0.00%	
Total non-operational costs	(3,243,700)	(3,921,710)	(1,788,645)	(1,608,569)	(1,800,023)	(191,454)	10.64%	41.02%	0.00%	
Non operating expenditure										
Internal interest expense	2,999,385	3,600,046	1,561,673	1,504,573	1,800,022	295,449	16.41%	41.79%	0.00%	
Total	2,999,385	3,600,046	1,561,673	1,504,573	1,800,022	295,449	16.41%	41.79%	0.00%	
	2,999,385	3,600,046	1,561,673	1,504,573	1,800,022	295,449	16.41%	41.79%	0.00%	
Total (surplus)/deficit	(503,051)	(1,596,621)	2,446,915	460,544	1,267,003	806,459	63.65%	-28.84%	-50.51%	

Statement of Financial Position as at 31 December 2015

	Last year Actual \$000	YTD Actual \$000	Full year Budget \$000	Notes
Assets				
Current assets				
Cash and cash equivalents	7,856	5,831	6,358	
Debtors and other receivables	5,381	7,737	6,481	12
Other financial assets	470	470	10	
Assets held for sale	475	475	393	
Total current assets	14,182	14,513	13,242	
Non-current assets				
Operational assets	42,492	42,811	45,097	
Infrastructural assets	386,465	386,922	402,881	
Restricted assets	39,293	38,784	41,054	
Intangible assets	1,680	1,622	1,672	
Forestry assets	911	911	680	
Investment property	5,706	5,706	3,946	
Investments in subsidiaries	988	988	1,099	
Other financial asset	803	782	1,059	
Total non-current assets	478,337	478,525	497,488	
Total assets	492,519	493,039	510,730	
Liabilities				
Current liabilities				
Creditors and other payables	8,070	6,293	8,439	
Borrowings	2,000	4,000	9,000	
Employee entitlements	1,003	1,522	585	
Provisions	997	997	1,003	
Total current liabilities	12,070	12,812	19,027	
Non-current liabilities				
Borrowings	58,000	56,000	67,000	
Employee entitlements	178	178	224	
Provisions	2,068	2,068	2,991	
Other	1,634	1,758	0	
Total non-current liabilities	61,880	60,004	70,215	
Total liabilities	73,950	72,816	89,242	
Net assets	418,570	420,222	421,488	
Equity				
Retained earnings	264,911	266,563	267,350	
Revaluation reserves	147,449	147,449	147,447	
Other reserves	6,210	6,210	6,691	
Total equity	418,570	420,222	421,488	

Notes

12. A breakdown of Current Sundry Debtors is shown on the Statement of Current Debtors.

Statement of Capital Expenditure – Major Projects over \$50,000

Reference	Description	LTP 2015/16	Project Cost YTD			Total estimated cost of Project to completion	Expected Start	Expected Completion	Comments
			Actual	YTD Budget	Variance				
Growth									
STW 27	Storm water - Development Planning North East Levin	150,000	27,733	7,500	-20,233	175,466	Oct-15	Jun-16	Initial planning is underway
WW 41	Waste water - Development Planning - North East Levin	260,980	0	260,980	260,980	260,980	Jul-15	Jun-16	
WW 44	Waste Water - Levin Tararua Industrial Development	125,000	0	0	0	125,000	TBA	Jun-16	
SW 17	Landfill Development	385,237	71,999	385,237	313,238	385,237	Nov-15	Nov-15	Initial planning with work starting Nov 15. Contract has been awarded.
Total Growth		921,217	99,732	653,717	553,985	946,683			
Level of Service									
WS 32	Water Supply -Levin Clarifier Installation	2,000,000	41,528	0	-41,528	2,000,000	Oct-15	Jun-16	This is now underway. Contract has been awarded, this project will flow into 2016/17(subject to confirmation of funding)
WS 38	Water Supply - Telemetry - District Wide	95,000	8,224	90,353	82,129	95,000	Oct-15	on going	
STW 14	Storm Water -Telemetry	81,000	80,873	72,450	-8,423	84,393	Sep-15	Mar-16	This is underway.
STW 15	Storm Water -Levin Queen Street	250,000	11,379	0	-11,379	280,320	Oct-15	Jun-16	Survey has been undertaken
STW 16	Storm Water -Stormwater Statergy	80,000	6,470	0	-6,470	80,000	Mar-16	Mar-16	
STW 19	Storm Water -Foxton Beach Catchment Management Plan	83,000	0	0	0	83,000	Jun-16	Jun-16	
WW 11	Foxton Wastewater Treatment Plant - Strategic Upgrade	2,326,000	476,806	2,326,000	1,849,194	881,528	Sep-15	Mar-16	
WW 27	Waste Water - Telemetry System	95,000	116,936	90,637	-26,299	95,000	Jul-15	Mar-16	
WW 37	Levin Wastewater Treatment Plant - Strategic Upgrade	610,000	55,080	0	-55,080	782,840	Sep-15	Jun-16	
WW 45	Waste Water - Shannon Disposal System	3,065,921	807,156	2,986,753	2,179,597	5,615,751	Aug-15	Feb-16	
RD 14	New Footpath	100,000	0	0	0	100,000	TBA	Jun-16	
RD 16	Foxton Townscape Main Street Upgrade	750,000	61,420	375,000	187,500	750,000	Sep-15	May-16	Initial design has been undertaken
RD 18	Waitarere Beach Kent Gloucester Upgrade	260,000	33,566	130,001	96,435	260,000	Jul-15	Jun-16	
SW 16	Landfill Consent	107,000	21,727	0	-21,727	134,449	Mar-16	May-16	
SW 18	Leachate pre treatment	129,000	0	0	0	130,596	Nov-15	Mar-16	
SW 19	Levin Landfill Energy Recovery / Flare	200,000	0	0	0	399,248	TBA	Jun-16	
PR 11	Thompson House Interior refurbishment, including kitchen (with renewal contribution from Thompson House)	80,000	0	35,000	35,000	80,000	Oct-15	Mar-15	
PR 12	Thompson House Exterior Fire Escape, egress improvements and disability access including toilet provision	80,000	6,050	0	-6,050	80,000	Jan-16	Jan-16	
PR 17	Upgrade ablutions block Donnelly Park	60,000	0	60,000	60,000	60,000	Oct-16	TBA	

Statement of Capital Expenditure – Major Projects (continued...)

Reference	Description	LTP 2015/16	Project Cost YTD			Total estimated cost of Project to completion	Expected Start	Expected Completion	Comments
			Actual	YTD Budget	Variance				
PR 19	Shannon Memorial Hall - accesbile facility's upgrade (toilet block and entrance)	50,000	0	50,000	50,000	50,000	Dec-15	TBA	
PR 41	Public Toilets-Salisbury Street upgrade, Reroof, renew flooring, change doors	54,530	0	54,530	54,530	54,530	Nov-15	TBA	
BEAUT 1	Flag Trax	54,270	41,950	54,270	12,320	54,270	Nov-15	Feb-16	Start Nov 15
CA 12	General Network Modelling	100,000	43,970	66,666	22,696	100,000	Jul-15	Mar-16	
CA 16	Purchase of Urban Aerial Imagery	60,000	0	30,000	30,000	60,000	Dec-15	TBA	
Total Level of Service		10,770,721	1,813,136	6,421,660	4,482,445	12,310,925			
Renewal									
WS 11	Levin Reticulation - RENEWAL	1,061,000	385,222	333,748	-51,474	1,061,000	Jul-15	Jun-16	This is on track.
WS 15	Shannon - Mangaore Reticulation- RENEWAL	158,000	130,061	158,000	27,939	158,000	Jul-15	Jun-16	This is on track.
WS 19	Foxton Beach Edingburg Terrace Bore- RENEWAL	150,000	9,005	0	-9,005	150,000	Apr-16	Apr-16	
WS 28	Levin Treatment Plant - Renewals	50,000	8,473	0	-8,473	50,000	TBA	Jun-16	Initial planning has been undertaken
WS 39	Reactive renewals - District Wide	150,000	82,653	0	-82,653	150,000	Jul-15	Jun-16	On going through the year
WS 45	Shannon Reservoir structural work	100,000	0	0	0	100,000	Feb-16	Jun-16	This is on track.
STW 12	District Wide Reticulation - Unplanned Renewals	50,000	31,759	0	-31,759	50,000	TBA	Jun-16	
STW 13	District Wide Pump Station - Planned Renewals	79,350	2,300	0	-2,300	79,350	Feb-16	Feb-16	
WW 21	Tokomaru Wastewater Treatment Plant - Consent Renewal	100,000	0	0	0	100,000	TBA	Jun-16	
WW 29	Foxton Reticulation - Renewals	417,873	7,820	42,712	34,892	417,873	Oct-15	Jun-16	
WW 30	Levin Reticulation - Renewals	1,758,767	837,173	851,194	14,021	1,758,767	Jul-15	Jun-16	On Track
WW 35	Districtwide - Reticulation Unplanned Renewals	443,377	39,393	147,792	108,399	443,377	Oct-15	Jun-16	
WW 36	Levin Treatment Plant - Planned Renewals	1,044,242	101,462	544,242	442,780	1,044,242	Dec-15	May-16	Resource Consent costs to date
WW 38	Levin Treatment Plant - Unplanned Renewals	88,478	11,862	0	-11,862	88,478	Oct-15	Jun-16	
WW 50	Tokomaru WWTP Desludging	100,000	2,688	0	-2,688	100,000	Apr-16	Jun-16	
WW 51	Tokomaru WWTP Oxidation Pond Relining	61,500	0	0	0	61,500	TBA	Jun-16	
RD 13	Footpath Renewal	400,000	56,857	200,000	143,143	400,000	Jul-15	Jun-16	
SW 15	Solid Waste - Cap Shape Correction	68,580	0	0	0	68,580	Mar-16	Jun-16	
PR 13	Thompson House Exterior renew & Paint	54,530	0	0	0	54,530	Jan-16	Jan-16	

Statement of Capital Expenditure – Major Projects (continued...)

Reference	Description	LTP 2015/16	Project Cost YTD			Total estimated cost of Project to completion	Expected Start	Expected Completion	Comments
			Actual	YTD Budget	Variance				
PRES 13	Waitarere Dune management Dune management - flatten recour	102,900	0	0	0	102,900	TBA	Jun-16	
PRES 44	Levin Domain Pathways resurface	298,780	0	0	0	298,780	Dec-15	Jun-16	
PRES 62	Reserves - Foxton Beach	100,000	0	0	0	100,000	TBA	Jun-16	
CA 19A	IT Disaster Recovery brought forward from 2013/14	130,000	0	0	0	130,000	Jan-16	May-16	
CA 25	Rural Aerial Updates	50,000	10,018	25,000	14,983	50,000	Dec-15	Mar-16	
Total Renewals		7,017,377	1,716,746	2,302,688	585,942	7,017,377			
Growth/LOS/Renewal projects Mixed									
CS 11	Te Awahou Community Centre	2,683,500	424,425	697,710	273,285	2,683,500	Jul-15	Jun-16	
WS 46	Levin Bore exploration, new reservoir, treatment plant upgrade	3,010,665	1,671,883	2,610,032	938,149	3,365,280	Jul-15	Apr-16	Reservoir is targeted for completion Jan 16
Total Growth/LOS/Renewal projects Mixed		5,694,165	2,096,308	3,307,742	1,211,434	6,048,780			

Statement of Rates Debtors

Area	Total assessments	Assessments with arrears	% with arrears	Total arrears	Year to date arrears	Year to date penalties	Year to date receipts	Prior year arrears
F - Foxton	1274	112	9%	248,367	46,777	25,013	(110,985)	287,562
FB - Foxton Beach	1572	76	5%	115,367	32,975	10,366	(57,954)	129,980
HB - Hokio Beach	199	37	19%	664,894	7,778	61,920	(8,669)	603,864
L - Levin	7349	301	4%	533,747	142,090	66,232	(237,591)	563,016
MK - Manakau	86	0	0%	0	0	0	0	0
NR - Non Rateable	127	3	2%	7,344	574	720	(302)	6,352
OH - Ohau	150	4	3%	4,452	1,092	357	(1,917)	4,920
R - Rural	2614	106	4%	428,519	26,317	41,578	(25,912)	386,536
RL - Rural Lifestyle	2400	110	5%	173,733	34,122	20,004	(49,235)	168,842
S - Shannon	675	83	12%	155,295	29,579	15,897	(40,395)	151,832
TK - Tokomaru	164	4	2%	2,017	(232)	770	(4,650)	6,128
WB - Waitarere Beach	942	23	2%	34,716	9,861	2,062	(11,352)	34,146
WK - Waikawa Beach	231	3	1%	3,497	427	438	0	2,632
Total at 31 December 2015	17,783	875	5%	2,371,949	331,360	245,358	(548,961)	2,344,192
Total at 31 December 2014	17,782	1,462	8%	2,675,006	1,031,100	367,794		1,975,205

In the year to 31 December 2015

- 129 assessment are now receiving their invoices by email
- 1,853 rate assessments have applied for a rates rebate totalling \$1,014,939
- 52,474 payments for rates have been received totalling \$18,151,580
- 443 assessments totalling \$727,118 have been sent to DMC for collection

Statement of Sundry Debtors

Category	Total Outstanding	Current Outstanding	31 - 60 days Outstanding	61 - 90 days Outstanding	Over 90 days Outstanding	Notes
Aquatic Centre	5,451	4,146	1,305	0	0	
Building Consents	49,795	20,789	7,719	0	21,286	3
Building Fee - BWOF	1,170	455	520	0	195	
Cemeteries	9,366	3,940	5,426	0	0	
Dev Cont New Policy	125,531	0	0	0	125,531	1
Develop Cont Old Policy	65,255	0	0	0	65,255	
Dogs	772	0	0	0	772	
Dogs - Debt Collection	16,144	0	52	1,135	14,957	
Dogs Arrange to pay	6,830	650	1,386	908	3,886	
Dogs Pre Payments	77	0	64	0	13	
Fines	6,956	0	15	0	6,941	
Fire Hazard	631	0	0	0	631	
General	64,869	13,580	12,152	8,364	30,772	
Health Accreditation Renewals	1,632	0	827	95	710	
Hire	3,581	1,116	29	0	2,436	
On Charges	105,415	33,432	892	0	71,090	4
Pension Housing	4,105	3,443	0	0	661	
Rental Income Monthly	111,577	1,757	9,051	0	100,769	2
Resource Consent Fees	85,576	34,167	5,887	218	45,305	5
Rubbish Bags	13,800	12,600	800	400	0	
Staff Account	1,713	0	656	282	775	
Te Horowhenua Trust General	8,943	0	0	0	8,943	
Waste Transfer Station	3,469	2,292	192	86	899	
Water	32,296	10,402	15,821	0	6,073	
Water Septage - Septic Tank Disposal	1,312	0	0	78	1,234	
Total as at 31 December 2015	726,262	142,770	62,795	11,564	509,133	6
Total as at 31 December 2014	949,113	171,359	158,897	12,902	605,954	

Notes and Comments

1. These Development Contribution debtors are being actively pursued. The batch of debt letters sent had a positive effect with several payments being made. Most of the Development Contributions – Old Policy are with the Debt Collection Agency, with the balance of them either being paid off or having an arrangement to pay when the sections sell.
2. The Rental Income category is comprised mainly of annual endowment leases, which are billed in October each year and have until September the following year to pay. The majority of these lessees pay regular monthly amounts, with a few making lump sum payments, for some leases this builds up a credit balance which is offset against the October invoicing.
3. Amongst the Building Consents category, there are some damage deposit bonds in here, as well as extensions of time for a number of the older aged consents.
4. In the On Charges category, the majority of the 90+ Days debtors have been provided for as Doubtful Debts.
5. Amongst the Resource Consent category, there are some land use bonds. The debtors in this category are being actively pursued, and some of the 90+ Days debtors have been provided for as Doubtful Debts.
6. Out of the \$509k owing +90 Days, \$180k is provided for in the Doubtful Debts Provision. As at 31 December 2015 there are 639 sundry debtors and 823 debtors made payments totalling \$568,401.

Statement of Loans by Parcel

Loan parcels	Maturity	Interest	Opening balance	Raised	Repaid	Closing balance
Due within a year						
Stock FRN	16 May 16	4.2000%	2,000,000			2,000,000
Stock	16 Aug 16	6.2750%	2,000,000			2,000,000
Total due within a year						4,000,000
Due within 2 - 5 years						
Stock	15 Mar 17	5.0550%	3,000,000			3,000,000
Stock	23 May 17	4.3900%	4,000,000			4,000,000
LGFA FRN	15 Dec 17	3.7325%	2,000,000			2,000,000
Stock	15 Nov 18	5.5950%	2,000,000			2,000,000
LGFA Bond	15 Mar 19	4.4500%	4,000,000			4,000,000
LGFA Bond	15 Mar 19	4.7064%	5,000,000			5,000,000
LGFA FRN	15 Mar 19	3.6225%	3,000,000			3,000,000
Total due within 2 - 5 years						23,000,000
Due after 5 years						
LGFA FRN	15 May 21	3.7438%	4,000,000			4,000,000
LGFA Bond	15 May 21	4.5650%	5,000,000			5,000,000
LGFA Bond	15 May 21	5.9852%	5,000,000			5,000,000
LGFA Bond	15 May 21	5.8516%	5,000,000			5,000,000
LGFA Bond	15 Apr 23	5.1336%	4,000,000			4,000,000
LGFA Bond	18 May 22	3.3205%	3,000,000			3,000,000
LGFA Bond	19 May 25	3.3855%	7,000,000			7,000,000
Total due after 5 years						33,000,000
Total			60,000,000	0	0	60,000,000

Statement of External Loans and Interest by Activity

Activity	Loans as at 30 Jun 2014	Loans as at 30 Jun 2015	Year to date Finance costs
Water supply			
Water Levin	2,550,000	3,300,000	83,830
Water Shannon	1,350,000	1,400,000	35,564
Water Foxton	900,000	900,000	22,863
Water Foxton beach	350,000	300,000	7,621
Water Tokomaru	100,000	400,000	10,161
Total for water supply	5,250,000	6,300,000	160,040
Wastewater			
Wastewater Levin	6,050,000	7,000,000	177,822
Wastewater Shannon	6,150,000	6,650,000	168,931
Wastewater Foxton	1,150,000	1,400,000	35,564
Wastewater Foxton Beach	350,000	300,000	7,621
Wastewater Tokomaru	0	50,000	1,270
Wastewater Waitare	0	50,000	1,270
Total for wastewater	13,700,000	15,450,000	392,478
Stormwater	2,300,000	2,300,000	58,427
Waste management Landfill	4,500,000	4,550,000	115,584
Recreation and leisure			
Libraries	6,900,000	7,900,000	200,685
Pools	2,850,000	2,700,000	68,588
Reserves	1,300,000	1,350,000	34,294
Sports grounds	1,500,000	1,450,000	36,835
Total for recreation and leisure	12,550,000	13,400,000	340,402
Properties			
Residential housing	5,000,000	5,000,000	127,016
Halls	250,000	250,000	6,351
Commercial properties	1,200,000	1,150,000	29,214
Toilets	300,000	300,000	7,621
General properties	800,000	750,000	19,052
Cemeteries	0	100,000	2,540
Council building	6,800,000	6,500,000	165,120
Total for properties	14,350,000	14,050,000	356,914
Other activities			
Information technology	1,500,000	1,500,000	38,105
District plan	2,600,000	2,450,000	62,238
Total for other	4,100,000	3,950,000	100,342
Total	56,750,000	60,000,000	1,524,188

Statement of Internal Loans and Interest by Activity

Activity	Loans as at 30 Jun 2014	Loans as at 30 Jun 2015	Year to date Finance costs
Water supply			
Water Levin	38,323	44,338	1,088
Water Shannon	41,366	47,234	1,160
Water Foxton	5,172	49,717	1,221
Water Foxton beach	4,237	40,130	985
Water Tokomaru	7,997	14,491	356
Total for water supply	97,095	195,910	4,810
Wastewater			
Wastewater Levin	26,056	14,425	354
Wastewater Shannon	5,628	7,066	173
Wastewater Foxton	97,038	31,782	780
Wastewater Foxton Beach	(1,729)	3,732	92
Wastewater Tokomaru	81,678	28,411	697
Wastewater Waitarere	81,962	26,458	650
Total for wastewater	290,633	111,874	2,747
Stormwater	1,996	72,917	1,790
Waste management Landfill	56,659	37,161	912
Recreation and leisure			
Libraries	277,057	25,929	637
Pools	(3,821)	10,561	259
Reserves	17,034	49,463	1,214
Sports grounds	48,853	42,503	1,043
Beautification	24,038	23,076	567
Total for recreation and leisure	363,161	151,532	3,720
Properties			
Residential housing	10,207	35,866	881
Halls	34,405	29,101	714
Commercial properties	22,987	24,068	591
Toilets	18,546	9,187	226
General properties	4,824	49,906	1,225
Cemeteries	121,930	17,294	425
Council building	25,856	14,478	355
Total for properties	238,755	179,900	4,417
Other activities			
Information technology	109,024	44,663	1,096
District plan	451	23,452	576
Total for other	109,475	68,115	1,672
Total	1,157,774	817,409	20,067

