

Notice is hereby given that an ordinary meeting of the Foxton Community Board will be held on:

Date: Monday 18 July 2016
Time: 6.30 pm
Meeting Room: Manawatu College Library
Venue: Ladys Mile
Foxton

Foxton Community Board OPEN AGENDA

MEMBERSHIP

Chairperson	Ms J Smart	
Deputy Chairperson	Mr D J Roache	
Members	Cr R J Brannigan	
	Ms P R Metcalf	
	Mrs A Street	
	Mr B P Vertongen	
Reporting Officer	Mr D M Clapperton	(Chief Executive)
Meeting Secretary	Mrs K J Corkill	

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**Full Agendas are available on Council's website
www.horowhenua.govt.nz**

**Full Agendas are also available to be collected from:
Horowhenua District Council Service Centre, 126 Oxford Street, Levin
Foxton Service Centre/Library, Clyde Street, Foxton,
Shannon Service Centre/Library, Plimmer Terrace, Shannon
and Te Takere/Library, Bath Street, Levin**

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1 Apologies

2 Public Speaking Rights

Notification to speak is required by 12 noon on the day of the meeting. Further information is available on www.horowhenua.govt.nz or by phoning 06 366 0999.

3 Late Items

To consider, and if thought fit, to pass a resolution to permit the Council to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

4 Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest in writing they might have in respect of the items on this Agenda.

5 Confirmation of Minutes

5.1 Open & In Committee Meeting minutes Foxton Community Board, 20 June 2016

6 Matters Arising

7 Leave of Absence

8 Announcements

Monitoring Report to 18 July 2016

File No.: 16/340

1. Purpose

To present to Foxton Community Board the updated monitoring report covering requested actions from previous meetings of the Community Board.

2. Recommendation

- 2.1 That Report 16/340 Monitoring Report to 18 July 2016 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

Attachments



No.	Title	Page
A	Foxton Community Board Monitoring Report from 2012	8

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	David Clapperton Chief Executive	
Approved by	David Clapperton Chief Executive	

MONITORING AND ACTION REPORT FOXTON COMMUNITY BOARD							
Meeting Date	Item No.	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Date Completed	Officer Comment
17 Feb 2014 17 Aug 2015 19 Oct 2015 07.01.2016	14/32	<u>Sand Dune Management – Surf Club Car Park</u>		A Nelson		On-going	<p>Lachie Grant from Land Vision has been engaged to model likely effects of reduction of the rear sand dunes at Foxton Beach car-park.</p> <p>Land Vision will be working with Council Officers to apply for ongoing maintenance consent for dune management.</p> <p>It was suggested that Officers view the dune management work done at the entrance to Himatangi Beach</p> <p>Back dune is subject to an existing sand management plan that was required as part of the initial consent to build the seawall. The consent allows for removal and redistribution of sand from the back dune to facilitate re-establishment of fore-dunes. Officers will be seeking to bring a report back to FCB on a proposed sand management plan for the June meeting.</p> <p>Officers met on 07.01.2016 on site to discuss improving access to sea front for pedestrians and potential installation of road crossing. Discussions are</p>

MONITORING AND ACTION REPORT FOXTON COMMUNITY BOARD							
Meeting Date	Item No.	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Date Completed	Officer Comment
18 April 2016			Surf Club Building Frontage – sand build up				ongoing and a report will be brought back to FCB on any proposals as part of the sand management plan. LandVision Report is complete and a briefing will be held following the June FCB meeting.
01.06.2016							
18 Aug 2014 – 17 Aug 2015 21 Sept 2015 19 Oct 2015 16 Nov 2016	14/674	<u>Target Reserve Strategic Plan</u>		A Nelson		On-going	Discussions to be undertaken with lessees to understand their vision for the future of the Reserve. Discussed at a Board briefing on 30/09/2015. Funding for entrance still in budget but to be progresses when forward planning takes place A report to be requested from Council on Target Reserve and where it sat within Council's Property Strategy. Levin Pistol Club interested in remaining on site. The club has a current lease that expires in October 2020 with a Right of Renewal for a further 10 years

MONITORING AND ACTION REPORT FOXTON COMMUNITY BOARD							
Meeting Date	Item No.	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Date Completed	Officer Comment
							Foxton Golf Club has written to Council for financial assistance. The club wishes to remain on site and has a current lease that expires in July 2020. The club has an existing right of renewal under the current lease for a further 10 years
20 July 2015 19 Oct 2015	15/459	<u>CE's Report – SoRT Funding</u>	<i>THAT the Foxton Community Board recommends to the Horowhenua District Council that it helps arrange a lease solution with Land Information New Zealand for SoRT, to enable SoRT to carry out works on the river title and look after the best interests of the river title into the future.</i>	D Clapperton			Recommendation from FCB adopted by Council at August Council meeting This matter was left on the table at the August Council meeting pending further discussions with Ngāti Whakare and SoRT regarding Iwi interests. This was for SoRT not Council to progress
15 Feb 2016	16/13	<u>Chief Executive's Report – Forbes Road</u>	An Officer report requested on revisiting the decision with regard to progressing the subdivision's	D Clapperton		Completed	

