

Notice is hereby given that an ordinary meeting of the Foxton Community Board will be held on:

Date: Monday 20 June 2016
Time: 6.30 pm
Meeting Room: Manawatu College Library
Venue: Ladys Mile
Foxton

Foxton Community Board

OPEN AGENDA

MEMBERSHIP

Chairperson	Ms J Smart	
Deputy Chairperson	Mr D J Roache	
Members	Cr R J Brannigan	
	Ms P R Metcalf	
	Mrs A Street	
	Mr B P Vertongen	
Reporting Officer	Mr D M Clapperton	(Chief Executive)
Meeting Secretary	Mrs K J Corkill	

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Full Agendas are available on Council's website
www.horowhenua.govt.nz

Full Agendas are also available to be collected from:
Horowhenua District Council Service Centre, 126 Oxford Street, Levin
Foxton Service Centre/Library, Clyde Street, Foxton,
Shannon Service Centre/Library, Plimmer Terrace, Shannon
and Te Takere/Library, Bath Street, Levin

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1 Apologies

2 Public Speaking Rights

Notification to speak is required by 12 noon on the day of the meeting. Further information is available on www.horowhenua.govt.nz or by phoning 06 366 0999.

3 Late Items

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

4 Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest in writing they might have in respect of the items on this Agenda.

5 Confirmation of Minutes

5.1 Meeting minutes Foxton Community Board, 18 April 2016

6 Matters Arising

7 Leave of Absence

8 Announcements

Briefing

The meeting will be followed by a briefing on the report from LandVision on Foxton Beach.

Monitoring Report to 20 June 2016

File No.: 16/169

1. Purpose

To present to Foxton Community Board the updated monitoring report covering requested actions from previous meetings of the Community Board.

2. Recommendation

- 2.1 That Report 16/169 Monitoring Report to 20 June 2016 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

Attachments



No.	Title	Page
A	Foxton Community Board Monitoring Report from 2012	8

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	David Clapperton Chief Executive	
Approved by	David Clapperton Chief Executive	

**MONITORING AND ACTION REPORT
FOXTON COMMUNITY BOARD**

Meeting Date	Item No.	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Date Completed	Officer Comment
17 Feb 2014 17 Aug 2015 19 Oct 2015 07.01.2016	14/3 2	<u>Sand Dune Management – Surf Club Car Park</u>		A Nelson		On-going	<p>Lachie Grant from Land Vision has been engaged to model likely effects of reduction of the rear sand dunes at Foxton Beach car-park.</p> <p>Land Vision will be working with Council Officers to apply for ongoing maintenance consent for dune management.</p> <p>It was suggested that Officers view the dune management work done at the entrance to Himatangi Beach</p> <p>Back dune is subject to an existing sand management plan that was required as part of the initial consent to build the seawall. The consent allows for removal and redistribution of sand from the back dune to facilitate re-establishment of fore-dunes. Officers will be seeking to bring a report back to FCB on a proposed sand management plan for the June meeting.</p> <p>Officers met on 07.01.2016 on site to discuss improving access to sea front for pedestrians and potential installation of road crossing. Discussions are ongoing</p>

MONITORING AND ACTION REPORT FOXTON COMMUNITY BOARD							
Meeting Date	Item No.	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Date Completed	Officer Comment
18 April 2016			Surf Club Building Frontage – sand build up				and a report will be brought back to FCB on any proposals as part of the sand management plan.
01.06.2016							LandVision Report is complete and a briefing will be held following the June FCB meeting.
18 Aug 2014 – 17 Aug 2015 21 Sept 2015 19 Oct 2015 16 Nov 2016	14/6 74	<u>Target Reserve Strategic Plan</u>		A Nelson		On-going	<p>Discussions to be undertaken with lessees to understand their vision for the future of the Reserve. Discussed at a Board briefing on 30/09/2015.</p> <p>Funding for entrance still in budget but to be progresses when forward planning takes place</p> <p>A report to be requested from Council on Target Reserve and where it sat within Council's Property Strategy.</p> <p>Levin Pistol Club interested in remaining on site. The club has a current lease that expires in October 2020 with a Right of Renewal for a further 10 years</p> <p>Foxton Golf Club has written to Council</p>