Planning and Resource Management

COST OF SERVICE STATEMENT

For the Six Months Ended 31 December 2015

Percentage of year completed: 50.00%	Annual Plan	Last year	Year to date		% Actual to Annual Plan E = C/A	Year to date		% of Total actual
	A		B	Actual		Budget	Variance in \$ F = D - C	
Income								
Significant activity revenue								
Health Applications	(54,290)	(23,081)	(65,800)	(52,872)	121.20%	12,928	-24.45%	5.01%
Liquor Applications	(72,200)	(38,894)	(60,049)	(36,090)	83.17%	23,959	-66.39%	4.57%
Dog Control	(473,600)	(442,679)	(466,665)	(424,298)	98.54%	42,367	-9.99%	35.50%
Animal Control	1,000	(60)	(1,346)	498	-134.63%	1,844	370.35%	0.10%
Resource Management Application	(304,175)	(110,878)	(179,624)	(152,088)	59.05%	27,536	-18.11%	13.67%
Resource Management Enforcement	0	0	(2,648)	0	0.00%	2,648	0.00%	0.20%
Safety Licencing	(2,750)	315	(4,748)	(1,374)	172.64%	3,374	-245.53%	0.36%
Building Applications	(616,975)	(333,730)	(355,262)	(309,224)	57.58%	46,038	-14.89%	27.03%
Parking Enforcement	(738,500)	(201,803)	(178,291)	(369,252)	24.14%	(190,961)	51.72%	13.56%
Total	(2,261,490)	(1,150,810)	(1,314,433)	(1,344,700)	58.12%	(30,267)	2.25%	100.00%
Total income	(2,261,490)	(1,150,810)	(1,314,433)	(1,344,700)	58.12%	(30,267)	2.25%	
Expenditure								
Significant activity expenditure								
Liquor Applications	196,906	143,035	85,813	98,454	43.58%	12,641	12.84%	5.32%
Parking Enforcement	444,242	297,143	152,442	220,824	34.32%	68,382	30.97%	9.44%
Safety Licencing	355,134	112,735	107,537	177,566	30.28%	70,029	39.44%	6.66%
Building Applications	705,636	394,477	293,158	351,822	41.55%	58,664	16.67%	18.16%
Dog Control	563,148	303,316	248,655	284,070	44.15%	35,415	12.47%	15.41%
Health Applications	188,320	37,457	84,525	94,264	44.88%	9,739	10.33%	5.24%
Resource Management Application	512,642	326,494	257,490	256,326	50.23%	(1,164)	-0.45%	15.95%
Resource Management Enforcement	404,676	297,294	152,181	217,338	37.61%	65,157	29.98%	9.43%
Animal Control	222,864	73,115	94,968	111,428	42.61%	16,460	14.77%	5.88%
Environmental Health Policy	41,352	16,613	18,369	20,676	44.42%	2,307	11.16%	1.14%
Liquor Policy	14,820	654	6,430	7,410	43.39%	980	13.22%	0.40%
Building Policy	179,928	45,564	73,651	89,964	40.93%	16,313	18.13%	4.56%
Total	3,829,668	2,047,897	1,575,219	1,930,142	41.13%	354,923	18.39%	97.59%
Other expenses								
Depreciation and amortisation	77,712	29,436	38,862	38,850	50.01%	(12)	-0.03%	2.41%
Total	77,712	29,436	38,862	38,850	50.01%	(12)	-0.03%	2.41%
Total expenditure	3,907,380	2,077,333	1,614,081	1,968,992	41.31%	354,911	18.02%	
Non operating expenditure								
Internal interest expense	149,836	69,813	61,191	74,920	40.84%	13,729	18.32%	100.00%
Total	149,836	69,813	61,191	74,920	40.84%	13,729	18.32%	100.00%
Total (surplus)/deficit	1,795,726	996,336	360,839	699,212	20.09%	338,373	48.39%	

REGULATORY SERVICES – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
District Planning – Resource Consenting: Processing of applications under the Resource Management Act. Monitoring of the District Plan requirements, resource consent compliance and complaints.	1. Applications under the Resource Management Act will be processed within statutory timeframes. Target 100%	As at 31 December 2015, seventy two (72) applications have been processed all within statutory timeframes (100% compliance).
	2. Known and reported instances of non-compliance with the District Plan and any resource consents will be responded to and any appropriate action will be taken. Target 100% responded to in 2 working days.	As at 31 December 2015, twenty nine (29) complaints have been received, all responded to within 2 working days (100% compliance).
	3. Resource consents will be monitored for compliance with conditions. (Target 100%*) * Interpreted to mean those that required monitoring.	As at 31 December 2015, seventy six (76) resource consents were monitored for compliance, fifty four (54) complied, twenty two (22) required enforcement action (21 warnings, 1 abatement notice issued). (100% compliance).
Objective	LTP Performance Targets	Actual Performance
District Planning – Policy: The District Plan provides for a balanced regulatory framework that protects important Community and environmental values.	1. Percent of non-complying resource consents approved as a proportion of all approved consents is less than 10%.	As at 31 December 2015, one (1) non-complying resource consent has been approved out of a total of sixty two (62) approved consents (1.6%).
Building Control: Carry out Building Consent Authority accreditation functions including enforcement of legislation relating to construction of buildings and structures.	1. The percent of building consent applications granted within 20 working days or less is 100% of applications.	As at 31 December 2015, there have been two hundred and thirty-five (235) consents granted, and all (100%) have been processed in less than 20 working days (average time being 8.72 days). Two hundred and thirty-six (236) consents have been issued YTD for a combined value of \$29,347,966.
	2. The percent of consent applications for new residential dwellings are processed in 18 days or less is 90% of applications.	As at 31 December 2015, sixty-eight (68) consents (being 57 new dwellings and 11 relocatable dwellings), have been granted in < 18 days (100%).
	3. That 100% of reported cases of illegal building work will be responded to within 3 working days.	As at 31 December 2015, there has been one (1) reported incident that has been responded to within 3 working days (100%).
	4. The percent of private swimming pools on the register inspected annually for compliance is 33% of private swimming pools are inspected.	There are two hundred and forty-one (241) pools on the register. One third of swimming pools = 80. Twenty four (24) have been inspected as at 31 December 2015. All inspections will be completed by 30 June 2016.

REGULATORY SERVICES – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Building Control: Carry out Building Consent Authority accreditation functions including enforcement of legislation relating to construction of buildings and structures.</p>	<p>5. Council will maintain its accredited status as a Building Consent Authority.</p>	<p>Council is an accredited BCA. The latest assessment was held 28-30 April 2015 and the BCA received re-accreditation without receiving any Corrective Action Requirements. The next assessment is scheduled for 2017.</p>
<p>Environmental Health – Food Safety: Monitoring of food services used by the Community to ensure that they are healthy and safe.</p>	<p>1. The percent of food premises fitting the scope of templated Food Control Plans apply for exemption from the Food Hygiene Regulations 1974 will be 10%.</p>	<p>As at 31 December 2015, four (4) premises have applied for an exemption which represents 4% of those premises that fit the scope of the voluntary implementation plan. Four (4) premises have also received training.</p>
	<p>2. The percent of registered premises that are inspected/audited and graded will be 100%.</p>	<p>As at 31 December 2015, one hundred and fifty-seven (157) premises are registered, of which seventy five (75) have been inspected (48%) YTD – <u>it is possible that with the requirements to implement the Food Act from 1 March 2016 that not all premises will be inspected for the year ending 30 June 2016.</u> Current grading's are as follows: A Grade = 143 B Grade = 5 Ungraded = 1 New = 8 Twelve (12) premises have opened and eight (8) premises have closed YTD.</p>
<p>Liquor Licensing: Monitoring of licensed premises to ensure compliance with relevant legislation.</p>	<p>1. The percent of premises that are inspected annually to check for compliance with their licence conditions are 100% of premises are inspected.</p>	<p>There are a total of seventy-four (74) licensed premises holding seventy-nine (79) operative licences. (NB: A premise can hold more than 1 licence). Ten (10) inspections (13%) have been completed YTD, all will be inspected by 30 June 2016.</p>
	<p>2. The percent of applications for a licence that will be forwarded to Public Health and the Police for comment are 100% of applications.</p>	<p>As at 31 December 2015, one hundred and seven (107) applications have been received and all licence applications ((32)that were required to be forwarded to Police and Public Health for comment were (100%).</p>

REGULATORY SERVICES – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Animal Control: Reported instances of non-compliance and dog nuisance will be responded to.</p>	<p>1. The percent of reported instances of non-compliance and dog nuisance will be responded to 100%.</p> <p>2. An after-hours emergency response will be continuously provided</p>	<p>As at 31 December 2015 there have been seven hundred and one (701) complaints made (with priority given to those reported as dog attacks), comprising: Barking = 233 Wandering = 357 Reported as attacks = 45 Aggressive behaviour = 63 Stock worrying = 3</p> <p>(100%) of complaints have been responded to.</p> <p>211 dogs have been impounded of which 19 have been rehoused, 89 claimed by their owner and 36 have been euthanised.</p> <p>The service has been provided by way of an after-hours roster.</p>
<p>Registration and classification of all known dogs within the District.</p>	<p>3. The percent of known dogs that will be registered or accounted for annually by 31 October will be 100%.</p>	<p>As at 31 December 2015, of the known 6,130 dogs currently on the dog database, 5,940 (97%) are registered and the 150 that show as unregistered have been accounted for by way of an infringement notice issued.</p>
<p>Parking Enforcement: All parking restricted areas in Levin will be enforced under the provisions of Council's Bylaw and the Transport Regulations.</p>	<p>Enforcement will be conducted each working day.</p>	<p>Enforcement has been conducted each working day. As at 31 December 2015, 1,864 stationary vehicle infringement notices have been issued and 1,521 notices have been processed to the Courts for collection.</p>
<p>General Regulatory Services: Noise complaints response service will be provided.</p>	<p>1. Noise complaints services are provided all year round and 90% of complaints will be responded to within 60 minutes.</p>	<p>As at 31 December 2015 there have been 1,161 complaints and all (100%) have been responded to within 60 minutes of receipt resulting in 155 verbal directions being given and 134 abatement notices have been issued. Three (3) equipment seizures have occurred, and police assistance has been required on ten (10) occasions.</p>
<p>Public Safety bylaws and other legislation will be enforced.</p>	<p>2. The percent of reported non-compliances and complaints that are responded to within 5 working days is 100%.</p>	<p>There have been twenty five (25) smoke complaints and twenty two (22) vehicles reported as abandoned. All (100%) have been responded to within 5 working days.</p>

Community Facilities and Services

COST OF SERVICE STATEMENT

For the Six Months Ended 31 December 2015

Percentage of year completed: 50.00%	Annual Plan A	Last year B	Year to date Actual C	Budget D	% Actual to Annual Plan E = C/A	Year to date Variance in \$ F = D - C	Variance in % G = F/D	% of Total actual H
Income								
Significant activity revenue								
Halls	(12,447)	(15,102)	(8,483)	(6,222)	68.16%	2,261	-36.35%	2.04%
Sportsgrounds	(16,504)	(2,715)	(6,631)	(8,250)	40.18%	(1,619)	19.62%	1.59%
Reserves	(81,595)	(35,405)	(39,969)	(40,798)	48.98%	(829)	2.03%	9.61%
Cemetery	(198,630)	(96,492)	(90,631)	(99,326)	45.63%	(8,695)	8.75%	21.78%
Swimming Pool(s)	(457,700)	(225,503)	(203,752)	(228,852)	44.52%	(25,100)	10.97%	48.97%
Libraries	(120,000)	(92,429)	(66,642)	(60,000)	55.54%	6,642	-11.07%	16.02%
Beautification	(2,000)	(1,093)	0	(1,002)	0.00%	(1,002)	100.00%	0.00%
Total	(888,876)	(468,739)	(416,108)	(444,450)	46.81%	(28,342)	6.38%	100.00%
Capital subsidies								
Capital subsidies and grants	(2,270,241)	(2,741)	0	0	0.00%	0	0.00%	0.00%
Total	(2,270,241)	(2,741)	0	0	0.00%	0	0.00%	0.00%
Total income	(3,159,117)	(471,480)	(416,108)	(444,450)	13.17%	(28,342)	6.38%	
Expenditure								
Significant activity expenditure								
Swimming Pool(s)	2,246,882	1,117,341	968,145	1,122,323	43.09%	154,178	13.74%	21.07%
Urban Cleansing	237,411	0	164,379	118,702	69.24%	(45,677)	-38.48%	3.58%
Public Toilets	290,677	115,603	131,125	146,870	45.11%	15,745	10.72%	2.85%
Sportsgrounds	821,714	415,956	518,939	416,550	63.15%	(102,389)	-24.58%	11.29%
Reserves	1,576,406	713,956	613,850	841,418	38.94%	227,568	27.05%	13.36%
Cemetery	295,595	162,401	108,732	149,792	36.78%	41,060	27.41%	2.37%
Beautification	585,412	227,472	321,048	292,702	54.84%	(28,346)	-9.68%	6.99%
Halls	228,806	123,877	79,988	127,703	34.96%	47,715	37.36%	1.74%
Libraries	2,612,936	1,286,932	1,215,863	1,331,276	46.53%	115,413	8.67%	26.46%
Total	8,895,839	4,163,538	4,122,068	4,547,336	46.34%	425,268	9.35%	89.70%
Other expenses								
Depreciation and amortisation	946,652	418,264	473,328	473,324	50.00%	(4)	0.00%	10.30%
Total	946,652	418,264	473,328	473,324	50.00%	(4)	0.00%	10.30%
Total expenditure	9,842,491	4,581,802	4,595,396	5,020,660	46.69%	425,264	8.47%	
Non-operational costs								
Non operating income								
Revaluation gains	(3,218)	0	(23,409)	0	727.43%	23,409	0.00%	100.00%
Total	(3,218)	0	(23,409)	0	727.43%	23,409	0.00%	100.00%
Total non-operational costs	(3,218)	0	(23,409)	0	727.43%	23,409	0.00%	
Non operating expenditure								
Internal interest expense	820,718	366,132	352,709	410,366	42.98%	57,657	14.05%	100.00%
Total	820,718	366,132	352,709	410,366	42.98%	57,657	14.05%	100.00%
Total (surplus)/deficit	7,500,874	366,132	4,508,589	4,986,576	60.11%	477,987	9.59%	

Note: As a result of savings from the new contracts, expenditure on this activity is expected to be below budget by the end of the June 2016

COMMUNITY FACILITIES AND SERVICES – Performance Measures – LTP/Annual Plan
(Reserves, Public Halls, Sports Grounds, Cemeteries and Beautification)

Objective	LTP Performance Targets	Actual Performance
Reserves: To ensure reserves are available for community use.	To ensure sufficient space is available and is at least 1 hectare/1,000 population.	As at 31 December 2015, complied.
Community Halls: To ensure Community Halls are available for public use.	The Levin, Foxton and Shannon halls will be used at least ten (10) times per fortnight.	As at 31 December 2015, the Levin Memorial Hall was used 147 times, the Shannon Memorial Hall was used 100 times, and the Foxton Memorial Hall was used 32 times. A total of 279 times (an average of 21.46 times per fortnight). The LTP performance target has therefore been achieved.
Sports Grounds: To ensure sports grounds are available for community use.	To ensure sports grounds are available for use during their opening hours 95% of the time.	As at 31 December 2015, sportsgrounds were open for a minimum of 95% of the scheduled opening times. However, Levin Domain was closed 17 days in December for renovation.
Playgrounds: To ensure playgrounds are safe for users.	To ensure playground facilities comply with relevant standards 100% of the time.	As at 31 December 2015, all surfaces complied.
Cemeteries Management: To ensure cemeteries are managed and maintained to an appropriate standard.	To ensure Council meet the needs according to legal requirements.	As at 31 December 2015, complied. There was no legal or regulatory non-compliance.
Cemeteries: To ensure cemeteries operate to an acceptable level.	To ensure all arrangements and interments at Council cemeteries are made satisfactorily before 24 hours from interment.	As at 31 December 2015, all interment arrangements were completed satisfactorily.

(Aquatic Centres and Recreation)

Objective	LTP Performance Targets	Actual Performance
Aquatics: 1. To ensure safe aquatic facilities are operating in the District.	To ensure 100% compliance with relevant standards including Pool Safe Accreditation.	As at 31 December 2015, the Levin and Foxton Pool are both 100% water compliant. Both pools have received "Pool Safe" accreditation during March 2015 until April 2016. Water testing results as at 31 December 2015 were 100% compliant.
2. To ensure the Aquatics Centres meet customer needs.	To ensure the Annual Customer Satisfaction Survey for the Aquatic Centres show at least 90% of customers to be 'satisfied' or 'very satisfied'.	The Annual Customer Satisfaction Survey provided by CERM, resulted in a 99.1% Customer Satisfaction report. The most recent Annual Resident Satisfaction Survey conducted in May 2015 showed 91.94% Customer Satisfaction. In-house Learn to Swim and Fitness surveys were completed.

COMMUNITY FACILITIES AND SERVICES – Performance Measures – LTP/Annual Plan
(Aquatic Centres and Recreation)

Objective	LTP Performance Targets	Actual Performance
<p>Aquatics:</p> <p>3. To ensure a high quality Swim School operates at the Levin and Foxton Aquatic Centres.</p>	<p>1. The number of participants in Learn-to-Swim classes per school term will exceed 400.</p>	<p>As at 31 December 2015, there were 431 participants in the Term 3 Learn-to Swim classes, therefore exceeding the target by 31 participants.</p>
<p>4. To ensure that local clubs are supported to deliver their own events.</p>	<p>The number of events per year held by clubs – clubs growing and taking ownership of their own events and future will be 4 per year.</p>	<p>Councils Community Development and Recreation Advisor and Parks Officer is working with local clubs to build capacity and capability so that clubs take growing ownership of the Aquatics facility and run their own events.</p> <p>Three (3) events have been delivered YTD.</p>
<p>5. To grow existing events and developing new ones for the following areas; children, general public and retirees.</p>	<p>The number of events per year for children, general public and retirees are to be at least two (2) events per group each year.</p>	<p>This does not include the regular swim and aqua classes.</p> <p>Events run year-to-date are as follows</p> <p>Children – 1</p> <p>General Public – 1 (Aquatics 25th Birthday celebrations)</p> <p>Retirees – 1 (Splash and Dash)</p>

(Community Centres and Libraries)

Objective	LTP Performance Targets	Actual Performance
<p>1. Council provides Community facilities for residents, ratepayers, and visitors to access community services including library services.</p>	<p>1. To ensure Levin, Foxton and Shannon Communities are provided with library and community facilities providing an integrated and District wider service.</p>	<p>Library Services are provided by Te Horowhenua Trust in Levin, Shannon and Foxton.</p>
	<p>2. To ensure greater than 85% of residents and non-residents are satisfied with library and community services.</p>	<p>The most recent Annual Resident Satisfaction Survey conducted in May 2015 showed Customer Satisfaction of these facilities at 89.85%.</p>
	<p>3. To ensure at least 380 of booking counts for community facilities.</p>	<p>Te Horowhenua Trust report to Council on a quarterly basis (see below).</p>
	<p>4. To ensure at least 650,000 people across Te Takere, Foxton Library & Service Centre and the Shannon Library visit annually.</p>	<p>Te Horowhenua Trust report to Council on a quarterly basis (see below).</p>

1.

COMMUNITY FACILITIES AND SERVICES – Performance Measures – LTP/Annual Plan
(Community Centres and Libraries)

Objective	LTP Performance Targets	Actual Performance
2. To ensure customers have access to a range of current information in both print and digital format.	1. To ensure at least 370,000 items are loaned from the Library across the District, including books, magazines, etc.	Te Horowhenua Trust report to Council on a quarterly basis (see below).
	2. To ensure an increase of +>1% in the use of the website.	Te Horowhenua Trust report to Council on a quarterly basis (see below).
3. To ensure customers have access to programmes and initiatives that enhance the wellbeing of the District.	To ensure at least 100 programmes are delivered.	Te Horowhenua Trust report to Council on a quarterly basis (see below).

Quarterly Report to Horowhenua District Council 15/16

The Trust is required to report quarterly to Council on progress against the KPIs identified in the Statement of Intent.

R	HDC	Collaboration - Strategic and operational partnerships.	Time Period	Actual Value	Target Value	Current Trend
F	HDC	Number of new relationships developed	Q1 2016	3	4	↗ 2
F	HDC	Number of collaborative projects delivered.	Q1 2016	0	6	↘ 1
R	HDC	Library - Access to information, ideas and works of the imagination.	Time Period	Actual Value	Target Value	Current Trend
F	HDC	New Library materials distributed to Foxton Library	Q1 2016	100%	15%	→ 1
F	HDC	New Library materials distributed to Shannon Library	Q1 2016	100%	10%	→ 2
F	HDC	Library materials refreshed at Foxton Library	Q1 2016	1,000	1,000	↗ 2
F	HDC	Library materials refreshed at Shannon Library	Q1 2016	1,200	700	↗ 2
F	HDC	Investment per capita in new Library materials	Q1 2016	\$0.00	\$2.00	↘ 1
R	HDC	Community - Opportunities to participate in community life.	Time Period	Actual Value	Target Value	Current Trend
F	HDC	Community activities delivered across the District - programmes	Q1 2016	11	15	↗ 2
F	HDC	Community activities delivered across the District - sessions	Q1 2016	265	—	↗ 2
F	HDC	Community activities delivered at Foxton Library - programmes	Q1 2016	3	3	↗ 1
F	HDC	Community activities delivered at Foxton Library - sessions.	Q1 2016	66	—	↗ 1
F	HDC	Community activities delivered at Shannon Library - programmes	Q1 2016	11	3	↗ 2
F	HDC	Community activities delivered at Shannon Library - sessions	Q1 2016	68	—	↗ 2
F	HDC	Average visitor door counts per month over all sites	Q1 2016	55,500	57,000	↗ 2
F	HDC	Average visitor doorcounts per month at Te Takere	Q1 2016	42,954	45,000	↗ 2
R	HDC	Lifelong Learning and Digital - Independent learners have educational and training opportunities.	Time Period	Actual Value	Target Value	Current Trend
F	HDC	Learning activities delivered across the District - programmes	Q1 2016	41	5	↗ 3
F	HDC	Learning activities delivered across the District - sessions	Q1 2016	236	—	↗ 3
R	HDC	Sustainability - Facilities, technology, resources and services that deliver social, cultural and economic benefits	Time Period	Actual Value	Target Value	Current Trend
F	HDC	% of funding from sources other than the Annual Grant.	Q1 2016	100%	25%	↗ 1
F	HDC	# of different organisations who use the meeting spaces at Te Takere.	Q1 2016	80	74	↗ 2

Property

COST OF SERVICE STATEMENT

For the Six Months Ended 31 December 2015

Percentage of year completed: 50.00%	Annual Plan A	Last year B	Year to date Actual C	Budget D	% Actual to Annual Plan E = C/A	Year to date Variance in \$ F = D - C	Variance in % G = F/D	% of Total actual H
Income								
Significant activity revenue								
Residential Housing	(856,349)	(436,252)	(467,224)	(428,172)	54.56%	39,052	-9.12%	41.25%
General Property	(88,738)	(56,261)	(30,138)	(44,376)	33.96%	(14,238)	32.09%	2.66%
Commercial Property	(536,236)	(277,236)	(275,974)	(268,114)	51.46%	7,860	-2.93%	24.36%
Council Building	(7,000)	(547)	(211)	(3,504)	3.02%	(3,293)	93.98%	0.02%
Endowment Property	(125,328)	(134,315)	(106,375)	(62,664)	84.88%	43,711	-69.76%	9.39%
Camping Grounds	(23,638)	(11,819)	(11,819)	(11,820)	50.00%	(1)	0.01%	1.04%
Total	(1,637,289)	(916,430)	(891,741)	(818,650)	54.46%	73,091	-8.93%	100.00%
Total income	(1,637,289)	(916,430)	(891,741)	(818,650)	54.46%	73,091	-8.93%	
Expenditure								
Significant activity expenditure								
Council Building	385,978	(81,797)	190,021	218,777	49.23%	28,756	13.14%	17.91%
General Property	505,660	350,498	274,303	295,180	54.25%	20,877	7.07%	25.85%
Residential Housing	626,989	419,412	354,112	440,348	56.48%	86,236	19.58%	33.37%
Camping Grounds	8,200	18,864	2,307	5,604	28.14%	3,297	58.83%	0.22%
Endowment Property	231,551	236,560	165,247	168,698	71.37%	3,451	2.05%	15.57%
Commercial Property	243,603	158,181	134,971	133,138	55.41%	(1,833)	-1.38%	12.72%
Total	2,001,981	1,101,718	1,120,962	1,261,745	55.99%	140,783	11.16%	82.93%
Other expenses								
Depreciation and amortisation	362,228	179,344	181,116	181,112	50.00%	(4)	0.00%	17.07%
Total	362,228	179,344	181,116	181,112	50.00%	(4)	0.00%	17.07%
Total expenditure	2,364,209	1,281,062	1,302,078	1,442,857	55.07%	140,779	9.76%	
Non-operational costs								
Non operating income								
Revaluation gains	(307,036)	0	(55,880)	0	18.20%	55,880	0.00%	100.00%
Total	(307,036)	0	(55,880)	0	18.20%	55,880	0.00%	100.00%
Total non-operational costs	(307,036)	0	(55,880)	0	18.20%	55,880	0.00%	
Non operating expenditure								
Internal interest expense	820,804	372,194	334,581	410,398	40.76%	75,817	18.47%	100.00%
Total	820,804	372,194	334,581	410,398	40.76%	75,817	18.47%	100.00%
Total (surplus)/deficit	685,088	736,826	448,057	756,805	65.40%	308,748	40.80%	

Note: As a result of savings from the new contracts, expenditure on this activity is expected to be \$146k below budget by the end of the June 2016.