MONITORING AND ACTION REPORT FOXTON COMMUNITY BOARD							
Meeting Date	Item No.	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Date Completed	Officer Comment
			extension in the light of the present buoyant real estate activity.				
15 Feb 2016	16/59	<u>Feasibility of Installing a Toilet at Foxton Cemetery</u>	<i>THAT the Foxton Community Board recommends to Council that the funds allocated for the extension of the Foxton Cemetery be reallocated and used to install a new toilet/ablution facility at the Foxton Cemetery in the 2016/2017 financial year.</i>	A Nelson		March 2016	It was requested this item stay on the Monitoring report until the toilet was completed.
21 March 2016	16/16	<u>Chief Executive's Report – Kings Canal and Purcell Street Stormwater Catchment</u>	<i>THAT the Foxton Community Board submits to the Horizons Regional Council's 2016/17 Annual Plan on Kings Canal and the Purcell Street Stormwater Catchment requesting a review</i>	D Clapperton	12 April 2016		

MONITORING AND ACTION REPORT FOXTON COMMUNITY BOARD							
Meeting Date	Item No.	Item Description	Resolved/ Proposed Action	Responsible Officer	Action by	Date Completed	Officer Comment
			<i>of the Kings Canal and Purcell Street Stormwater Catchment to look at increasing the level of service.</i>				
18 April 2016 20.05.2016	8.	<u>Beautification Proposal from Oxnam Place Residents</u>	<i>THAT a site meeting be arranged, to include Council's Property & Parks Manager, interested residents from Oxnam Place and Foxton Community Board members, to discuss progressing a beautification programme in the Forbes Road Subdivision.</i>	D Clapperton			Property and Parks manager responded in writing to this request on 20.05.2016 (Trim D16/67596) to Murray Nielsen
	16/138	<u>Creative Communities Project</u>	Ms Smart & Ms Metcalf to have discussions with the Manawatu Estuary Trust in relation to progressing the proposed art work	D Clapperton			

Chief Executive's Report to 18 July 2016

File No.: 16/341

1. Purpose

To present to the Foxton Community Board, for information, issues relating to the Foxton Community Board area.

2. Recommendation

- 2.1 That Report 16/341 Chief Executive's Report to 18 July 2016 be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

3. Issues for Consideration

3.1 Te Awahou Nieuwe Stroom Update

The contract has been signed with Caldow Builders Ltd and construction work is commencing. The Art Centre building has been demolished and work has commenced inside the building.

A start up meeting with the sub-contractors was held on Tuesday 5 July to provide an overview of the project and its significance to the Foxton community, the district and that the project was also highly visible on the national stage. The majority of the sub-contractors are Horowhenua based.

The exhibition design company has held meetings with Te Taitoa Maori o Te Awahou, The Dutch Connection Museum Trust and members of the local community as they begin to develop concepts for the exhibition and the interior fit out.

3.2 Economic Development

Council has recently received the latest independent Horowhenua District Quarterly Economic Monitor from Infometrics for the 12 months to March 2016. Following is a copy of the report overview and table summary results.

“Horowhenua’s economy grew by 2.3% over the March 2016 year, according to Infometrics’ provisional estimate of GDP. Most indicators of spending and investment are expanding, despite ongoing struggles in the dairy sector weighing on farmers’ willingness to spend.

Investment in non-residential buildings in Horowhenua continues to show strong growth. The costs of these investments and the operating costs thereafter in Horowhenua are favourable compared to many neighbouring districts. When one also considers that improving roading infrastructure in the region will ensure that Horowhenua enjoys better logistical connections south to Wellington, it is easy to see why businesses are showing more willingness to invest in the district.

The population in Horowhenua has shown signs of growth recently, with net international migration continuing to rise. Healthy labour market conditions mean that job creation has been sufficient to absorb this increase in the workforce, as evident by a slight decline in the number of Jobseeker Support recipients and Horowhenua’s unemployment rate over the past year.

With businesses investing and the labour market having improved, activity in Horowhenua’s real estate market is also rising. The allure of affordable housing, at a time when interest rates are at a low level, has seen house sales in Horowhenua increase more than 50% over the past year. There is also evidence that homebuilding is rising. Retail spending on electronic cards in Horowhenua climbed 2.6% over the year to March, according to data from Marketview.

But there remain some challenges for Horowhenua's primary sector, with dairy farmers staring down the barrel of a third consecutive season of losses. Fonterra's opening forecast for the 2016/17 season was only \$4.25/kgms, compared to Dairy NZ's breakeven estimate for farmers of \$5.25/kgms.

Source: Horowhenua District Quarterly Economic Monitor – March 2016, Infometrics Ltd.