MONITORING AND ACTION REPORT FOXTON COMMUNITY BOARD							
Meeting Date	Item No.	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Date Completed	Officer Comment
							for financial assistance. The club wishes to remain on site and has a current lease that expires in July 2020. The club has an existing right of renewal under the current lease for a further 10 years
20 July 2015 19 Oct 2015	15/4 59	<u>CE's Report – SoRT Funding</u>	<i>THAT the Foxton Community Board recommends to the Horowhenua District Council that it helps arrange a lease solution with Land Information New Zealand for SoRT, to enable SoRT to carry out works on the river title and look after the best interests of the river title into the future.</i>	D Clapperton			Recommendation from FCB adopted by Council at August Council meeting This matter was left on the table at the August Council meeting pending further discussions with Ngāti Whakarete and SoRT regarding Iwi interests. This was for SoRT not Council to progress
15 Feb 2016	16/1 3	<u>Chief Executive's Report – Forbes Road</u>	An Officer report requested on revisiting the decision with regard to progressing the subdivision's extension in the light of the present	D Clapperton		May 2016	This is an In Committee item on today's Agenda

MONITORING AND ACTION REPORT FOXTON COMMUNITY BOARD							
Meeting Date	Item No.	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Date Completed	Officer Comment
			buoyant real estate activity.				
15 Feb 2016	16/59	<u>Feasibility of Installing a Toilet at Foxton Cemetery</u>	<i>THAT the Foxton Community Board recommends to Council that the funds allocated for the extension of the Foxton Cemetery be reallocated and used to install a new toilet/ablution facility at the Foxton Cemetery in the 2016/2017 financial year.</i>	A Nelson		March 2016	It was requested this item stay on the Monitoring report until the toilet was completed.
21 March 2016	16/16	<u>Chief Executive's Report – Kings Canal and Purcell Street Stormwater Catchment</u>	<i>THAT the Foxton Community Board submits to the Horizons Regional Council's 2016/17 Annual Plan on Kings Canal and the Purcell Street Stormwater Catchment requesting a review of the Kings Canal and Purcell Street</i>	D Clapperton	12 April 2016		

MONITORING AND ACTION REPORT FOXTON COMMUNITY BOARD							
Meeting Date	Item No.	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Date Completed	Officer Comment
			<i>Stormwater Catchment to look at increasing the level of service.</i>				
18 April 2016 20.05.2016	8.	<u>Beautification Proposal from Oxnam Place Residents</u>	<i>THAT a site meeting be arranged, to include Council's Property & Parks Manager, interested residents from Oxnam Place and Foxton Community Board members, to discuss progressing a beautification programme in the Forbes Road Subdivision.</i>	D Clapperton			Property and Parks manager responded in writing to this request on 20.05.2016 (Trim D16/67596) to Murray Nielsen
	16/1 38	<u>Creative Communities Project</u>	Ms Smart & Ms Metcalf to have discussions with the Manawatu Estuary Trust in relation to progressing the proposed art work	D Clapperton			

Chief Executive's Report to 20 June 2016

File No.: 16/170

1. Purpose

To present to the Foxton Community Board, for information, issues relating to the Foxton Community Board area.

2. Recommendation

- 2.1 That Report 16/170 Chief Executive's Report to 20 June 2016 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

3. Issues for Consideration

3.1 Manawatu Estuary Trust Minutes – 7 June 2016

Ms Metcalf will speak to the Manawatu Estuary Trust Minutes.

For the Board's consideration is the Trust's request for the Foxton Community Board to support seeking funding for signage to encourage people to keep their dogs on a leash at all times to assist with protecting the birds.