PROPERTY – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Facilities for Public Hire: To ensure Council operated facilities are available for public hire.</p>	<p>To ensure facilities are available for at least eight (8) hours per day for hire and charges are to be reviewed annually.</p>	<p>All District Memorial Halls were available for hire for at least eight hours per day.</p>
<p>Pensioner Housing: To ensure residential housing is provided for the elderly.</p>	<p>To ensure pensioner accommodation will achieve at least a 95% occupancy rate.</p>	<p>As at 31 December 2015 there has been 95.71% occupancy. We are currently working through applications.</p>
<p>Endowment Property: To ensure endowment property is appropriately managed.</p>	<p>The number of sections available for sale will be 20 sections of endowment property which are released by Council for purchase.</p>	<p>As at 31 December 2015 there are currently 29 sections available for sale as part of the Forbes Road Subdivision.</p>
<p>General: All Council owned property will comply with relevant legislation.</p>	<p>100% of Council owned buildings with Compliance Schedules will have a current Building Warrant of Fitness (BWOFF).</p>	<p>All buildings with Compliance Schedules have current BWOFF's. This means all specified systems including fire alarms have been maintained and inspected in accordance with the compliance schedule. This meets the requirement of the Building Act 2004.</p>
<p>Commercial Property: To ensure commercial property is appropriately managed.</p>	<p>To ensure rent is within a 10% percentage range of current market rentals at time of review/renewal.</p>	<p>No reviews/renewals were undertaken in December 2015.</p>

Representation and Community Leadership

COST OF SERVICE STATEMENT

For the Six Months Ended 31 December 2015

Percentage of year completed: 41.67%	Annual Plan	Last year	Year to date		% Actual to	Year to date	
	A	B	Actual	Budget	Annual Plan	Variance in \$	Variance in %
			C	D	E = C/A	F = D - C	G = F/D
Income							
Significant activity revenue							
General Governance Other	0	(1,226)	(65,874)	0	0.00%	65,874	0.00%
Total	0	(1,226)	(65,874)	0	0.00%	65,874	0.00%
Total income	0	(1,226)	(65,874)	0	#VALUE!	65,874	0.00%
Expenditure							
Significant activity expenditure							
General Governance Other	1,593,451	705,434	863,844	648,120	54.21%	(215,724)	-33.28%
Community Board	150,238	51,781	62,889	62,473	41.86%	(416)	-0.67%
LTP/Annual Plan/Annual Report	1,043,116	443,152	307,542	497,755	29.48%	190,213	38.21%
Elections	17,624	5,545	2,113	12,300	11.99%	10,187	82.82%
Total	2,804,429	1,205,912	1,236,387	1,220,648	44.09%	(15,739)	-1.29%
Other expenses							
Depreciation and amortisation	240	100	100	100	41.67%	0	0.00%
Total	240	100	100	100	41.67%	0	0.00%
Total expenditure	2,804,669	1,206,012	1,236,487	1,220,748	44.09%	(15,739)	-1.29%
Total (surplus)/deficit	2,804,669	1,204,786	1,170,613	1,220,748	41.74%	50,135	4.11%

Note: General Governance paid a donation of \$15k to Relief Fund Trust. Also funding has been received for Levin Town Strategy which has offset the expenditure.

REPRESENTATION AND COMMUNITY LEADERSHIP – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
To ensure Council provides open, accessible processes to local government.	1. Local body elections will be held in compliance with relevant legislation.	Local body elections were held in October 2013. The next Local Body Elections will be held in October 2016.
	2. The number of complaints upheld against the election process will be zero (0).	Zero (0) complaints were upheld following the October 2013 election.
To ensure Council supports residents and ratepayers to have their views heard and considered in Council decision making.	1. The percent of residential and non-residential ratepayers who are satisfied with the way the Council involves the public in its decision making is to be greater than 50%.	This is a new measure identified in the Long Term Plan 2015-2025 and will be assessed during Councils annual resident satisfaction survey in May 2016.
	2. To ensure the Council's Community Engagement Strategy is implemented and reviewed every three (3) years and that 90% of the Annual Work Plan is completed.	The Council's Community Engagement Strategy is in the implementation phase. It will be reviewed again in 2017.
To ensure Council's planning documents meet statutory requirements and meet Audit NZ standards.	1. To ensure the LTP is completed within the statutory timeframe, including a Financial Strategy which meets the new requirements of the Local Government Act and must be adopted before 30 June (every 3 years).	Council adopted the Long Term Plan and Financial Strategy on 24 June 2015. Complied.
	2. The Annual Plan will be adopted before 30 June annually.	The Annual Plan is due for adoption by 30 June 2016.
	3. The Annual Report will include an unqualified audit opinion.	The Annual Report for the Year Ended 30 June 2015 received and unqualified audit opinion 28 October 2015.
Objective	Management Reporting Performance Targets	Actual Performance
To provide open, accessible Local Government.	The Representation Review is to be completed within statutory timeframes and requirements	There is no legal requirement to undertake a Representation Review this triennium. Our next review is legally required to be completed in 2018 in time for the 2019 election.

Community Support

COST OF SERVICE STATEMENT

For the Six Months Ended 31 December 2015

Percentage of year completed: 50.00%	Annual Plan	Last year	Year to date		% Actual to	Year to date		% of Total
	A	B	Actual	Budget	Annual Plan	Variance in \$	Variance in %	actual
			C	D	E = C/A	F = D - C	G = F/D	H
Income								
Significant activity revenue								
Community Grants	(27,000)	(14,224)	(16,008)	(13,500)	59.29%	2,508	-18.58%	28.93%
Community Development	(5,000)	(19,753)	(33,911)	(2,502)	678.21%	31,409	-1,255.34%	61.28%
Economic Development	(7,500)	(989)	(1,343)	0	17.91%	1,343	0.00%	2.43%
Emergency Management	0	(23,081)	(4,079)	0	0.00%	4,079	0.00%	7.37%
Total	(39,500)	(58,047)	(55,342)	(16,002)	140.11%	39,340	-245.84%	100.00%
Total income	(39,500)	(58,047)	(55,342)	(16,002)	140.11%	39,340	-245.84%	
Expenditure								
Significant activity expenditure								
Emergency Management	286,420	110,392	149,951	144,314	52.35%	(5,637)	-3.91%	17.80%
Rural Fire	222,232	18,631	98,962	111,116	44.53%	12,154	10.94%	11.75%
Economic Development	539,499	202,852	188,774	262,394	34.99%	73,620	28.06%	22.41%
District Marketing	177,064	95,422	64,510	88,536	36.43%	24,026	27.14%	7.66%
Community Development	280,252	116,364	136,405	145,134	48.67%	8,729	6.01%	16.20%
Community Grants	338,864	172,837	187,312	189,684	55.28%	2,372	1.25%	22.24%
Total	1,844,331	716,498	825,915	941,178	44.78%	115,263	12.25%	98.06%
Other expenses								
Depreciation and amortisation	32,616	19,887	16,308	16,308	50.00%	0	0.00%	1.94%
Total	32,616	19,887	16,308	16,308	50.00%	0	0.00%	1.94%
Total expenditure	1,876,947	736,385	842,223	957,486	44.87%	115,263	12.04%	
Total (surplus)/deficit	1,837,447	678,338	786,881	941,484	42.82%	154,603	16.42%	

COMMUNITY SUPPORT – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Emergency Management and Rural Fire:</p> <p>1. To reduce the potential impact of Civil Defence emergencies on communities.</p>	<p>1. Five (5) media releases promoting preparedness for an emergency will be made to residents and ratepayers annually.</p>	<p>The following media releases promoting Emergency Preparedness have been made this year-to-date: We have undertaken CDEM advertising in the following:</p> <ul style="list-style-type: none"> • 2015/16 Neighbourhood Support Wall Planner • 2015/16 Manawatu-Horowhenua Medical Practitioners Wall Planner • Palmerston North / Horowhenua / Manawatu Neighbourhood Support Handbook – 2015 edition • Horowhenua A-Z Business Directory 2015/16 • Horowhenua Chronicle Emergency Services feature (plus other features throughout the year) • Newspaper & radio advertising re NZ Shakeout 2015 • Various CDEM features in Community Connection throughout the year • Homelink Road Safety Booklet for Horowhenua Schools 2015 • Continue to circulate the Horowhenua Emergency Planning Guide (Get Ready Get Thru) • Plus other various advertising opportunities as they arise.
<p>2. To ensure Council maintains a functional EOC and trained staff.</p>	<p>2. To ensure Civil Defence and Emergency Management assessment of readiness and capability of 90% of Council staff.</p>	<ul style="list-style-type: none"> • Council currently have 70 staff trained in at least the basic user level of EMIS (Emergency Management Information System) • 4 staff plus the Emergency Management Officer are trained Super Users of EMIS. • The district EMO is a member of the National EMIS User Group which is administered by MCDDEM and continues to be proactive in the ongoing development and functionality of the system. • 30 Council personnel are trained in the Foundational level of the ITF (Integrated Training Framework) CDEM training package which focuses on CDEM structures, CIMS and EOC operations. • An EMIS focused EOC exercise was held in the EOC on 24 September where members of each EOC function received a briefing on new aspects of the system and an opportunity to develop processes and systems within their EOC cell. Further EOC development training will be held in the New Year along with further EMIS and ITF training. <p>Note: The Council has a contract in place with Horizons Regional Council for the delivery of Civil Defence Emergency Management Services and Rural Fire Services. Operational response capability is maintained at a local level through the Emergency Management Committee and the Volunteer Rural Fire Force.</p>

COMMUNITY SUPPORT – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Emergency Management and Rural Fire:</p> <p>3. To ensure Rural Fire services are provided.</p>	<p>3. To ensure 100% of call outs are responded to.</p>	<p>The Volunteer Rural Fire Force is active and meeting regularly. It operates out of the Depot on Hokio Beach Road. Call outs are responded to in the first instance by the Fire Service (by way of agreement), with the volunteers required to attend within one hour.</p> <p>Rural Fire Activity to date:</p> <p>11 – July, 2015 (plus 2 x false alarms) 11 – Aug 2015 7 – Sept 2015 8 – Oct 2015 (plus 2 x false alarms) 6 – Nov 2015</p>
<p>Community Engagement:</p> <p>1. To ensure Council provides effective leadership in advocating, co-ordinating and facilitating on behalf of community needs.</p>	<p>There are to be five (5) Community Wellbeing Executive meetings per year. (Note: the schedule for 2015 onwards has changed from 6 weekly to bi-monthly).</p>	<p>The Community Wellbeing Executive has met twice since the beginning of the financial year. There is one more meeting in 2015.</p>
<p>2. Council supports the vision that young people in the Horowhenua live in a safe and supportive environment, which empowers them to make positive life choices.</p>	<p>1. There are to be eight (8) Youth Voice meetings per year.</p>	<p>Monthly Youth Voice meetings continue, with numerous sub-group meetings to deliver Youth Voice projects. Year-to-date five (5) meetings have been held.</p>
	<p>2. There are to be four (4) programmes or projects implemented by Youth Voice.</p>	<p>Youth Voice is presently working on: 1) Listen to the Music; 2) The Lower North Island Youth Councils Conference; and is currently working towards: 3) The Reverse Colour Run event with HALT; and 4) The Youth Action Plan Review.</p>
	<p>3. There are to be six (6) Youth Network meetings per year. (Note: the schedule for 2015 onwards has changed from monthly to bi-monthly).</p>	<p>The Youth Network continues to meet every six (6) weeks. Four (4) meetings have occurred since the beginning of the LTP.</p>
<p>3. Council supports the vision that Horowhenua residents are empowered to make choices enabling them to live a satisfying and healthy lifestyle.</p>	<p>1. There are to be ten (10) Older Person Network meetings per year.</p>	<p>The Older Persons Network continues to meet monthly. Year-to-date five (5) meetings have been held.</p>
	<p>2. There are to be four (4) issues of the Elderberries Magazine publications annually.</p>	<p>The Spring edition of Elderberries was printed and distributed. The Summer edition is currently being collated and will be made available to the public in January 2015.</p>
<p>4. Council supports the vision that Horowhenua is a vibrant, creative and friendly community with an abundance of art, rich cultures and a strong sense of heritage.</p>	<p>There are to be two (2) Creative Communities funding rounds per year.</p>	<p>On track. The Creative Communities Funding allocation committee met in September to allocate funds and these are now being uplifted by successful applicants. The next funding round will open in January (closing the end of February) where the remainder of the contestable funds will be allocated.</p>

COMMUNITY SUPPORT – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Community Engagement:</p> <p>5. Council supports the vision that Horowhenua is New Zealand's foremost region in taking joint responsibility for the success of our community through education.</p>	<p>There are to be four (4) Education Horowhenua meetings per year. (Note: the schedule for 2015 onwards has changed from ad-hoc to quarterly).</p>	<p>Education Horowhenua continues to meet every 6-9 weeks. Four (4) meetings have been held year-to-date. They have also had many sub-group meetings on projects in-between to draft the Education Action Plan 2016-2019.</p>
<p>6. Council supports the vision that Horowhenua is fully accessible to all people.</p>	<p>There are to be four (4) Disability Leadership Forums per year.</p>	<p>The Disability Leadership Forum continues to meet quarterly. Two (2) meetings have been held year-to-date.</p>
<p>7. Council promotes community empowerment and provides opportunities for community driven initiatives and projects.</p>	<p>To ensure 100% of funds are distributed through contestable Community Grants and Funding schemes that comply with grant criteria.</p>	<p>On track. The Community Grants and Funding Committee met in September 2015 to allocate funds, and these are now being uplifted. The next funding round will open in January 2016, where the remainder of the contestable funds will be allocated.</p>
<p>8. Council promotes community group empowerment and provides opportunity for community groups to grow and develop.</p>	<p>1. There are to be ten (10) Community Capacity and Capability Building Programme workshops or trainings offered per year.</p>	<p>Ten (10) have already been held year-to-date. On track for a new target of eighteen (18) workshops this financial year.</p>
	<p>2. There is to be 80% satisfaction with the Community Capacity and Capability Building Programme workshops or training.</p>	<p>Data to be collected early/mid 2016.</p>
	<p>3. There are to be at least 100 individuals participating the Community Capacity and Capability Building Programme workshops or training over the year.</p>	<p>On track. We expect that we have already reached this benchmark. Full measurement to be included in the next report.</p>
<p>9. Council supports beach safety initiatives within communities by providing financial support.</p>	<p>There are to be six (6) weeks of Council funded surf life-saving services provided at Foxton and Waitarere Beaches.</p>	<p>On track. Council has awarded the contract to the Levin Waitarere Surf Lifesaving Club.</p>
<p>10. Council effectively communicates with its ratepayers and residents.</p>	<p>1. There are to be ten (10) "Community Connections" newsletters published annually.</p>	<p>The November 2015 issue of Community Connections was published in the Horowhenua Chronicle.</p>
	<p>2. There are to be at least 100 media releases published annually.</p>	<p>Year-to-date, fifty-two (52) Media Releases have been published.</p>
	<p>3. Council is to provide a 24/7 telephone contact centre operation for people to phone.</p>	<p>Council's 06 366 0999 telephone number is operational 24/7.</p>

COMMUNITY SUPPORT – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Visitor Information: Council supports the promotion of Horowhenua as a tourism destination.</p>	<p>1. To ensure the Levin, Shannon, Foxton and Foxton Beach Communities with Visitor Information are financially supported.</p>	<p>Contracts for the Levin, Shannon and Foxton Visitor Information Centres have been created, agreed upon and signed off by all parties. Quarterly payments have gone to all centres.</p>
	<p>2. To ensure greater than 85% of key performance indicators are achieved by providers of Visitor Information as set out in the Annual Service Level agreement.</p>	<p>Visitor information centres are being supported through the Experience Horowhenua Group which consists of Council representatives, Tourism Horowhenua, Foxton Tourism and Development Organisation, and key stakeholders including Destination Manawatu. All centres provided quarterly reports for the year-to-date. A two (2) year action plan has been developed and approved by all parties. This will give us a framework to work towards moving forward.</p>
	<p>3. To ensure greater than 85% of key performance indicators are achieved by Destination Manawatu (Regional Tourism Organisation) as set out in the Annual Service Level agreement.</p>	<p>Destination Manawatu has been assisting with the following projects; Main Street Foxton, Community Signage, Experience Horowhenua Forum, Summer Promotion, Cycleway and Walkways Promotion. 85% of performance measures have been achieved.</p>
<p>Economic Development: 1. Council provides strategic leadership in co-ordinating Economic Development activities across the District.</p>	<p>1. To ensure the Council's Economic Development function will meet performance indicators and objectives as defined in the Horowhenua Economic Development and that 90% of the Annual Work Plan is completed.</p>	<p>Councils Economic Development Manager and the Horowhenua Economic Development Board continue to progress a number of strategic priorities as identified in the Economic Development Strategy.</p>
	<p>2. To ensure that ten (10) Economic Development Board meetings are held per year.</p>	<p>The Economic Development Board has met monthly, as well as having a number of informal meetings, and will be reassembling in February 2016.</p>
<p>2. Council provides opportunities for businesses to collaborate and network resulting in a stronger business sector.</p>	<p>To ensure that ten (10) Business Networking meetings are held per year.</p>	<p>Council has facilitated an Electra Business After 5 event with the Hon Bill English and Hon Nathan Guy. This was very well attended. A Horticultural Summit was also hosted in partnership with Massey University.</p>
<p>3. Council advocates for and facilitates business development and new business investment in the Horowhenua.</p>	<p>To ensure greater than 75% of the District's business community are satisfied or more than satisfied with the Council's overall performance in the Economic Development Activity.</p>	<p>The most recent Annual Resident Satisfaction Survey conducted in May 2015 showed Customer satisfaction of this activity at 50.87%.</p>

Roading Transport

COST OF SERVICE STATEMENT

For the Six Months Ended 31 December 2015

Percentage of year completed: 50.00%	Annual Plan	Year to date		Budget	% Actual to Annual Plan E = C/A	Year to date		% of Total actual H
	A	Last year B	Actual C			Variance in \$ F = D - C	Variance in % G = F/D	
Income								
Significant activity revenue								
Unsubsidised Roothing	0	(23,317)	(10,150)	0	0.00%	10,150	0.00%	1.03%
Subsidised Roothing	(1,667,000)	(557,617)	(861,253)	(840,837)	51.66%	20,416	-2.43%	87.07%
Total	(1,667,000)	(580,934)	(871,402)	(840,837)	52.27%	30,565	-3.64%	88.10%
Capital subsidies								
Capital subsidies and grants	(1,698,000)	(196,364)	(117,712)	(804,316)	6.93%	(686,604)	85.36%	11.90%
Total	(1,698,000)	(196,364)	(117,712)	(804,316)	6.93%	(686,604)	85.36%	11.90%
Total income	(3,365,000)	(777,298)	(989,114)	(1,645,153)	29.39%	(656,039)	39.88%	
Expenditure								
Significant activity expenditure								
Unsubsidised Roothing	251,640	278,661	108,010	126,870	42.92%	18,860	14.87%	2.46%
Footpaths	79,256	23,858	43,552	39,630	54.95%	(3,922)	-9.90%	0.99%
Subsidised Roothing - Emergency Works	0	0	185,168	0	0.00%	(185,168)	0.00%	4.22%
Subsidised Roothing - CAPEX	0	0	63,837	0	0.00%	(63,837)	0.00%	1.45%
Subsidised Roothing	3,168,934	1,049,729	1,660,401	1,601,966	52.40%	(58,435)	-3.65%	37.83%
Total	3,499,830	1,352,248	2,060,969	1,768,466	58.89%	(292,503)	-16.54%	46.95%
Other expenses								
Depreciation and amortisation	4,657,314	2,397,279	2,328,660	2,328,654	50.00%	(6)	0.00%	53.05%
Total	4,657,314	2,397,279	2,328,660	2,328,654	50.00%	(6)	0.00%	53.05%
Total expenditure	8,157,144	3,749,527	4,389,629	4,097,120	53.81%	(292,509)	-7.14%	
Total (surplus)/deficit	4,792,144	2,972,229	3,400,515	2,451,967	70.96%	(948,548)	-38.69%	

Note: Subsidised capex is expected to be more in line with budget as the majority of works are carried out in December – February