Indicator	Horowhenua District	Manawatu-Wanganui Region	New Zealand
Annual average % change			
Gross domestic product	↑ 2.3%	↑ 1.6%	↑ 2.3%
Traffic flow	↑ 4.4%	↓ 4.9%	↑ 4.2%
Residential consents	↑ 38%	↓ 15%	↑ 11%
Non-residential consents	↑ 25%	↓ 43%	↑ 10%
House prices*	↑ 3.5%	↓ 5.6%	↑ 9.7%
House sales	↑ 53%	↓ 24%	↑ 19%
Guest nights	↑ 4.7%	↑ 5.8%	↑ 5.7%
Retail trade	↑ 2.6%	↑ 3.0%	↑ 2.8%
Car registrations	↓ 2.7%	↑ 3.6%	↑ 4.9%
Commercial vehicle registrations	↑ 1.4%	↑ 0.09%	↑ 4.2%
Jobseeker Support recipients	↓ 1.4%	↓ 0.8%	↓ 1.4%

3.3 Aquatics

Works are progressing well on the Levin Aquatics upgrade with a view to reopening on Saturday 3 September 2016.

As part of its extended season, Foxton Pool is currently experiencing some issues in relation to the internal pool environment, specifically condensation. These issues are being worked on by Council staff as best as possible.

Condensation has not deterred most swimmers, however, and Streamline Swim School is currently taking enrolments for the upcoming term of classes and Aquacise programmes have been well received by the local community. A number of swim and other water based clubs have also taken up the opportunity to utilise this asset.

3.4 Communication Update

LGNZ We Are Campaign

A 'We are Horowhenua' video has been finalised and was launched with the new website on 1 July. The video highlights the services HDC provides. It shows an average day family going about their day in our district and highlights all of the services they use.

Visitor Information

The Visitor Information Guide is currently being reviewed. This will be available at all I-sites throughout New Zealand and key attraction and accommodation providers in the Horowhenua. This is an annual publication that goes out to all of the information centres throughout New Zealand to showcase the Horowhenua

A Winter Social Media Promotion is planned to find out what are people's favourite things to do in the Horowhenua District - where are the best places to eat, best hot chocolates. The aim for this campaign is to engage with people on social media, learn about all the things our community and visitors to our community love to do, and build pride in our region.

Attraction Provider famil is being organised for 16 August. Attraction, accommodation, and tourism providers will be invited on the famil which will be a tour of the Horowhenua

showcasing all the attractions and things to do in our district and also go to some major attractions including the Rugby Museum, Palmerston north I-site, and Te Manawa. The aim of the famil is to network, upskill and raise awareness of what we have in our district.

WEBSITE

Horowhenua District Council launched its new website on 1 July 2016.

Background

The last website upgrade was completed in 2012 so we were in need of a refresh. The main reason for the change was to make the website more user friendly. Along with a number of other problems, our current website was not responsive to users on tablets or mobile phones and the search function was almost nonexistent.

The way people access our information is rapidly changing. More people than ever before are viewing our website on tablets and phones and we need to ensure our website is easy to use on these mediums. People also generally search for information on a website or Google so our platform needs to be able to filter information and make it easily accessible to our community.

Open Cities

In April of this year a contract was signed with Open Cities, a CMS system from website company Seamless. This is an Australian based organisation who currently works with 90 Councils in Australia. Like us they are a very customer driven organisation and everything they do is for the customer.

In 2015-2016 they completed a survey with participation of 47 councils across Australia which conclusively demonstrated that most customer go to councils site for information or services related to twelve key topic areas (such as building, planning & development, waste, jobs and more). While this was an Australian based survey, the results from our Goggle analytics and customer enquires shows the same trend.

OpenCities follows a proven, customer-first design philosophy – which means the homepage is laid out to show things people most commonly need from Councils, and functions in a way that is simple for your customers to use, and therefore makes it easier for your customers to find the information and services they need

OpenCities is designed to work beautifully across all popular tablet and mobile devices. When a customer comes to your site from a mobile, OpenCities detects your customer's location and personalises the site to make it more relevant to them. The homepage top tasks are tailored to what customers need most whilst on the go. The listing order for parks, facilities, event and works directories are re-ordered to show those closest to the customer's location. And when the customer has found where they need to go, transit times and directions are conveniently presented to them as well.

We were delighted to have them on board and use this platform for an exceptional digital service delivery channel for our community.

The other highlight about this system is it is constantly updated. Each year we pay a subscription which gives us access to all the latest research and development the company works on which ensures our website is upgraded on a regular basis and we never go out of date. Before we know it our customers will be accessing the website from their watches and glasses and we need to make sure they can access this.

Our new site

Since signing up in April we have been busy. We have reviewed our current website content, modified this, and migrated it to the new system. This short turnaround is only made possible because of the user friendly nature of the system.

