

---

# Project Management Group (PMG) Meeting

## Friday 8 August 2024 10:00am – 12:00pm

### Minutes & Actions

---

#### Attendees:

Greg Carlyon	Group Member	Nikisha Siania	Administration Support (HDC)
Daniel Haigh	Group Manager (HDC)	David McMillian	Solid Waste Manager (HDC)
David Moore	Representative Group member (NLG)	Rob Benefield	Operations Manager (HDC)
Jenny Rowan ( <i>Chair</i> )	Group Member	Campbell Dodds	Horizons Regional Council
Graeme Lindsay			

#### Apologise:

---

#### Agenda item: Karakia and Introduction

David Moore started the meeting with a karakia.

Campbell Dodds attended via teams.

Daniel noted that he has not received feedback from PMG on the operational management plan, and would like to use today's meeting to go through the OMP with collective input as per the agenda.

---

#### Agenda item: Previous Minutes and matters arising

David Moore mentioned that Jenny is the chair as the previous minutes have Greg noted as chair.

Edit to be completed by HDC.

David Moore, accepted the minutes of the meeting of 15 March 2024.

Seconded by, Jenny Rowan.

Greg noted that PMG have acknowledged the progress through the previous years.

Feedback was provided by Council, and community members of PMG sought further feedback on dates.

It was noted some key points are still sitting there after the feedback Council provided. Whatever outcome that is given today, PMG would like to check back with the community within the next fortnight.

PMG community members will visit the Hokio community and check in with the residents.

---

#### Agenda item: Landfill PMG Operations plan

Challenge for Daniel Haigh is that no progression since waiting for response. Should all be agreed on within two weeks.

**Action:** Finalise Dates within the next week.

Jenny noted the need to move forward as soon as possible. Moving forward with community, listening to their feedback.

There was more discussion around the closure plan, not needing to be a large exhaustive document and will indicate key outcomes such as consenting application timeframes etc, that includes conditions, monitoring expectations. These will be an appendix to the plan rather than in the plan.

Same as BPO the detail of the BPO won't be in the plan however key objectives associated with the BPO will be summarised in the OMP. Noted further issues concerns and changes that will need to be made.

There was further discussion around the BP03, leachate solution, concerns were raised by members of PMG in regards to critical issues. Council's support and funding were also discussed. Council noted BP03 consenting being advanced. Council delegated authority to the Chief Executive to investigate consent and deliver the BP03 solution, at the 22<sup>nd</sup> of May Council meeting. Council are moving forward with expert advice around the solution and consent process, assisted by consultants Good Earth Matters.

Key points were discussed amongst the group. Resolving potential iwi and community related issues, with prospect of obtaining a non-notified consent outcome.

---

**Agenda item:      Landfill Closure Aftercare Plan**

---

David McMillan mentioned the need to settle the leachate extraction consent, and review the discharge consents. Discussion on final tasks that need to be completed before drafting the Landfill Closure Plan. Plan to be fit for purpose, further discussion to be had in future for consent review. Future new discharge consents to be put in place.

Next step for consent, continued work by Council and GEM consultants. Address consent conditions with community before moving forward. Need to action the consenting for future reuse of the landfill site.

**Action:** Future use, review consent and BPO, further discussion.

PMG confirm that they will support the Council with the Stantec closure plan, this will help move forward. Target is draft by November at the latest December 2024. The Closure Plan will then be signed off and seal a positive outcome within the community. Resource consent was discussed with time frames.

PMG want a positive outcome in the future due to the past, with the intent of moving forward as a community and creating positive connections. Once all the plans have been put in place the PMG would like to see an apology from the Council as a gesture to mend the broken community trust. Conversation to be continued in future.

Independent review is not needed. Thorough review with a brief report and expert input as required.

Daniel discussed the POT and expressed will have further information early December. Noted that he is aware of the POT consent capacity.

---

**Agenda item:      Proposed Leachate Management Scheme**

---

Reporting to the NLG recommended.

Redefined invite will need to be approved by PMG members. PMG commission role, peer review, agree to disagree. Further advisement warranted, timing and agree on the scope. Any questions can be sent to Stantec.

---

**Agenda item:      Proposed ecological survey of Hokio Stream (and catchment)**

---

Trench system, baseline survey to determine ecological values, part of possible wetland offset and Hōkio Stream protection. Will provide further update at the next PMG meeting.

**Action:** Iwi/hapū to be kept informed.

---

**Agenda item:      General Business**

---

Biofilter consent amendment presently being undertaken with Horizons and engagement with iwi. Change of biofilter consent requirement, delete from the consent and proceed with amendment.

**Action:** Greg to provide a letter of support.

Council has not received any CRM landfill odour complaints.

---

**Agenda item:      Next Meeting Date**

---

October 1<sup>st</sup> 10:00 – 11:30

---

**Agenda item:      Meeting closure and karakia**

---

Davide Moore closed the meeting with karakia.

Meeting Closed: 12:00

Action Items		
Action	Responsible Officer	Status
1. Landfill PMG Operations plan finalise dates in the plan.	David McMillian	
2. Need to action discussion for future reuse of the landfill site	HDC	
3. PMG Operations Plan to be published on HDC website once finalised and signed off.	Chloe Marheine	
4. Letter of support for the Landfill Closure Plan to be provided to HDC.	Greg Carlyon	
5. Draft Landfill Closure Plan to be produced by Nov/Dec 2024	David McMillan	