LAND TRANSPORT (ROADS AND FOOTPATHS) – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Roads and Footpaths: To have a safe road network.</p>	<p>The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network.</p>	<p>This is reported on annually.</p>
<p>To have roads in good condition.</p>	<p>The average quality of ride on a sealed local road network measured by smooth travel exposure with a minimum of 85%.</p>	<p>Smooth Travel Exposure measures the proportion (%) of vehicle kilometres travelled in a year (VKT) that occurs on 'smooth' sealed roads and indicates the ride quality experienced by motorists. A 'smooth' road is one smoother than a predetermined NAASRA roughness threshold. The thresholds used vary with traffic density and road location i.e. not all roads are calculated the same. Heavily trafficked roads have a lower (smoother) threshold. High volume urban roads have lower roughness thresholds than low volume rural roads. Our STE percentages are generated by running a report in RAMM. The Annual Roughness Survey for 2014/15 was completed by Briken Ltd in January 2015 and covered half of the district. The other half of the district will be done in 2015/2016. The data is used to help with decision making when producing the 10yr Forward Works Plan. Urban Roads = 87% Rural Roads = 96% The annual condition and roughness ratings for 2015/16 will be carried out early in the 2016 calendar year.</p>
<p>To have roads that are well maintained.</p>	<p>The percentage of the sealed local road network that is resurfaced annually with a minimum of 5% of total area.</p>	<p>There are 33km in the current reseal programme. To be undertaken over the reseal season. (November 2015 to March 2016). This equates to 210,453 m² which is 6% of the total 3,427,641 m² total sealed local road network.</p>
<p>To make sure footpaths are in an acceptable condition.</p>	<p>Target footpath condition rating (% compliant with Councils standards). Minimum of 30% in excellent condition and a maximum of 10% in poor condition.</p>	<p>From the last footpath condition rating Excellent Condition 28% - Poor Condition 12%. There is currently \$400k in the footpath renewal budgets to increase the amount of excellent condition and reduce the amount of poor condition.</p>
<p>To make sure there is a good response to service requests.</p>	<p>The percentage of customer service requests relating to roads and footpaths to which Council responds within 15 working days is greater than 95%.</p>	<p>Currently 99%.</p>

Stormwater

COST OF SERVICE STATEMENT

For the Six Months Ended 31 December 2015

Percentage of year completed: 50.00%	Annual Plan	Last year	Year to date		% Actual to Annual Plan E = C/A	Year to date		% of Total actual
	A		B	Actual		Budget	Variance in \$ F = D - C	
Income								
Significant activity revenue								
Stormwater Drainage	0	(10,000)	0	0	0.00%	(0)	0.00%	100.00%
Total	0	(10,000)	0	0	0.00%	(0)	0.00%	100.00%
Total income	0	(10,000)	0	0	#VALUE!	(0)	0.00%	
Expenditure								
Significant activity expenditure								
Stormwater Drainage	545,164	(242,579.00)	249,202	296,322	45.71%	47,120	15.90%	50.00%
Total	545,164		249,202	296,322	45.71%	47,120	15.90%	50.00%
Other expenses								
Depreciation and amortisation	498,417	(280,944.00)	249,210	249,207	50.00%	(3)	0.00%	50.00%
Total	498,417	(280,944.00)	249,210	249,207	50.00%	(3)	0.00%	50.00%
Total expenditure	1,043,581	(280,944.00)	498,412	545,529	47.76%	47,117	8.64%	
Non operating expenditure								
Internal interest expense	163,314	(61,800.00)	58,704	81,654	35.95%	22,950	28.11%	100.00%
Total	163,314	(61,800.00)	58,704	81,654	35.95%	22,950	28.11%	100.00%
Total (surplus)/deficit	1,206,895	332,744	557,116	627,183	46.16%	70,067	11.17%	

2. STORMWATER – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance																																			
System Adequacy: To have an adequate stormwater system.	1. The number of flooding events that occur in the authority district is less than five per year, per 1,000 properties connected to the territorial authority's stormwater system.	In the month of 31 December 2015, there were no reported flooding events (flooding of habitable floors from the Stormwater Drainage System) in the Horowhenua District. Complied. <i>Year-to-date – zero (0) per 1,000 connections</i>																																			
	2. For each flooding event, the number of habitable floors affected is two or less, per 1,000 properties connected to the Council's stormwater network.	In the month of 31 December 2015, there were no reported flooding events (flooding of habitable floors during a flooding event) in the Horowhenua District. This equates to 0.00 of a habitable floor flooded per 1,000 connections. Complied. <i>Year-to-date – zero (0) per 1,000 connections</i>																																			
Response Time:	The median response time to attend a flooding event is one hour or less from the time that Council receives notification to the time that service personnel reach the site.	In the month of 31 December 2015, the median response time to attend flooding events in the Horowhenua District was less than one hour from the time of notification. Complied (no flooding events). <i>Year-to-date – zero (0) per 1,000 connections</i>																																			
Customer Satisfaction:	1. The number of complaints received by Council about the performance of its stormwater system is less than 10 per year, expressed per 1,000 properties connected to the Council's stormwater system.	In the month of 31 December 2015, there was three (3) complaint received regarding the performance of Council Stormwater systems. This equates to 0.24complaints per 1,000 connections. Complied. <i>Year-to-date – 32 complaints received which equates to 2.62per 1,000 connections</i>																																			
	2. The percentage of customers satisfied with the stormwater service is 70%. As per the Annual Customer Satisfaction Survey.	The results from the 2015 Customer Satisfaction Survey are shown below: <table border="1" data-bbox="1323 858 2116 1157"> <thead> <tr> <th></th> <th>Total %</th> <th>Kere Kere %</th> <th>Levin %</th> <th>Miranui %</th> <th>Waiopehu %</th> </tr> </thead> <tbody> <tr> <td>Very Satisfied</td> <td>3.50</td> <td>5.62</td> <td>3.41</td> <td>7.50</td> <td>1.81</td> </tr> <tr> <td>Satisfied</td> <td>22.41</td> <td>23.60</td> <td>25.08</td> <td>25.00</td> <td>18.07</td> </tr> <tr> <td>Neither Satisfied nor Dissatisfied</td> <td>27.59</td> <td>34.83</td> <td>24.77</td> <td>22.50</td> <td>25.30</td> </tr> <tr> <td>Dissatisfied</td> <td>27.17</td> <td>22.47</td> <td>30.03</td> <td>5.00</td> <td>30.12</td> </tr> <tr> <td>Very Dissatisfied</td> <td>11.34</td> <td>7.87</td> <td>13.93</td> <td>10.00</td> <td>12.05</td> </tr> </tbody> </table>		Total %	Kere Kere %	Levin %	Miranui %	Waiopehu %	Very Satisfied	3.50	5.62	3.41	7.50	1.81	Satisfied	22.41	23.60	25.08	25.00	18.07	Neither Satisfied nor Dissatisfied	27.59	34.83	24.77	22.50	25.30	Dissatisfied	27.17	22.47	30.03	5.00	30.12	Very Dissatisfied	11.34	7.87	13.93	10.00
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Sustainability: To have a sustainable stormwater service.	To have 100% compliance with Horizons Regional Council's resource consents for discharge from its Stormwater system measured by receiving none of the below: <ul style="list-style-type: none"> • Abatement notices; • Infringement notices; • Enforcement orders; and • Convictions. 	As at 31 December 2015, there was 100% compliance with the Regional Council's resource consents for discharge from its Stormwater system. <i>Year-to-date – 100% Compliance</i>																																			

3. STORMWATER – Performance Measures – LTP/Annual Plan

Objective	Management Reporting Performance Targets	Actual Performance
<p>Planning:</p>	<p>As per Management:</p> <ul style="list-style-type: none"> · An Asset Management Plan will be adopted providing a 10-year planning horizon and reviewed every 3 years. · An Infrastructure Strategy will be adopted providing a 30-year planning horizon and reviewed every 3 years. 	<p>As at 31 December 2015:</p> <ul style="list-style-type: none"> · A Stormwater Asset Management Plan has been prepared. · Completed. The Infrastructure Strategy was adopted at the Council meeting on the 18th February 2015.
<p>Stormwater Drainage: To provide reliable stormwater drainage.</p>	<p>1. As per Management, to adopt a Stormwater Management Strategy.</p>	<p>As at 31 December 2015, a Stormwater Management Strategy is currently being developed.</p>
	<p>2. To ensure 100% compliance with Regional Council resource consents.</p>	<p>As at 31 December 2015, there is 100% compliance with the Regional Councils resource consents.</p> <p><i>Year-to-date – 100% Compliance</i></p>

Water Supply

COST OF SERVICE STATEMENT

For the Six Months Ended 31 December 2015

Percentage of year completed: 50.00%	Annual Plan	Year to date		Budget	% Actual to Annual Plan E = C/A	Year to date		% of Total actual H
	A	Last year B	Actual C			Variance in \$ F = D - C	Variance in % G = F/D	
Income								
Significant activity revenue								
Shannon Water	(19,000)	(65,450)	(9,301)	(9,500)	48.95%	(199)	2.10%	1.47%
Levin Water	(774,000)	(232,678)	(414,753)	(387,000)	53.59%	27,753	-7.17%	65.41%
Foxton Beach Water	(105,000)	(42,817)	(44,021)	(52,500)	41.92%	(8,479)	16.15%	6.94%
Foxton Water	(236,577)	103,071	(164,014)	(118,286)	69.33%	45,728	-38.66%	25.87%
Tokomaru Water	(3,700)	(3,935)	(1,984)	(1,850)	53.63%	134	-7.25%	0.31%
Total	(1,138,277)	(241,809)	(634,073)	(569,136)	55.70%	64,937	-11.41%	100.00%
Total income	(1,138,277)	(241,809)	(634,073)	(569,136)	55.70%	64,937	-11.41%	
Expenditure								
Significant activity expenditure								
Levin Water	1,533,411	696,677	809,293	807,698	52.78%	(1,595)	-0.20%	31.30%
Foxton Water	395,772	266,043	311,892	209,038	78.81%	(102,854)	-49.20%	12.06%
Water Races Water	0	27,210	0	0	0.00%	0	0.00%	0.00%
Shannon Water	373,609	157,567	201,655	197,950	53.97%	(3,705)	-1.87%	7.80%
Tokomaru Water	197,914	66,300	71,514	100,576	36.13%	29,062	28.90%	2.77%
Foxton Beach Water	393,699	153,993	228,429	204,976	58.02%	(23,453)	-11.44%	8.83%
Total	2,894,405	1,367,790	1,622,783	1,520,238	56.07%	(102,545)	-6.75%	62.76%
Other expenses								
Depreciation and amortisation	1,925,924	1,116,065	962,970	962,959	50.00%	(11)	0.00%	37.24%
Total	1,925,924	1,116,065	962,970	962,959	50.00%	(11)	0.00%	37.24%
Total expenditure	4,820,329	2,483,855	2,585,753	2,483,197	53.64%	(102,556)	-4.13%	
Non-operational costs								
Non operating income								
Development Contribution	0	(24,216)	0	0	0.00%	0	0.00%	0.00%
Vested Assets	0	(53,698)	(17,450)	0	0.00%	17,450	0.00%	100.00%
Total	0	(77,914)	(17,450)	0	0.00%	17,450	0.00%	100.00%
Total non-operational costs	0	(77,914)	(17,450)	0	#VALUE!	17,450	0.00%	
Non operating expenditure								
Internal interest expense	332,870	375,598	160,704	166,436	48.28%	5,732	3.44%	100.00%
Total	332,870	375,598	160,704	166,436	48.28%	5,732	3.44%	100.00%
Total (surplus)/deficit	4,014,922	2,539,730	2,094,933	2,080,497	52.18%	(14,436)	-0.69%	

Note: A spare pump of \$12k is included in expenditure which will be transferred to capital.

WATER SUPPLY – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
<p>Water Supply: To provide a reliable supply of safe water.</p>	<p>To ensure the percentage in which the local authority's drinking water supply complies with:</p> <p>a) part 4 of the Drinking Water Standards for New Zealand 2005 (revised 2008) bacterial compliance criteria complies 100% of the time as below:</p> <ul style="list-style-type: none"> • Levin • Shannon • Foxton • Foxton Beach • Tokomaru 	<p>The target of 99% has been achieved regarding compliance with the 2005 Drinking Water Standards for New Zealand (revised 2008) for Levin, Foxton Beach, Shannon and Tokomaru supply.</p> <p>There was 100% compliance as at 31 December 2015.</p> <p>Two positive e.coli results from Foxton Beach Palmer Road and Shannon Fire Station early last month were both cleared after 3 consecutive days of sampling all had negative results.</p>
	<p>b) part 5 of the Drinking Water Standards for New Zealand 2005 (revised 2008) protozoa compliance criteria complies as below:</p> <ul style="list-style-type: none"> • Levin: 0% • Shannon: 100% • Foxton: 100% • Foxton Beach: 100% • Tokomaru: 100%. 	<p>The target of 99% has been achieved regarding compliance with the 2005 Drinking Water Standards for New Zealand (revised 2008) for Levin, Foxton Beach, Shannon and Tokomaru supply.</p> <p>All targets were achieved as at 31 December 2015.</p>
<p>Customer Satisfaction: To have drinking water that tastes and looks satisfactory.</p>	<p>The total number of complaints received about any of the following (expressed per 1,000 connections) is no more than 5 complaints about each of the following:</p> <ol style="list-style-type: none"> 1. Drinking water clarity 2. Drinking water taste 3. Drinking water pressure or flow 4. Continuity of supply; and 5. The Council's response to any of these issues. 	<p>As at 31 December 2015, the total number of connections recorded is 10,838, and there were:</p> <ul style="list-style-type: none"> • 6 complaints were received for targets 1 and 2, with 27 for year to date (<i>2.5 per 1000 connections YTD</i>). • 3 complaints were received for targets 3 and 4, with 18 for year to date (<i>1.7 per 1000 connections YTD</i>). • Target 5, not measured.

WATER SUPPLY – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance															
<p>Fault Response:</p>	<p>The median time from the time that Council received notification to the time that service personnel:</p> <ul style="list-style-type: none"> Attendance for urgent call-outs; from the time that Council receives notification to the time that service personnel reach the site is one hour or less. Resolution of urgent call-outs: from the time that Council receives notification to the time that service personnel confirm resolution of the fault or interruption is 8 hours or less. Attendance for non-urgent call-outs: from the time that Council receives notification to the time that service personnel reach the site is 3 days or less. Resolution of non-urgent call-outs: from the time that Council receives notification to the time that service personnel confirm resolution of the fault or interruption is 3 days or less. 	<p>As at 31 December 2015:</p> <ul style="list-style-type: none"> The median time for attending urgent callouts was 0 hours 13 minutes <ul style="list-style-type: none"> Received 5 and attended to 5 within 1 hour or less. The median time for resolving urgent callouts was 2 hours and 13 minutes <ul style="list-style-type: none"> Received 5 and resolved 5 within 8 hours or less. The median time for attending non urgent callouts was 1 hours 01 minute <ul style="list-style-type: none"> Received 66 non urgent call outs and attended to 66 within 3 days or less. The median time for resolving non urgent callouts was 2 hours 24 minutes <ul style="list-style-type: none"> Received 66 and resolved 66 non urgent call outs in 3 days or less. <p><i>Year-to-date:</i></p> <ul style="list-style-type: none"> Received 53 and attended to 33 within 1 hour or less Received 53 and resolved 45 within 8 hours or less Received 300 non urgent call outs and attended to 282 within 3 days or less. Received 300 and resolved 281 non urgent call outs in 3 days or less 															
<p>Shutdowns: To ensure water supply is continual.</p>	<p>To ensure the total number of unplanned water shutdowns is less than 35 per year.</p>	<table border="1"> <thead> <tr> <th data-bbox="1379 940 1888 975">RESULTS</th> <th data-bbox="1888 940 2119 975">December</th> <th data-bbox="2119 940 2222 975">YTD</th> </tr> </thead> <tbody> <tr> <td data-bbox="1379 975 1888 1010">Total shutdowns</td> <td data-bbox="1888 975 2119 1010">0</td> <td data-bbox="2119 975 2222 1010">23</td> </tr> <tr> <td data-bbox="1379 1010 1888 1045">Average shutdown length in hours</td> <td data-bbox="1888 1010 2119 1045">0</td> <td data-bbox="2119 1010 2222 1045">2.3</td> </tr> <tr> <td data-bbox="1379 1045 1888 1080">Reasons for shutdown - most of</td> <td data-bbox="1888 1045 2119 1080">-</td> <td data-bbox="2119 1045 2222 1080">Bursts</td> </tr> <tr> <td data-bbox="1379 1080 1888 1115">Average # of homes affected</td> <td data-bbox="1888 1080 2119 1115">0</td> <td data-bbox="2119 1080 2222 1115">17</td> </tr> </tbody> </table>	RESULTS	December	YTD	Total shutdowns	0	23	Average shutdown length in hours	0	2.3	Reasons for shutdown - most of	-	Bursts	Average # of homes affected	0	17
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Average # of homes affected	0	17															
<p>Fire Fighting: To ensure firefighting needs are met.</p>	<p>To ensure 74% of the network where firefighting flows in urban residential areas meet the NZ Fire Service Fire Fighting Water Supplies Code of Practice SNZ 4509:2008.</p>	<p>As at 31 December 2015, 97% of fire hydrants tested met the target. 3% are on rural 50mm mains and are mainly used for flushing purposes and for fire trucks during fire-fighting in the rural areas.</p>															

WATER SUPPLY – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance																		
Supply Pressure: To ensure water supply has adequate flow and pressure.	To ensure 100% of the network where supply pressure at the property boundary is not less than 250KPa for on demand connections and 150KPa for restricted flow connections.	As at 31 December 2015, 100% of all properties assessed exceeded 250kPa.																		
Water Take: To ensure consent conditions are met.	To ensure 100% compliance with water take limits of resource consents.	As at 31 December 2015, 100% of water takes complied with consent limits.																		
Demand Management: To ensure the water supply is sustainable.	To ensure the average consumption of drinking water per day per resident within the water supply areas is 300lt per day (target based on One Plan Section 6.4.3.1).	As at 31 December 2015, the average consumption per resident results in L/person/day are as below:																		
		<table border="1"> <thead> <tr> <th>SUPPLY</th> <th>December 2015</th> <th>YTD</th> </tr> </thead> <tbody> <tr> <td>FOXTON</td> <td>653</td> <td>464</td> </tr> <tr> <td>FOXTON BEACH</td> <td>390</td> <td>245</td> </tr> <tr> <td>LEVIN</td> <td>586</td> <td>548</td> </tr> <tr> <td>SHANNON/MANGAORE</td> <td>393</td> <td>304</td> </tr> <tr> <td>TOKOMARU</td> <td>266</td> <td>182</td> </tr> </tbody> </table>	SUPPLY	December 2015	YTD	FOXTON	653	464	FOXTON BEACH	390	245	LEVIN	586	548	SHANNON/MANGAORE	393	304	TOKOMARU	266	182
		SUPPLY	December 2015	YTD																
		FOXTON	653	464																
		FOXTON BEACH	390	245																
		LEVIN	586	548																
SHANNON/MANGAORE	393	304																		
TOKOMARU	266	182																		
Water Loss: To ensure minimal water losses.	To ensure the percentage of real water loss from the network as measured by the standard Infrastructure Leakage Index method is 20% or less.	No way to measure this target.																		
Water Conservation: To provide water conservation education to the public.	To provide water conservation education to the public as provided in the Water Demand Management Plan 2014.	The Primary School Program is scheduled for early 2016.																		
Objective	Management Reporting Performance Targets	Actual Performance																		
Water Supply: To provide a reliable supply of safe water.	The activity shall be provided within the funding policy target for 2015/16 of \$1,112,700. (20%-30% private good).	As at 31 December 2015, the revenue is \$633,762.																		

WATER SUPPLY – Performance Measures – LTP/Annual Plan

Objective	Management Reporting Performance Targets	Actual Performance
Risk Management Plans:	Compliance with the Health (DW) Amendment Act 2007. Number of water supplies with approved Public Health Risk Management Plans is to be five (5).	As at 31 December 2015, all five (5) water supplies are operating with approved Public Health Risk Management Plans. Both Tokomaru and Shannon WSPs have been approved..