Some features of our new system I would like to highlight include:

Local Directory- The local directory will be our community's one-stop shop for finding local businesses, community organisations, sports clubs and more. Even with thousands of listings, it's easy to navigate the directory thanks to a powerful search and multiple levels of filtering and categorisation. Listings can be published by council or managed directly by owners. From 1 July we are running a promotion to encourage people to register their business or group on the directory.

My Neighbourhood- By entering their address (or clicking the 'find my location' button) our customers can discover a more personal view of their local area with their nearest events, parks, facilities, works, major projects, community clubs, and more. Aside from place-based information, 'My neighbourhood' can provide residents with their specific rubbish dates, location based notices, and information about their elected members and ward. Not only does this help residents discover council information and services in a way that's far more relevant to them, it can also help Council drive higher engagement via the community consultations service, and demonstrate more transparency about where ratepayers money is being invested across the community.

Subsite builder- The OpenCities subsite builder allows us to setup our own simple subsites using a simple wizard approach. Each site can have its own web address and unique logo, colours, menu items, banners, backgrounds and content, making it a perfect solution for all of our library sites, aquatic centres, and specific event sites.

Parks and Recreation Database – A user friendly tool to help our community discover council's parks, gardens and recreational areas using can simply browse the directory, or if they are looking for something specific keywords, location, type of listing (such as sports grounds, trails, parks) and friendly, BBQ area, dog-friendly). Each listing has its own profile page detailing the features of the park, announces closures due to inclement weather), photo galleries and you can cross-link pages happening here, or sports clubs and community groups operating here.

3.5 Foxton River Loop Working Party Project Update

The Foxton River Loop Working Party was formed over 18 months ago and comprises of representatives from Horowhenua District Council, Horizons Regional Council, Save Our River Trust (SoRT), Foxton Community Board, Ngāti Whakarete, Muaūpoko and Te iwi o Rangitāne o Manawatu. The main purpose of the Working Party is to look at options to open the upper reach of the Foxton River Loop and increase the flow of water to the Loop.

The Working Party has identified, and is currently working towards both short term and long term goals to help achieve its purpose.

The short term goal of the Working Party is to excavate a section of the existing river channel, with a view to remove enough weed and sediment to improve the flow of water to the Loop. The long term goal is to restore a healthy flow of water to the Foxton River Loop. Members of the Working Party are currently focusing on the following:

- Gathering written approval for the excavation of the existing river channel from relevant groups, organisations and individuals.
- Once written approvals have been gathered a resource consent application will be prepared (in relation to the short term goal). Council Officers will lead the process of preparing this application. They are currently gathering the required information in conjunction with Officers from Horizons Regional Council and consultants.
- GHD (consultants) have been looking at options in relation to the long term goal. They are currently preparing a report on these options.

This is an exciting project with many potential, positive implications for Foxton (and the wider area) in terms of social wellbeing, economic development and environmental outcomes.

3.6 **Foxton Beach Freeholding Account**

Attached to this report is a copy of the updated Foxton Beach Freeholding Fund projected forecast to 30 June 2016.

3.7 **Long Term Plan 2015-2025 Monitoring Report**

Attached is the FCB Long Term Plan 2015-2025 Monitoring Report.

Attachments



No.	Title	Page
A	Financial Reporting - Foxton Beach Free Holding Forecast at 30 June 2016	19
B	Foxton Community Board - Long Term Plan 2015-2025 Monitoring Report	21

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	David Clapperton Chief Executive	
Approved by	David Clapperton Chief Executive	

Foxton Beach Free Holding Account - Projected Forecast to 30/06/2019

	Actual 30/06/2014	Actual 30/06/2015	Draft Actual 30/06/2016	Projected 30/06/2016	Projected 30/06/2017	Projected 30/06/2018	Projected 30/06/2019	Projected 30/06/2020
Balance 1st July	\$000	\$000	\$000	\$000	\$000	\$000	\$000	\$000
Interest (est) 4.3% pa	1,476	1,668	2,752	2,752	3,167	3,044	3,350	3,650
Sale of above ground Assets - Pinewood Camp	50	67	110	110	127	143	152	162
Land Lease Income from Pinewood Camp		604						
Estimated Section Sales 6 per year	28	29	28	30	30	30	30	30
Show home sales incl land	46	459	589	542	420	420	420	420
Development Contributions		(30)	(279)	(279)	(72)	(72)	(72)	(72)
Endowment Properties freeholding	552			-	60	60	60	60
Rents (full year charged in October)	115	92	90	90	102	100	98	98
Gain on Assets sales			129	129	72	72	72	72
Total Income	2,266	3,567	3,418	3,374	3,906	3,725	4,038	4,348
Less: funded items								
Grant - FACM		(500)						
Grant - Te Awahou subject to conditions					(500)			
Parks and Reserve Foxton Beach					(100)	(100)	(100)	(100)
Grant - NZ Landcare Trust Whitebait Creek			(83)	(83)				
Foxton Beach Reserves Projects per LTP 2015-2025			(30)	(100)	(102)	(105)	(108)	(111)
Forbes Road Sub division extention								(203)
Administration	(71)	(74)	(72)	(60)	(60)	(60)	(60)	(60)
Maintenance	(34)	(37)	(12)	(25)	(30)	(30)	(30)	(30)
Overheads	(95)	(121)	(54)	(60)	(70)	(80)	(90)	(100)
Project Edinburgh Terrace footpath AP 2014/15 approved		(58)						
Projects Showhomes	(399)							
Land Deposit Seabury Limited Land Swap Foxton Beach		(25)						
Total Expenditure	(599)	(816)	(251)	(328)	(862)	(375)	(388)	(604)
Balance 30th June	1,668	2,752	3,167	3,046	3,044	3,350	3,650	3,744
<u>Administration</u>								
HDC administration	(37)							
Legal expenses	(24)							
Valuations	(2)							
Sale costs	(7)							
Consents	(2)							
<u>Maintenance</u>								
Mowing and Plants		(5)						
Water		(0)						
General Maintenance		(6)						
			(12)					
<u>Overheads</u>								
Depreciation						(12)		
Insurance						-		
Rates						(42)		
							(54)	