3.2 Foxton Beach Freeholding Account

Attached to this report is a copy of the updated Foxton Beach Freeholding Fund projected forecast to 30 June 2016.

Attachments

No.	Title	Page
A	Manawatu Estuary Trust meeting minutes 7 June 2016	15
B	Financial Reporting - Foxton Beach Free Holding Account - Forecast May 2016	18

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	David Clapperton Chief Executive	
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Approved by	David Clapperton Chief Executive	
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MANAWATU ESTUARY TRUST
MINUTES OF A TRUST BOARDMEETING
Held on 7 June 2016 at Holben Pavilion at 7 pm

1. PRESENT: Kelvin Lane (chair), Kathryn Lane, John Story, Ridley Stockwell, Terry Oliver-Ward, Tricia Metcalf, Derek Prior, Jill Prior, Elizabeth Parlato

2. APOLOGIES: Ross Brannigan, Alastair Cole

3. MINUTES: The minutes of the meeting held on 5 April 2016 were accepted and confirmed as a correct record of the meeting (T Metcalf/R Stockwell, carried).

Matters arising: Funds from the 00 account have not yet been transferred to the 02 account.

4. CORRESPONDENCE

Inwards:

Apr 05 From Tricia Metcalf re. Community workshop (which MET attended)
Apr 05 From Tricia Metcalf re. Friends of Te Awahou Nieuwe Stroom (FoTANS)
Apr 07 From the Yellow Eyed Penguin Trust re. Early bird registrations for upcoming conference
Apr 12 From Sharon Stevens re. ENM submissions to Horizon Plan has been finalised
Apr 27 From ENM re. Notices for the next ENM update (ENM put in a notification of the MET committee meeting)
Apr 28 From Sharon Stevens re. Submission to MDC draft annual plan
Apr 29 From Anna Wood re. Foxton Beach reserves – stakeholder session
May 05 From Sharon Stevens re. Current photos of your group to share for ENM brochure (in the meeting it was suggested we could send in a photo from a school visit)
May 10 From Gallo Saidy re. Foxton Wastewater Treatment Plant Submitters Meetings
May 18 From Jan Simmons re. WLI Internship 2016 – 17
May 19 From Sharon Stevens re. ENM annual survey of member group representatives – any questions MET wants to add?
May 25 From Jan Simmons re. Ramsar Newsletter (Annual seminar in France)
Jun 03 From Cathy McCarthy re. Te Awahou Nieuwe Stroom – meeting to be held on 11 June at 2.30pm at Manawatu College Library
From Terrace End School re. Thank you for school visit to estuary

Outgoing:

Apr 11 Sent by K Lane - Submission to the Horizons Regional Council on draft annual plan
Apr 28 Sent by K Lane - Submission to the Horowhenua District Council on draft annual plan

May 4 Sent by K Lane – Funding request to Fonterra re. driftwood removal

It was moved that the correspondence be accepted (Kath Lane/D Prior, carried)

5. FINANCIAL REPORT

Kath Lane presented a report on finances as at 7 June 2016, which reported a cheque account balance of \$4998.72 (including one subscription), a savings account balance of \$2772.06, and total funds of \$32,628.70. It was moved the report be accepted as an accurate record (Kath Lane/T Metcalf, carried).

Kath then moved that Elizabeth Parlato and Tricia Metcalf be made signatories for MET to make it easier to get two signatures for future cheque payments (Kath Lane/T Oliver-Ward, carried)

6. DRIFTWOOD REMOVAL

Kath explained that Kelvin had written to Fonterra regarding a request through “Living Water” for funding to help clear driftwood from the beach where the birds roost. Fonterra responded that the Manawatu Estuary is not one of the 5 designated sites covered by the Living Water fund, and suggested MET apply to the Grassroots Fund. This application is due 31 August. It was noted that Arthur Nelson has recently said that HDC is looking at an integrated process of log removal, which would involve regular removal of logs from the estuary. Kath queried whether MET should still apply to the Grassroots fund given that HDC has indicated they will undertake log removal. It was agreed that MET would still apply to the Grassroots fund as the council may not follow through with the log removal.