Wastewater Disposal

COST OF SERVICE STATEMENT

For the Six Months Ended 31 December 2015

Percentage of year completed: 50.00%	A	Last year B	Actual C	Budget D	Annual Plan E = C/A	Variance in \$ F = D - C	Variance in % G = F/D	actual H
Income								
Significant activity revenue								
Levin Wastewater	(575,687)	(176,443)	(213,195)	(287,848)	37.03%	(74,653)	25.93%	46.80%
Shannon Wastewater	(2,500)	(66,780)	(55,582)	(1,248)	2223.28%	54,334	-4,353.68%	12.20%
Foxtton Wastewater	(205,000)	(128,967)	(183,593)	(102,504)	89.56%	81,089	-79.11%	40.31%
Foxtton Beach Wastewater	(6,000)	0	0	(3,000)	0.00%	(3,000)	100.00%	0.00%
Tokomaru Wastewater	0	(699)	(817)	0	0.00%	817	0.00%	0.18%
Waitarere Beach Wastewater	(3,500)	0	(2,319)	(1,752)	66.27%	567	-32.39%	0.51%
Total	(792,687)	(372,889)	(455,506)	(396,352)	57.46%	59,154	-14.92%	100.00%
Total income	(792,687)	(372,889)	(455,506)	(396,352)	57.46%	59,154	-14.92%	
Expenditure								
Significant activity expenditure								
Levin Wastewater	1,846,749	1,051,233	804,351	982,644	43.55%	178,293	18.14%	31.27%
Shannon Wastewater	358,370	174,520	167,482	194,426	46.73%	26,944	13.86%	6.51%
Foxtton Wastewater	294,046	182,018	118,303	155,106	40.23%	36,803	23.73%	4.60%
Waitarere Beach Wastewater	216,556	85,334	86,675	114,224	40.02%	27,549	24.12%	3.37%
Tokomaru Wastewater	106,633	38,732	32,797	55,514	30.76%	22,717	40.92%	1.27%
Foxtton Beach Wastewater	230,498	119,148	145,701	124,550	63.21%	(21,151)	-16.98%	5.66%
Total	3,052,852	1,650,985	1,355,309	1,626,464	44.39%	271,155	16.67%	52.69%
Other expenses								
Depreciation and amortisation	2,434,287	1,116,065	1,217,148	1,217,144	50.00%	(4)	0.00%	47.31%
Total	2,434,287	0	1,217,148	1,217,144	50.00%	(4)	0.00%	47.31%
Total expenditure	5,487,139	1,650,985	2,572,457	2,843,608	46.88%	271,151	9.54%	
Non-operational costs								
Non operating income								
Development Contribution	0	(20,636)	0	0	0.00%	0	0.00%	0.00%
Vested Assets	0	(63,488)	(7,257)	0	0.00%	7,257	0.00%	100.00%
Revaluation gains	(8,338)	0	0	0	0.00%	0	0.00%	0.00%
Total	(8,338)	(84,124)	(7,257)	0	87.03%	7,257	0.00%	100.00%
Total non-operational costs	(8,338)	(84,124)	(7,257)	0	87.03%	7,257	0.00%	
Non operating expenditure								
Internal interest expense	934,980	375,598	384,988	467,484	41.18%	82,496	17.65%	100.00%
Total	934,980	375,598	384,988	467,484	41.18%	82,496	17.65%	100.00%
Total (surplus)/deficit	5,621,094	1,569,570	2,494,682	2,914,740	44.38%	420,058	14.41%	

WASTEWATER DISPOSAL – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
Wastewater: To provide a reliable system of wastewater collection and disposal.	To ensure the number of dry weather overflows from the wastewater system is less than two (2) per 1,000 connections.	As at 31 December 2015, there was one (1) dry weather sewer overflow reported. This equates to 0.08 overflows per 1,000 connections. Complied. <i>Year-to-date there were three (3) dry weather sewer overflows equating to 0.24 overflows per 1,000 connections.</i>
Fault Response: To ensure Council provides a good response to faults reported.	1. To ensure the median time (hours) from the time that Council receives a notification to the time that services personnel reach the site in responding to an overflow or wastewater blockage is less than one (1) hour.	As at 31 December 2015, there were no overflows or wastewater blockages reported for the month. Complied. (Information obtained from CRM and Downer Work Report Forms) The median response time = 0.20 hours <i>Year-to-date – Complied</i>
	2. To ensure the median time (hours) from the time that Council receives a notification to the time that services personnel confirm resolution of the blockage or other fault within the wastewater system will be no more than twelve (12) hours.	As at 31 December 2015, complied. (Information obtained from CRM and Downer Work Report Forms) The median resolution time = 1.05 hours <i>Year-to-date – Complied</i>
Customer Satisfaction:	To ensure the total number of complaints received (expressed per 1,000 connections to the wastewater system) regarding: <ul style="list-style-type: none"> • Wastewater odour: 10 or less • Wastewater systems faults: 8 or less • Wastewater system blockages: 10 or less • The Council's response to issues with its wastewater system: 10 or less • Total number of complaints received about any of the above: 38 or less 	As at 31 December 2015, there were: <ul style="list-style-type: none"> • 2 odour complaints – equates to 0.16 per 1,000 connections <i>Year-to-date = 2 (1 stagnant water and 1 open wastewater pipe)</i> • 3 faults – equates to 0.24 per 1,000 connections (2 pump station and 1 sewer pipe repair) <i>Year-to-date = 6 which equates to 0.48 per 1,000 connections (3 pump station & 3 sewer pipe repairs)</i> • 15 system blockages – equates to 1.23 per 1,000 connections <i>Year-to-date = 32 which equates to 2.62 per 1,000 connections</i> • Zero (0) response – equates to 0.00 per 1,000 connections <i>Year-to-date = 3 which equates to 0.24 per 1,000 connections (2 MH levels and 1 backflow)</i> • 20 complaints – equates to 1.64 per 1,000 connections <i>Year-to-date = 43 which equates</i>

WASTEWATER DISPOSAL – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance																																				
Customer Satisfaction:	To ensure the percentage of customers satisfied with their wastewater service, based on the Annual Customer Satisfaction Survey is at least 80%.	The results from the 2015 Customer Satisfaction Survey are shown below: <table border="1" data-bbox="1193 308 2085 592"> <thead> <tr> <th></th> <th>Total %</th> <th>Kere Kere %</th> <th>Levin %</th> <th>Miranui %</th> <th>Waiopehu %</th> </tr> </thead> <tbody> <tr> <td>Very Satisfied</td> <td>6.91</td> <td>7.78</td> <td>7.95</td> <td>7.32</td> <td>4.79</td> </tr> <tr> <td>Satisfied</td> <td>29.14</td> <td>32.22</td> <td>33.64</td> <td>21.95</td> <td>22.75</td> </tr> <tr> <td>Neither Satisfied nor Dissatisfied</td> <td>27.90</td> <td>30.00</td> <td>28.13</td> <td>19.51</td> <td>28.14</td> </tr> <tr> <td>Dissatisfied</td> <td>15.33</td> <td>13.33</td> <td>15.29</td> <td>4.88</td> <td>14.97</td> </tr> <tr> <td>Very Dissatisfied</td> <td>7.87</td> <td>11.11</td> <td>8.87</td> <td>7.32</td> <td>7.19</td> </tr> </tbody> </table>		Total %	Kere Kere %	Levin %	Miranui %	Waiopehu %	Very Satisfied	6.91	7.78	7.95	7.32	4.79	Satisfied	29.14	32.22	33.64	21.95	22.75	Neither Satisfied nor Dissatisfied	27.90	30.00	28.13	19.51	28.14	Dissatisfied	15.33	13.33	15.29	4.88	14.97	Very Dissatisfied	7.87	11.11	8.87	7.32	7.19
	Total %	Kere Kere %	Levin %	Miranui %	Waiopehu %																																	
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Dissatisfied	15.33	13.33	15.29	4.88	14.97																																	
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Discharge Compliance: To ensure safe disposal of wastewater.	To ensure Council's compliance in relation to Horizons Regional Council resource consents for discharge from its wastewater systems measured by receiving none of the below: <ul style="list-style-type: none"> Abatement notices; Infringement notices; Enforcement orders; and Convictions 	As at 31 December 2015, there was 100% compliance with Horizon's Regional Council's resource consents for discharge from its wastewater system. <i>Year-to-date – 100 % Compliance</i>																																				
Objective	Management Reporting Performance Targets	Actual Performance																																				
Wastewater: To provide a reliable system of wastewater disposal with minimal disruption to the environment.	1. The activity shall be provided within the funding policy target for 2014/15 of \$700,000. (10%-20% private good).	As at 31 December 2015, the revenue is \$415,485.																																				
	2. An Asset Management Plan will be adopted providing a 10-year planning horizon and reviewed every 3 years.	The Asset Management Plan review for Wastewater has been completed and the proposed programmes incorporated into the Horowhenua District Council Infrastructure Strategy 2015-2045.																																				
	3. An Infrastructure Strategy will be adopted providing a 30-year planning horizon and reviewed every 3 years.	The Infrastructure Strategy was adopted by Council on 18 February 2015.																																				
	4. To ensure 99.5% of connected properties will be protected from system-related overflows during the year.	In the month of 31 December 2015, there was one (1) property affected by sewer overflows. 12,204 properties are connected to the Council's wastewater network. This gives a percentage of 99.99% connected properties which are protected from system-related overflows <i>Year-to-date – 11 properties affected by overflows which equates to 99.91% properties being protected.</i>																																				

WASTEWATER DISPOSAL – Performance Measures – LTP/Annual Plan

Objective	Management Reporting Performance Targets	Actual Performance					
		Asset	Asset Location	Description	Consent #	Type	Comment
<p>Wastewater: To provide a reliable system of wastewater disposal with minimal disruption to the environment.</p>	<p>5. Treated effluent will be in compliance with the effluent quality standards as defined in relevant Resource Consents.</p>	Wastewater	Shannon	Johnston Street	PAC 325/51	Discharge to Water	The Compliance Report was received in September 2014. Complied.
		Wastewater	Waitarere	Forest Road	102220	Discharge to Land	The Compliance Report was received from Horizons on 22 July 2015. Assessed as Non-compliant due to HDC's failure to submit the Annual Consent Compliance Report and data for the period July 2013 - June 2014. However, HDC had emailed the Report and data on 29 August 2014 to Horizons and a copy of this email was forwarded to Horizons on 25 August 2015 - TRIM Ref D15/111730.
		Wastewater	Tokomaru	30 Nikau Street	101227 & 101228	Discharge to Water and Land	During July 2015 the effluent discharge limit was exceeded for 16 days. The WWTP was operating under Section 330 of the RMA, 1991, and not operating under Resource Consent Conditions, as applied to, and agreed with, Horizons following the heavy rainfall events in June,
		Wastewater	Foxton Beach	248 Palmer Road	102249	Discharge to Land	During August 2015 the effluent discharge limit was exceeded for 7 days due to a heavy rainfall event. Horizons were informed.
		Wastewater	Foxton Beach	248 Palmer Road	105844	Discharge to Land	The Compliance Report was received in September 2014. Complied.
		Wastewater	Foxton	Matakarapa Island	103925 & 103926	Discharge to Water and discharge to Land	During August 2015 the effluent discharge limit was exceeded on 21 days. HDC agreed with Horizons to carry out additional weekly sampling for ammonia and E.coli from the Pond effluent and from the Foxton Loop upstream and downstream of the pond effluent discharge. Test results received up to 18 August 2015 show no adverse effect in the receiving environment.
		Wastewater	Levin	Mako Mako Rd STP	107154	Discharge to Air	The Compliance Report was received on 19 May 2015. Complied.
		Wastewater	Levin	Mako Mako Rd STP	107153	Discharge to Land	The Compliance Report was received on 19 May 2015. Complied.

WASTEWATER DISPOSAL – Performance Measures – LTP/Annual Plan

Objective	Management Reporting Performance Targets	Actual Performance					
<p>Wastewater: To provide a reliable system of wastewater disposal with minimal disruption to the environment.</p>	<p>5. Treated effluent will be in compliance with the effluent quality standards as defined in relevant Resource Consents.</p>	<u>Asset</u>	<u>Asset Location</u>	<u>Description</u>	<u>Consent #</u>	<u>Type</u>	<u>Comment</u>
		Wastewater	Levin	The 'Pot' Hokio Sands Rd	6610	Discharge to Land	During July 2015 the effluent discharge irrigation limit was exceeded for 18 days. The WWTP was operating under Section 330 of the RMA, 1991, and not operating under Resource Consent Conditions. As applied to, and agreed with, Horizons following the heavy rainfall events in June.
		Wastewater	Levin	The 'Pot' Hokio Sands Rd	6921	Discharge to Air	The Compliance Report was received on 19 May 2015. Complied.
		Wastewater	Levin	Mako Mako Rd STP	103285	Discharge to Air	The Compliance Report was received on 19 May 2015. Complied.

Solid Waste Management

COST OF SERVICE STATEMENT

For the Six Months Ended 31 December 2015

Percentage of year completed: 50.00%	Annual Plan		Year to date		% Actual to Annual Plan E = C/A	Year to date		% of Total actual H
	A	Last year B	Actual C	Budget D		Variance in \$ F = D - C	Variance in % G = F/D	
Income								
Significant activity revenue								
Roadside Collection	(243,600)	(123,286)	(96,681)	(121,800)	39.69%	(25,119)	20.62%	10.06%
Waste Transfer Stations	(115,000)	(55,573)	(70,787)	(57,498)	61.55%	13,289	-23.11%	7.37%
Landfill	(1,287,606)	(745,988)	(735,890)	(643,800)	57.15%	92,090	-14.30%	76.57%
Recycling Centre	(95,000)	(7,803)	(57,723)	(47,502)	60.76%	10,221	-21.52%	6.01%
Total	(1,741,206)	(932,650)	(961,081)	(870,600)	55.20%	90,481	-10.39%	100.00%
Total income	(1,741,206)	(932,650)	(961,081)	(870,600)	55.20%	90,481	-10.39%	
Expenditure								
Significant activity expenditure								
Waste Transfer Stations	251,747	92,784	131,908	128,222	52.40%	(3,686)	-2.87%	13.69%
Landfill	567,753	164,404	304,521	238,298	53.64%	(66,223)	-27.79%	31.60%
Recycling Centre	666,782	292,956	295,523	333,460	44.32%	37,937	11.38%	30.66%
Roadside Collection	195,900	93,455	87,360	97,950	44.59%	10,590	10.81%	9.06%
Total	1,682,182	643,599	819,313	797,930	48.71%	(21,383)	-2.68%	85.01%
Other expenses								
Depreciation and amortisation	288,920	205,919	144,462	144,460	50.00%	(2)	0.00%	14.99%
Total	288,920	205,919	144,462	144,460	50.00%	(2)	0.00%	14.99%
Total expenditure	1,971,102	849,518	963,775	942,390	48.90%	(21,385)	-2.27%	
Non-operational costs								
Non operating income								
Revaluation gains	(3,072)	0	0	0	0.00%	0	0.00%	#VALUE!
Total	(3,072)	0	0	0	0.00%	0	0.00%	#VALUE!
Total non-operational costs	(3,072)	0	0	0	0.00%	0	0.00%	
Non operating expenditure								
Internal interest expense	284,844	122,330	113,483	142,422	39.84%	28,939	20.32%	100.00%
Total	284,844	122,330	113,483	142,422	39.84%	28,939	20.32%	100.00%
Total (surplus)/deficit	511,668	39,198	116,176	214,212	22.71%	98,036	45.77%	

SOLID WASTE MANAGEMENT – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
Waste Transfer Stations: To ensure Waste Transfer Stations are available at convenient times.	To ensure Waste Transfer stations are available on agreed days at agreed times.	Shannon was closed for part of one Sunday due to the bins being fill. Rest were open as agreed over the holiday period.
Solid Waste: To ensure Solid Waste Activities are undertaken in a healthy and safe manner.	To ensure no reported incidences of injury or illness attributable to use of the Council's Waste Transfer or Recycling Station facilities.	As at 31 December 2015, achieved. This is Contractors care.
Waste Transfer and Recycling Stations: To ensure Waste Transfer and Recycling Stations have a minimal impact on the immediate and surrounding environment.	To ensure the number of odour complaints and reports of solid waste are minimal in or around: <ul style="list-style-type: none"> • Waste Transfer Stations: Less than 3 per month • Recycling Stations: Less than 3 per month 	As at 31 December 2015, there were no complaints regarding odour.
Response Times: To ensure response to service requests regarding Council's Solid Waste Activities is timely.	To ensure that all requests are responded to within three (3) days.	Not achievable. Contractors and other departments control outcomes of CRM's.
Levin Landfill:	The Levin Landfill will be fully compliant with the annual resource consent inspection report.	The 2014/2015 Compliance Report was received on the 31st August 2015 and complied with the resource consent. Some exceedance was noted against some of the measured standards, but these are considered outside the environment impact from the operating landfill. Odour complaints continue to be an issue. A review is in process.
Kerbside Recycling: To ensure Kerbside recycling and refuse collection service is available.	Kerbside recycling shall be offered to 91% of all serviceable households.	As at 31 December 2015, kerbside recycling services are offered to 95.3% of serviceable households in the District.
Recycling: To ensure recycling and refuse is collected on time and in a sanitary manner.	To ensure the number of complaints about non-collection of: <ul style="list-style-type: none"> • Kerbside Recycling: Less than 5 per month • Kerbside Refuse: Less than 5 per month 	As at 31 December 2015: <ul style="list-style-type: none"> • 2 this month, 15 year-to-date • 8 this month, 55 year-to-date
Recycling Stations: To ensure recycling and refuse is collected on time and in a sanitary manner.	To ensure recycling stations are available at the agreed locations on the agreed days and times.	As at 31 December 2015, achieved.

SOLID WASTE MANAGEMENT – Performance Measures – LTP/Annual Plan

Objective	LTP Performance Targets	Actual Performance
Solid Waste Information: To ensure information on Council's recycling and refuse services is available from service centres and on the website.	Up-to-date brochures will be available at all offices and on the HDC website.	As at 31 December 2015, the brochures were last updated in 2009. It is considered that with internet access brochures are no longer required. Collection area maps were updated in August 2015.
Affordability: To ensure an affordable recycling service is available.	No user charge is set.	As at 31 December 2015, achieved.
Customer Satisfaction: To ensure customers are content with Council's transfer stations, recycling collection, and refuse collection services offered.	To ensure the percentage of customers satisfied with their solid waste service, based on the Annual Customer Satisfaction Survey is at least 75%.	An average of 19% of residents were dissatisfied with recycling services. An average of 17% of residents were dissatisfied with kerbside rubbish collection services.
Education: To ensure customers are educated on waste minimisation practices.	To ensure that education services are provided in local schools.	As at 31 December 2015, Waste Education is being successfully carried out in Schools throughout the District. Achieved. Higher participation is expected in 2016.
Objective	Management Reporting Performance Targets	Actual Performance
Landfill: To ensure the landfill is operated in an environmentally friendly way.	The Landfill activity shall be provided within the funding policy target for 2015/16 of \$1,287,606. (60%-70% private good).	As at 31 December 2015, the revenue is \$735,890.
Recycling: To ensure recycling collection services are provided and recycling is actively promoted.	Council will collect at least 2,000 tonnes of recyclable material from the kerbside and static recycling schemes.	As at 31 December 2015 year to date 957 tonnes, achieved.
Roadside Collection: To provide a reliable system of roadside collection of refuse bags and recycling.	The Roadside Collection activity shall be provided within the funding policy target for 2015/16 of \$243,600. (60%-70% private good).	As at 31 December 2015, the revenue is \$96,681.
	The level of satisfaction with kerbside collection of recycling and refuse is measured by receiving less than 15 justified calls per month.	Council has over 13,000 recycling crates in service throughout the district and collects on average 6,700 rubbish bags per month. Achieved.

SOLID WASTE MANAGEMENT – Performance Measures – LTP/Annual Plan

Objective	Management Reporting Performance Targets	Actual Performance
<p>All Solid Waste: To measure all solid waste and undertake community education.</p>	<p>The Waste Transfer Stations activity shall be provided within the funding policy target for 2015/16 of \$115,000. (60%-70% private good).</p>	<p>As at 31 December 2015, the revenue is \$70,787.</p>
	<p>The Council will measure the amount of Recycling and Rubbish per Resident.</p>	<ul style="list-style-type: none"> • For the month of 31 December 2015, the average person diverted 6kg of recycling (YTD 23kg). • For the month of 31 December 2015, the average person diverted 4kg of green waste (YTD 12kg). • For the month of 31 December 2015, the average person disposed of 48kg of rubbish (YTD 230kg).

Monitoring Report to 3 February 2016

File No.: 16/2

1. Purpose

To present to Council the updated monitoring report covering requested actions from previous meetings of Council.

2. Recommendation

- 2.1 That Report 16/2 Monitoring Report to 3 February 2016 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

Attachments



No.	Title	Page
A	Horowhenua District Council Monitoring Report from 2012	72

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	David Clapperton Chief Executive	
Approved by	David Clapperton Chief Executive	

MONITORING REPORT							
HOROWHENUA DISTRICT COUNCIL							
Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
4 July 2012	Report 12/347	Okarito Avenue Stormwater	<i>THAT the stormwater review is progressed in 2012 – 2014.</i>	G Searle	April 2015	Progressing and on track	<p>This is a multi-year project through to the next LTP. Draft Scope and pricing has been developed and will be presented to council in a workshop in February 2016 and report in March 2016.</p> <p>The project expected completion date is May 2017</p>
4 Sept 2013	Report 13/773	Donnelly Park Cricket Facility	<i>THAT Council Officers prepare a draft 5 year plan for Donnelly Park for consultation by June 2014.</i>	M Davidson	Ongoing	Ongoing	Officers continue to work with users of the Donnelly Park facility to develop a long term action plan. The shower/toilet block at Donnelly Park is currently getting upgraded as per Long Term Plan 2015-2025.
2 July 2014	14/585	District Plan: Plan Change Timing	<i>THAT the preparation and processing by officers of the following plan changes</i>	D McCorkindale	July 2015	July 2016	The preparation of the formal plan change documentation will

MONITORING REPORT							
HOROWHENUA DISTRICT COUNCIL							
Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<p><i>to the District Plan be postponed from the 2014/15 financial year and be undertaken within 2015/16 financial year:</i></p> <p><input type="checkbox"/> Sites of Cultural Significance</p> <p><input type="checkbox"/> Historic Heritage</p> <p><input type="checkbox"/> Dunefields Assessment</p> <p><input type="checkbox"/> Coastal Hazards.</p>				<p>commence post 1 July 2015 following the necessary scoping and research work. Scoping and research work has commenced. The period for public nominations for heritage buildings/features commenced on 7th December 2015 and will close 29th January 2016.</p>
5 Nov 2014	14/839	Adoption of Policies and Bylaw following Special Consultative Procedure	<p><i>THAT the Horowhenua District Council seeks Central Government's support to ban psychoactive substances not only in the Horowhenua but also nationally.</i></p>	D Clapperton	On going		<p>Council along with other territorial authorities requested that a remit on this matter be prepared by LGNZ. The remit did not received the required support therefore did not proceed. However, changes to the Psychoactive Substances Act 2013 by Central Gvt were made to control the importation, manufacture and sale of psychoactive substances in NZ. Due to</p>

MONITORING REPORT							
HOROWHENUA DISTRICT COUNCIL							
Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
							the prohibition on the use of animal testing for the purposes of assessing whether a psychoactive product should be approved, it is unlikely that there will be any approved products for at least the next three years. Further, prospective retail sites must comply with the local approved products policy (LAPP) put in place by Council.
3 Dec 2014	14/890	Extension of N5 Part B Water and Wastewater Services Contract	<p><i>THAT the Horowhenua District Council accepts the proposal from Downer to extend the current contract for another 24 months;</i></p> <ul style="list-style-type: none"> - <i>During this period (24 months) review the existing work schedule and</i> - <i>Develop a new contract arrangement</i> 	G Searle	1 July 2015		<p>Downer have accepted to extend the contract for another 24 months</p> <p>Discussions with Downer continuing.</p> <p>Looking at differing options e.g. alliance – performance based contract with the completion of the current O&M contract.</p>

MONITORING REPORT							
HOROWHENUA DISTRICT COUNCIL							
Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<p><i>with a duration of 8 years with a 4 year plus a 2 x 2 year extension</i></p> <p><i>THAT the Horowhenua District Council works jointly with Downer to develop a new contract arrangement, to go to Council for approval by 1 January 2017, and if acceptable to Council the new contract will commence 1 July 2017.</i></p>				
4 Feb 2015	14/940	Te Awahou Nieuwe Stroom	<p><i>THAT the Horowhenua District Council supports the Te Awahou-Nieuwe Stroom project and agrees that the Detailed Design Phase of the project proceed.</i></p> <p><i>THAT Council supports applications for funding being made to the Lottery Significant Projects Fund and Lottery Community</i></p>	D Clapperton			<p>Detailed design is completed with Resource and building consents being issued.</p> <p>A funding application was lodged to Lotteries Community Facilities on 18 February 2015. Lotteries Significant Projects application lodged 9 March 2015.</p> <p>Council advised</p>