	Completed
	In Progress
	Off Track
	Transfer to 2016/17

FOXTON COMMUNITY BOARD MONITORING REPORT Long Term Plan 2015 to 2025					
No	Resolved	Responsible Officer	Date to Action By	Status	Officer Comment
16	<i>THAT feasibility studies of the proposed work in relation to Foxton/ Foxton beach including, Bond Street, Signal St, Roundabout at Park St/Ladys Mile/Robinson Rd Intersection, Seabury/Linklater Intersection and widening of Andresen St are completed for consideration by the Foxton Community Board into the 2015/2016 financial year.</i>	Kevin Peel	30 Jun 2016		Under investigation
19.	<i>THAT the programme of works for roading as identified in the Infrastructure Strategy be implemented and Council continue to investigate any arising issues to ensure compliance with LOS and remedy as required.</i>	Kevin Peel	30 Jun 2016		Street sweeping is carried out in accordance with agreed level of service.
21.	<i>THAT the programme of works for roading as identified in the Infrastructure Strategy be implemented and the amendments made to the Long Term Plan 2015-2025 Activity Statement for Land Transport be accepted.</i>	Kevin Peel	Jul 2015		Programme of works will be carried out as identified.
23.	<i>THAT Council Officers assess the resource required to deliver an active transport (cycleway and walkway) strategy within, and across the Horowhenua District.</i>	Cathryn Pollock	29 Jan 2016		The Horowhenua Shared Pathways Strategy was adopted at the 2016 March Council Meeting. The

FOXTON COMMUNITY BOARD MONITORING REPORT					
Long Term Plan 2015 to 2025					
No	Resolved	Responsible Officer	Date to Action By	Status	Officer Comment
					focus group is now called the Shared Pathways Network and meets 6 weekly.
26.	<i>THAT the programme of works for roading as identified in the Infrastructure Strategy be implemented and Council carry out work in Foxton Main Street as planned, with a communications plan, regarding the design and construction time frame, being prepared.</i>	Kevin Peel	30 June		Ongoing
37.	<i>THAT Council considers the Smokefree Environment Policy during the drafting and consultation of the upcoming Public Places Bylaw Review 2015</i>	Monique Davidson	1 Dec 2015		The Public Places Bylaw was adopted by Council at the May Council meeting.
38.	<i>THAT Council approves a budget of \$42,000 for the delivery of Lifeguard services at Foxton Beach and Waitarere Beach AND FURTHER THAT Council Officers lead a formal procurement process for determining the delivery of this service before October 2015.</i>	Monique Davidson	1 Oct 2015		Council have engaged Waitarere Surf Life Saving Club to deliver the summer beach service across Foxton and Waitarere Beaches. Foxton Surf Life Saving Club and Waitarere Surf Life Saving Club are working together.
43.	THAT Officers work with the Foxton Community Board during planning for Te Awahou-Nieuwe Stroom to discuss opportunities for marketing and promoting the Foxton and Foxton Beach area.	Kathy Mitchell	Ongoing		The Te Awahou-Nieuwe Stroom Communications plan has been completed. This is being implemented. Progress to date includes media releases being