7. TERRACE END SCHOOL VISIT

Terrace End School visited the estuary on 7 April. The visit went very well and the children really enjoyed the experience. Kelvin also explained that he and John had given a talk to a group from Massey University, who had kayaked down the river and were interested to hear the history of the area.

8. FOXTON BEACH RESERVES STAKEHOLDER SESSION –

These sessions were held on 17 & 21 May. Tricia explained that the first session was for invited guests. It was a positive meeting, and there were a lot of ideas suggested. The public meeting also came up with ideas, and the ideas raised in the invited session were discussed. Kelvin noted that MET needs to stay involved in this process.

9. FACEBOOK PAGE

Terry explained that she has a Facebook page (Manawatu Estuary – bird sanctuary, Foxton Beach) that she is happy to pass over to MET, so that MET can be on Facebook and make use of her photos and followers. Terry said the name could change in the future (e.g. to

Manawatu Estuary Trust). It was agreed that this was a good idea, and would also be useful for letting people know about upcoming events. Terry said she can print labels for the pamphlets that have both the website and the Facebook address. It was moved that MET take on Terry's existing Facebook page (T Oliver-ward/E Parlato, carried).

10. PROJECTS FOR THE FUTURE

A discussion was had about ideas for future MET-led projects. Ideas included sponsoring a hide on the estuary, developing an interactive stand for Te Awahou Nieuwe Stroom (that could include a 3-D model of the estuary), an education booklet for children, and other education material for visitors to the area. It was agreed that this will be kept as an agenda item for future meetings so we can move forward with the ideas.

11. PEST CONTROL AT THE ESTUARY

WFT have a lot of Tippy Traps around the area, which have caught quite a few stoats, hedgehogs, rats, etc. The traps are seen as a very good thing.

12. BEACH WARDEN'S VEHICLE

John explained that the vehicle has been out a few times recently, and that Ross is in the process of recruiting more beach wardens. John took the vehicle registration renewal notice and will organise for the registration to be renewed.

13. GENERAL BUSINESS

Terry expressed concern that she had seen dogs running off the lead on the spit, and that this was scaring the birds away. It was agreed that it would be good to put up signs along the Sunset Walkway to encourage people to keep their dogs on the leash at all times. Ideally this would be a positive message (e.g. Help protect our birds. Please keep your dog on a leash at all times) and the signs would go on existing signage infrastructure to keep the costs down. It was initially suggested that MET could pay for the signs. Tricia said she would raise this with the Community Board to see if there might be some funding available to go towards the cost of the signs. It was suggested that if there was some money available from the Community Board, then MET could share the cost of the signs with the Community Board to indicate how serious MET thinks the dog problem is.

Kath noted she would look into whether we could get some space in the Tribune to write an article about the white herons that are currently visiting the estuary, and would also cover the issue of dogs off the lead scaring the birds.

Conservation week is coming up and Bob Hoskins had asked whether MET was going to participate in rubbish collection. It was agreed that this was something MET would be involved in, and that word of mouth could be used to get people along.