MONITORING REPORT HOROWHENUA DISTRICT COUNCIL							
Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
							<p><i>Fundraising for the project continues with discussions with several large businesses occurring, a dinner, hosted by the Dutch Ambassador, with 30 Dutch business managers occurred on 24th August.</i></p> <p><i>Eastern and Central Community Trust have granted \$170,000 to the project.</i></p> <p>Council update report was presented in December 2015.</p> <p>A procurement report will be presented in the February 2016 Council meeting.</p>
2 Sept 2015	15/532	Proposed Plan Variation 1 - Appeals	<i>THAT officers be authorised, along with legal and technical experts, to represent the Council at mediation and</i>	D McCorkindale		Completed	Action is complete. Through the Environment Court mediation process officers were able to

MONITORING REPORT							
HOROWHENUA DISTRICT COUNCIL							
Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<i>to agree to any modification of the decision on Proposed Plan Variation 1 to the extent considered appropriate in consultation with the Chair of the Hearings Committee. THAT officers be authorised, along with legal and technical experts, to defend the decision on Proposed Plan Variation 1 in the Environment Court where no settlement has been achieved through mediation or negotiation.</i>				successfully reach a settlement. Council approved Plan Variation 1 becoming operative at its meeting on 2 December 2015.
7 October 2015	15/625	Appointment of Trustees to Te Horowhenua Trust	<i>THAT Council agrees to advertise for suitable candidates to fill the vacant Trustee positions, and that expressions of interest are sought from both current Trustees and by the public.</i>	M Davidson		Completed	Advertisements were published. Expressions of Interest close on the 13 th of November. Recommendations from the selection committee were made at the December Council meeting and appointments are now

MONITORING REPORT							
HOROWHENUA DISTRICT COUNCIL							
Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
							confirmed.
		Levin Mall Carpark		M Lepper	February 2016		Officers were due to bring to the October Council meeting a report considering future options. Due to the level of data collected to date, the trial has been extended until end of January. Council Officers will be collecting further data and evidence over the course of the next 3 months to assist Council in making an informed decision. A report is to be made to the 2 March 2016 meeting.
	15/551	Public Places Bylaw 2015	<i>THAT Council resolves that:</i> <i>(i) A bylaw is the most appropriate way of addressing "Public Place" matters, s155(1) of the Local Government Act 2002; and</i>	M Lepper	December 2015		Submissions have closed with over 100 received, primarily relating to smoking and Mobile traders. The Hearings Committee will consider submissions on 8 March 2016 and then provide a recommendation to

MONITORING REPORT
HOROWHENUA DISTRICT COUNCIL

Meeting Date	Item No.	Item Description	Resolved	Responsible Officer	Date to Action by	Date Completed	Officer Comment
			<p><i>THAT Council resolves that the Special Consultative Procedure as stated in s156(1) Local Government Act 2002 be used for consultation purposes,</i></p> <p><i>THAT the hearing of submissions be undertaken by the Hearings Committee acting under the delegated authority of Council dated 4 December 2013 (delegation allows the committee to carry out all functions relating to Bylaws and policies including the hearing of submissions and any decisions arising from there from, except the actual adoption), for a subsequent recommendation to Council.</i></p>				Council.

Chief Executive's Report to 3 February 2016

File No.: 16/5

1. Purpose

For the Chief Executive to update Councillors, or seek endorsement on, a number of matters being dealt with.

2. Recommendation

- 2.1 That Report 16/5 Chief Executive's Report to 3 February 2016 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

3. Chief Executive Updates

3.1 LIM Improvements

The last 18 months has seen staff investigate opportunities to improve service delivery levels for LIMs – with particular emphasis on improved quality and speed of delivery of the completed documentation. Key improvements include:

- Provision of online application and payment options
- Improved data enabling faster searching and location of records
- Automated map production
- Automated extracting data from Authority to the LIM report
- Created reports to identify consents associated with the property and associated properties
- Implemented a file share service which allows for easy electronic transfer of completed LIMs to the customer.

Council has ten (10) working days in which to provide a LIM. Statistics show that turnaround times over the past 12 months have decreased from seven days to one day. Staff will present in more detail at the meeting.

Attachments

There are no attachments for this report.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	David Clapperton Chief Executive	
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Approved by	David Clapperton Chief Executive	
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File No.: 16/1

2016-2017 Horowhenua District Council Annual Plan

1. Purpose

The purpose of this report is for Council to consider whether to consult on the 2016-2017 Annual Plan.

2. Executive Summary

- 2.1 Changes to the Local Government Act 2002 mean that Council does not have to consult on the 2016-2017 Annual Plan if it does not include significant or material differences from the content of Year 2 of the 2015-2025 Long Term Plan (LTP).
- 2.2 This report highlights minor changes to Year 2 of the LTP for the 2016-2017 Annual Plan apart from an increase in the capital budget to mitigate flooding in the Okarito Avenue/North East Levin area over the 2016-2017 calendar year.
- 2.3 This report has considered various tests against materiality, significance and engagement to provide guidance to Council on its decision on whether to consult or not on the 2016-2017 Annual Plan.
- 2.4 Council needs to be comfortable, based on its own judgement, that consultation and further decision making is not required.

3. Recommendation

- 3.1 That Report 16/1 2016-2017 Horowhenua District Council Annual Plan be received.
- 3.2 That this decision is recognised as not significant in terms of S76 of the Local Government Act.
- 3.3 That the Horowhenua District Council does not consult on the 2016-2017 Annual Plan as it deems that there are no significant or material differences from the content of Year 2 of the 2015-2025 Long Term Plan.

4. Background / Previous Council Decisions

- 4.1 The 2014 amendments to the Local Government Act 2002 were designed to reduce cost by removing unnecessary duplication in consultation processes and in the preparation of information. The changes to the Act do this by:
 - removing the requirement to prepare information that duplicates LTP content, if that content is unchanged from the LTP (i.e. an annual plan is now truly an exceptions document - it contains all differences from the LTP regardless of how big or small).
 - removing the requirement to consult on an annual plan unless the differences from the LTP are significant or material or if the Territorial Authority chooses to.
- 4.2 An annual plan no longer exists to “*extend opportunities for participation by the public in decision-making processes relating to the costs and funding of activities to be undertaken by the local authority*”. However, the annual plan is still the statutory link between the LTP and the annual setting of rates.

- 4.3 Consultation is not required if the plan “*does not include significant or material differences from the content of the long-term plan for the financial year to which the proposed annual plan relates*”. That is to say, there has to be something significantly or materially different from the LTP before Parliament expects Council to consult on it in an annual plan process.

Differences

- 4.4 The first thing to identify is whether the proposed annual plan content is different than that in the LTP for the year.
- 4.5 The Act does not define ‘difference’, although s95A(2) of the Act does refer to:
- variations or departures from the financial statements;
 - new spending;
 - delay to, or abandonment of, projects.
- 4.6 Having established that differences exist, the test then becomes whether the differences are significant or material. Where a difference is identified, these two tests need to be performed for each identified difference, and document the results of Council’s consideration of each difference.

Materiality

- 4.7 For the purposes of this part of the Act, a difference is material if “*it could, in itself, in conjunction with other differences, influence the decisions on assessment of those reading or responding to the consultation document*”.
- 4.8 In this context, what is and is not material will be circumstance specific. The following are useful tests:
- does the difference involve a change to the financial strategy or funding impact statement;
 - might the difference(s) alter a reasonable person’s conclusion about the affordability of the plan;
 - might the difference(s) lead to a reasonable person deciding (or not deciding) to make a submission on any consultation document (for example, has some policy shift been signaled).

Significance

- 4.9 A variation, new spending proposal or project triggers the requirements to consult it is assessed as significant. Our Significance and Engagement Policy is the primary tool for determining the significance of any of these matters or decisions.

Differences to Year 2 of the 2015-2025 LTP

- 4.10 Council Officers have reviewed the Year 2 (2016-2017) of the 2015-2025 LTP and have identified the following differences:

<u>Activity</u>	<u>Item</u>	<u>Impact</u>
Regulatory Services	Earthquake Assessments	+ \$100,000
All Activities	Property/FM Costs	- \$250,000
Governance	Legal	+\$100,000
Governance	Rates Remission	+\$150,000
Solid Waste	Consent Review Costs	+\$200,000

All Activities	Interest Cost	-\$280,000
Community Support	Flags	+ \$10,000
	<u>Total Difference</u>	\$30,000

Capital

<u>Activity</u>	<u>Item</u>	<u>Impact</u>
Wastewater	Shannon Disposal System	- \$93,000
Water	Levin – New Reservoir	-\$600,000
Stormwater	Okarito/Fairfield	Year 1 +\$1,500,000 Year 2 +\$1,711,000

North East Levin Stormwater

- 4.11 Year 2 of the LTP includes \$789,000 for stormwater improvements in North East Levin.
- 4.12 Following significant flooding in the Okarito Avenue and East Way area, Council Officers have been considering mitigation options alongside the development of an entire Stormwater catchment strategy for Levin.
- 4.13 Following consultation with affected parties in the Okarito Avenue/Easton Way area, along with Horizons Regional Council, a preferred mitigation option has been identified. The estimated cost of the preferred option is \$4.2m.
- 4.14 The details of the proposal will be presented to Council at the March 2016 Council meeting.
- 4.15 Realistic time frames allowing for issues and concerns
 - Consultation & reports to feed into consent applications – March 2016
 - Consents from HRC – end June 2016
 - Construction commences August 2016..

5. Discussion

- 5.1 Through consideration of Council's Significance and Engagement Policy it is reasonable to assess the proposed Okarito/North East Stormwater mitigation to be significant. The Council needs to be satisfied that the level of engagement has to date been involving, collaborating and even empowering the affected community or people.
- 5.2 Council will need to satisfy itself that engagement to date has mitigated any substantial risk of controversy around the intended Stormwater proposal.
- 5.3 It is the view of Officers that the matter does not require an amendment to the LTP that is, the undertaking of the remedial work does not mean a significant alteration in levels of service which may trigger an LTP amendment.
- 5.4 The matter does not affect an alteration to Council's Revenue and Financing Policy. Capital works underspend and deferrals in other areas means that the proposed Stormwater capex does not affect the overall level of debt and therefore Council's Liability Management Policy and prudential limits are not affected.
- 5.5 Based on the test undertaken on the significance of the Stormwater proposal and minimal funding/financial effects and the engagement work Council has already undertaken, it would not be unreasonable for Council to use its judgement to resolve to undertake the Stormwater flooding mitigation work in Okarito Avenue/North East Levin without further consultation through the annual plan.

- 5.6 Should Council deem that further consultation is required for the stormwater project, it is recommended that this matter be dealt with separately from the annual plan.

6. Options

Council needs to determine whether Year 2 of the LTP is so significantly different, that consultation is required. Below is a breakdown of the impact on rates:

6.1.1 Rate Impact

With all the changes/differences to Year 2 of the LTP the resulting rate increase for the 2016-2017 year is 5.43% which is in line with the Year 2 LTP increase of 5.52%.

However, with changes across a range of activities the rate requirement, particularly for urban water, wastewater and stormwater has changed from the LTP budget as follows:

Example 1	Levin Property	LV \$79,000, CV \$180,000		
		LTP	AP2016-17	Change
	Water Rate	\$400.00	\$396.60	(\$ 3.40)
	Wastewater rate	\$606.00	\$574.20	(\$31.80)
	Stormwater	\$76.04	\$77.18	\$ 1.10

Example 2	Foxton Beach Property	LV \$310,000 CV \$555,000		
		LTP	AP2016-17	Change
	Water Rate	\$400.00	\$396.60	(\$ 3.40)
	Wastewater rate	\$606.00	\$574.20	(\$31.80)
	Stormwater	\$234.46	\$237.98	\$ 3.52

Example 3	Shannon Property	LV \$59,000 CV \$96,000		
		LTP	AP2016-17	Change
	Water Rate	\$400.00	\$396.60	(\$ 3.40)
	Wastewater rate	\$606.00	\$574.20	(\$31.80)
	Stormwater	\$ 40.56	\$ 41.16	\$ 0.60

6.2 Community Wellbeing

There are no negative impacts on Community Wellbeing arising.

6.3 Consenting Issues

Not applicable

6.4 LTP Integration

As covered in this report.

7. Consultation

The following is a summary of the consultation undertaken with affected parties and Terms of Reference regarding the proposed Okarito Avenue/North East Levin stormwater mitigation:

Meeting Minutes excerpts

A community meeting was held in June 2015 convened by the Mayor after residents requested a community forum to state their issues and listen to Council's plan on moving

forward on the North East Levin issue. All residents were notified of the meeting by letterbox drop. A summary of working party meetings following this are as follows:

June 2015 meeting:

- *Officers presented a series of photos and slides and a stages approach on how HDC will investigate options to address the issues.*
- *The community were asked to put their names down to be part of a working group to be involved in the investigations and options and to communicate back to the wider community. Was approximately 90 people attend from the community.*
- *Agreed for working group to meet 1st Thursday of every month.*
- *Mayor stated that there will be another community group in October.*

July meeting:

- *Presentation and discussions on options and actions to address the issues.*
- *Terms of reference and meeting minutes developed in draft.*

August meeting:

- *Presentation and discussions on options and actions to address the issued.*
- *Finalise and agree on terms of reference for the working group.*

September meeting:

- *Presentation and discussions on options and actions to address the issues.*
- *Update on actions and further options.*
- *Presentation by Market gardens consultant on best practice operation of Market Gardens and discussions with HRC rep.*

October meeting:

- *Letter box drop of entire area of North East Levin including Easton Way and surrounding area.*
- *Full community meeting as Presentation and discussions on options and actions to address the issues.*
- *Progress was well received and happy the way the project is going.*
- *Update by Horizons Regional Council at the meeting on general acceptance of project.*

November meeting:

- *General update on project in more detail and agreement by working group to communicate progress to wider community over the holidays.*

Attached is a copy of the Terms of Reference for the North East Levin Stormwater Working Group.

8. Other Considerations

In considering whether Council should consult on the 2016-2017 Annual Plan, the following should be taken into action:

- 8.1 Council will consider a report in March 2016 to proceed with a Stormwater development to mitigate flooding in the Okarito/North East Levin area. If approved the project will commence in April 2015 with a spend of \$1-1.5m in 2015-2016 and \$2.5m in 2016-2017.
- 8.2 If this project is the only significant difference in Year 2 of the 2015-2025 LP Council needs to consider whether it needs to consult on the 2016-2017 Annual Plan.

<u>Question</u>	<u>Response</u>
(a) Is the difference in Year 2 of the LTP material?	No

	(i)	does the difference involve a change to the financial strategy on funding impact statement?	
	(ii)	might the differences alter a reasonable person's conclusions about the affordability of the plan?	The proposed rate increase for the 2016-2017 Annual Plan is the same as Year 2 of the LTP
	(iii)	might the difference(s) lead to a reasonable person deciding (or not deciding) to make a submission on any consultation document (for example, has some policy shift been signaled)?	There is no policy change.
(b)		Does the new stormwater spend trigger the requirement to consult if it is assessed as significant against Council's Significance and Engagement Policy?	Based on the following assumptions – No.
	(i)	Does the proposal involve an activity that will significantly affect capacity or cost to Council?	Whilst the proposed activity will cost an additional \$3.4m, this will be debt funded over a period of two years with small increases in rates.
	(ii)	Does the proposal alter the level of service of a significant activity as defined in Council's LTP?	The LOS as a result of the proposed works as it will return the LOS to the level expected in the LTP for stormwater.
	(iii)	Does the proposal alter the mode by which a significant activity is undertaken?	No.
	(iv)	Does the proposal affect all or a large portion of the community in a way that is inconsequential?	The proposal affects all ratepayers charged a stormwater rate.
	(v)	Are the financial implications of the decision on Council's overall resources substantial? Rates Debt Balanced budget Etc	Rates are affected by the debt incurred in the current year (i.e.\$1-\$1.5m and the interest impact on this \$78,750. This has had a minimal impact on the Stormwater rate. This impact will not alter the debt profile or balanced budget in any significant way.
	(vi)	Has Council sufficiently engaged with affected people in the Okarito/North East Levin area?	Yes

9. Next Steps

As covered in this report.

10. Supporting Information

Strategic Fit/Strategic Outcome N/A
Decision Making

Covered in this report.

Consistency with Existing Policy

N/A

Funding

As covered in this report.

Confirmation of statutory compliance


In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

11. Appendices

No.	Title	Page
A	North East Levin stormwater Working Group terms of reference	90

Author(s)	David Clapperton Chief Executive	
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Approved by	David Clapperton Chief Executive	
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North East Levin Storm water working Group

Terms of reference

Introduction

North East Levin has an ongoing storm water flooding problem as there are a number of bottlenecks within the system that result in the flooding of several streets and many houses. The market gardens add to this dilemma and both the Fairfield Rd and Queen Street catchments cannot cope and it floods many streets to the point where some people have flood waters inside their houses/garages/ and others cannot even get to their houses. This can happen even in small rain events which must be resolved for the long term.

Council's stormwater drainage systems are required to be designed as per the New Zealand Land Development and Subdivision Infrastructure standard to adequately cater for the following rainfall events and achieve hydraulic neutrality.

Function	AEP (%)	Return Period (years)
Primary Systems		
• Rural	• 20	• 5
• Residential and Rural Residential	• 10	• 10
• Commercial and Industrial	• 10	• 10
• Areas with no Secondary Flow Paths	• 1	• 100
Secondary Flow paths	• 1	• 100

Realistically we all must therefore accept that for 1 in 10 year rain events or above; we cannot plan or install the infrastructure required to handle these types of events without intervention by pumping or alike and flooding will be a factor in these situations even after we implement our strategies/infrastructure by March 2017.

Horowhenua District Council is in the process of working with Horizons Regional Council for consent to discharge an increased instantaneous flow of storm water and mitigate any impacts that this increase may cause houses, farms & infrastructure downstream of Fairfield Road outlet pipe that discharges into the Koputaroa stream.

The main issues is that we cannot fix one persons flooding problems by flooding another. With this in mind we need to ensure when putting in solutions to address the storm water flooding issues at North East Levin that we mitigate any increased instantaneous flows or increased volumes by mitigating that affect on people and properties downstream of Fairfield Road.

Purpose of the Working Group

The purpose of the working group is to get representatives from the affected community to work with Council and other affected stakeholders in the process of identifying and implementing solutions that will help resolve the flooding issues within the Fairfield/Roslyn catchment.

Working Group Objectives and Tasks

The objective is to facilitate the identification of the best Solutions for all concerned and communicate the progress back to the community.

Governing Principles of the Working Group

The Working Group shall:

- Keep an open mind about the issues and options,
- Respect each other's views,
- Focus on the issues not the personalities,
- Maintain confidentiality where necessary,
- Seek consensus for decision making where possible, and
- Adapt a no blame culture

Working Group Mandate

The Working Group mandate is to:

- Be an active working group, functioning to create an agreed view rather than as individuals pursuing personal or sectional interests.
- Act primarily as the 'community project team.
- Advise on the direction and methods of public engagement to be undertaken and assist with consultation by sharing information (where appropriate) with relevant parties.
- Ensure that the option/options chosen takes into consideration the views of the public.

In all cases, Council reserves the right to make the final decision when considering recommendations from the Working Group.

Membership of Working Group

Membership to the Working Group is voluntary with membership invited from the following:

- Water & Waste Services Manager
- Okarita Avenue residents
- Kennedy Drive residents
- Easton Way residents
- Horizon Regional Council Officers
- Fairfield Road residents
- Residents that have their houses back onto the market gardens
- Atchison Place residents
- Wright Grove residents
- Rimu Street residents
- Toutouwai Terrace residents

The Working Group will be chaired by the HDC Water & Waste Services Manager.

Note: individuals are invited to join the group based on the location of their properties within the affected storm water system and not on the basis of their individual interests.

External resources to support the Working Group will be drawn from outside parties where it is deemed necessary by the chair that the working group require specialists with knowledge of the issues surrounding the options being considered.

Timeline and key dates

The Working Group is to operate for a fixed term that enables adequate time for the Group to plan, implement and commission the separate stages and components of the project to ensure its success.

The tentative work programme is as follows:

- End June/Early July 2015 – Working Group formed
- Public Communication strategies
 - The working group community members will develop a strategy by next meeting.
- Planning for each stage
 - Council will investigate the technical aspects of the first 2 stages
 - Communicate at the next meeting the preferred stage
- Mitigation strategies on each stage
 - Strategy will be developed for each stage depending on the estimated instantaneous flow for that particular option
- Implementation of each stage
 - Implementation will depend on how much we have to communicate on the preferred option
- March 2017 – Project complete

1.

Frequency of Focus Group Meetings

The Working Group will meet in order to provide its advice on the key stages in the process. In order to assist Members of the group, these meeting dates will be established as far in advance as possible and will generally be held once a month and no meetings will last for no more than 3 hours.

Quorum

It is recognised that not all officers and members identified will be available to attend every meeting scheduled throughout the process, nor would that be necessarily appropriate at every stage. It is agreed that substitutes will only be acceptable where they are of equal or sufficient status and have the capacity, background knowledge and authority to make high level decisions on behalf of the group/organisation that they represent.

To enable a North East Levin Storm water working Group meeting to proceed; it is proposed that there should be a quorum of five members.

Agendas

It will be the responsibility of the Chair from Horowhenua District Council to have a standard agenda in consultation with the Working Group members. Any other business will be considered by the Chairperson, who will take into account the time available and relevance of the issue raised.

Reporting Mechanism

Meeting updates and/or minutes of the working Group will be submitted to the Council and any matter requiring a Policy decision will be a recommendation for the Council to consider.

The minutes will be provided electronically to members. Members can request a hard copy to be posted to them.

Responsibilities of all members include

- Regular meeting attendance.
- Come to meetings prepared and familiar with the pre-circulated documents.
- Punctuality for meetings and project timeframes.
- Focus on the project objectives and outcomes.
- Maintaining an open mind regarding other views.
- Working as a team player.
- Have a mandate to represent and speak on behalf of their authority/organisation.