FOXTON COMMUNITY BOARD MONITORING REPORT <i>Long Term Plan 2015 to 2025</i>					
No	Resolved	Responsible Officer	Date to Action By	Status	Officer Comment
					published, a letter to the editor, a stall at the recent spring fling promoting Te Awahou-Nieuwe Stroom, Main Street Upgrade and Foxton in which a 1000 Foxton postcards were handed out.
44.	<i>THAT Officers review the 2001 SunSmart Policy within the next 12 months, including consideration of its relevance, impact and financial implications on the delivery of Council services. Following the review, that a report be presented to the Community Wellbeing Executive for consideration.</i>	Cathryn Pollock	1 Dec 2015		In progress
48.	<i>THAT the Council acknowledges the submission from the Foxton Community Board and recommends that Officers carry out further research into the Foxton Aquatic Centre, in conjunction with the current ventilation project, with any recommendations for Capital Expenditure to be reviewed for the 2016/2017 Annual Plan.</i>	Monique Davidson	1 Dec 2015		Council have budgeted for some ventilation work during the 2016/2017 financial year to be completed prior to the facility opening for summer. A evaluation report on the extended opening period will be brought to Foxton Community Board and Council early 2017.
51.	<i>THAT Officers continue with coordinating funding arrangements for Te Awahou-Nieuwe Stroom, and proceeding with design work to</i>	Cathy McCartney	1 Oct 2015		A report is being presented to council in

FOXTON COMMUNITY BOARD MONITORING REPORT					
Long Term Plan 2015 to 2025					
No	Resolved	Responsible Officer	Date to Action By	Status	Officer Comment
	<i>report back to Council once the outcome of funding applications is known.</i>				December.
52.	<i>THAT Council allocates a further \$25,000.00 for year one of the LTP to the Te Horowhenua Trust operational grant to allow for increased hours at Foxton Library and Shannon Library.</i>	Monique Davidson	1 July 2015		Grant increased and increased hours at Foxton Library are implemented.
53.	<i>THAT Council allocate \$1,000,000 (\$100,000 per annum) from the Foxton Beach Freeholding Account towards parks and reserves in Foxton Beach over 2015-2025.</i>	Monique Davidson	Ongoing		Council Officers are working to develop a Foxton Beach Development Plan which will be presented to the Foxton Community Board in July.
54.	<i>THAT the Council allocates \$83,000 from the Foxton Beach Freeholding Account for the purposes of replacing the culvert and associated catchment works at Whitebait Creek.</i>	Monique Davidson	Ongoing		This project is now completed.
55.	<i>THAT Council allocates \$500,000.00 from the Foxton Beach Freeholding Account towards Te Awahou Nieuwe-Stroom on the proviso that the Council proceeds with the project AND FURTHER THAT other funding requirements are met.</i>	Monique Davidson	Ongoing		No further action is required.
74.	THAT Council agree in principle to looking at options to establish a stop-over site in Foxton for self-contained vehicles and that Officers will investigate options on the basis that any such site not be in an area zoned for commercial or industrial development unless on a temporary basis.	Arthur Nelson	Ongoing		Options currently being considered by Officers are the bowling club adjacent to Te Awahou boardwalk and Victoria park where an existing dump station exists. No budget is currently

FOXTON COMMUNITY BOARD MONITORING REPORT <i>Long Term Plan 2015 to 2025</i>					
No	<i>Resolved</i>	Responsible Officer	Date to Action By	Status	Officer Comment
					identified for this work.
75.	THAT Council puts aside \$25,000 and that Council Officers continue to work with the Community Board to establish the cost of lighting the water tower and Seaview Gardens as part of an overall improvement package for reserve.	Arthur Nelson	Ongoing		The budget has been expended on the purchase of lights. Connection of lights is being co-ordinated by Foxton Rotary Club with input from Council officers.
77.	THAT Council Officers prioritise an updated Reserve Management Plan for Foxton Beach foreshore.	Arthur Nelson	1 Dec 2015		RMP's to be undertaken by Strategic Planning with input from Parks. RMP's will reflect the current reserves development proposals for Foxton Beach.
78.	THAT Council Officers consider further beautification works at Target Reserve in the context of other Community and Council driven initiatives, and an overall Reserve Management Plan for the site.	Arthur Nelson	Ongoing		An interim report on Target Reserve went to the FCB in August 2015 identifying the need to engage with Lessees prior to producing a development plan. Dialogue with Lessees is ongoing.
80.	THAT Council Officers assess the need for a toilet at Foxton Cemetery and whether there is sufficient room at the site to establish one without negatively impacting on the Cemetery.	Arthur Nelson	Dec 2015		Report was presented to FCB and proposal to install a toilet at the