Foxton Beach Free Holding Account - Projected Forecast to 30/06/2019

	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected
	30/06/2014	30/06/2015	31/05/2016	30/06/2016	30/06/2017	30/06/2018	30/06/2019	30/06/2020
	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
Balance 1st July								
Interest (est) 4.3% pa	1,476	1,668	2,752	2,752	3,306	3,183	3,489	3,789
Sale of above ground Assets - Pinewood Camp	50	67	101	110	127	143	152	162
Land Lease Income from Pinewood Camp	28	604	25	30	30	30	30	30
Estimated Section Sales 6 per year	46	459	542	641	420	420	420	420
Show home sales incl land		678						
Development Contributions		(30)		(120)	(72)	(72)	(72)	(72)
Endowment Properties freeholding	552			-	60	60	60	60
Rents (full year charged in October)	115	92	90	92	102	100	98	98
Gain on Assets sales			119	129	72	72	72	72
Total Income	2,266	3,567	3,628	3,634	4,045	3,864	4,177	4,487
Less: funded items								
Grant - FACM		(500)			(500)			
Grant - Te Awahou subject to conditions					(100)	(100)	(100)	(100)
Parks and Reserve Foxton Beach								
Grant - NZ Landcare Trust Whitebait Creek			(83)	(83)	(102)	(105)	(105)	(111)
Foxton Beach Reserves Projects per LTP 2015-2025				(100)				(203)
Forbes Road Sub division extension					(60)	(60)	(60)	(60)
Administration	(71)	(74)	(68)	(60)	(30)	(30)	(30)	(30)
Maintenance	(34)	(37)	(13)	(25)	(70)	(80)	(90)	(100)
Overheads	(95)	(121)	(54)	(60)				
Project Edinburgh Terrace footpath AP 2014/15 approved	(399)	(58)						
Projects Showhomes								
Land Deposit Seabury Limited Land Swap Foxton Beach	(599)	(816)	(219)	(328)	(862)	(375)	(388)	(604)
Total Expenditure	(599)	(816)	(219)	(328)	(862)	(375)	(388)	(604)
Balance 30th June	1,668	2,752	3,410	3,306	3,183	3,489	3,789	3,883
Administration								
HDC administration	(33)	(6)						
Legal expenses	(24)	(0)						
Valuations	(2)	(6)						
Sale costs	(7)							
Consents	(2)		(13)				(54)	
Maintenance								
Mowing and Plants	(33)	(6)						
Water	(24)	(0)						
General Maintenance	(2)	(6)						
Overheads								
Depreciation								(12)
Insurance								
Rates								(42)

Planning Services Matters Considered Under Delegated Authority

File No.: 16/324

1. Purpose

To present details of decisions made under delegated authority in respect of Planning Services Matters.

2. Recommendation

- 2.1 That Report 16/324 Planning Services Matters Considered Under Delegated Authority be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the matters decided under delegated authority (s104 of the Resource Management Act) as listed, be received:

Foxton Land Use Resource Consents Granted Under Delegated Authority 04/04/2016 – 14/06/2016

Date	File Ref	Applicant	Address
5 Apr 16	501/2015/3702	The Little White Rabbit	106 Seabury Avenue, Foxton Beach
19 Apr 16	501/2014/3555	Petroleum Services (2001) Ltd	36 Johnston Street, Foxton
19 Apr 16	501/2016/3719	Mansfield Installations Ltd	61 Seabury Avenue, Foxton Beach
3 May 16	501/2016/3749	Kroll Developments Ltd	1 Barber Street, Foxton Beach
10 May 16	501/2016/3757	Dean Stella	10 Stewart Street, Foxton
9 Jun 16	501/2016/3758	William Coleman	29 Wylie Road Foxton
14 Jun 16	501/2016/3768	Brenda Chapman	4 Godwit Court, Foxton Beach

Foxton Subdivision Resource Consents Granted Under Delegated Authority 04/04/2016 – 14/06/2016

Date	File Ref	Applicant	Address
8 Jun 16	502/2016/3766	Ian Humphrey	6 Marine Parade, Foxton Beach
14 Jun 16	502/2016/3759	Stuart Aitken	117 Seabury Avenue, Foxton Beach

3. Issues for Consideration

That the Land Use and Subdivision Resource Consents be received as listed.

Attachments

There are no attachments for this report.


Confirmation of statutory compliance


In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and

preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Monique Davidson Group Manager - Customer and Community Services	
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Approved by	Monique Davidson Group Manager - Customer and Community Services	
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Exclusion of the Public : Local Government Official Information and Meetings Act 1987

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 In Committee Future Development Options - Kilmister Block, Foxton Beach

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.