The Chairperson, will be responsible for

- Calling for and overseeing meetings.
- Agreeing to meeting agendas and confirming meeting minutes.
- Collaborating and leading efforts to build consensus among different viewpoints.
- Confirming the direction for future meetings.
- Communicating progress to the Council through the Group Manager.

(June 2015)

Documents Executed and Electronic Transactions Authorities Signed

File No.: 15/773

1. Purpose

To present to Council the documents that have been executed, Electronic Transactions Authorities and Contracts that have been signed by two elected Councillors, which now need ratification.

2. Recommendation

- 2.1 That Report 15/773 Documents Executed and Electronic Transactions Authorities Signed be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the Horowhenua District Council hereby ratifies the signing of documents and Electronic Transaction Authorities as scheduled:
 - (a) Electronic Transaction Authority relating to sale of 25 Story Street, Foxton Beach to Chris Sayer Builder Limited, contained in Certificate of Title 399474.
 - (b) Electronic Transaction Authority relating to the sale of 82 Oxford Street, Levin to Timothy Benedict Williams, contained in Certificate of Title WN559/89.

3. Issues for Consideration

This report provides a mechanism for notifying the execution of formal documents by two elected Councillors and signing of Electronic Transactions Authorities.

The following are the contract documents details:

Contract No 15-08 – Levin Wastewater Reticulation Renewals 2015/2016 – Queenwood Road, Roosevelt Street and Devon Street

The tender from Higgins Contractors (Levin) Ltd was accepted for this contract. Two tenders were received ranging from \$816,300.00 (corrected) to \$1,027,273.18 (corrected).

Attachments



There are no attachments for this report.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	David Clapperton Chief Executive	
Approved by	David Clapperton Chief Executive	

File No.: 16/10

Aquatics Centre Redevelopment

1. Purpose

To seek Council's approval to proceed with the Aquatic Centre Redevelopment project as identified in the 2015-2025 Long Term Plan.

2. Recommendation

- 2.1 That Report 16/10 Aquatics Centre Redevelopment be received.
- 2.2 That this decision is recognised as not significant in terms of S76 of the Local Government Act.
- 2.3 That the Aquatic Centre redevelopment project be endorsed and proceeds with the budget allocated in the 2015-2025 Long Term Plan.
- 2.4 That the Projects Committee give approval to final design and budget within the budget allocated in the 2015-2025 Long Term Plan.

3. Background / Previous Council Decisions

- 3.1 The Levin Aquatic Centre opened its doors in September 1990 and today is acknowledged as an outstanding success, boasting an annual average of 120,000 visitors through its doors. They come to enjoy a variety of activities such as learn to swim, aquacise, fitness training and recreational water fun including the hydro slide. Add to this swim club, canoe polo club, underwater hockey club, masters swim club and water polo and you see why it is so popular – there really is something for everyone.
- 3.2 The Centre's Learn to Swim programmes run all year round and average 400 pupils a term. These cover water babies, basics such as floating, through to distance fitness and competitive swimming skills; and all ages are welcome. The deep aqua jogging lane connected to the learner's pool, which was added to the centre in 2003, is kept at a warm 32 degrees and has become a haven for the elderly and those needing rehabilitation and low impact exercise.
- 3.3 Following the addition of the hydro slide in 2001 and Learn to Swim pool in 2004, Council took back the operations of Aquatics Horowhenua in-house in 2007 after a long term outsourcing contract with Sport Wanganui.
- 3.4 While the need for further redevelopment has long been talked about, the Levin Aquatic Centre Hydrotherapy Pool project first featured on Council's agenda as part of the 2009 Annual Plan, to which a significant petition was presented to Council. This petition was tabled, following the closure of Hydrotherapy Pools at the Kimberley Centre and then lately the Horowhenua Hospital site. Currently the closest facility with Hydrotherapy functions for residents is either in Paraparaumu or Palmerston North. As part of discussions with the Levin Stroke and Arthritis Hydrotherapy Pool Group and in conjunction with the Aquatics Asset Management Plan, funding of \$1,687,000 was included in the 2012-2022 Long Term Plan for redevelopment of the Levin Aquatic Centre including functionality for a hydrotherapy pool.
- 3.5 Funding for the Levin Aquatics Centre Hydrotherapy Pool was proposed in the 2013/2014 Draft Annual Plan to be deferred till the 2014/15 financial year. This deferral was proposed

due to a number of factors, largely to a lack of information about the scope of the project and community requirements. To construct a hydrotherapy pool and surrounding facilities without consideration of additional community needs and consultation was not in the best interest of the whole community.

- 3.6 Council received a number of submissions during the 2014/2015 Annual Plan process and following Officers recommendations agreed that the funding would remain in the Long Term Plan, but that prior to work commencing a further report on the scope and costs of the project needed to be presented to Council.
- 3.7 This report presents the further information as requested, and seeks Councils support. The Projects Committee have considered this project and recommend:

“THAT Council endorse the project, subject to final design and budget approval by the Projects Committee.”

4. Discussion

- 4.1 During the course of 2015, two conversations took place:
- (a) During the 2015-2025 Long Term Plan Briefing discussions it was suggested that the funding allocated for a hydrotherapy pool be better allocated to general improvement work required at the Levin Aquatic Centre, given that a hydrotherapy pool is unlikely to be financially viable.
 - (b) Discussions commenced with those community members who had advocated for a hydrotherapy pool on the opportunities to use the current hydrotherapy pool at the Speldhurst site rather than building a new hydrotherapy pool.
- 4.2 Before Officers completed the scope of the project to bring to Council for approval, Nicki Moen was engaged to complete a Needs and Opportunities Analysis for the Levin Aquatic Centre.
- 4.3 The primary focus of this Needs and Opportunities Analysis was to:
- Consider the Levin Aquatic Centre’s current facilities, services and programmes and to identify any gaps and opportunities;
 - Capture ideas and opportunities, shared by staff, users and potential partners, for enhancing the Aquatic Centre;
 - Consider national trends and guidelines in the provision of aquatic centres;
 - Summarise issues and opportunities to enable the Project Steering Group to prepare a design brief.
- 4.4 This report has provided Officers clear direction on scope of the project and as such has engaged the following additional reports to assist Officers and the Projects Committee in making the recommendations in this report.

Independent earthquake assessment (positive result >77%)

Energy Audit

Mechanical/Plant audit

The Needs and Opportunities Analysis incorporated detailed discussion with staff, customers and user groups of the Aquatic Centre. Based on all the information gathered and analysis of customers’ needs and expectations three development options were introduced and tested against Council’s strategic aspirations:

Upgrade the Levin Aquatic Centre within the existing footprint

Extend the footprint of the existing Aquatic Centre and add more facilities that enhance user experience

Upgrade the Aquatic Centre to address urgent issues, and plan for a new complex on a new site as part of an integrated community facility for the long term.

- 4.6 Consideration was given to the key priorities identified and the following project scope and budget has been determined. The project scope and budget has been based on the development option 3 (upgrade the Aquatic Centre to address urgent issues, and plan for a new complex on a new site as part of an integrated community facility for the long term).

Options 1 and 2 are not feasible given the financial constraints of this redevelopment.

4.7 Project Scope

- Replacement of Pool Filtration System (New sand filters replacing large tank filters)
- Replacement of Pool Chlorine System (New dosing system plus replacement of items identified in mechanical and energy audit)
- Renovation of toilets/showers and lockers (Involves complete re-work of the ground floor area)
- Upgrade to pool entry (Lobby, Reception, Office, Shop Area and Learn to Swim frontage) which includes a small extension to the east allowing new automatic wind lobby.
- North side external access redevelopment (Existing covered area upgraded to form external conservatory area with large sliding doors to upgraded outdoor area)
- Main pool tile change (Tiles to pool end replaced)
- Installation of hydrotherapy/spa pool (Existing spa pools removed, and existing water system used to install a new larger pool covering whole area suitable for both hydrotherapy and general use)
- Upgrade of first floor (Staff area and new meeting room space)
- Conversion of existing social spaces into extended storage space and new café/social space. Includes new kitchen, slide fold doors to main pool area. New tiered seating and upgraded staff office.

A visual presentation will be provided to Council at the meeting.

4.8 Project Budget

Item	Rough Order Cost
Pool Filtration System	\$78000
Pool Chlorine System	\$44500
Toilet/Shower Redevelopment	\$500,000
Entry Upgrade	\$166,500
North Side External Access	\$166,500
Main Tile Pool Change	\$33,000
Spa/Hydrotherapy pool upgrade	\$111,000
First Floor Upgrade	\$111,000
Conversion of storage and social space	\$222,000

Contingency	\$250,000
TOTAL	\$1,682,800

4.9 Project Timeframes

Friday 12 February 2016– Complete Preliminary Design
Thursday 31 March 2016 – Complete Developed and Detail Design
Monday 04 April 2016 – Submit Building Consent
Monday 04 April 2016 – Complete Tenders Document
Tuesday 05 April 2016 – Start Tenders
Thursday 05 May 2016 – Building Consent Received
Monday 09 May 2016 – Pool Shutdown and Construction Commences
Friday 19 August 2016 – Construction Completed

4.10 Project Outcomes

Why are we doing it?

- To conduct some much needed maintenance renewals to ensure health and safety of staff and customers
- To provide access to pool hydrotherapy
- To provide space for more social interaction at the Aquatic Centre
- To give our community greater involvement and participation in experiences and programmes
- To give our community an accessible space that encourages recreation and fun
- To give the place a new look and feel that supports the additional provision of programming and higher participation.
- To enable some operational savings

4.11 Designgroup Stapleton Elliot has been providing advice to Officers and has prepared the concept design and project budget. Designgroup Stapleton Elliot will oversee the delivery of this redevelopment and will also coordinate the tender process for suppliers to deliver the work.

5.12 Officers are confident that this project will be delivered within budget and have built a 15% contingency into the projects budget.

5. Options

Officers' recommendation is that Council approves the redevelopment as outlined in this report. The scope of the work is based on both feedback from users of the facility, coupled with technical information relating to operations of aquatic centres and renewal requirements of our current facility.

If Council was not to be supportive of Officer recommendations, the other option available to Council is to only complete parts of the redevelopment. This is due to the critical health and safety nature of the replacement of the pool filtration and chlorine systems, and tile

replacement of the pools. While Council may want to give consideration to this option, the critical work requires the same shut down period for the whole redevelopment (option 3). Given the shutdown is for a long period of time, and the other aspects of the redevelopment are important aspects of the future sustainability of the Levin Aquatic Centre, Council Officers advice is that approval is given for the full redevelopment.

A decision is required as soon as possible so that if the redevelopment does proceed, sufficient time and information is given to users of the facility to make alternative arrangements.

5.1 Cost

The project costs and budget are outlined above.

If post a tender procurement process, costs are above budget, a value management exercise will take place to ensure the project is delivered within budget.

Professional fees and a 15% contingency have been factored into project costs.

5.1.1 Rate Impact

There will be no further impact on rates to what has been indicated in the 2015-2025 Long Term Plan.

If we were to ask what impact this redevelopment has on the targeted aquatics rate: the current aquatics rate for 2015/2016 is \$141.70 per SUIP and as a result of the redevelopment would increase to \$146.80 for 2016/2017 if this project is seen in isolation to every other cost influence; however due to some operational savings identified when forming the Long Term Plan 2015-2025 Budgets, as well as the recent savings identified as part of the new property contracts the Aquatics Rate is currently predicated to be \$136.60 per SUIP.

This decrease in targeted rate does not include additional cost savings identified as a result of the redevelopment, which is expected to be in the vicinity of a further \$100,000.00. These savings will be factored into the 2017/2018 budget once they have been fully realised.

5.2 Strategic Alignment

5.2.1 Horowhenua District Council's five Community Outcomes reflect Council's goals and aspirations for its community. The Aquatic Centre redevelopment contributes to:

- A healthy local economy and district that is growing
- A sustainable environment
- A community of knowledge, culture and diversity where people are proud to live
- Safe, resilient and healthy communities
- Positive leadership and effective partnerships.

5.2.2 The Community Wellbeing Strategy and five Community Wellbeing Action Plans detail the way Council will work within Community Wellbeing. The Community Wellbeing Strategy has four overarching goals:

- A Proud Community
- A Connected Community
- A Safer Community
- A Healthy Community.

- 5.2.3 The redevelopment project contributes to each of these goals as well as having strong alignment with the Youth, Positive Ageing and in particular, the Disability Action Plan.
-
- 5.2.4 Further to this, Horowhenua Economic Development Strategy provides a roadmap for Council, business and the community to make decisions about Horowhenua's economic wellbeing. The strategy highlights the interconnectedness of economic growth, community wellbeing, Council decision-making, and Horowhenua's place in the world. The provision of attractive Community Facilities contributes to Priority No.4 of the Economic Development Strategy which is "to become a vibrant, sustainable and prosperous place to live".
- 5.2.5 Council's most recent guiding strategy is the Community Facilities Strategy. This strategy, adopted by Council this year, sets the vision for Horowhenua's community, cultural and sporting facilities. The strategy identifies seven key principles to guide Council's decision-making in relation to Horowhenua's community facilities.
- 5.2.6 Council, through the adoption of this strategy, has signaled intention to facilitate the development of shared-use community facilities that are future flexible, affordable and sustainable, and popular destinations for local residents and visitors to the Horowhenua District. The redevelopment aligns with the six key principles of the Community Facilities Strategy:
 - Working together
 - Affordable
 - Desirable district
 - District destinations
 - Multi use spaces
 - Good urban design

5.3 **Consenting Issues**

A building consent will be required for the redevelopment. Both costs and timeframe have been factored into the project plan.

5.4 **LTP Integration**

Council have committed to redevelopment in the Long Term Plan 2015-2025. The report presented outlines the scope of the redevelopment. The redevelopment is expected to come within the \$1.67 million budget allocated in the Long Term Plan 2015-2025.

6. **Consultation**

- 6.1 Council consulted on the allocated budget heavily during the 2013/2014 and 2014/2015 Annual Plans.
- 6.2 Officers together with consultant Nicki Moen have consulted extensively with both customers and key user groups of the facility, and including staff.
- 6.3 If Council were to approve Officers recommendations, communication will continue with those key user groups of the facility to ensure they are well informed about the changes.
- 6.4 Many groups that were consulted may be unhappy that the redevelopment project is not "larger". Council Officers have developed a communication plan to ensure this communication is managed appropriately.

7. Legal Considerations

There are no legal considerations.

8. Financial Considerations

8.1 The redevelopment will be funded from the \$1.7 million identified in the Long Term Plan 2015-2025. While some routine maintenance will occur during the same time as the redevelopment, this is funded from existing capital or operational budget and is being carried out for practical reasons.

8.2 There are no further financial considerations for Council.

9. Other Considerations

9.1 The redevelopment will require pool closure from Monday 09 May 2016, with the view to open on Monday 29 August 2016.

9.2 While this will have a significant impact on operations, the impact is unavoidable given the work required on the water filtration and chlorine system.

9.3 Officers are confident that they can continue to deliver a programme of aquatics services throughout that time and are currently working through options. It is likely that a combination of the use of Foxton Aquatic Centre, Horowhenua College Pool and the Levin Aquatic Centre Teaching Pool will enable Officers to deliver aquatic services, including Learn to Swim provision.

9.4 Council received a petition from the Foxton Community in December 2015 that will be presented to the February Community Board meeting. The petition seeks for additional opening hours and months at Foxton Pool. Currently there is no operational budget to achieve this. However the shutdown period at Levin Aquatic Centre provides an opportunity for the Foxton Pool to be open during those months and used as a trial period. A comprehensive analysis on use of the Foxton Pool during that period will be completed and provided to the Foxton Community Board and Council so that an informed decision can be made when considering extending opening hours and months. There will be a financial impact given the four month close down period. It is expected that revenue across the two financial years will be down by \$100,000.00 in total. Depending on how well Foxton Pool is utilized during this period, this could reduce the financial impact.

9.5 The redevelopment presents some exciting opportunities for the future of the Levin Aquatic Centre in the way it delivers its programmes and products; the redevelopment also presents some cost savings as a result of the energy audit recommendations and replacement of plant. These cost savings are expected to be in the vicinity of \$100,000 per annum. These savings have not been identified in the current budget but will be factored into the 2017/2018 budget once they have been fully realised.

9.6 The redevelopment is also expected to provide opportunities to raise additional revenue in the future. The addition of a café/social space as well as provision for extra programming will enable an increase in revenue to be budgeted from 2017/2018 onwards.

10. Next Steps

10.1 If Council approves the recommendations set out in this report, Officers will continue working with Designgroup Stapleton Elliot Group to complete plans and prepare the pool for redevelopment.

- 10.2 A robust engagement and communications plan will also be implemented to inform customers, user groups and ratepayers.
- 10.3 The procurement process will be led by Designgroup Stapleton Elliot on behalf of Council. The procurement plan for this redevelopment will be split into two key contracts 1. Mechanical 2. Building. The quantity of these contracts will be within the Chief Executives delegated authority.


Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

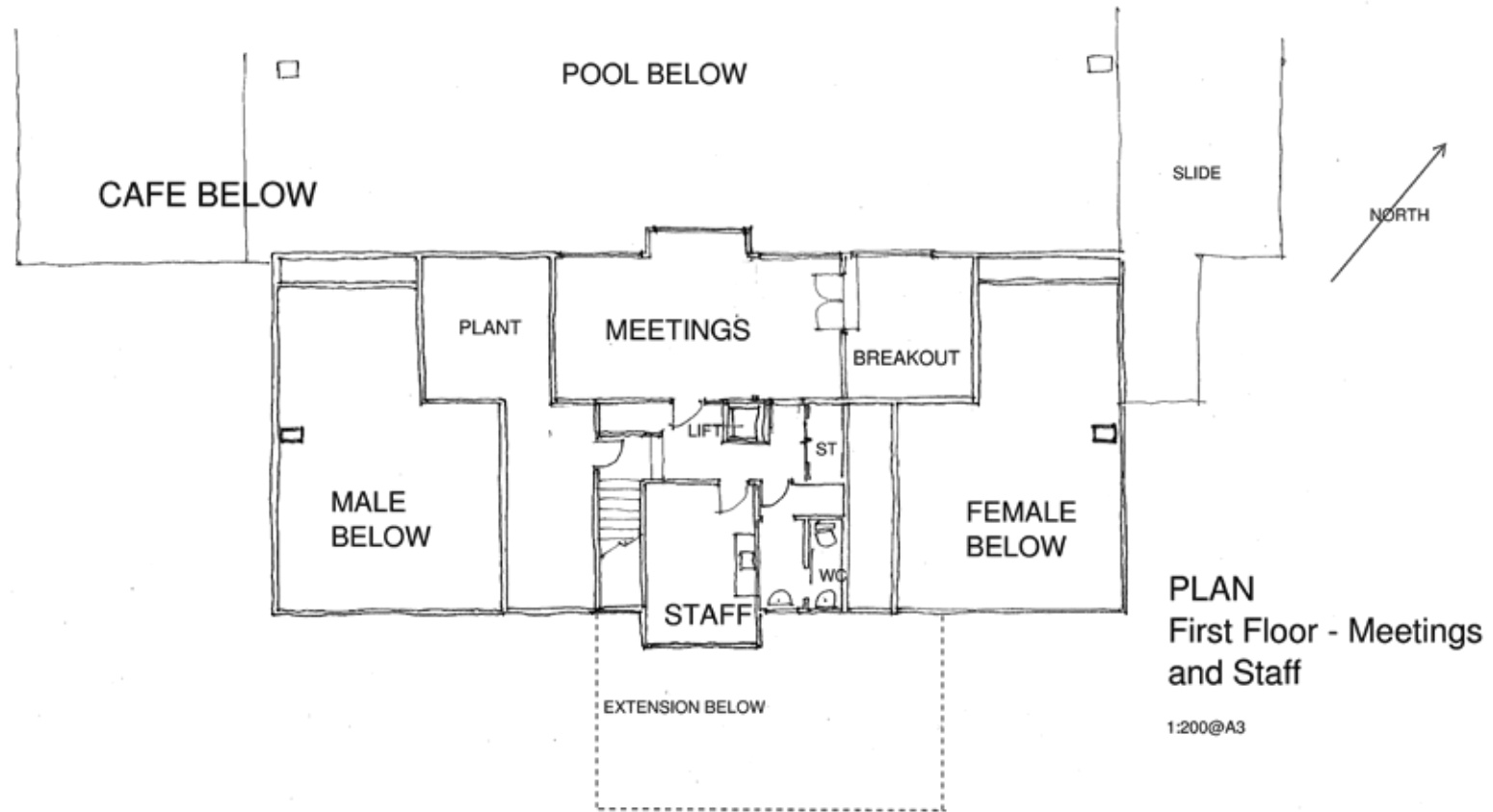
- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

11. Appendices

No.	Title	Page
A	Pool change and entry concept plan	105
B	First Floor concept plan	106
C	Family external and Spa areas plan	107
D	Pool change and entry concept plan	108