FOXTON COMMUNITY BOARD MONITORING REPORT					
Long Term Plan 2015 to 2025					
No	Resolved	Responsible Officer	Date to Action By	Status	Officer Comment
					location has been made. Toilet will be installed in 2016/2017. It is anticipated the new block will be in for Summer 2016 (end of spring)
81.	THAT Council acknowledges, with thanks, the submission from Mr Murdoch on behalf of both SoRT and that \$32,500 funding is allocated for the first year of the LTP and Council Officers work with SoRT with regard to projects funded by that allocation.	Monique Davidson	Ongoing		The resource consent is being processed with officer assistance.
82.	THAT Council Officers continue to liaise with SoRT, Foxton Wildlife Trust, and other stakeholders in relation to local improvements set against the relevant strategic documents.	Arthur Nelson	1 July 2015		No further action required.
89.	THAT Council Officers complete the Property Strategy by way of informing decisions relating to maintenance/repair of earthquake-prone buildings including the Coronation and Memorial Halls.	Arthur Nelson	1 Dec 2015		The property Strategy has been completed. An RFP is currently being produced to facilitate the evaluation of buildings in line with the Property Strategy framework.
97.	THAT the submission on time limit parking, Main Street, Foxton, is noted and at the appropriate time a monitoring programme is undertaken on the use of vehicle parking needs.	Mike Lepper	1 July 2015		No further action is required.
107.	THAT Council accepts in principle the proposed to introduce the use of water tanks for new urban residential homes.	Paul Gaydon	30 Nov 2016		Report to be prepared for Council.
108.	THAT Council requests Officers to prepare a full business case for the use of water tanks for new and existing urban residential homes	Paul Gaydon	30 Nov 2016		Report including business case to be

FOXTON COMMUNITY BOARD MONITORING REPORT					
Long Term Plan 2015 to 2025					
No	Resolved	Responsible Officer	Date to Action By	Status	Officer Comment
	by 30 Nov 2015 before a final decision is made by Council.				prepared for Council.
109.	THAT the programme of works related to water, wastewater and stormwater services identified in the Infrastructure Strategy be implemented.	Gallo Saidy			Ongoing
110.	THAT officers continue to investigate a solution for the water discolouration issue in Foxton and Foxton Beach by Jun 2016.	Paul Gaydon	30 June 2016		Strategy in place by December 2015 and implementation scheduled firstly at Foxton, then Foxton Beach.
116.	THAT Council proceeds with the Foxton Wastewater Treatment Plant's consent renewal and that officers ensure that robust cost analysis are undertaken for the selection of the best practical option for the treatment and discharge of the Foxton Wastewater.	Gallo Saidy	1 Sept 2015		Ongoing
	Update from the Foxton River Loop Working Party	David Clapperton	Ongoing		November '15 update to be delivered by Basil Vertongen.

Update on Review of Heritage Buildings, Structures and Sites Listed as Protected in the District Plan

File No.: 16/364

1. Purpose

To update the Foxton Community Board on the review process to date for heritage buildings, structures and sites listed as protected in the District Plan and also to advise what the next steps will be.

2. Recommendation

- 2.1 That Report 16/364 Update on Review of Heritage Buildings, Structures and Sites Listed as Protected in the District Plan be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.

3. Background/Previous Council Decisions

- 3.1 There are currently 52 heritage buildings, structures and sites listed as protected under Schedule 2 of the District Plan. The objectives, policies and rules which relate specifically to Schedule 2 listed heritage buildings, structures and sites were revised and updated as part of the full review of the District Plan (which took place between 2009 and 2013).
- 3.2 Most of the buildings and sites that are currently listed in Schedule 2 were identified in 1995/96 by local historian Val Burr as part of the development of the first generation District Plan. Since the list was originally developed various individuals and groups have expressed a desire for different buildings, structures and sites to be added to it.
- 3.3 While it is apparent that some historic buildings (e.g. dwellings or churches) are well represented on the list in Schedule 2 it is noted that others (e.g. industrial buildings) are not so well represented. It is also noted that Schedule 2 does not accurately reflect the geographical distribution of heritage features in the District i.e. there are only a few buildings/structures in the Foxton area which are protected under the District Plan in spite of this township having had a significant role in the historical development of this region.
- 3.4 While Schedule 2 of the District Plan was updated during the full District Plan Review to reflect the range of buildings, structures and sites in the District that were registered by Heritage New Zealand, a more comprehensive review involving identifying additional buildings and sites was not undertaken.
- 3.5 The update as part of the full District Plan Review was considered to be an interim measure until a comprehensive review of local heritage buildings, structures and sites could be undertaken.
- 3.6 Officers made the decision not to undertake comprehensive review of the heritage buildings, structures and sites as part of the full District Plan Review because of the changes that were proposed as part of the review to the objectives, policies and rules specifically associated with listed heritage features. Officers did not want to identify additional heritage buildings, structures or sites to be listed in Schedule 2 without being able to provide property owners with certainty around what they could do as of right with their property if it was protected, as well as what works/activities might require resource consent.
- 3.7 The submissions received relating to heritage during the District Plan review further reinforced the need for Council to update the list of buildings, structures and sites in Schedule 2. Council made a commitment under the 'Methods for Issue 13.1 and Objective

13.1.1' section in Chapter 13 of the District Plan to update the list in Schedule 2 within a specified timeframe. This is further supported by goals 4.1.1 and 4.1.2 of Council's Heritage Strategy, which was adopted in September 2012.

- 3.8 In November 2015, officers commenced work on updating the list of heritage buildings, structures and sites protected under Schedule 2 of the District Plan.