Author(s)	Monique Davidson Group Manager - Customer and Community Services	
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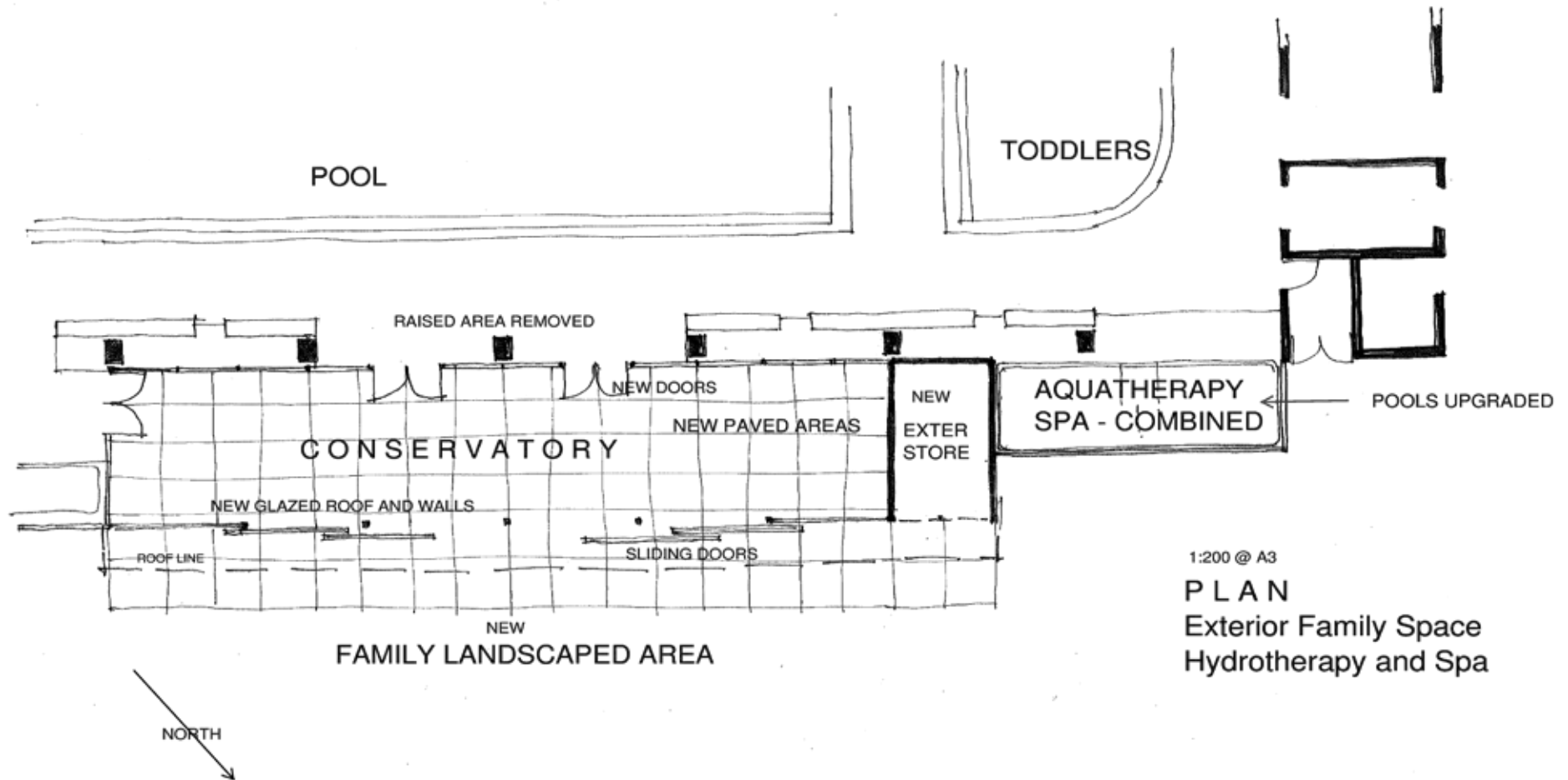
Approved by	David Clapperton Chief Executive	
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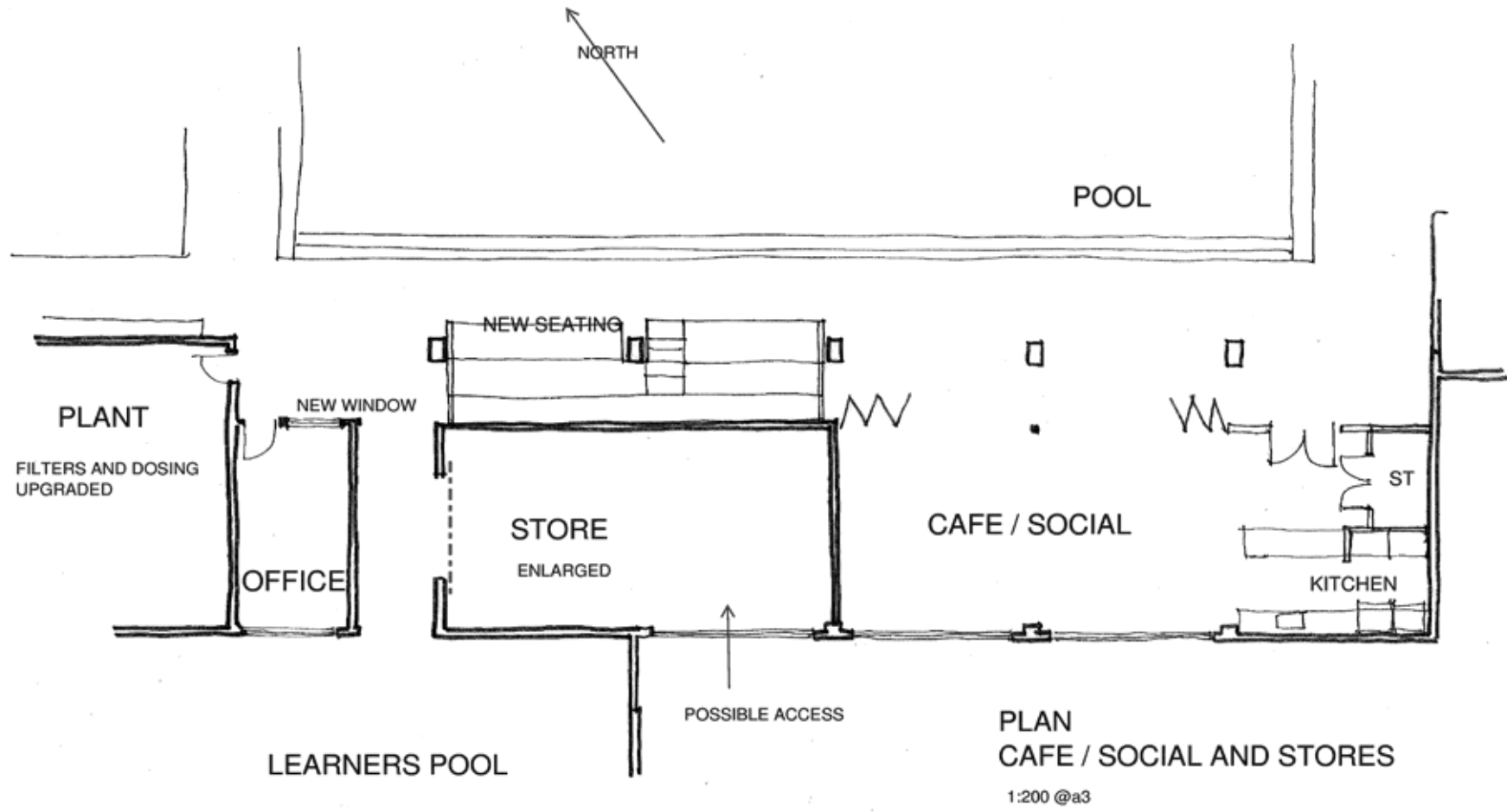
LEVIN AQUATIC CENTRE PROPOSED
CONCEPTS



PA 04



LEVIN AQUATIC CENTRE PROPOSED CONCEPTS



LEVIN AQUATIC CENTRE PROPOSED CONCEPTS



File No.: 16/20

Liquor Licensing Matters from 1 October 2015 to 31 December 2015

1. Purpose

To report, for information purposes, on matters relating to liquor licensing for the period 1 October 2015 to 31 December 2015.

2. Executive Summary

All applications were uncontested, with decisions made by the Chairperson of the District Licensing Committee

3. Recommendation

- 3.1 That Report 15/462 Liquor Licensing Matters from 1 October 2015 to 31 December 2015 be received.
- 3.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

4. Background / Previous Council Decisions

Decisions on licensing matters are reported to Council for information purposes.

5. Discussion

5.1 The following decisions are advised -

- a Decision made by Chairperson of the District Licensing Committee Delegated Authority of Council dated 4 December 2013, and in accordance with section 191(2) of the Sale and Supply of Alcohol Act 2012 (Uncontested applications).

	New/On/Off Club Licences	To Expire
(i) New Licence		
Anita Funnell	40/ON/011/2015	23.10.16
Mayfield Hotel Company Limited	40/ON/013/2015	10.12.16
(ii) Renewed Licence		
K & N Eriksen Limited	40/ON/010/2015	25.10.18
Manawatu Marine Boating Club Inc	40/CL/015/2015	26.09.18
Jay Mangleshwar Trading Company Limited	40/OFF/010/2015	09.09.18
Gouyette & Gouyette Limited	40/ON/012/2015	14.12.18
Tusharkumar Parbhubhi Patel & Vanitaben Tusharkumar Patel	40/OFF/011/2015	01.11.18
(iii) New Certificate		
Stacey Margaret Ann Puklowski	40/CERT/052/2015	16.10.16
Diane Corkill	40/CERT/054/2015	22.10.16
David Walter Price	40/CERT/055/2015	22.10.16
Karilyn Joy Wildbore	40/CERT/053/2015	22.10.16

Shona Murray-Ngatai	40/CERT/057/2015	05.11.16
Colleen Tyree	40/CERT/061/2015	05.11.16
Anthony Michael Brough	40/CERT/062/2015	05.11.16
Leota Parnell McLeod	40/CERT/060/2015	05.11.16
Terrie Jonelle Dunweg	40/CERT/065/2015	16.11.16
Samantha Alex Morris	40/CERT/064/2015	16.11.16
Sarah Christine Cody-Fitzgerald	40/CERT/067/2015	01.12.16
Dale Ann Streat	40/CERT/070/2015	01.12.16
Angela Rose Symons	40/CERT/068/2015	01.12.16
Anita Petra Funnell	40/CERT/066/2015	01.12.16
Kathryn Joyce Frankis	40/CERT/071/2015	10.12.16
Jody Lee Taplin	40/CERT/074/2015	22.12.16

(iv) **Renewed Certificate**

Nicole Raline Moe Nicholls	40/CERT/072/2014	17.10.18
Stephen Michael Bedford	40/CERT/049/2015	31.10.18
Suzanne Margaret Tate	40/CERT/050/2015	08.10.18
Lisa Marie Beddis	40/CERT/051/2015	13.11.18
Sharon Hughes	40/CERT/070/2014	07.10.18
Kevin Eriksen	40/CERT/058/2015	04.11.18
Carmene Frances Edmonds	40/CERT/057/2014	10.11.18
Kishan Kumar Dang	40/CERT/059/2015	18.12.18
Jessica Barbara Pearce	40/CERT/073/2014	10.11.18
Raina Jayane Coley	40/CERT/063/2015	09.01.19
Dean Ernest File	40/CERT/056/2015	13.10.18
Nigel Craig Lynn	40/CERT/069/2015	24.11.18
Ronald Arthur Gouyette	40/CERT/073/2015	20.02.19

(v) **Special Licence**

Number

Levin Performing Arts Society	2304
Athletic Rugby Football Club (Levin) Inc	2305
Levin Cosmopolitan Club	2306
Levin Cosmopolitan Club	2307
Rebecca Nancy- Anne Woodcock	2308
Levin Cosmopolitan Club	2309
Wildfern NZ Limited	2310
Central Bowling Club Levin Inc	2311
Athletic Rugby Football Club (Levin) Inc	2312
Horowhenua District Council	2313
Foxton Returned Services Association	2314
Foxton Lions Club	2315
Celestial Wines	2316

(vi) **Temporary Authorities**

Number

Mayfield Hotel Company Limited	T/A3
Food Stuffs Liquor New Zealand Limited	T/A4
Compass Liquor Limited	T/A5

- b. Decision made by the District Licensing Committee Delegated Authority of Council dated 4 December 2013, and in accordance with section 191(2) of the Sale and Supply of Alcohol Act 2012 (Contested applications).
No Hearings held.

c. Other Activities

Controlled Purchase Operation conducted with our partner agency's Police and Public Health on 11 December 2015. No premises sold to the minors.

A Working Draft of the Local Alcohol Policy has been sent to all Licensed Premises for their say.

6. Options

The report is purely for information purposes.

6.1 Cost

Not applicable to this report.

6.1.1 Rate Impact

Not applicable to this report.

6.2 Community Wellbeing

There are no community well being matters requiring consideration.

6.3 Consenting Issues

Not applicable to this report.

6.4 LTP Integration

Not applicable to this report.

7. Consultation

There are no consultation requirements; however decisions listed in 5.1b have been published on Council's website as required by section 211(5) of the Sale and Supply of Alcohol Act 2012 that states "Every territorial Authority must take all reasonably practicable steps to ensure that copies of all the decisions of its Licensing Committee are publicly available".

8. Legal Considerations

Applications have been determined in accordance with legislative requirements.

9. Financial Considerations

There are no financial considerations.

10. Other Considerations

There are no other considerations required.

11. Next Steps

Not applicable to this report.

12. Supporting Information

Not applicable to this report.

Confirmation of statutory compliance



In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and

preferences of affected and interested parties bearing in mind the significance of the decision.

1. Appendices

There are no attachments for this report.

Author(s)	Lisa Roiri Liquor Licensing Inspector	
Approved by	Mike Lepper Customer and Regulatory Services Manager	

Planning Services Matters Considered Under Delegated Authority

File No.: 15/774

1. Purpose

To present details of decisions made under delegated authority in respect of Planning Services Matters.

2. Recommendation

- 2.1 That Report 15/774 Planning Services Matters Considered Under Delegated Authority be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the matters decided under delegated authority (s104 of the Resource Management Act) as listed, be received:

All Subdivision Resource Consents Granted Under Delegated Authority 21/11/15 to 20/01/16

Granted Date	File Ref	Subdivider	Address
01 Dec 15	502/2015/3677	Wayne Bishop Investments Ltd	44-70 Kimberley Road, Levin Rural
07 Dec 15	502/2015/3693	Nigel Lyall Dacre	55 Williams Road, Tokomaru Rural
08 Dec 15	502/2015/3682	R N & S D Hudson	36 Fairfield Road, Levin, Rural
09 Dec 15	502/2015/3687	Horowhenua District Council	Roe Street, Levin
09 Dec 15	502/2015/3694	Ratahiwi Farm Limited	155 Williams Road, Tokomaru Rural
18 Dec 15	502/2015/3701	Juffermans Surveyors Limited	9 Hillary Street, Foxton

All Land Use Resource Consents Granted Under Delegated Authority 21/11/15 to 20/01/16

Granted Date	File Ref	Applicant	Address
01 Dec 15	501/2015/3697	Horowhenua District Council	133 Tane Road, Tokomaru Rural
04 Dec 15	501/2015/3695	Vodafone New Zealand Limited	487 Waitarere Beach Road, Levin Rural
09 Dec 15	501/2015/3705	LEP Limited	46 Weraroa Road, Levin
09 Dec 15	501/2015/3638*	Horizons Regional Council	Hokio Beach Road, Levin Rural
09 Nov 15	501/2015/3639*	Horowhenua District Council	Hokio Beach Road, Levin Rural
14 Dec 15	501/2015/3698	L A & C Watson	146 Strathnaver Drive, Levin Rural
15 Dec 15	501/2015/3690	Tony Thomas Consulting Ltd	1 Heatherlea East Road, Levin Rural
18 Dec 15	501/2015/3692	Hope Centre Trust Board	7 Kent Street, Levin
22 Dec 15	501/2015/3709	Land Information New Zealand	19 Stanley Street, Levin
23 Dec 15	501/2015/3673	L S & C M Allen	232 Kuku Beach Road, Levin Rural
23 Dec 15	501/2015/3700	K J & R A Jackson	35A Marine Parade, Foxton Beach
13 Jan 16	501/2015/3708	Bradley Mark Dawson	Pretoria Road, Tokomaru Rural
14 Jan 16	501/2015/3712	Debbie Louise Munro	124 Kawi Road, Levin
14 Jan 16	501/2015/3635*	HUHA – Helping You Help Animals, Trust	1155 State Highway 1, Levin Rural

15 Jan 16	501/2015/3704	Horowhenua District Council	55-57 Hartley Street, Foxton Beach
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* Independent Commissioners

3. Issues for Consideration

That the Subdivision and Land Use Resource Consents be received as listed.

A publicly notified resource consent was received from Horizons Regional Council for the Foxton Wastewater Treatment Plant (copy **attached**):

Attachments

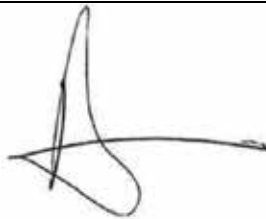

No.	Title	Page
A	Resource Consent Application - Foxton Wastewater Treat Plant	115

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Dorstan Hayman Planning Services Manager	
Approved by	Monique Davidson Group Manager - Customer and Community Services	



RESOURCE CONSENT APPLICATIONS

By
HOROWHENUA DISTRICT COUNCIL (THE APPLICANT)

TO MANAWATU-WANGANUI REGIONAL COUNCIL - REGULATORY TEAM FOR/TO
LAND DISTURBANCE AND VEGETATION CLEARANCE ASSOCIATED WITH UPGRADING AND THE ADDITIONAL STORAGE FOR A WASTEWATER TREATMENT PLANT AND TRENCHING FOR RETICULATED IRRIGATION SYSTEM
DISCHARGE OF TREATED WASTEWATER FROM FLOOR AND WALLS OF TREATMENT PONDS TO LAND THAT MAY ENTER WATER
DISCHARGE OF TREATED WASTEWATER BY IRRIGATION ONTO AND INTO LAND THAT MAY ENTER WATER
SHORT-TERM DISCHARGE OF TREATED WASTEWATER FROM TREATMENT PLANT TO WATER
DISCHARGE OF ODOUR AND AEROSOLS TO AIR FROM WASTEWATER TREATMENT PLANT AND FROM IRRIGATION OF WASTEWATER TO LAND
USE OF LAND FOR INTENSIVE BEEF FARMING

TO HOROWHENUA DISTRICT COUNCIL - REGULATORY ARM FOR/TO
LAND USE CONSENT FOR THE ERECTION OF STRUCTURES IN A COASTAL NATURAL CHARACTER AND HAZARD OVERLAY AREA AND THE ESTABLISHMENT, OPERATION AND ONGOING MAINTENANCE OF A NETWORK UTILITY IN A FLOOD HAZARD OVERLAY AREA

Application Details
Pursuant to section 95A of the Resource Management Act 1991, notice is hereby given that Manawatu-Wanganui Regional Council and Horowhenua District Council have received consent applications from Horowhenua District Council (as the Applicant) to carry out a number of activities associated with the Foxton Wastewater Treatment Plant. Resource consents are being sought for the following activities:

From Manawatu-Wanganui Regional Council

Land Use Consent for large scale earthworks (Term of 3 years sought): large scale land disturbance associated with upgrading and the provision of additional storage at the existing Foxton Wastewater Treatment Plant and trenching for the installation of irrigation reticulation.

Discharge Permit to treat and store wastewater and the associated discharge of treated wastewater to land which may enter water (Term of 35 years sought): discharge of treated wastewater from the floor and walls of the Foxton Wastewater Treatment Plant oxidation and storage ponds.

Discharge Permit to discharge aerosols and odour to air (Term of 35 years sought): discharge of aerosols and odour to air associated with the receipt, treatment and storage of wastewater at the Foxton Wastewater Treatment Plant and discharge of treated wastewater from the Foxton Wastewater Treatment Plant onto and into land by irrigation.

Discharge Permit to discharge treated wastewater to land which may enter water (Term of 35 years sought): discharge of treated wastewater from the Foxton Wastewater Treatment Plant onto and into land by irrigation.

Discharge Permit to discharge treated wastewater to water (Term of 3 years sought): discharge of up to 2,000m³/day of treated wastewater from the Foxton Wastewater Treatment Plant oxidation ponds to the Foxton Lagoon.

Land Use Consent for an intensive farming activity (Unlimited term sought): the irrigation of wastewater to land such that the use of the land is an intensive farming unit as defined under the Code Plan.

From Horowhenua District Council

Land Use Consent for the erection of structures in a Coastal Natural Character and Hazard Overlay Area to enable the establishment and operation of a network utility activity, and the establishment, operation and ongoing maintenance of a network utility in a Flood Hazard Overlay Area, including irrigation.

Copies of the application
The resource consent applications and accompanying information may be viewed at:
Manawatu-Wanganui Regional Council office situated at 11-15 Victoria Avenue, Palmerston North, during the hours of Monday to Friday 9.15am to 4.45pm.
Or online at www.horizons.govt.nz
Horowhenua District Council office situated at 126 Oxford Street, Levin, during the hours of Monday to Friday 9.15am to 4.45pm.
Or online at www.horowhenua.govt.nz
Horowhenua District Council - Shannon Service Centre situated at the Station Library, Pittman Terrace, Shannon, during the hours of Monday, Tuesday, Wednesday and Friday 10.00am to 4.45pm, Thursday 10.00am to 12.00pm and 1.00pm to 4.45pm and Saturday 10.00am to 12.00pm.
Horowhenua District Council - Foxton Service Centre, situated at the Foxton Library, 5 Clyde Street, Foxton, during the hours of Monday, Tuesday, Thursday and Friday 9.00am to 4.45pm and Wednesday 10.00am to 4.45pm.

Submission Process
Submission forms are available from –
• Manawatu-Wanganui Regional Council Palmerston North office, or by phoning 0508 500 850. There is also a copy on the Council's website www.horizons.govt.nz
• Horowhenua District Council office or by phoning 06 366 0999. There is also a copy on the Council's website www.horowhenua.govt.nz

Submissions on the applications must be received by the Manawatu-Wanganui Regional Council no later than **4.45pm Thursday, 18 February 2016**. The Manawatu-Wanganui Regional Council will receive submissions on behalf of both Councils, and the submission form of either Council may be used.

Submissions may be made in writing by any person and sent to **Manawatu-Wanganui Regional Council, Private Bag 11025, Manawatu Mail Centre, Palmerston North 4442** or can be sent via email to consent@horizons.govt.nz and followed with a signed hardcopy of the submission by mail.

The submission must include:

1. Details of the applications in respect of which you are making the submission;
2. Your name, postal address, telephone number, fax number and email address (if applicable);
3. Whether you support or oppose the applications;
4. Whether you wish to be heard in respect of the submission;
5. The reasons for making the submission and the decision you wish the consent authority to make;
6. Be dated and signed by the person making the submission; and
7. A copy of every submission must be served on the applicant and the Manawatu-Wanganui Regional Council at the addresses below.

Please reference the relevant application you are submitting on Manawatu-Wanganui Regional Council - **APP-2006012045.03** and/or Horowhenua District Council - **501/2015/3694** within your submission.

A copy of the submission must also be sent to the applicant, Horowhenua District Council at the address for service being **Levee Environmental Impact Ltd, P O Box 4667, Palmerston North 4442**. Email hannah@levei.co.nz

<p>M McCartney CHIEF EXECUTIVE Manawatu-Wanganui Regional Council</p>	<p>D Clapperton CHIEF EXECUTIVE Horowhenua District Council</p>
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Exclusion of the Public : Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Community Housing - Consultation

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. s7(2)(c)(ii) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.