4. Progress so far on update of Schedule 2

Public nomination of heritage buildings, structures and sites:

- 4.1 In December 2015 and January 2016 we called for members of the public to nominate any buildings, structures or sites that they believed might be significant enough to be listed as protected in Schedule 2 of the District Plan.
- 4.2 We received 78 nominations in total with 60 of these being for local buildings, structures and sites that needed to be assessed for their historical significance. The other 18 nominations were either duplicates (i.e. features that were nominated more than once), for features that were already protected or that were outside of the scope of this project.
- 4.3 Due to the number of nominations that were received, the nominated heritage buildings, structures and sites were separated into two groups for assessment. The two groups were non-residential nominations (e.g. commercial buildings or churches) and residential nominations (e.g. dwellings).

Assessment of the nominated heritage buildings, structures and sites:

- 4.4 Over the past six months the non-residential nominated buildings, structures and sites have been researched and evaluated by two heritage experts (being local historian, Val Burr and architect and conservator, Ian Bowman) against applicable assessment criteria.
- 4.5 The non-residential heritage nominations are being assessed first because it was considered that they provide a greater representation of different types of heritage features across the District. Furthermore non-residential buildings, structures and sites are also typically more accessible to the public than residential buildings. The residential nominations will be assessed at a later date.
- 4.6 It is noted that 24 of the 36 non-residential heritage buildings, structures and sites that were nominated are in Foxton. This is a reflection of Foxton's rich history and also the fact that there are only a few buildings in Foxton that are currently listed as protected under the District Plan (being All Saint's Church, Duncan House and two dwellings). Of the 24 nominated non-residential buildings, structures and sites, 9 are either Council owned or owned by another central or local government organisation and 15 are in private ownership.
- 4.7 The heritage experts are now preparing a report outlining their assessment of each of the non-residential nominations. This report will also recommend which of these nominations might be appropriate to add to Schedule 2 of the District Plan. This report is due by the end of this month.

5. Next Steps

- 5.1 Once we know which of the nominated non-residential heritage buildings, structures and sites have been assessed as being significant enough to warrant protection under Schedule 2 of the District Plan we will include these in a Proposed Plan Change.
- 5.2 Prior to the Proposed Plan Change being publicly notified officers will be in contact with the owners of any buildings, structures and sites that will be recommended for protection under Schedule 2 as part of the Proposed Plan Change. This is likely to take place during August 2016.

5.3 We will discuss with the property owners why their building, structure or site is going to be recommended for protection and what it would mean for them if their building was protected under the District Plan. We will also outline the Proposed Plan Change process for them including how and when they can have their say. The Proposed Plan Change will be subject to a full public consultation process and any affected property owners will have the opportunity to express their support (or otherwise) if they want to.

Overview of the Proposed Plan Change process:

1. Research and assessment phase.
2. Proposed Plan Change is drafted (including officers section 32 report and any expert reports).
3. Council adopts the Proposed Plan Change.
4. Proposed Plan Change is publicly notified and affected property owners are directly notified.
5. Submissions and further submissions are called for and received.
6. Assessment of submissions and further submissions is undertaken.
7. Hearing of submissions is held by Council.
8. Decision is made and publicly notified (submitters are directly notified).
9. Appeals to the Environment Court.

Attachments



There are no attachments for this report.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Tiffany Williams Strategic Planner	
Approved by	David McCorkindale Senior Manager - Strategic Planning	

Planning Services Matters Considered Under Delegated Authority

File No.: 16/325

1. Purpose

To present details of decisions made under delegated authority in respect of Planning Services Matters.

2. Recommendation

- 2.1 That Report 16/325 Planning Services Matters Considered Under Delegated Authority be received.
- 2.2 That this matter or decision be recognised as not significant in terms of s76 of the Local Government Act 2002.
- 2.3 That the matters decided under delegated authority (s104 of the Resource Management Act), as listed, be received:

Foxton Subdivision Resource Consents Granted Under Delegated Authority 14/06/16 to 06/07/16

Date	File Ref	SUB – Applicant	Address
22 Jun 16	502/2016/3766	Ian Humphrey	6 Marine Parade, Foxton Beach
14 Jun 16	502/2016/3659	Stuart Aitken	117 Seabury Avenue, Foxton Beach

Foxton Land Use Resource Consents Granted Under Delegated Authority 14/06/16 to 06/07/16

Date	File Ref	LUC - Applicant	Address
14 Jun 16	501/2016/3768	Brenda Chapman	4 Godwit Court, Foxton Beach

3. Issues for Consideration

That the Subdivision and Land Use Resource Consents, as listed, be received.


Attachments


There are no attachments for this report.

Confirmation of statutory compliance

- In accordance with section 76 of the Local Government Act 2002, this report is approved as:
- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
 - b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

Author(s)	Monique Davidson Group Manager - Customer and Community Services	
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Approved by	Monique Davidson Group Manager - Customer and Community Services	
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